



THN Presents

# CASE MANAGEMENT FOR CONTINUUM OF CARE PROJECTS

## Registration Information

**Deadline:** Noon, March 17, 2008

Name \_\_\_\_\_ Date \_\_\_\_\_

Title \_\_\_\_\_ Organization \_\_\_\_\_

Address \_\_\_\_\_

City\State\Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

Please mail or fax your registration to:  
Texas Homeless Network,  
1713 Fortview Rd., Austin, TX 78704  
P: (512) 687-5104  
F: (512) 478-9077

# FREE TRAINING for Continuum of Care Grantees

The Texas Homeless Network, with support from the Fort Worth HUD Office of Community Planning and Development is pleased to announce a training opportunity for Supportive Housing Program (SHP), Shelter Plus Care Program (SPC), and Section 8 Moderate Rehabilitation SRO Program grantees and project sponsors.

## Providing Case Management Services for Continuum of Care Projects

Using lectures, object lessons and group activities, trainers Ken Martin and Paula Harper will provide case management staff an overview of the clinical skills needed to help program participants obtain and maintain housing. A focus on the core elements of a helping relationship will be reviewed, including building trust, setting goals, helping motivate participants and using referral services. HUD requirements for providing and documenting supportive services, documenting participant eligibility and tracking participant progress will also be covered.

## Topics to be covered in this two-day course are:

- Role of the Case Manager
- Intake and Assessment
- Engagement & Listening
- Goal Setting
- Building Motivation for Change
- Maintaining Case Records
- Policies and Procedures
- Crisis and Conflict
- Housing Stability
- Homeless Documentation
- Disability Documentation
- Program Goals
- Supportive Services
- Mainstream Resources
- Recordkeeping
- Termination Policy
- Homeless Participation
- Annual Progress Report
- Monitoring



## How to Register:

Complete registration form and fax to (512) 478-9077 by March 17, 2008.

*Sponsored by the U.S. Department of Housing and Urban Development. Federal regulations do not permit us to pay for refreshments with HUD funds. Lunch is on your own. If you have special needs, please contact THN.*

*Questions may be directed to Lori at [lori@thn.org](mailto:lori@thn.org) or (512) 687-5104.*

## Who Should Attend?

This workshop is designed for case managers and other frontline staff of agencies that currently manage HUD Continuum of Care projects.

## Space is limited to 40 participants

### When:

Wednesday- Thursday

March 19 & 20, 2008

9am-5pm

Registration begins at 8:30 am

### Where:

United Way of Greater Houston

50 Waugh Drive

Houston, Texas 77007