



Grant and Project Changes

24 CFR 578.105

Significant Changes & Minor Changes





Significant Changes

- Recipients may not make any significant changes to a project without prior HUD approval
- Significant changes require a grant agreement amendment signed by HUD and the recipient



Significant Changes

- For CoCs with more than one recipient, significant changes include:
 - a change of recipient
 - a change of project site
 - additions or deletions in the types of eligible activities approved for a project
 - a shift of more than 10 percent from one approved eligible activity to another eligible activity
 - a reduction in the number of units
 - a change in the subpopulation served



Significant Changes

- The recipient must:
 - Send a detailed written request to CPD Field Office
 - Explain the reason for the change
 - Justify same or better level of service provided
- Upon approval, amendment request will be completed using e-snaps



Significant Changes

- Substitution of the recipient
 - Approval is contingent on the new recipient meeting the capacity criteria in the NOFA under which the grant was awarded, or the most recent NOFA
- Shifting funds between activities and changing subpopulations
 - Approval is contingent on the change being necessary to better serve eligible persons within the geographic area and ensuring that the priorities established under the NOFA in which the grant was originally awarded, or the most recent NOFA, are met



Minor Changes

- Do not require a grant agreement amendment
- Recipient must:
 - Fully document any changes
 - Maintain documentation and make it available to HUD during monitoring or upon request
 - Send documentation to CPD so LOCCS can be adjusted, if applicable