

**Fort Worth Regional Office
Texas Balance of State Start-Up Training
Agenda
Cosponsored by Texas Homeless Network
September 20, 2016
8:30 am to 5:00 pm**

Omni Austin Hotel @ Southpark, 4140 Governor's Row, Austin, TX.

8:00 – 8:30	REGISTRATION		
8:30 – 8:45	Welcome and Introductions	Eric Samuels, President/CEO Texas Homeless Network	Presentation #1
8:45 - 9:30	Eligible Participants Definition of homeless Documenting homelessness Policies and procedures for intake Definition of disability Documenting disability Chronically homeless	Kristin Hadawi, Senior CPD Representative HUD Fort Worth Regional Office	Presentation #2
9:30 - 10:00	Eligible Costs Supportive services Operating costs HMIS Project administrative costs CoC planning Coordinated assessment	Jerry Jensen, Senior CPD Representative HUD Fort Worth Regional Office	Presentation #3
10:00 – 10:30	Eligible Costs – Leasing Use Rent reasonableness Utilities Security deposits Occupancy agreements & subleases Calculating occupancy charges	Mark Roy, Senior CPD Representative HUD Fort Worth Regional Office	Presentation #4
10:30 – 10:45	Break		
10:45 – 11:30	Eligible Costs – Rental Assistance & Rapid Re-housing Use Rental assistance administrator Rent reasonableness Vacancies Property damage Resident rent Rapid Re-housing	Kristin Hadawi	Presentation #5
11:30 – 12:45	LUNCH (on your own)		
12:45 - 1:15	Matching Requirements In general Cash sources In-kind contributions	Linda Barriga, Senior Financial Analyst Fort Worth Regional Office	Presentation #6
1:15 - 2:45	Financial Management	Linda Barriga	Presentation #7
2:45 - 3:15	Texas Interagency Council for the Homeless – Overview and Role	Mike Doyle, Board Member	Presentation #8

3:15 – 3:30	BREAK		
3:30 - 3:45	Grant and Project Changes Significant changes Amendment Requests Minor changes	Mark Roy	Presentation #9
3:45 – 4:00	Recordkeeping Requirements	Linda Barriga	Presentation #10
4:00 – 4:15	Reporting	Kristin Hadawi	Presentation #11
4:15 - 4:30	Monitoring and Technical Assistance	Kristin Hadawi	Presentation #12
4:30 – 4:40	Conflict of Interest	Jerry Jensen	Presentation #13
4:40 – 5:00	General Operations, Termination & Other State and local requirements Housing quality standards Lead-based paint Ongoing assessment of supportive services Residential supervision Participation of homeless individuals Supportive service agreement Termination of Assistance Limitation on use of funds Maintenance of effort Program fees Other Federal requirements	Jerry Jensen	Presentation #14
5:00	CLOSING REMARKS	Texas Homeless Network	Presentation #15