

TX BoS CoC General Meeting

Minutes
May 10, 2017, 2:00 p.m.

Meeting held via webinar.

Attendance:

THN Staff and VISTA Members:

Caitlin Bayer- BoS Programs Coordinator
Kraig Blaize-Fiero- CoC Program Assistant
Sophia Checa- Systems Change Coordinator
Kameron Fowler- Director of CoC Programs
Jen Hellow- VISTA Member
Jason Phillips- VISTA Project Manager
Mary Rychlik- Continuum of Care Manager
Alexis Williams- VISTA Member
Kristin Zakoor- Data Coordinator

CoC General Membership Attendees:

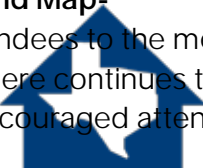
Daphne Adams, Stephanie Aguilar, Debra Arsuaga, Adrienne Arthur, Jennifer Belyeu, Latorie Blaylock, Holly Bates, Magda Bolland, Angelia Bostick, Alice Bracken, Elaine Brandon, Rebecca Bromley, Rebecca Brune, Kelsey Carroll, Zee Carroll, Trevesia Chevis, Susan Clark, Damian Clark, Danny Coca, John Cooper, Vinson Crawford, Ruby DeJesus, Mauricette Diaz, Jean East, Bobby Ehrig, Jesse Elizondo, Melissa Escamilla, Denise Freeman, Shelley Futrelle, Mary Gaona, Tammy Garcia, Irma Garza, Katherine Gonzalez, Carol Gresham, Lisa Griffin, Greg Grubb, Linda Hamblin, Ricardo Hinojosa, Erica Hitt, Debra Huffman, Angie Jones, DeJernel Jordan, Chesley Knowles, Jennifer Laurent, Courtnie Ledet, Daisy Lopez, Deanna Lowrey-Green, Daniel Loyer, Dawn Manor, Cheteva Marshall, Laura Martinez, PK Moore, Abel Morales, Doug Morris, Leslie Moseley, Sherry Murphy, Jason Murphy, Kim Ogilvie, David Orr, Jo Ann Patillo, Lana Peacock, Monica Peña-Rasmussen, Jessica Pool, Jane Portis, Tasha Prentice, Carol Racz, Joy Ranton, Bill Reagan, Kim Redmon, Ginny Reinhardt, Victor Rivera, Lisa Robinson, Beth Rolingson, Tiffany Ross, Tanteta Scott, Sherry Seigman, Lisa Sewell, Dani Shaw, Troy Smith, Anne Spanyers, Rachel Stone, Veronica Thomas, Melanie Thornton-Lewis, Amanda Tindell, Rosie Valdez, Kisha Vallejo, Beverly Watts-Davis, Chad Wheeler, Andrea Wilson, Rebekah Woodland, Michelle Yates, Gary Zacher, Laura Zavala

Minutes:

Meeting began at 2:05 PM.

I. Welcome, Introductions, and Map-

- a. Kameron welcomed attendees to the meeting and had staff in the room introduce themselves. There continues to be wide representation across the CoC's geography. She encouraged attendees to keep coming to meetings and



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to pass on the meeting information with their Local Homeless Coalitions (LHCs) and community members.

- b. Feel free to ask questions/raise your hand at any time in the webinar. Your participation is important!

II. CoC Current Priority Projects

a. Coordinated Entry (CE) Update –

- i. Written Standards- The Coordinated Entry Written Standards provide the required standards that local implementations of Coordinated Entry must meet. TX BoS CoC staff have set an internal deadline for finalizing the standards for next week so that the Board has time to review them and vote on them during the CoC Board meeting on May 24th.

- ii. Systems Change Toolkit- THN released the Systems Change Toolkit in March. This toolkit provides the framework, resources, and tools needed to begin developing local Coordinated Entry processes. It is available now via Google Docs. Access it here:

<https://drive.google.com/open?id=0BzVdWz2KIfOdcEIhOFRXU3M3VIU>

- iii. Coordinated Entry Facilitator Webinars- THN's Systems Change Coordinator, Sophia Checa, is hosting webinars to support communities implementing Coordinated Entry every Thursday from 2-3pm until June 8. The webinars will review toolkit materials and provide facilitators of the local implementation process a chance to ask questions and brainstorm solutions. Register for the webinar series here:

<https://attendee.gotowebinar.com/register/2914307627808284673>

b. HMIS –

- i. The HMIS team is hard at work on the System Performance Measures in preparation for the upcoming CoC Program funding competition.

- ii. New Data Quality Reports- Available now! HMIS-using projects should have received a new data quality report from the HMIS team. Be sure to acknowledge that you received the e-mail when you receive it by sending a quick reply to the HMIS team.

- iii. Annual Performance Reports (APRs) – ClientTrack, the TX BoS CoC's HMIS vendor, made the new format available at the end of April. The new format will be used to help CoC Program recipients upload APR data to Sage to complete HUD reporting requirements.

- iv. New HMIS Data Standards will be released soon. However, the updated Data Dictionary is available now on HUD Exchange. The new Data Standards contain relatively few changes and we anticipate they will be much easier than prior years' Data Standards updates. CoCs have until October to fully implement the new standards, so the HMIS



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team will be working with all HMIS-using projects on implementation in the near future.

- v. The HMIS team now holds monthly webinars. The next HMIS Webinar will be held on 5/25. If you're using HMIS and are not receiving invitations to attend the webinars, please e-mail the HMIS team at hmis@thn.org. For those users unable to attend, the webinars will be posted to THN's YouTube channel. If you're using HMIS, please attend the webinars to keep up with reporting requirements and best practices. The HMIS team is also considering doing an "office hours" webinar monthly. Stay tuned for the announcement!
- c. CoC Written Standards- TX BoS CoC staff are working to incorporate revisions and comments to the CoC Written Standards. The CoC Board will vote on whether to adopt them during the CoC Board meeting on May 24th. If adopted, the CoC Board will also decide on an implementation date at that time.
- d. System Performance Measures (SPMs)-
 - i. Due to multiple issues with the upload process, HUD allowed all CoCs to re-submit their System Performance Measures. The TX BoS CoC chose to re-submit the 2015 System Performance Measures. TX BoS CoC measures did not change significantly between the original and revised uploads.
 - ii. There will be webinar in June dedicated to reviewing the last two years' of System Performance Measures and how the CoC will continue to work on them moving forward. The HMIS team is still working on making community-level System Performance Measure reports available.
 - iii. Differences for this year's System Performance Measure upload- HUD incorporated a new Data Quality report. HUD didn't advise CoCs before implementing the new Data Quality report into the System Performance Measure report, so projects will likely be contacted by the HMIS team about potential needed corrections over the next few weeks. Please respond in a timely manner so they don't have to take time to track you down. This data is important for the CoC to be able to track progress toward ending homelessness, but it is also important for CoC Program competition purposes. The data affects the CoC Application score, which also contributes to project applications' scores. The CoC is in a rush this year to complete the System Performance Measure report because the TX BoS CoC's HMIS vendor didn't get the needed reports into the system as quickly as was hoped. Thank you for your help and timely response!
- e. Point-In-Time (PIT) Count Review
 - i. The TX BoS CoC submitted the Housing Inventory Count (HIC) and Point-In-Time (PIT) Count data to HUD last Friday.

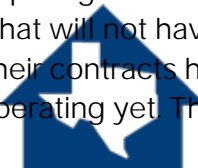


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- ii. Kristin Zakoor, Data Coordinator for the TX BoS CoC, reviewed the highlights of PIT Count data. Community reports will be up on the THN website by the end of this week. Those Local Homeless Coalitions (LHCs) that participated in the 2017 PIT Count should have already received these reports, however. The TX BoS CoC-wide narrative report is still in development. The 2017 PIT Count showed an overall increase in people experiencing homelessness. Kristin stated that this was likely due to improvements in outreach, volunteer numbers, and additional community participation.
- iii. PIT De-Brief Webinar, 2:00 PM, May 30th- Kristin will hold a PIT de-brief webinar. An invitation with a registration link will be sent out soon to PIT Count leads and LHC Chairs. This webinar will focus on collecting community feedback about what did and did not work in this year's count.
- iv. Kameron acknowledged and thanked those communities that participated in the 2017 PIT count. We know this count requires a lot of work, so thank you! We look forward to sharing the more detailed reports with you all in future meetings.

III. Announcements

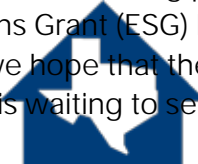
- a. HUD CoC Program application and competition
 - i. Registration and Grant Inventory Worksheet (GIW) completed- Texas Homeless Network (THN), the TX BoS CoC Collaborative Applicant, completed the CoC Registration process on behalf of all projects in the TX BoS CoC geographic area. THN also submitted the GIW to HUD with no changes. The finalized GIW will be released back to the CoC no earlier than June 9.
 - ii. HUD's Notice of Funding Availability (NOFA) likely to be released soon- While no one knows exactly when it will be released, we do know we will have more time for the competition than we did last year (120 days vs 90 days). The current estimation is late May/early June. In order to start preparing for the CoC Program competition, CoC Program-funded projects planning to apply for renewal funding should start looking at LOCCS data and begin filling in the spreadsheet that was distributed last year. It is also a good idea to review your project's data with an eye for performance and data quality in HMIS. It is strongly recommended that potential new and renewal projects review the [2016 RFP](#) and timeline on THN's website, thn.org, to get a better idea of the tasks ahead. Don't wait until the NOFA is released to get started on preparing for competition. There are several projects in the TX BoS CoC that will not have project data to use for scoring their applications, as their contracts haven't started yet, and their projects haven't started operating yet. Thus they will be "held harmless" and



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ranked in the bottom of Tier 1. Due to the number of projects this designation applies to this year, Tier 1 slots for projects that do have project data will be more limited, making acquiring those Tier 1 slots more competitive. The higher a project is ranked by the CoC, the more likely it will receive CoC Program funding, so ranking is critical.

- iii. TX BoS CoC's Request for Proposals (RFP) released after the NOFA- Just as the NOFA from HUD kicks off the CoC national competition, the Request for Proposals (RFP) kicks off the CoC ("local") competition. The RFP provides CoC-level guidance on submitting an application for a new or renewal project. Once the RFP is released, THN will hold a webinar to review it with applicants. All applicants are strongly encouraged to participate in the webinar. The webinar date will be released after HUD releases the NOFA.
- b. OrgCode trainings on emergency shelter and housing stabilization- Space is quickly running out for these trainings. There are 4 seats open for the Corpus Christi training and 8 seats open in Galveston. Once those seats are filled, no one else will be able to register. Because there is such high demand and limited space, please let us know if you are unable to attend so we can open the space up for others. To help fill in seats, a waitlist will be added.
 - i. June 12-13 in Corpus Christi
 - ii. June 15-16 in Galveston
- c. PSH Clinic feedback- Last week THN and HUD TA providers, CSH, held a 2-day training with CoC Program-funded Permanent Supportive Housing (PSH) projects. Attendees dug into Housing First, CoC Program regulations, and HUD administrative requirements. It was a great opportunity for grantees to network with their peers. Materials will be sent out to attendees by the end of the week along with lots of additional resources. The materials will be shared through Google Drive or Drop Box due to their large volume.
- d. FY 2017 Funding- The National Low Income Housing Coalition (NLIHC) sent an e-mail regarding federal funding announcements that pertain to affordable housing. Congress passed the FY2017 Federal spending bill on May 4th. The passed budget does not include the \$18 billion cut for non-defense projects that the administration had proposed. Most HUD programs are receiving at-level or more funding than the prior year's budget. The only HUD programs to see cuts were the public housing operation fund and section 811 for people with disabilities. Additionally, the budget increases homeless assistance from \$2.25 billion to \$2.383 billion and extends authorization for the United States Interagency Council on Homelessness (USICH) for one more year. FY 2018 budget work may begin soon, so stay alert for information about continuing to fund homeless assistance and housing programs.
- e. State Emergency Solutions Grant (ESG) Program- With the release of the FY2017 federal budget, we hope that the funding allocation to TDHCA will come very soon. TDHCA is waiting to set the ESG application due date until



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they receive their allocation from HUD. So far, the TX BoS CoC has 25 projects applying. Mary stated that even if applicants don't receive ESG funding through TDHCA, applicants can be confident that the collaborations and project designs used for the ESG Program competition could be used to seek funding from other sources.

- f. VISTA Announcement-Jason Phillips, VISTA Program Coordinator, will be leaving THN for a program manager position in Austin. His last day is May 26th. If he is waiting for any documents from a current/potential VISTA site (MOUs, forms, etc.), please turn them into Jason ASAP! If your organization is interested in a VISTA, get the process started with Jason before he leaves! There is always a transition period with new staff, so it is best to start work on applying for a VISTA project earlier rather than later.
- g. HUD Financial Training- HUD released an online training module that provides guidance on managing HUD CPD Grants (HOME, HOPWA, CDBG, ESG, and the CoC Program). All CPD grant recipients are highly recommended to take advantage of this free training. Find the training by [clicking here](#).
- h. SNAPS Data Strategy (SNAPS In-Focus) - The Office of Special Needs Assistance Programs (SNAPS) released an article about their long-term data strategy for homeless assistance programs. If attendees wonder why there is a shift toward data quality and using performance data to make funding decisions, this is an essential read. Check out the article by clicking [here](#).
- i. Sage training and resources available- On April 1, HUD transitioned from using e-snaps to Sage HMIS for completion of reporting requirements for CoC Program-funded projects. To help with this transition, HUD has provided guidance on using the new submission portal. You may find those resources on the [HUD Exchange](#).
- j. National Alliance to End Homelessness (NAEH) Conference, July 17-19- NAEH is a leading voice on the issue of ending homelessness. Sign up for their conference! Do so quickly, as the registration and hotel rooms fill up very quickly. [Register here](#).
- k. With the CoC Program competition upcoming, the CoC General meeting schedule will likely change. We will keep you informed of any schedule changes via the THN listserv.

IV. Q&A

V. Next Meeting – Wednesday, June 14, 2017, 2:00 p.m., via webinar

Meeting adjourned at 3:11 PM.

Meeting recording link: <https://youtu.be/IsBP8ff09DM>.



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RESOURCES

May 10, 2017

April 2017 HMIS Webinar

https://www.youtube.com/watch?v=G77cuD_TMc4&index=9&list=PL5c_GwJU694AV6vN7pFgsZ-wGLC7jUro

National Alliance to End Homelessness

The Critical Role of Emergency Shelter in a Crisis Response System

Webinar recording:

<https://www.youtube.com/watch?v=cjPMdBWTxnk&feature=youtu.be>

National Alliance to End Homelessness

The Keys to Effective Low-Barrier Shelters

<https://register.gotowebinar.com/register/8724160055248852225>

HUD Exchange

Financial Management 201

https://www.hudexchange.info/trainings/financial-management-curriculum/programs/?utm_source=HUD+Exchange+Mailing+List&utm_campaign=1a53eb11c7-Welcome-to-Financial-Management-201_2017_04_14&utm_medium=email&utm_term=0_f32b935a5f-1a53eb11c7-19342345

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HUD Exchange

SNAPS' Data Strategy

<https://www.hudexchange.info/news/snaps-data-strategy/>

HUD Exchange

Sage APR Guidebook for CoC Grant-Funded Programs

https://www.hudexchange.info/resource/5315/sage-coc-apr-guidebook-for-coc-grant-funded-programs/?utm_source=HUD+Exchange+Mailing+List&utm_campaign=1c832d9dbf-CoC+APR+Resources+and+Reminders+-+4%2F25%2F17&utm_medium=email&utm_term=0_f32b935a5f-1c832d9dbf-19342345

HUD Exchange

Video- APR Training: Overview of the Sage HMIS Repository Webinar

<https://www.hudexchange.info/trainings/courses/apr-training-overview-of-the-sage-hmis-repository-webinar/1887/>

HUD Exchange

Sage Training Video- How to Create an Account

<https://www.hudexchange.info/trainings/courses/sage-training-video-how-to-create-an-account/>

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National Alliance to End Homelessness (NAEH)

2017 National Conference on Ending Homelessness and Capitol Hill Day-

Registration open now!

<https://help.endhomelessness.org/civicrm/event/register?id=41&reset=1>

Category	2017	2016	Difference
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Summary

Number of surveys	4542	3855	687
Number of adults in households	4781	3847	934
Number of children in households	1158	1112	46
Total number of people	5939	4959	980
Chronically Homeless People*	649	438	211

Age Category

17 & Under	96	104	-8
18 – 24	421	405	16
25 – 64	3722	3016	706
65 & Older	197	226	-29

Gender Identity

Male	2610	2250	360
Female	1608	1484	124
Transgender	15	8	7
Does Not Identify as M, F, T	12	n/a	n/a

Sexual Orientation

Lesbian, Gay, Bisexual	125	103	22
Straight	3319	2750	569
Questioning	19	9	10
Prefer not to answer	141	167	-26

Category	2017	2016	Difference
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Race

White	2644	2249	395
Asian	34	15	19
American Indian or Alaska Native	63	75	-12
Black or African American	903	889	14
Native Hawaiian or Other Pacific Islander	12	5	7
Two or More	148	108	40

Ethnicity

Latino	1219	703	516
Non-Latino	2416	2076	340

Household Makeup

Households Without Children	3598	2784	814
Unaccompanied <i>Youth</i> (age 18 – 24)	255	318	-63
Unaccompanied <i>Minor</i> (under age 18)	91	102	-11
Parenting <i>Youth</i> (age 18 – 24)	63	77	-14
Parenting <i>Minor</i> (under age 18)	4	1	3
Household With Children (at least one adult & one child)	482	417	65
Other Type Of Family	4	n/a	n/a

Nighttime residence on day of count

Emergency Shelter (DV shelter included)	1755	1781	-26
Transitional Shelter	631	880	-249
Hotel/Motel (paid by voucher)	119	49	70
Place Not Meant For Habitation	2032	1140	892

Category	2017	2016	Difference
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Current Situation

1st time homeless in the past 3 years	1878	1401	477
2-3 episodes in the past 3 years	867	737	130
At least 4 episodes in the past 3 years	299	261	38
Continuously homeless for a year or more	716	541	175
Median length of current homelessness (days)	240	180	60

Employment status

Unemployed	1567	992	575
Regular full-time job	439	321	118
Regular part-time job	288	258	30
Temporary job	139	74	65
Day labor/Odd jobs	262	129	133
Retired	22	12	10

Veterans

US Armed Forces (yes)	387	297	90
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FY 2017 Funding



May 1, 2017

Ending months of uncertainty, Congress passed its final Fiscal Year (FY) 2017 spending bill on Thursday, May 4. The bill passed with bipartisan support in both chambers by a vote of 309-118 in the House and 79-18 in the Senate. For details on FY 2017 funding levels for affordable housing and community development investments, see NLIHC's analysis at <http://nlihc.org/article/congress-reaches-deal-fy17-spending>.

At more than \$1.07 trillion, the final budget agreement upholds the bipartisan deal made in late 2015 to lift the spending caps required by Budget Control Act for defense and non-defense programs. The deal does not include any of the \$18 billion in cuts requested by the Trump administration for non-defense programs, which include affordable housing and community development.

Housing and Urban Development

The FY17 spending bill funds most HUD programs at or above FY16 levels, but below the high-water marks provided in the draft versions. This is true for Tenant-Based Rental Assistance, Family Self-Sufficiency, Native American Block Grants, Native Hawaiian Block Grants, Community Development Block Grants, HOME Investment Partnerships programs, Self-Help Homeownership Opportunity Program (SHOP), Homeless Assistance Grants, Project-Based Rental Assistance, Section 202 Housing for the Elderly, Housing Counseling, Policy Development and Research, and Fair Housing and Equal Opportunity.

For some programs, the FY17 bill provides more funding than the levels proposed under the House and Senate draft bills. These include the Public Housing Capital Fund, Choice Neighborhoods Grants, Housing for Persons with AIDS, and Healthy Homes & Lead Hazard Control.

The only programs to see funding cuts compared to FY16 were the Public Housing Operating Fund (\$4.4 billion in FY17 compared to \$4.5 billion in FY16) and Section 811 Housing for People with Disabilities (\$146 million in FY17 compared to \$151 million in FY16).

Homelessness:

The bill increases funding for homeless assistance programs to \$2.383 billion from \$2.25 billion in FY16. The bill targets \$43 million to address youth homelessness and waives the requirement that youth 24 years of age and under provide third-party documentation to receive housing and supportive services within the Continuums of Care. The bill extends the authorization for the U.S. Interagency Council on Homelessness (USICH), which is set to expire this year, by one additional year.



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NAEH Conference 2017

National Alliance to End Homelessness (NAEH)

National Conference on Ending Homelessness

July 17-19, 2017
Washington, D.C.

The National Alliance to End Homelessness is a leading voice on the issue of homelessness. The Alliance analyzes policy and develops pragmatic, cost-effective policy solutions. The Alliance works collaboratively with the public, private, and nonprofit sectors to build state and local capacity, leading to stronger programs and policies that help communities achieve their goal of ending homelessness. We provide data and research to policymakers and elected officials in order to inform policy debates and educate the public and opinion leaders nationwide.

Registration is now open for the upcoming 2017 National Conference on Ending Homelessness. This year's conference will be held Mon.-Wed., July 17-19 (check-in begins July 16), at a new location: the Marriot Wardman Park in Washington, D.C.

Registration will stay open until we reach capacity. So act today, before it's too late!



2017 National Conference on Ending Homelessness

[Event Overview](#) [Agenda](#) [Sponsorship Opportunities](#) [Registration Rates](#) [Cancellations](#) [Hotel Information](#) [Travel Information](#) [Information Tables](#)
[Capitol Hill Day](#) [Scholarships](#) [Volunteer!](#) [Contact Us](#)

PLEASE NOTE

OFFICIAL CONFERENCE ACTIVITIES ARE SCHEDULED FOR:
MONDAY, JULY 17 - WEDNESDAY, JULY 19, 2017

PRE-REGISTRATION CHECK-IN IS SCHEDULED FOR:
SUNDAY, JULY 16 from 5:00-7:00pm

[Register Now](#)

<http://www.endhomelessness.org/news/calendar/national-conference-on-ending-homelessness2>



www.thn.org