

TX BoS CoC General Meeting

Minutes

January 10, 2018, 2:00 p.m.

Meeting held via webinar.

Attendance:

THN Staff and VISTA Members

Caitlin Bayer- Balance of State Programs Coordinator

Kraig Blaize-Fiero- CoC Program Assistance

Sophia Checa- CoC Assistant Director

Jesús DeLeón-Serratos- HMIS Program Manager

Kameron Fowler- CoC Director

Mary Rychlik- CoC Manager

Jim Ward- TA and Performance Coordinator

CoC General Membership Attendees:

See attached attendance list.

Minutes:

Meeting began at 2:05 PM

I. **Welcome, Introductions, and Map**

- a. Kameron welcomed attendees to the meeting. Kameron has just returned to work from maternity leave.
- b. Kameron reminded attendees that they should not share their registration links, as duplicated sign-ins will not allow all attending parties to get attendance credit. If you are not receiving your own registration link, please email Mary Rychlik at mary@thn.org to be added to the mailing list.
- c. Kameron presented the map of the meeting attendees.

II. **CoC Current Priority Projects**

- a. Coordinated Entry (CE) – implementation required by January 23rd!
 - i. Tiffany has made a checklist of documents and tasks you must complete before getting access to the assessor training.
 1. 8 communities have completed the checklist (or are very close to completing it!)
 2. 9 communities left that we have not received most documentation from: Beaumont, Corpus Christi, Galveston, Hidalgo County, Laredo, Longview, Mt. Pleasant, Odessa, and



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Victoria. THN staff will be reaching out to these communities to check in on the implementation process.

- ii. There are consequences from HUD for not fully implementing CE. Your federal funding and the wellness of the CoC depends on communities implementing CE.
 - iii. You don't have to wait for your P&P to be approved to continue working on other checklist tasks and documents!
 - iv. Starting February, THN will work with the Coordinated Entry Planning Entities (CEPEs) to evaluate the health of local CE processes.
- b. Point-In-Time (PIT) Count and Housing Inventory Count (HIC)
- i. The PIT count will be held on January 25. If you want to participate in your community's PIT Count but aren't sure how to get involved, please reach out to Kristin Zakoor at kristin@thn.org.
 - ii. PIT Leads: Please remember to get your volunteer sheets signed and volunteer hours tracked. Please also send your PIT time range to Kristin Zakoor at kristin@thn.org so that we can have app IT help available for you during all PIT times.
 - iii. The Housing Inventory Count survey will be sent out to communities soon!
 - iv. THN is considering sending staff to communities during the PIT count. Please let Kristin Zakoor know if you are interested in having a staff member onsite!
 - v. A big thank you to our PIT leads and PIT volunteers for taking on this enormous task! We appreciate you!
- c. HMIS
- i. Annual Homeless Assessment Report (AHAR) - For the second year in a row, the TX BoS CoC has been able to submit all "shells" (i.e. data sets)! Jesus congratulated all HMIS users on their hard work.
 1. 2018 will be the first year that RRH will be included in the AHAR
 - ii. Release of Information (ROI) training s will be held January 9th and 11th It is a **mandatory** training, so don't miss it!
 1. The ROI is one of the most important documents governing HMIS. It protects client data and confidentiality, thus it is imperative that all HMIS users be able to use and explain it to clients well.
- d. Hurricane Harvey recovery
- i. HUD allocated \$57.8 mil of CDBG for Texas Harvey Recovery effort. Earlier this month, THN's President/CEO Eric Samuels worked with the Houston CoC to recommend how funds should be allocated by the General Land Office (GLO). THN's recommendation was to provide homelessness prevention and long term rental vouchers, landlord risk mitigation pools, building repair, construction, and supportive services,



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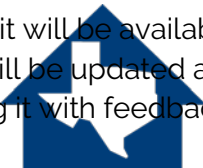
among other recommendations. We have not yet heard a response from the GLO, but expect we may hear something within the next week or so, though we still do not know when funds will be released. It is likely TDHCA will be administering these funds, in partnership with CoC Lead Agencies.

III. Announcements

- a. VISTA Members in TX BoS CoC communities
 - i. We have opportunities for VISTA members to work in the TX BoS CoC on Coordinated Entry, SOAR, and other capacity building projects. There is a \$5k cost share requirement, but it a great opportunity to have someone to support your local coalition or local priority projects full time for one year. Please contact Meagan Moore for more information at meagan@thn.org.
- b. Built for Zero
 - i. 3 Communities applied to participate in the Built for Zero Learning Collaborative. They can expect to hear back from us no later than 1/12/18.
 - ii. Our ability to provide this TA is contingent on the TX BoS CoC's acceptance by Community Solutions.
- c. HMIS User license fee payments due January 15th
 - i. If you do not submit payment on time, HMIS access will be suspended.
- d. Trainings
 - i. Annual Performance Report (APR)—How to read and understand it
 1. Will be held January 31st
 2. **Required** for CoC Program Recipients and open to any project/staff
 3. Registration
link: <https://thn.adobeconnect.com/aprcleanup/event/registration.html>
 - ii. "Homeless" Documentation and "Chronic Homeless" Documentation
 1. Will be held February 15th
 2. **Required** for CoC Program Recipients and encouraged for any project/staff
 3. Registration
link: <https://thn.adobeconnect.com/documentinghomelessness/event/registration.html>

IV. Resources

- a. LHC Toolkit released in January
 - i. THN has added resources to the Local Homeless Coalition (LHC) toolkit. The toolkit will be available via Google Drive and is a living document that will be updated and revised as needed. Reach out to us as you're using it with feedback or ideas about what additional



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content might be helpful. If you have questions about the toolkit, reach out to Mary Rychlik at mary@thn.org.

V. Q&A

- a. We expect an announcement about the CoC Program Competition funding soon.
- b. The deadline for HMIS payment is due on January 15.

VI. Next Meeting – Wednesday, February 14, 2018, 2:00 p.m., via webinar

Meeting adjourned at 2:54 PM

Link to webinar recording: <https://thn.adobeconnect.com/p71heyj7yhic/>



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Name	Login	Attendance Status	Company Name	City	County
Adrienne Arthur	aarthur@longviewtexas.gov	Attended	City of Longview Housing Authority	Longview	Gregg
Amanda Flores	amanda.flores@havenforhope.org	Not Attended	HMIS at Haven for Hope	San Antonio	Bexar
Amanda Tindell	amanda.tindell@cccmmhr.org	Attended	Central Counties Services	Temple	Texas
Ana Barrera	abarrera@familyendeavors.org	Attended	Family Endeavors	McAllen	Hidalgo
april carl	aprilscarl@gmail.com	Attended	Lamar County Homelessness Coalition	Paris	Lamar
Beth Rolingson	Beth@advocacyoutreach.org	Attended	Advocacy Outreach	Elgin	TX
Bill Reagan	billreagan@lfrgv.org	Attended	Loaves & Fishes	Harlingen	Cameron
Bob Rhoden	bob_rhoden@fourivers.org	Attended	Four Rivers Outreach, Inc.	Sherman	TX
carol gresham	director@safe-tagency.com	Not Attended	SAFE-T	Mt. Pleasant	US
Carol Racz	carol.racz@texanacenter.com	Attended	Texana	Rosenberg	Austin,waller,wharton.colorado,fort bend, matagorda
Chad Wheeler	chad@opendoorlbk.org	Attended	Open Door	Lubbock	Lubbock
Chelsie Huffine	chuffine@stdc.cog.tx.us	Attended	South Texas Aging & Disability Resource Center	Laredo	Webb
Chesley Knowles	chesley.knowles@communityhealthcore.com	Attended	Sabine Valley Regional MHMR Center dba Community Healthcore	Longview	Texas
Cheteva Marshall	cmarshall@longviewtexas.gov	Not Attended	City of Longview	Longview	Texas
Christy Plemons	Christy.Plemons@uss.salvationarmy.org	Attended	The Salvation Army	Temple	Bell
Condell Garden	condell@ifmdenton.org	Attended	Interfaith Ministries of Denton, Inc.	Denton	Denton
Daisy Lopez	dovs@fowinc.com	Not Attended	Friendship of Women, Inc.	Brownsville	Cameron
Damian Clark	damian@advocacyoutreach.org	Attended	Advocacy Outreach	Elgin	Bastrop
Dani Shaw	Danielle.Shaw@cityofdenton.com	Attended	City of Denton	Denton	Denton
Daphne' Adams	daphne.adams@ccahelps.org	Attended	Christian Community Action	Lewisville	TX
Deanna Lowrey-Green	dgreen@ccaction.com	Attended	Combined Community Action	Giddings	Austin, Colorado, Fayette, Lee
Debra Huffman	debrah@exp.net	Attended	Neighborhood development Corp	Orange	Texas
Erika Thomas	homelesslinks@gmail.com	Attended	Odessa Links	Odessa	Ector
Felicia Moore	Fmoore@ccdofw.org	Attended	Catholic Charities	Fort Worth	Tarrant
Ginny Stafford	gstafford@midcoastfamily.org	Attended	Mid-Coast Family Services	Victoria	Victoria
Hermelinda Garccia	hgarcia@cdob.org	Not Attended	Catholic Charities RGV	Brownsville	Cameron
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