

TX BoS CoC General Meeting

Minutes

February 14, 2018, 2:00 p.m.

Meeting held via webinar.

Attendance:

THN Staff and VISTA Members

Caitlin Bayer- Balance of State Programs Coordinator
Kraig Blaize-Fiero- CoC Program Assistant
Sophia Checa- CoC Assistant Director
Jesús DeLeón-Serratos- HMIS Program Manager
Kameron Fowler- CoC Director
Tiffany Hart- Systems Change Coordinator
Mary Rychlik- CoC Manager
Jim Ward- TA and Performance Coordinator
Kristin Zakoor- Data Coordinator

CoC General Membership Attendees:

See attached attendance list.

Minutes:

Meeting began at 2:06 PM

I. Welcome, Introductions, and Map

- a. Kraig welcomed attendees and introduced staff in the room.
- b. Kameron welcomed attendees and displayed the CoC Map so that attendees could indicate where in Texas they are located.

II. Spotlight: Lubbock's 100-Day Challenge – Chad Wheeler

- a. Lubbock started a 100-Day Challenge in September 2017 and ended on December 31, 2018. The three primary goals of the 100-day Challenge were to expand and improve CE system; use CE as much as possible to move 45 households into permanent housing; and to build an informed, connected, and determined movement about the cause of ending homelessness.
- b. Through the challenge, they found the limitations of using CE in their communities, and how to work around those projects that were not using CE yet.
- c. The community learned a lot about how to work together as a system to prioritize the community's most vulnerable people experiencing homelessness.



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- d. For purposes of the challenge, he created the idea of "counting" people for the 100-Day Challenge, and created a guide so that community members could speak the same language. Using these standards helped the community rally around the goal.
- e. At the end of the 100-day challenge, they surpassed their goal by housing 61 households.
- f. Chad offered that other communities can feel free to borrow from what they have done in Lubbock to do the same in their communities. His materials are attached to these minutes.

III. CoC Current Priority Projects

- a. Point-In-Time (PIT) Count and Housing Inventory Count (HIC)
 - i. Kristin thanked all PIT leads and volunteers for getting the 2018 PIT count planned and executed successfully!
 - ii. The preliminary PIT Count shows 5000 surveys, which is higher than last year's total. The app was vital in being able to collect this higher number of surveys and to be able to tally them this quickly. Kristin is still working to improve the data quality, and expects to be done calculating initial community totals by the beginning of next week.
 - iii. Please respond to Kristin's e-mail regarding the Housing Inventory Worksheet if you have not done so already! They are due by 5:00 PM this Friday, February 16.
 - iv. If you have yet to send in the Volunteer Hour Track report, please send it to Kristin at Kristin@thn.org by 5:00 PM on Friday, February 16.
 - v. There will be a PIT de-briefing webinar to let us know how things went during the count to help us improve for next year. Stay tuned for details!
 - vi. Kristin launched a poll to determine what date the PIT count will be held in 2019. The majority of attendees selected Thursday, January 24, 2019. This date will be taken to the PIT Leaders for confirmation.
- b. Coordinated Entry
 - i. Tiffany reminded communities that the due date for turning in pending CE materials and completing assessor training is February 28, 2018. If communities have questions about what requirements are outstanding, please contact Tiffany at tiffany@thn.org.
- c. HMIS
 - i. Monthly Webinar- Webinars are held the last Thursday of the month. This month's webinar will be held on February 22, 2018. There is much to discuss going into the new year, so please join us! The webinar is open to all HMIS users. Osnum users do not need to attend.
 - 1. If you have an HMIS topic that you would like to see covered in the HMIS webinars, just email hmis@thn.org!



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- ii. Jesus cautioned HMIS users to ensure that they only open expected files from hmis@thn.org to protect your computer against phishing and malware.
- iii. Jesus celebrated the agencies that have already turned in their UDQs. Thank you! For those that have not yet, they are due tomorrow, Thursday, February 15!
- iv. SSN numbers and CAPER- Jesus explained that there is an issue inputting SSN in Sage. If you are experiencing an issue, please reach out to the HMIS team for help at hmis@thn.org.
- d. CoC Programs
 - i. Upcoming APRs- If your CoC Program grant term ended on Nov 30, your APR is due by February 28. **Do not submit your APR late!**
 - ii. Mandatory Training- Homeless and Chronic Homeless Documentation is tomorrow, February 15, 2018 at 10:00 AM! Register here: <https://thn.adobeconnect.com/documentinghomelessness/event/registration.html>
- e. Built for Zero- Caitlin explained that over the next year, Denton and Abilene will be working with Community Solutions to build a By-Name List, reduce to zero, and maintain functional zero. We will be regularly sharing their progress, as well as tools gained from their participation.

IV. Announcements

- a. CoC Program – FY 2017 awards were announced on January 11th! The TX BoS CoC was awarded \$6,724,805, an overall increase of \$225,068 from the FY 2016 award. All 19 renewal projects received funding, along with 2 new projects (one RRH project and one HMIS Expansion Project), the HMIS project, and the CoC Planning project. Kameron thanked all applicants for their hard work during the competition. A special shout out to all members of the CoC: all of you working together helps these projects get funding! To those who did not get funding this year or who would like to get funding in the next year, reach out to us at the txboscoc@thn.org! We are always interested in expanding our coverage area. We expect the next NOFA to be released in May.
- b. The CoC Program Grantee Clinic will be held on March 26-27 in Austin. This clinic, held in collaboration with CSH, is **mandatory** for all CoC Program Recipients and Sub-recipients. This clinic is held in conjunction with the start-up trainings hosted by HUD Field Offices. Jim has sent a TA Survey to CoC Program grantees. The results of this survey will inform the material presented during the clinic so we can target it to the topics you want to learn more about. At this time, the clinic is only open to CoC program grantees
- c. Youth Homelessness Demonstration Program (YHDP)- the YHDP NOFA was released on January 17. The Board will discuss whether the CoC will pursue



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this funding, although TX BoS CoC TA providers recommend that the CoC remain focused on implementing CE for now.

- d. CoC Board elections for Seat 8 Health/Medical- Nominations for this seat will continue to be open for at least another week. Mary is accepting nominations at mary@thn.org. This seat's term is short (6 months) and will run through September 30th. Board Members do have certain requirements, which nominees can review at the THN website at www.thn.org.
- e. THN Staff Members will travel to the NAEH Family and Youth Conference in LA in March, and will be out of the office from February 28 – March 3.
- f. THN Staff will travel to Housing First Partners Conference in Denver in April. This conference's theme is Housing First Fidelity in a Changing Environment.
- g. The THN Data Team will travel to the NHSDC Conference in Pittsburgh. They are especially looking forward to learning about improvements in SPMs and what the new AHAR will look like.
- h. VISTA placements are available in the TX BoS CoC! If you are interested in hosting a VISTA, contact Meagan Moore at Meagan@thn.org.

V. Q&A

- a. In what capacity can VISTA volunteers participate? Their positions cannot involve direct client services, and must be capacity-building in nature. They can help establish a SOAR leadership team started in your community, provide backbone support for a Coordinated Entry system, securing community funding, and more!
- b. What information can we share about the Texas Conference on Ending Homelessness? The conference will be held Sept 25-28 in Austin, TX. Registration is not yet open.

VI. Next Meeting – Wednesday, March 14th, 2:00 p.m., via webinar

Meeting adjourned at 3:20 PM

Link to webinar recording: <https://thn.adobeconnect.com/pter8ryzd1zl/>



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<u>Name</u>	<u>Company Name</u>	<u>City</u>	<u>County</u>
Adra Hallford	City of Texarkana, Texas	Texarkana	Bowie
Alaina Marcum	Mission Texarkana	Texarkana	Bowie
Amanda Tindell	Central Counties Services	Temple	Texas
Andrea Wilson	PATH	Tyler	Smith
Anna Rodriguez	Catholic Charities RGV	Brownsville	Cameron
Anne Spanyers	Advocacy Outreach	Elgin	Bastrop
April Carl	Lamar County Homelessness Coalition	Paris	Lamar
Beth Rolingson	Advocacy Outreach	Elgin	Bastrop
Carol Racz	Texana	Rosenberg	Fort Bend, austin, Waller, Wharton Matagorda colorado
Catherine Flowers	Bread of Life, Inc	Houston	Harris
Chad Wheeler	Open Door	Lubbock	Lubbock
Chesley Knowles	Sabine Valley Regional MHMR Center dba Community Healthcore	Longview	Texas
Cheteva Marshall	Longview Housing Authority	Longview	Texas
Christy Plemons	The Salvation Army	Temple	Bell
Condell Garden	Interfaith Ministries of Denton, Inc.	Denton	Denton
Crystal Delacerda	salvation army	lubbock	lubbock
Daisy Lopez	Friendship of Women, Inc.	Brownsville	Cameron
Damian Clark	Advocacy Outreach	Elgin	Bastrop
Dani Shaw	City of Denton	Denton	Denton
Debra Huffman	Neighborhood Development Corp	Orange	Orange
DeJernel Adams	Triangle Area Network	Beaumont	Jefferson
Delilah Oates	Career and Recovery Resources, Inc.	Houston	Harris
Holly Bates	SAFE-T Crisis Center	MT. Pleasant	Texas
Hope Nordon	Giving HOPE, Inc.	Denton	Denton
Irma Garza	Hidalgo County Urban County Program	Alamo	Texas
Isael Vanegas	US Veterans Initiative	Houston	Harris
Jaime Ariizpe	Westcare Next Step	Laredo	Webb
Jennifer Wenger	City of	Corpus Christi	Texas
Jenny Cantu	Behavioral Health Center of Nueces County	Corpus Christi	Nueces
Jenny Goode	Betty Hardwick Center	Abilene	Taylor
Jo Patillo		1960 Beaumont	TX
John Cooper	Abilene Hope Haven, Inc.	Abilene	TX
John Meier	West Central Texas Regional Foundation	Abilene	Texas
Jordan McCarty	Denton County MHMR	Denton	Denton
Julia Lash	City of Brownsville	Brownsville	Cameron

Katherine Gonzales	United Way of Denton County	Denton	Denton
Katherine Bisson	Abilene Hope Haven	Abilene	Taylor
Kaylon Massey	Community Action Committee of Victoria Texas	Victoria	Victoria
Kelly Franke	Combined Community Action	Giddings	Lee
Kimberly White	Safe-T Crisis Center	Mt. Pleasant	Titus
Kritin Zakoor	THN	Austin	TX
LaShawnda Graves	Career and recovery resources	houston	houston
Laura Enderle	Austin Public Health	Austin	Travis
Lauren Jones	Bastrop County Women's Shelter, dba Family Crisis Center	Bastrop	Bastrop
Lexi Mercier	VISTA	Abilene	Taylor
Lisa Sewell	Texarkana Homeless Coalition	Texarkana	Bowie
Lisa Griffin	Mid-Coast Family Services	Victoria	Tx
Marsha Rappaport	The Children's Center, Inc.	Galveston	TX
Mary Jones	Denton County Homeless Coalition	Denton	Denton
Mary Rychlik	THN	Austin	Travis
Mauricette Diaz	South Texas Development Council	Laredo	Webb
melanie thorntonlewis	salvation army	galveston	galveston
Melissa Escamilla	Family Endeavors	McAllen	Hidalgo
Melissa Juarez	Corpus Christi Hope House	Corpus Christi	TX
Michaelle Wormly	WOMAN, Inc.	Houston	Harris
Michelle Huff	journey towards wholeness	ROWLETT	TX
Michelle Yates	La Posada Providencia	San Benito	Texas
Monica pena rasmussen	La Posada	san benito	cameron
Monica Tracy	City of Lubbock	Lubbock	Lubbock
Napoleon Coca	hIDALGO cOUNTY	Edinburg	TX
Nathaniel Dears	Denton County MHMR	Denton	Denton
Norma Villanueva	Friendship of Women, Inc	Brownsville, TX	Cameron
Norma Longoria	Family Crisis Center	Harlingen	TX
Olivia Gratz	Randy Sams' Outreach Shelter	Texarkana	Tx
Pamela Pellett	SAFE-T Crisis Center	Paris	Lamar
Patricia Aguirre	Salvation Army	Laredo	Texas
pk moore	some other place/henry's place	beaumont	jefferson
Rebecca Bromley	Neighborhood Development Corp.	Orange	Orange
Ricardo Hinojosa	WestCare Next Step	Laredo	Webb
Ricardo Hinojosa	WestCare Next Step	Laredo	Webb

Roberta Gradel
Rosie Valdez
Shay Bills

Central Counties Services
Friendship of Women, Inc.
Safe-T Crisis Center

Lampasas
Brownsville
Paris

Texas
Cameron
Lamar

Sherry Seigman
Shirley Harrison
susan grantham

The Salvation Army
The Children's Centerinc
safe-t

Abilene
Galveston
mt pleasant

Taylor
Galveston
titus

Tanteta Scott
Taylor Cameron
Tierra Bishop

New Hope Center of Paris
Denton County Friends of the Family
Christian Community Action

Paris
Denton
Lewisville

Lamar
Denton
Texas

Tiffany Ross
tina emond
Tina Newman
Vicki Smith
Zee Carroll

Community Action Committee of Victoria, Texas
Families in Crisis, Inc
SAFE-T Crisis Center
Community Action Committee of Victoria, Texas
City of Texarkana

Victoria
Killeen
Paris
Victoria
Texarkana

Victoria
Bell
Lamar
Texas
Bowie

FY 2017 Award Announcement

- On January 11th, the U.S. Department of Housing and Urban Development (HUD) awarded a record \$2 billion in grants to more than 7,300 homeless assistance programs across the country.
- HUD's *Continuum of Care Program* grants provide critically-needed support to local programs on the front lines of serving individuals and families experiencing homelessness.
- Texas CoCs received \$88,239,025 in awards.

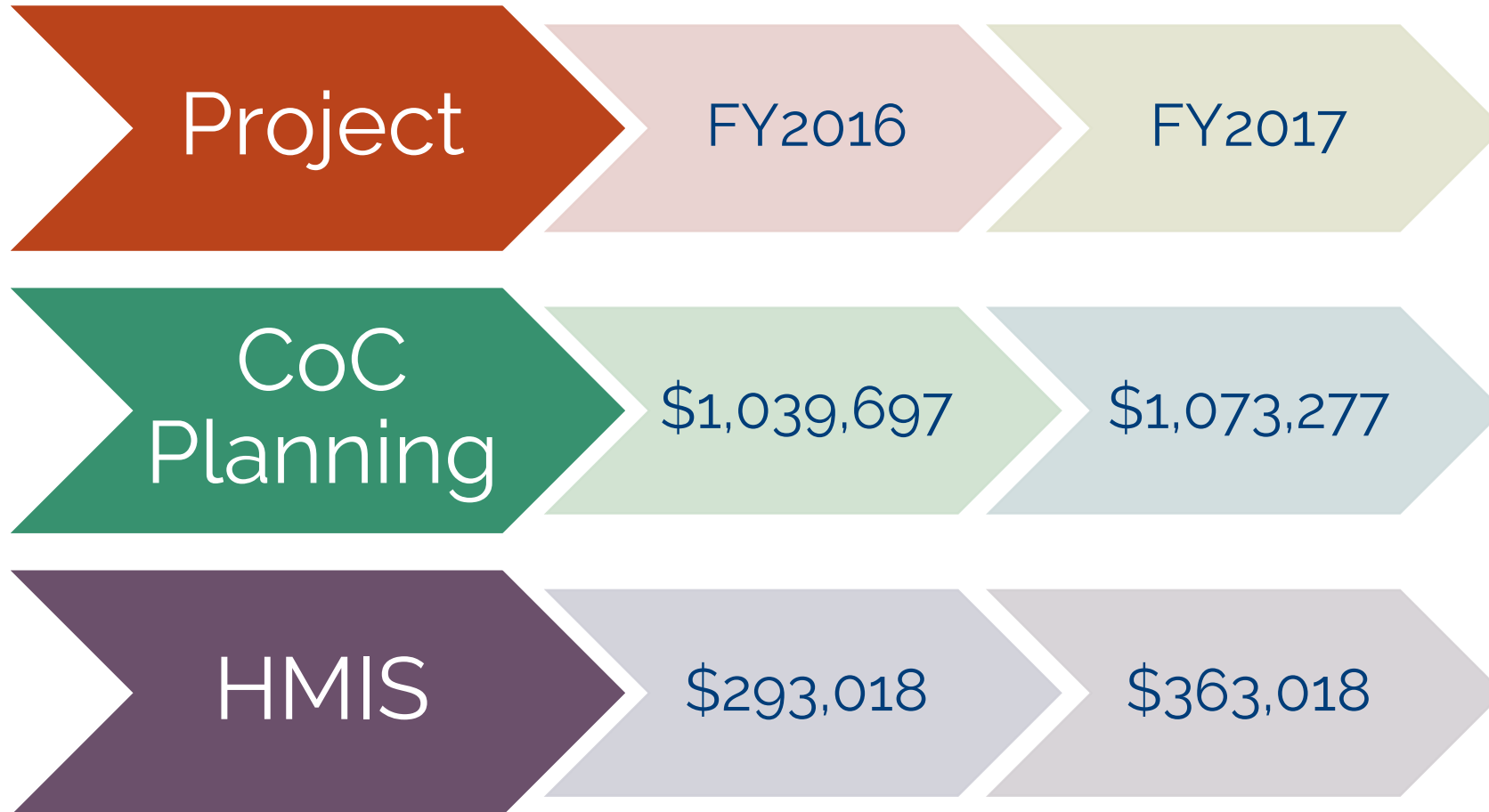


FY 2017 Awards in the TX BoS CoC

- The TX BoS CoC received \$6,724,805 in awards, an increase of \$225,068 from the FY 2016 awards
- HUD awarded FY2017 funds to:
 - All 19 housing renewal projects (11 PSH, 8 RRH);
 - Two of the 5 new projects (1 RRH, 1 HMIS expansion);
 - The HMIS Project; and
 - The CoC Planning Project.
- Twenty (20) housing projects across the CoC were funded.

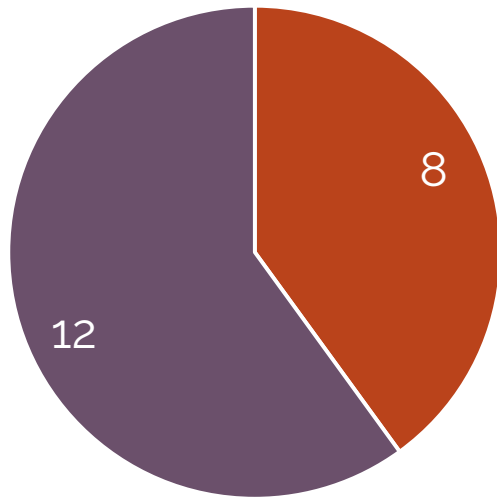


CoC Planning and HMIS Awards



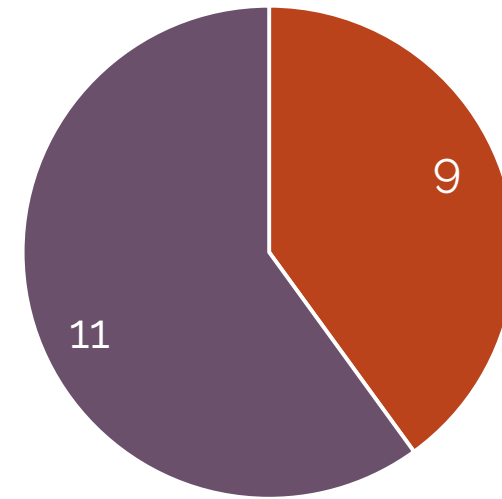
Housing Project By Type

FY 2016



■ Permanent Housing-RRH
■ Permanent Housing-PSH

FY 2017



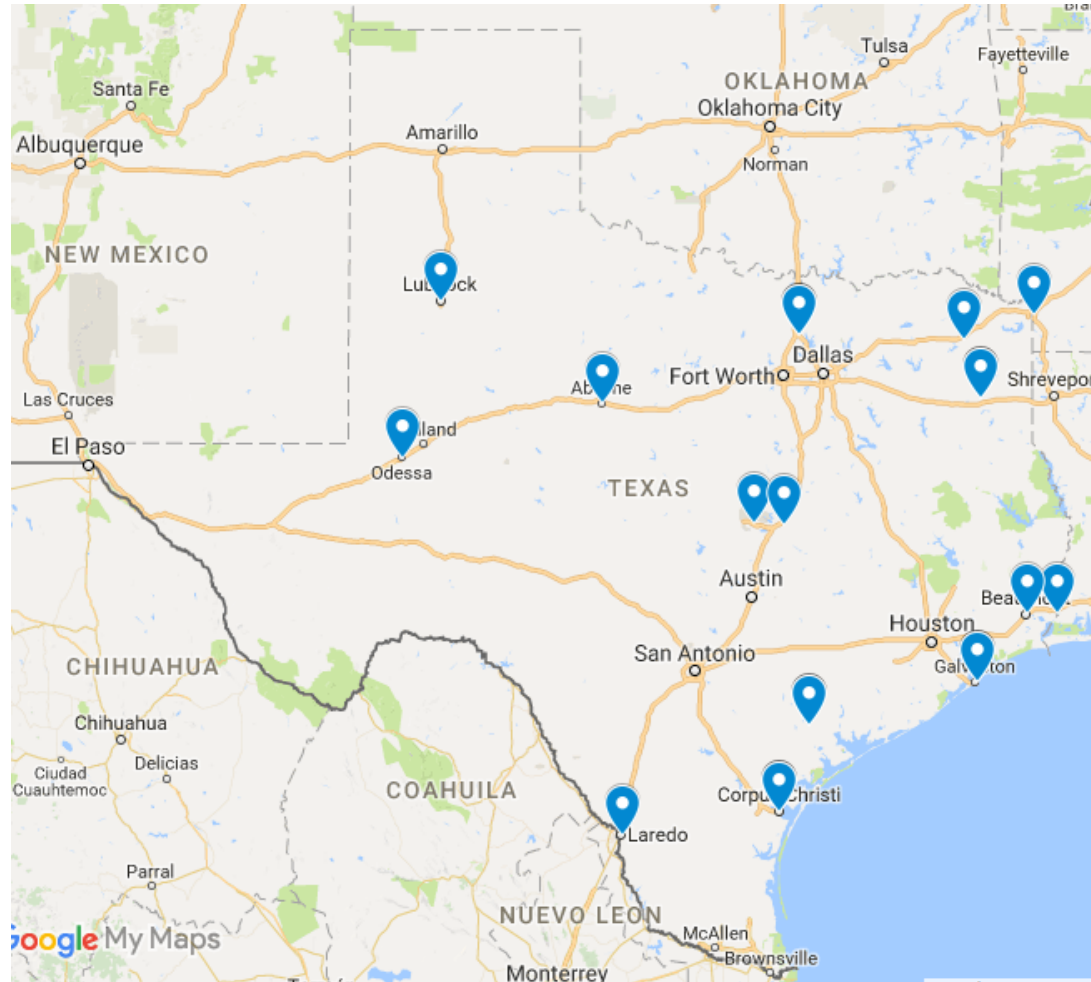
■ Permanent Housing-RRH
■ Permanent Housing-PSH



Geographic Distribution

15 communities, 5 of which have more than one project:

- Corpus Christi
- Denton
- Galveston
- Longview
- Victoria



FY 2017 Funded Housing Projects

The Gulf Coast Center	Gulf Coast Center Permanent Housing FY17	PSH
Neighborhood Development Corp	Homeless to Homes Program	PSH
Denton County MHMR	Connections SHP	PSH
City of Beaumont	2017 City of Beaumont CoC Renewal Grant	PSH
Mid-Coast Family Services	Hope Net 2017	PSH
City of Longview	City of Longview CoC 2017 Renewal	PSH
City of Texarkana	Texarkana Homeless Coalition: Doorways Home	RRH
Abilene Hope Haven	Hope Housing Services	RRH
Families In Crisis, Inc.	2017_FIC-RRH-KILLEEN	RRH
Lubbock Open Door	Lubbock Open Door PSH	PSH



Mid-Coast Family Services	New Hope 2017	PSH
Odessa Links	Project Hope FY 2017	RRH
Sabine Valley Center	Fredonia Homeless and Disabled Women and Children Rapid Rehousing	RRH
Shelter Agencies For Families in East Texas, Inc.	SAFE-T RRH 2	RRH
The Salvation Army, a Georgia Corporation (Corpus Christi)	Project Bridge Rapid Rehousing FY17	RRH
The Salvation Army, a Georgia Corporation (Corpus Christi)	CCMM PSH (Transfer)	PSH
Women Opting for More Affordable Housing Now, Inc. (WOMAN, Inc.)	WOMAN, Inc. Rapid Re-Housing	RRH
The Salvation Army - Temple, TX	The Salvation Army - CoC Rapid Rehousing Program	RRH
WestCare Texas, Inc.	Next Step	PSH
Giving HOPE, Inc.	Giving Hope PSH FY2017	PSH



CONGRATULATIONS!



Lubbock 100-Day Challenge
Counting Criteria

In order for an individual or household to count under goal #2, agencies should be able to answer "Yes" to all of the following questions:

1. Does the individual or household meet the definition of homelessness defined by The Department of Housing and Urban Development? See [HEARTH "Homeless" Definition Final Rule](#) or p. 52-54 of [TX BoS CoC Written Standards](#).
2. Has the individual or household entered the Coordinated Entry System through a Coordinated Entry Assessment in HMIS/Client Track or comparable system?
3. Has the individual or household been prioritized for permanent housing based on prioritization standards for the appropriate housing type? See [TX BoS CoC Permanent Supportive Housing \(PSH\) Prioritization](#), [TX BoS CoC Rapid Re-Housing \(RRH\) Prioritization](#), and/or [p. 22-24 of the CE Written Standards for the TX BoS CoC](#). For example, did the agency select the individual or household from the Housing Priority List in HMIS/Client Track based on the highest VI-SPDAT (RRH scoring range: 4 to 7; PSH scoring range: 8 to 16) /F-VI-SPDAT (RRH scoring range: 4 to 8; PSH scoring range: 9 to 17) score, sheltered/unsheltered location, longest period of homelessness, etc.?
4. Has the individual or household moved into permanent housing as defined by HUD? Permanent Housing refers to housing that is safe and stable where the household has a lease or sub-lease in their name lasting a term of at least one year. See [p. 33 TX BoS CoC Written Standards](#).

Lubbock Housing Crisis Response System

100-Day Challenge

AIM: We, the participating agencies of the Lubbock Housing Crisis Response System (HCRS), are committed to preventing and ending all homelessness utilizing our local Coordinated Entry System (CES) starting with the 45 most vulnerable individuals and households by December 31, 2017.

STRATEGY 1:
Expand and improve the Coordinated Entry System.

Primary Driver:
Coordinated Entry Planning Entity, SPHC

- Develop the policies and procedures for managing the Lubbock CES.
- Recruit participating agencies.
- Designate appropriate Entry Points.
- Implement common assessment, data collection, referral, & housing processes.
- Develop and regularly update the Lubbock Housing Priority List.

Measures:

- % of participating agencies adopting and implementing common assessment, data collection, referral, and housing processes.
- % of persons identified by name relative to estimates in the PIT count.
- Frequency of communication among CEPE participants.

STRATEGY 2:
Use the CES to identify, prioritize, and move 45 individuals and households into permanent housing.

Primary Driver:
Coordinated Entry Planning Entity, SPHC

- Work with participating agencies to adopt the prioritization standards outlined in the Lubbock CE Policies and Procedures.
- Identify and prioritize individuals and households for housing and services using the Lubbock Housing Priority List at weekly or bi-weekly Case Conferencing meetings.
- Support participating agencies to quickly housing these individuals and households with appropriate housing and services.

Measures:

- # of individuals and households housed through common prioritization standards.
- % of persons successfully housed relative to the number of persons engaged from the Priority List.
- Average time from assessment to move-in.
- % remaining in permanent housing at the end of 100 days.
- % of households whose income (from all sources) increases after 100 days.

STRATEGY 3:
Build an informed, connected, and determined movement around the cause of preventing and ending homelessness.

Primary Driver:
Communications Committee, SPHC

- Develop a 100-Day Challenge statement/document that can be supported and signed by participating agencies.
- Publicize the 100-Day Challenge statement and communicate progress, results, and successes through press-releases, news stories, etc.
- Develop collaborative, system-wide messaging about homelessness and strategies to prevent and end homelessness.

Measures:

- # of agencies signing the 100-Day Challenge statement/document.
- Frequency and clarity of communication with the public.

Lubbock Housing Crisis Response System

100-Day Challenge

A SPHC Initiative

Aim Statement:

We, the participating agencies of the Lubbock Housing Crisis Response System (HCRS), are committed to preventing and ending all homelessness utilizing our local Coordinated Entry System (CES) starting with the 45 most vulnerable individuals and households **by December 31, 2017**. In order to achieve this aim, we believe the following steps are necessary: **1)** Expand and improve the Coordinated Entry System. **2)** Use the CES to identify, prioritize, and move 45 individuals and households into permanent housing. **3)** Build an informed, connected, and determined movement around the cause of preventing and ending homelessness.

1) Expand and Improve the Coordinated Entry System (CES) in Lubbock County.

Driver: Coordinated Entry Planning Entity (CEPE), SPHC CE Committee

- Develop the policies and procedures for managing the Lubbock CES.
- Recruit participating agencies.
- Designate appropriate Entry Points.
- Implement common assessment, data collection, referral, & housing processes.
- Develop and regularly update the Lubbock Housing Priority List.

Measures:

- % of participating agencies adopting and implementing common assessment, data collection, referral, and housing processes.
- % of persons identified by name relative to estimates in the PIT count.
- Frequency of communication.

2) Use the CES to identify, prioritize, and move 45 individuals and households into permanent housing.

Driver: CEPE, SPHC CE Committee

- Work with participating agencies to adopt the prioritization standards outlined in the Lubbock CE Policies and Procedures.
- Identify and prioritize individuals and households for housing and services using the Lubbock Housing Priority List at weekly or bi-weekly Case Conferencing meetings.
- Support participating agencies to quickly housing these individuals and households with appropriate housing and services.

Measures:

- # of individuals and households housed through common prioritization standards.
- % of engaged persons successfully housed relative to the number of persons engaged from the Priority List.
- Time from assessment to move-in.

- % of individuals and households remaining in permanent housing at the end of 100 days.
- % of individuals and households whose income (from all sources) has increased after 100 days.

3) Build an informed, connected, and determined movement around the cause of preventing and ending homelessness.

Driver: Communications Committee, SPHC

- Develop a 100-Day Challenge statement/document that can be supported and signed by participating agencies/SPHC member agencies.
- Publicize the 100-Day Challenge statement and communicate progress, results, and successes throughout press-releases, news stories, etc.
- Develop collaborative, system-wide messaging about homelessness and strategies to prevent and end homelessness.

Measures:

- # of agencies signing the 100-Day Challenge statement/document.
- Frequency and clarity of communication with the public.