TX BoS CoC General Meeting

Agenda
November 14, 2018, 2:00 p.m.

Pre-meeting question: How did you interact with data this week? (answer in the webinar lobby while you're waiting for the meeting to start)

I. **Welcome, Introductions, and Map**

II. **Summary of prior meeting**

III. **Data Snapshot –** Lubbock Open Door Impact Report by Chad Wheeler

IV. **How We are Ending Homelessness**
   a. With HMIS and Data

V. **CoC Priority Projects**
   a. HMIS
      a. Longitudinal System Analysis (LSA)
   b. Data
      a. Point-in-Time (PIT) Count – January 24, 2019
      b. PIT Count Leads Q&A Webinar – December 4th, 1:00-2:30
   c. Coordinated Entry (CE)
      a. Coordinated Entry Unplugged
   d. CoC Program
      a. NOFA Committee
      b. Rapid Re-Housing (RRH) Learning Collaborative
   e. Governance
      a. New CoC Board members
      b. ~~Nominations for Board Seat 1: Person with Lived Experience of Homelessness~~
      c. Public comments received on governance documents

VI. **Announcements**
   a. New TX BoS CoC Staff

VII. **Next Meeting –** Wednesday, December 12th, at 2:00, by webinar

Everyone is invited to participate in CoC General Meetings.

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Resources

1. CSH has released "Community Response Resources: **Tools, Policies & Templates for Addressing Unsheltered Homelessness**"

   Developing a coordinated strategy to address unsheltered homelessness – in any community – can face challenges. This suite of tools is designed to assist communities in identifying and leveraging local champions and strengths, as well as to address challenges that may arise during the development and implementation of a comprehensive outreach and engagement system.

   The tools developed by CSH, based on materials created by Project HOME and the City of Philadelphia, are open-source documents for use by any community, agency, or organization with no attribution to authors required.

   CSH held a webinar to discuss the resources.

   [Click Here to Preview the Resources-Tools](#)

   [Click Here to Access the Recording of the Webinar](#)

   [Click Here to Access the Slides Presented During the Webinar](#)

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2. Everyone In L.A. Toolkit – "Everyone In" is Los Angeles County's effort to end homelessness. Their advocacy toolkit shows how to get involved in as little as 2 minutes or as much as 1 hour.
http://everyoneinla.org/toolkit/

HOW MUCH TIME DO YOU HAVE RIGHT NOW?

2 MINUTES
Catch up on the latest news and stories

5 MINUTES
Speak out and demand progress

10 MINUTES
Hear personal stories about supportive housing

15 MINUTES
Track the progress and see how your community stacks up

20 MINUTES
Get all the facts about housing and L.A.'s plan to end homelessness

1 HOUR
Show up in person and show your support

Sign our petition demanding supportive housing across L.A. County

Send a postcard to your elected representative telling them that you expect them to follow through

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TX BoS CoC General Meeting

November 14, 2018, 2:00 PM
Notes

Attendance

<u>CoC General Membership Attendees:</u> See attached attendance list from the webinar

I. **Welcome and Introductions –** Mary Stahlke, CoC Manager, welcomed members to the meeting and introduced staff. Attendees were participating via webinar.

II. **Summary of Prior Meeting –** Mary summarized the 9/26/2018 meeting.

III. **Data Snapshot –** Chad Wheeler from Open Door in Lubbock, and CoC Board Member, presented a postcard-sized data dashboard that the agency developed to inform people about how Open Door is ending homelessness. A local graphic design company created the design, The size was chosen because it works well on Facebook. The agency mailed postcards, put a picture of it in their newsletter, and handed copies to people at the agency's open house. The data highlight that 0 (zero) people that Open Door has assisted to exit from homelessness have returned to a homeless situation. The data also contained an estimated cost savings. (see the first slide in the Data presentation for a picture of the postcard)

IV. **How We are Ending Homelessness – With HMIS and Data**

a. Kristin Zakoor, Assistant Director for Data, presented information on the Point-In-Time (PIT) Count and the Housing Inventory Count (HIC). The PIT is an unduplicated count on a single night of people in a community who are experiencing homelessness, both unsheltered and sheltered. Who is experiencing homelessness? What services are needed to get them housed? The data can help to identify patterns and trends. The PIT is an opportunity to provide awareness to your community, for example by getting volunteers involved, then they will better understand the issue. January 24, 2019, 12:01 AM – 11:59 PM. Contact Kristin at kristin@thn.org if you want to participate and are not already connected.

b. Housing Inventory Count (HIC): The HIC is an inventory of all beds available to serve the homeless population. All beds (emergency shelter, transitional housing, rapid re-housing, and permanent supportive housing) will be included in the HIC, even if the projects are

not using HMIS. Contact Kristin to participate. The PIT measures people, and the HIC measures housing available for those people.

c. Victoria Lopez, HMIS Program Coordinator, discussed the importance of using HMIS. 1) HMIS has the power to speed up workflows because there is less paperwork involved. 2) HMIS is capable of producing many kinds of reports, and that data can be used to apply for funding, for example. 3) HMIS data can help to identify which services are in demand, so funding can be allocated, accordingly. 4) HMIS can give a general overview of your homeless population. In response to questions from attendees, Victoria responded that users are not able to upload documents directly to HMIS at this time because of space limitations, and data on victims of domestic violence is not allowed to be entered into HMIS, so victim services agencies use an HMIS-comparable database.

d. Matthew Devine, HMIS Support Specialist, discussed keeping the HMIS data secure. THN uses an HMIS vendor, so all data is stored remotely, in the cloud, and is HIPAA-compliant. Users log in through a Web portal, so they do not have to download software. All data is encrypted in transmission to the server.

e. Antonio Kufoy, HMIS Data Specialist. Showed a map of the CoC's HMIS coverage area. We have many areas that aren't covered by HMIS. If not all areas are using HMIS, you and we don't know if your community and other communities are serving the same participants, which makes it hard to ensure that people are served seamlessly across CoC communities. Also, the more organizations that use HMIS, the more that are in our referral network, which is helpful for Coordinated Entry. Victoria added that agencies using HMIS provide the data that HUD uses to represent the entire CoC. Since situations differ from region to region, the more HMIS users there are, the more your participants' stories can be represented in the CoC's data.

f. Jesús DeLeón-Serratos, HMIS Project Manager, discussed System Performance Measures (SMPs), which are designed to analyze the effectiveness of housing crisis response systems. The SPMs measure:
   i. Length of time homeless
   ii. Returns to homelessness (to stop recidivism)
   iii. Number of people experiencing homelessness
   iv. Increase in participants' employment and income
   v. Number of first-time homelessness
   vi. Successful placement in permanent housing

Universal Data Quality reports (UDQs) help to "clean" the data and make it more accurately represent what agencies are doing.

V.   CoC Priority Projects
   a. HMIS
      i. Longitudinal System Analysis (LSA) – Jesús DeLeón-Serratos, HMIS Project Manager -- This report is the updated version of the Annual Homelessness Assessment Report (AHAR). THN compiles data from the HMIS to report to HUD. Reports are due November 30th.
   b. Point-in-Time (PIT) Count – January 24, 2019 – Kyra Henderson, Data Coordinator, will plan and execute the PIT, HIC, and SPM reports.
      i. Training on the app (software application) used to interview people during the count wil be held on November 29th, from 11:00-12:30
      ii. PIT Count Leads Q&A Webinar – December 4th, 1:00-2:30
   c. Coordinated Entry (CE) – Tiffany Hart, Systems Change Coordinator
      i. CE data: The CoC has 17 CE regions, each with a Coordinated Entry Planning Entity (CEPE), 124 participating agencies, and 252 trained assessors. We're growing, but we have a long way to go to get to full expansion.
      ii. Coordinated Entry Unplugged is a monthly phone call for CE assessors and other CE staff. The calls are topic-driven and community-led and –focused. 66 people attended the first call on 11/13. The December 18th call will talk about resources for CE (what they are, where they are, and how to use them). The spotlight community will be Lubbock.
   d. CoC Program – Jim Ward, Assistant Director for Planning
      i. If you participated in the FY 2018 competition process, you should have received a survey requesting your feedback on the process. Please let us know how it went for you, and how it could be better next year.
      ii. A CoC committee is being developed, to guide process improvement.
      iii. The Rapid Re-Housing (RRH) Learning Collaborative is a six-month learning opportunity for RRH projects funded by the CoC Program to learn about best practices in RRH..
      iv. If your operating year ended in Aug. 31, your Annual Performance Report (APR) is due in 14 days. If you need help, THN is able to give you a hand.
      v. Quarterly performance scorecards will begin again. Projects are being assessed regularly to see how they are doing and to identify how THN can support them.

     e. Governance

        i. New CoC Board members have been elected for October 2018 through September 2020. (see handout for more information)

        ii. Nominations for Board Seat 1: Person with Lived Experience of Homelessness – This agenda item was postponed until the CoC Board determines next steps.

        iii. No public comments on governance documents were received during the public comment period. The CoC Board will consider approving changes to the documents at their November 28th meeting. Staff will propose additional ways of soliciting member input.

VI.   **Announcements**

     a. New THN staff

        i. Andrew Willard is the CoC Performance Coordinator..

        ii. Mollie Lund is the ESG and SSVF Performance Coordinator.

        iii. Kyra Henderson is the Data Coordinator

VII.   **Next Meeting** – Wednesday, December 12, 2018, 2:00 P.M., via webinar

Link to meeting recording: https://thn.adobeconnect.com/pn1hfp9b404z/?proto=true

November 2018 CoC General Meeting Attendance Log

Name	Attendance Status	Company Name	City
Adrienne Arthur	Attended	City of Longview Housing Authority	Longview
Alaina Marcum	Attended	Mission Texarkana	Texarkana
Alexzandra Hust	Attended	Abilene Hope Haven	Abilene
Alisha Rutherford	Attended	Homeless	College Station
Amanda Tindell	Attended	Central Counties Services	Temple
Andrea Omojola	Attended	Open Door	Lubbock
Andrew Willard	Attended	Texas Homeless Network	Austin
Anne Spanyers	Attended	Advocacy Outreach	Elgin
Armando Pequeno	Attended	Children's Center, Inc.	Galveston
Belinda Bradford	Attended	Good Neighbor Settlement House	Brownsville
Beth Rolingson	Attended	Advocacy Outreach	ELGIN
Brenda Perez	Attended	Casa De Misericordia	Laredo
Carol Racz	Attended	Texana	Rosenberg
Chad Wheeler	Attended	Open Door	Lubbock
Chesley Knowles	Attended	Community Healthcore	Longview
Cheteva Marshall	Attended	City of Longview	Longview
Christy Plemons	Attended	The Salvation Army	Temple
Daisy Lopez	Attended	Friendship of Women, Inc.	Brownsville
Dani Shaw	Attended	City of Denton	Denton
Daphne' Adams	Attended	Christian Community Action	Lewisville
Deanna Lowrey-Green	Attended	Combined Community Action	Giddings
Debra Arsuaga	Attended	Corpus Christi Hope House	Corpus Christi
Debra Huffman	Attended	Neighborhood Development Corp	Orange
Debra Washington	Attended	The Children's Center, Inc.	Galveston
dianeth rodriguez	Attended	TTBH	weslaco
Doug Morris	Attended	Family Promise of Lubbock	Lubbock
Felicia Holland	Attended	The Salvation Army	Temple
Jessica McMurray	Attended	Families In Crisis	KIlleen
Jo Mendoza	Attended	Friendship of Women, Inc.	Brownsville
John Meier	Attended	West Central Texas Regional Foundation	Abilene
Jordan McCarty	Attended	Denton County MHMR	Denton
Josh Cogan	Attended	Outlast Youth	Dallas
Justine St. Cyr	Attended	Gulf Coast Center	Galveston
Katherine Bisson	Attended	Abilene Hope Haven	Abilene
Katherine Hennecke	Attended	Lubbock Open Door	Lubbock
Kayla Lima	Attended	South Texas Aging & Disability Resource	Laredo
Kemberley Calk	Attended	Golden Crescent Regional Planning Commission	Victoria
Kim ARANDA	Attended	TSA	Temple
Kyle Knutson	Attended	The Salvation Army	Corpus Christi
Laura Martinez	Attended	Family Crisis Center, Inc.	Harlingen

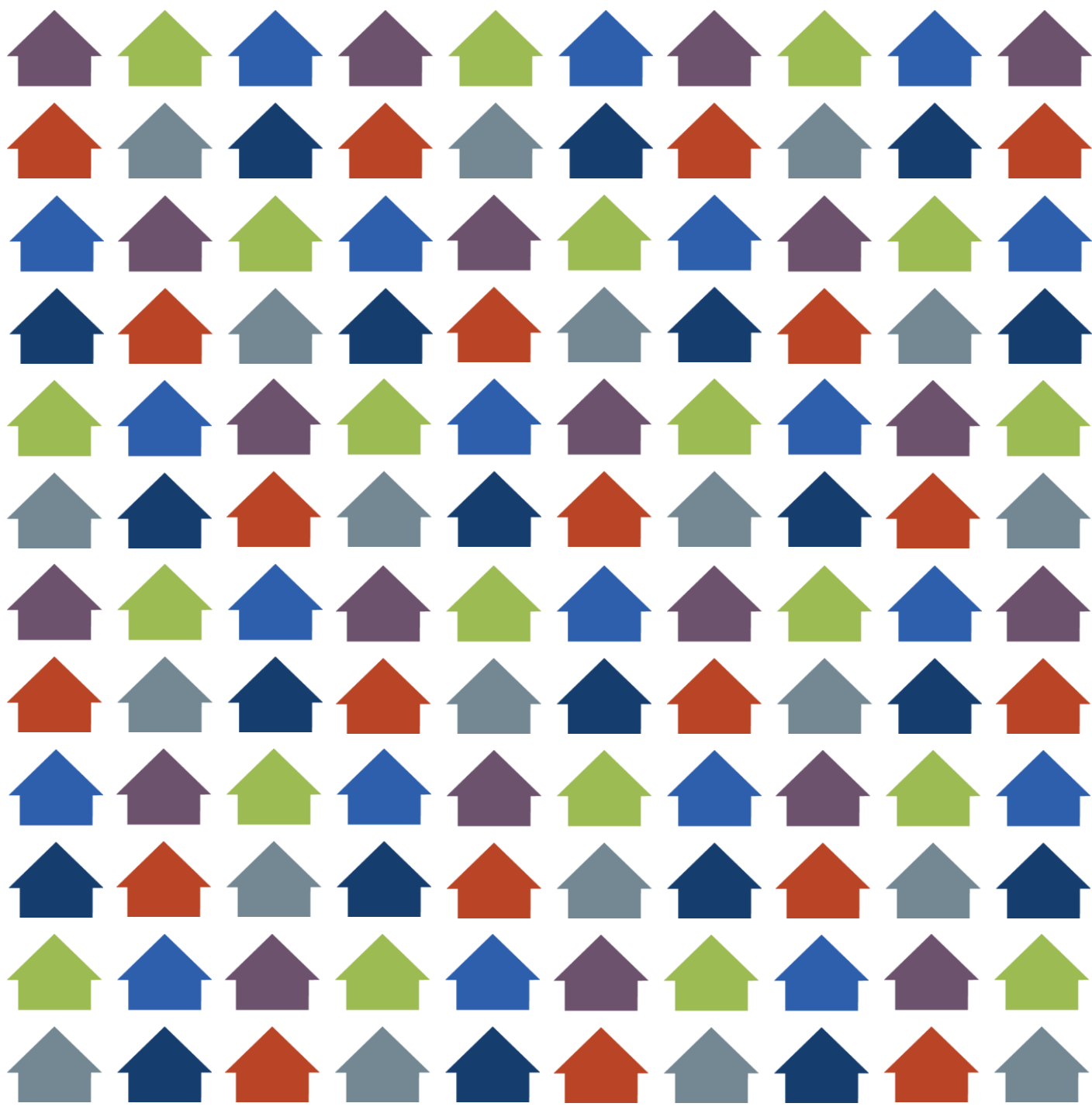|			
Laura Zavala	Attended	Loaves & Fishes RGV, Inc.	Harlingen, TX
Lyzette Limon	Attended	City of Laredo Health Department	Laredo
Magda Bolland	Attended	La Posada Providencia	San Benito
marissa ortega	Attended	thn	austin
Marsha Rappaport	Attended	The Children's Center, Inc.	Galveston
Mary Jones	Attended	Denton County Homeless Coalition	Denton
Melanie Thornton-Lewis	Attended	Salvation Army of Galveston County	Galveston
Melinda Baker	Attended	Corpus Christi Hope House, Inc.	Corpus Christi
Melissa Escamilla	Attended	Endeavors	mission
Melissa Gutierrez	Attended	Loaves & Fishes of the Rio Grande Valley, Inc.	Harlingen
Mercedes Cardenas	Attended	Gulf Coast Homeless Coalition	Galveston
Michaelle Wormly	Attended	Women Opting for More Affordable Housing Now, Inc. (WOMAN, Inc.)	Houston
Michelle Yates	Attended	La Posada Providencia	San Benito
Monica Pena Rasmussen	Attended	La Posada	san benito
Nathaniel Dears	Attended	Denton County MHMR Center	Denton
noritza figueroa	Attended	Special Health Resources for Texas, Inc.	Longview
Patricia Haynes	Attended	Salvation Army	Temple
Paul Castaneda	Attended	Endeavors	McAllen
Penny Hniguira	Attended	The Salvation Army	Temple
PK Moore	Attended	Some Other Place/Henry's Place	Beaumont
Rebecca Bromley	Attended	Neighborhood Development Corp	Orange
Renee Paul	Attended	FaithWorks of Abilene	Abilene
Ricardo Hinojosa	Attended	WestCare Next Step	Laredo
Roberta Gradel	Attended	Central Counties Services	Lampasas
Ruby DeJesus	Attended	The Salvation Army	Denton
Samuel Anzaldau	Attended	Brownsville Literacy Center	Brownsville
Sandy Lerma	Attended	CC Hope House	Corpus Christi
Stephanie Anderson	Attended	Steve's Pantry	New Braunfels, Tx 78130
Stephanie Jerez-Rodriguez	Attended	Giving HOPE, Inc	Denton
Susan Clark	Attended	FaithWorks of Abilene, Inc.	Abilene
TERRI COOK	Attended	Family Promise of Lubbock	LUBBOCK
TIFFANY ROSS	Attended	Community Action Committee of Victoria, Texas	Victoria
Tommy Lee Martinez	Attended	Loaves and Fishes of the RGV, Inc.	Harlingen
Tony Sarafis	Attended	VetStar/StarCare	Lubbock
Veronica G Hernandez	Attended	Border Region Behavioral Health Center	Laredo
Vicki Smith	Attended	Community Action Committee of Victoria, Texas	Victoria
Zee carroll	Attended	City of texarkana	Texarkana

Lubbock Open Door

THN
TEXAS HOMELESS NETWORK

HMIS and Data

Strategies For Change

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Point-in-Time Count (PIT)

PIT Basics

- How many people are currently homeless in your community?
- How many people are currently experiencing chronic homelessness in your community?
- How many of them are families, youth, or veterans?

The answers to these questions and more can be answered by point-in-time counts.

A point-in-time count is an unduplicated count on a single night of the people in a community who are experiencing homelessness.

WHY A POINT-IN-TIME

EXTENT

- Trends of homelessness in the local area
- Characteristics of those experiencing homelessness
- New programs

AWARENESS

- Raise community awareness
- Raise political awareness

FUNDING

- Eligibility to apply for CoC funds

PIT Date

January 24th, 2019

For more information please contact: **Kristin@thn.org**

Housing Inventory Count (HIC)

HIC Basics

- Each year, the U.S. Department of Housing and Urban Development (HUD) requires each Continuum of Care (CoC) to count its Housing Inventory Count (HIC) on the same night as the annually required Point-in-Time (PIT) count.

- HIC to be completed on **January 24, 2019.**

What we Count...

- The HIC includes inventory and capacity information about all programs dedicated to serving homeless persons in a community, regardless of the source of funding. The HIC captures inventory information for the following program types:

Shelter:

- Emergency Shelter
- Transitional Housing

Permanent Housing:

- Rapid Re-Housing
- Permanent Supportive Housing

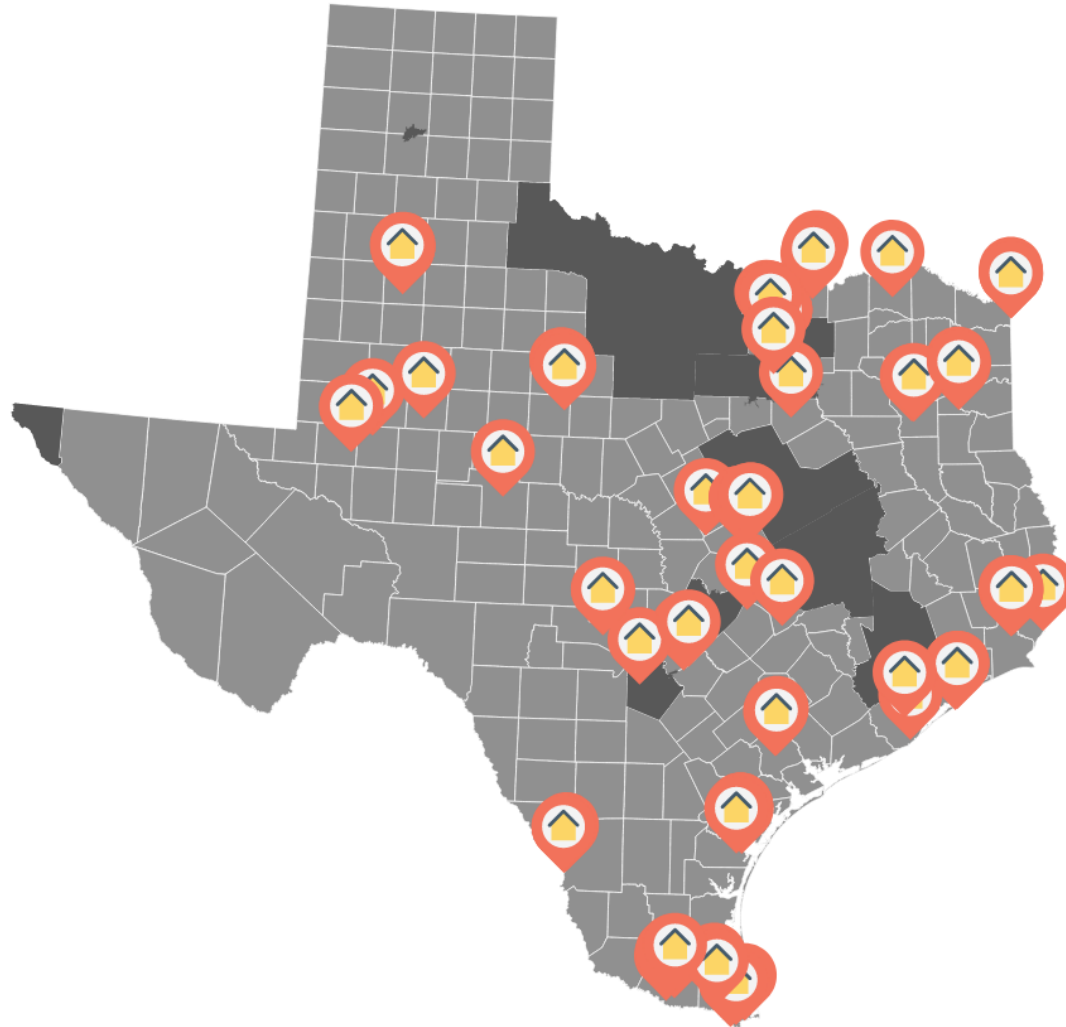# Homelessness Management Information System (HMIS)

Why use HMIS?

- Reduction in paperwork for clients and organizations

- A secure and centralized place for client-level data

- Ready-To-Go Reports which can be used to…
  - Dig deeper into your community needs
  - Grow existing programs
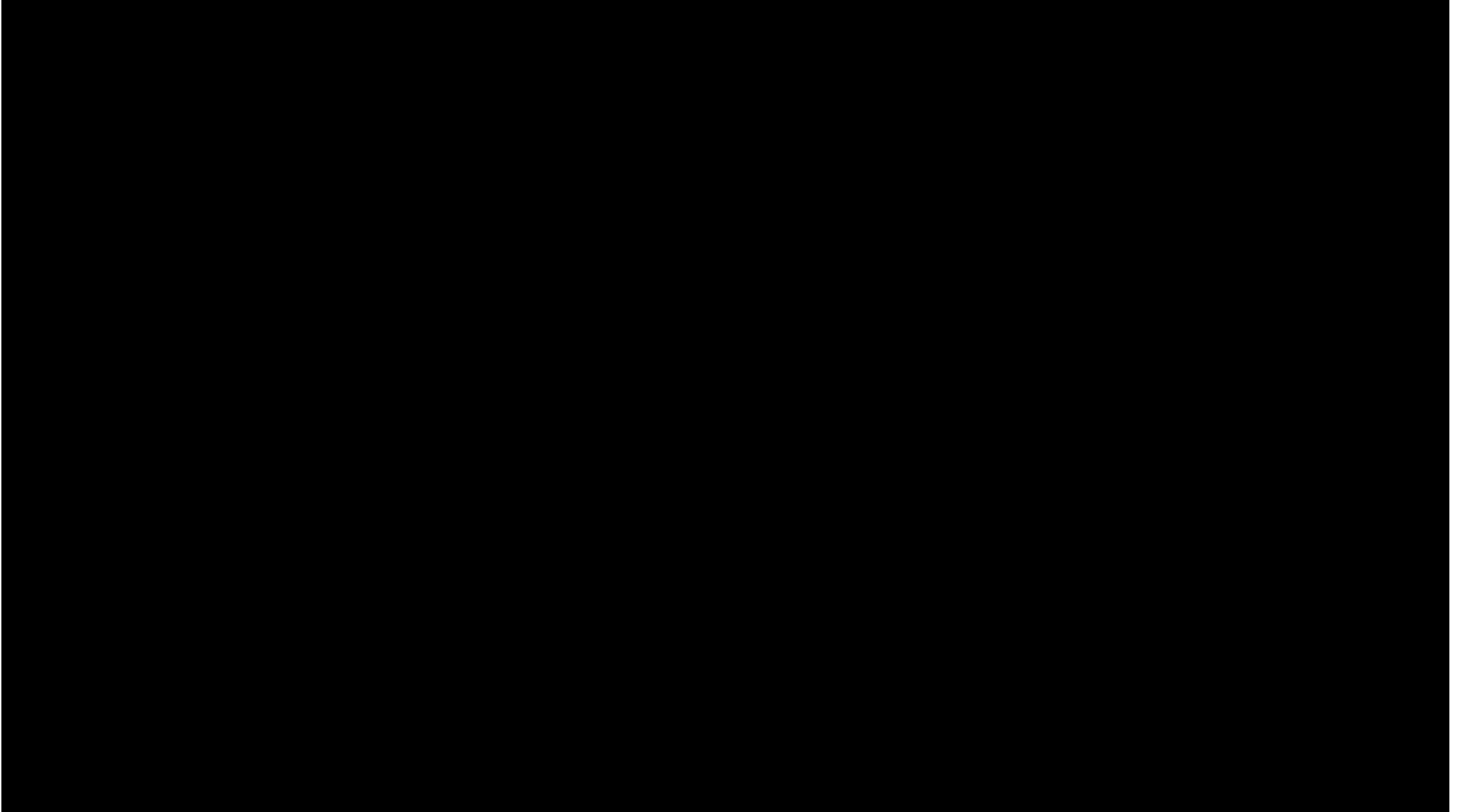 - Apply for additional funding

Data Security

HMIS Coverage Area

System Performance Measures (SPMs)

SPMs

Texas Balance of State Continuum of Care

CoC Board Members elected for 2018-2020

Seat #	Seat Designation	Member	Counties Represented	Affiliation
2	Homeless veterans	Melissa Escamilla	Aransas, Bee, Brooks, Cameron, Dimmit, Hidalgo, Jim Hogg, Jim Wells, Kleberg, La Salle, Nueces, Refugio, San Patricio, Starr, Victoria, Webb, and Willacy	Program Director of the SSVF Program for the South Texas Region at Family Endeavors in McAllen
4	Homeless families	Arturo Garcia	Webb	Director at the City of Laredo, Community Development Department
6	Victim services	Daisy Lopez	Cameron	Program and Education Director at Friendship of Women, Inc.
8	Health/medical	Luís T. Cerda	Duval, Jim Hogg, Webb, and Zapata	Epidemiologist Supervisor at the City of Laredo Health Department
10	Emergency Solutions Grant (ESG) Recipient	Marcela Cervantes	Webb	Housing Manager at the City of Laredo/Community Development
12	Law enforcement/ criminal justice	*vacant*	N/A	
14	Faith community or faith-based organization	Daphne' Adams	Denton	Family Services Manager at Christian Community Action in Denton