



ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Proposal – Homeless Strategic Plan Consultant

Solicitation Number: RFP 19-082, RFP 6100011678

Description: The City, in coordination with the South Alamo Regional Alliance for the Homeless (SARAH), local continuum of care, seeks proposals from qualified Respondents to lead a strategic planning process that will create a five to ten year homeless community plan. This plan will be used to guide homeless investments, resources and service delivery in San Antonio and Bexar County to expand services and reach to make the greatest impact possible in improving the quality of life for residents struggling with one-time, episodic and chronic occurrences of homelessness. Ultimately, the plan would be intended to serve as a living document for the City, SARAH, and community non-profits and funders to work together as a continuum of essential homeless related supports and services.

In conducting the strategic planning process, the consultant is expected to work with multiple City departments, homeless services providers, local hospitality industry, chambers of commerce, health care agencies, other governmental entities, and community stakeholders. The target is to have the strategic plan finalized by the end of **December 2019**.

Applicable Product Categories: 91890 – Strategic Planning and Consulting

Date Issued: June 18, 2019

Due Date & Time: July 18, 2019, 11:00 a.m. Local Time

Pre-Submittal Conference: City of San Antonio, Finance Department, 11th Floor Hill Country Conference Room, 111 Soledad, San Antonio, Texas 78205 at 11:00 a.m., Central Standard Time, on June 24, 2019.

Staff Contact Person: Tony Aguilar, Procurement Specialist III, tony.aguilar@sanantonio.gov.

Evaluation Committee Voting Members:

Melody Woosley, Director, Department of Human Services

Brenda Mascorro, Executive Director, San Antonio Regional Assistance for Homeless

Leilah Powell, Executive Director, Local Initiatives Support Corporation (LISC)

Vanita DeLeon, Transformational Services Clinical Director, The Center for Health Care Services

Tyler Shoemith, Interim Senior Director of The Student Leadership and Well-being Family Support Services and the SARAH Youth Homeless Workgroup Chair, NEISD

Dr. Norman Greenfield-Laborde, Pre Trial Operations Chief, Bexar County

Pursuant to Section 011 – Restriction on Communications, Respondents are prohibited from communicating with: 1) elected City officials or the Corporation board, and their staff regarding the RFP or proposals from the time the RFP has been released until the contract is posted as a Corporation Board agenda item; and 2) City and Corporation Board employees from the time the RFP has been released until the contract is awarded.

Exceptions to the Restrictions on Communications: Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until 2:00 p.m., Local Time, on June 26, 2019. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

Tony Aguilar, Procurement Specialist III
City of San Antonio, Finance Department – Purchasing Division
tony.aguilar@sanantonio.gov

Questions submitted and the City's responses will be posted with this solicitation.

Proposals must be received at the Office of the City Clerk or electronically through the SAePS portal no later than 11:00 a.m., Central Time, on July 18, 2019.

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids).

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at
Finance Department, Purchasing Division

PO Box 839966 ♦ San Antonio, TX 78283-3966 ♦ Tel: 210-207-5734

(210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited.