

TX BoS CoC General Meeting

Agenda
August 14, 2019, 2:00 p.m.

Lobby poll: Give an update on what is happening in your community around addressing homelessness

I. Welcome, Introductions, Staff Photos & Map of Attendees — Kraig

- a. Meet THN Team Member, Kraig Blaize-Fiero ([blog post](#))
- b. Meet THN Team Member, Kristin Zakoor ([blog post](#))

II. Summary of prior meeting — meeting notes & materials on [THN's website](#)

III. Data Snapshot

Data needed for the CoC Application portion of the CoC Program Consolidated Application

Attendees responded to poll questions regarding:

1. Moving on strategy
2. Discharge planning
3. Increasing employment and non-employment cash income, including with private employers/employment agencies
4. Availability of housing and services for youth experiencing unsheltered homelessness
5. Assisting persons to enroll in public health care benefits and to use those benefits

VII. CoC General Meetings 2019-20 (moved up on the agenda)

In February, we surveyed attendees about your preferences. To follow up on one point from that discussion: we haven't moved forward on creating CoC regions, so we won't hold in-person CoC General Meetings in the upcoming year.

We're building a CoC committee structure so members can have meaningful participation in the CoC by serving on a committee, not only attending CoC General Meetings, and by participating in your local homeless coalitions (LHCs).

Would you prefer to have a CoC General Meeting 1) every-other month or 2) quarterly?

What are your suggestions about the meeting format: Data Snapshot, training, Community Conversation, CoC Priority Project section?

CoC Priority Projects section. We include announcements in the newsletter. Should we keep this section?

Reach out to Sophia with your ideas. sophia@thn.org



TX BoS CoC General Meeting

IV. **How we are ending homelessness**—with Mainstream Resources

Jen Beardsley, TX BoS CoC Coordination and Engagement VIST
Resource list was reviewed and made available in the documents pod

V. **Community Conversation** – Micah Snead, CSH: Summary of HUD Priority Community Technical Assistance (TA)

See slide presentation

Micah summarized accomplishments since the 2017 needs assessment

VI. **2:40-3:00 CoC Strategic Plan Overview** – Corey Masson, NXTBoard

See slide presentation

VIII. **CoC Priority Projects**

a. Homeless Management Information System (HMIS)

i. Data maintenance

a) Universal Data Quality reports (UDQs)

Clean up data every quarter so it's ready to go when it's time to report to HUD. Antonio will run reports and send them to you.

b) System Performance Measures (SPMs)

Due date: at top of year. Victoria has started sending emails about data corrections.
hmis@thn.org

ii. PATH Webinar- 9/18 from 2:00- 3:00 PM

Dive into Projects Assisting in Transition from Homelessness (PATH) and how it relates to HMIS, as well as PATH reports

b. Data

i. Summer and Winter Point-in-Time (PIT) Count dates

Summer: August 29th—9 communities

ii. Winter PIT Lead Preparation

Jan. 23, 2020. Back up: Jan. 30. PIT Lead survey emailed today to last year's leads and to LHC contacts who have expressed interest in conducting a PIT Count

iii. Housing Inventory Count (HIC) Quarterly Check-in 9/9

Have data requests or questions? Email data@thn.org

c. Systems Change

i. Re-Introducing Marissa! New Coordinated Entry Data Specialist!

Marissa had been our Data VISTA.

ii. No Coordinated Entry Unplugged for the month of September! We are encouraging providers to attend the in-person Rapid Resolution Training

TX BoS CoC General Meeting

the week of September 9th! Space is limited. Register here:

<https://forms.gle/Q2YR9wWc219eZMcGg>

- iii. Register for the Coordinated Entry Mix & Mingle being held at the Texas Conference on Ending Homelessness in Houston on October 9th from 5:00-6:00 PM! Registration link here:

<https://thn.wufoo.com/forms/q1yc79j10chysaz/>

- d. Independent Review Team (IRT) Recruitment

Still need people to participate. The IRT reviews applications for funding. If interested, reach out to Andrew@thn.org.

- e. CoC Program

- i. The FY 2019 CoC Competition is well underway! Project applications are due to THN through the submission portal by August 23rd at 5:00 PM.

If you did not submit your letter of intent, you are not eligible to apply. We will hold a debrief after the process is finished, to get input for next year's process.

- ii. Please return Single Audit Forms to Andrew at andrew@thn.org by Aug. 31

- f. SSVF Program – *Mollie*

- i. The Cleveland Mediation Center will hold two 2-day trainings on Rapid Resolution: August 10-11 in San Antonio and August 12-13 in Abilene, SSVF providers may contact mollie@thn.org with questions. Others interested in attending may register [here](#) or contact mollie@thn.org for more information.

- ii. The Department of Veterans Affairs (VA) has announced \$426 million in grant awards for the FY 2020 SSVF program. Funds support outreach, case management, and other flexible assistance to rapidly re-house Veterans who become homeless or prevent Veterans from becoming homeless. The list of agencies in the TX BoS CoC and the counties they will serve can be found [here](#).

- g. ESG Program – *Mollie*

- i. THN's recommendations for Program Year 2019 State ESG funding will be emailed and posted to THN's website Monday, August 19, 2019.

- h. LHCs

- i. Contact jen@thn.org to suggest topics for the next LHC Conference Call.

- i. CoC Governance

- ii. CoC Board Elections—voting in September
- iii. CoC Governance Charter, including CoC Policies – review postponed; will review Coordinated Entry Written Standards next

IX. Next Meeting –

- i. No September meeting.
- j. Meet again on Tuesday, October 8th, immediately prior to the Texas Conference on Ending Homelessness in Houston (time to be determined). Members may attend in person or by webinar.

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- IV. **How we are ending homelessness**—with Mainstream Resources
Jen Beardsley, TX BoS CoC Coordination and Engagement VISTA

- V. **Community Conversation** – Micah Snead, CSH: Summary of HUD Priority Community Technical Assistance (TA)

- VI. **CoC Strategic Plan Overview** – Micah Snead, CSH, and Corey Masson, NXTBoard

- VII. **CoC General Meetings for 2019-2020**

- VIII. **CoC Priority Projects**
 - a. Homeless Management Information System (HMIS)
 - i. Data maintenance
 - a) Universal Data Quality reports (UDQs)
 - b) System Performance Measures (SPMs)
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 - b. Data
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 - ii. Winter PIT Lead Preparation
 - iii. Housing Inventory Count (HIC) Quarterly Check-in 9/9
 - c. Systems Change
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- g. ESG Program
 - i. THN's recommendations for Program Year 2019 State ESG funding will be emailed and posted to THN's website no later than close of business Monday, August 19, 2019.
- g. LHCs
 - i. Contact jen@thn.org to suggest topics for the next LHC Conference Call.
- h. CoC Governance
 - i. CoC Board Elections—voting in September
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- b. Meet again on Tuesday, October 8th, immediately prior to the Texas Conference on Ending Homelessness in Houston (time to be determined). Members may attend in person or by webinar.

Staff will be available on the webinar for 15 minutes after the meeting ends, for an open discussion on topics that attendees want to discuss.

TX BoS CoC General Meeting

Give your feedback!

Please complete the anonymous survey you will receive after the meeting ends, to let us know what was helpful and what would could be better for the next meeting.

Become a CoC Member!

Anyone who works or lives in the CoC's geographic area, and all housing and homeless services projects in the CoC's geographic area, are considered to be members of the CoC. The CoC has an open invitation process, so members may join at any time.

THN invites members to participate in the CoC's activities. Learn more on the [email list](#), the [website](#), and [social media](#).

CoC General Meetings include presentations by and conversations between CoC members and staff on topics that are important to preventing and ending homelessness. See the [schedule](#) for dates, topics, and registration links. Meeting notes and recordings are posted on THN's website at <https://www.thn.org/texas-balance-state-continuum-care/get-involved/>.

8/14/19 CoC General Meeting Attendance

Name	Attendance Status	Title
Norma Longoria	Attended	Homeless Prevention Advocate
Melissa Escamilla	Attended	Program Director
Vicki Smith	Attended	Executive Director
Hope Rodgers	Attended	Community Impact Coordinator: Mental Health & Homelessness
Michaelle Wormly	Attended	ED
Taylor Cameron	Attended	Director of Residential and Crisis Services
Tiffany Ross	Attended	Family Outreach Program
Jordan McCarty	Attended	Connections Program Coordinator
Beth Rolingson	Attended	Executive Director
Tommy Lee Martinez	Attended	Director of Family Emergency Assistance
mechelle lindsay	Attended	Veterans' Housing Program Manager
Nathaniel Dears	Attended	Rehabilitation Specialist
Christy Plemons	Attended	Director of Social Services
Rebecca Bromley	Attended	Administrative Assistant
Mary Jobes	Attended	Chair
Alanna Richardson	Attended	Housing Services Specialist
Carlos Borrego	Attended	Program Analyst
Gina Jewell	Attended	RRH Case Manager
Marsha Wilson Rappaport	Attended	Grants
Daisy Lopez	Attended	Victim and Education Manager
Debra Huffman	Attended	Executive Director
Marlene Poehlmann	Attended	Development Director
Danielle Shaw	Attended	Community Development Manager
Damian Clark	Attended	HMIS Data Entry Manager
Kyle Knutson	Attended	Social Services Manager
Melanie Thornton-Lewis	Attended	Director
david orr	Attended	planning director
Monica Pena Rasmussen	Attended	client coordinator
Deanna Lowrey-Green	Attended	Family Services Director
Katherine Bisson	Attended	Executive Director
Sherry Murphy	Attended	Executive Director
melissa rawlins	Attended	President
Stephanie Jerez-Rodriguez	Attended	Project Administrator
Felicia Holland	Attended	Case Manager
Daphnea Ryan	Attended	Planner li
Connie Sherman	Attended	

Mainstream Resources: Recommended Guidance & Tools

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Affordable Housing	2
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For Seniors	3
PHAs (Public Housing Authorities)	4
Employment.....	4
Head Start and Early Head Start	4
Health Insurance	5
Medicaid and CHIP (Children’s Health Insurance Program)	5
Mental Health Care.....	5
SNAP (Supplemental Nutrition Assistance Programs)	5
SSI (Supplemental Security Income)	6
TANF (Temporary Assistance for Needy Families).....	6
Utility, Short-Term Rental Help, Eviction Assistance, etc.	6

Mainstream Resources

USICH: “Enlisting Mainstream Resources and Programs to End Homelessness”

<https://www.usich.gov/tools-for-action/enlisting-mainstream-resources-and-programs-to-end-homelessness>

USICH: “Enhancing Coordinated Entry through Partnerships with Mainstream Resources and Programs”

<https://www.usich.gov/tools-for-action/enhancing-coordinated-entry-partnerships-with-mainstream-resources>

NAEH: “Combating Homelessness by Engaging Mainstream Systems”

<https://endhomelessness.org/combating-homelessness-by-engaging-mainstream-systems/>

USICH: “Federal Funding Tool for Addressing Homelessness in Rural Communities”

<https://www.hudexchange.info/resource/5822/federal-funding-tool-for-addressing-homelessness-in-rural-communities/>

HUD: Strategic Coordination with Mainstream Systems (slides 36-42)

<https://www.hudexchange.info/resource/1784/strategic-homeless-coordination-with-mainstream-systems/>

Affordable Housing

TDHCA Vacancy Clearinghouse

<http://hrc-ic.tdhca.state.tx.us/hrc/VacancyClearinghouseSearch.m>

Go Section 8

Search for Section 8 properties.

<https://www.gosection8.com/>

PublicHousing.com

Search affordable housing listings from HUD, public housing apartments, low-income apartments, subsidized apartments, subsidized apartments for seniors, apartments for disabled and local housing authority listings and apartments.

<https://www.publichousing.com/state/texas>

USDA Multi-Family Housing Rentals

Search USDA-subsidized apartments by town, zip code, property name, or management agency name.

https://rdmfhrentals.sc.egov.usda.gov/RDMFHRentals/select_state.jsp?home=NO

Delphi Affordable Housing Group

Contact their affordable properties in Hereford, Corpus Christi, Big Spring, San Angelo, Brownsville, La Feria, Primera, and Texarkana.

<http://delphihousing.com/portfolio/#>

For Seniors and People with Disabilities

Aging and Disability Resource Centers (ADRCs):

ADRCs have a Housing Navigator or other point person to help adults over 60 and adults with disabilities access resources, including affordable housing.

Call 855-937-2372 to find an ADRC near you or visit:

<https://hhs.texas.gov/services/aging/long-term-care/aging-disability-resource-center/find-adrc>

For Seniors

SeniorDirectory.com

Search affordable housing and services for seniors in and around Corpus Christi, Austin, Dallas, El Paso, Houston, and San Antonio.

<https://seniordirectory.com/>

After55.com

Search living spaces and retirement communities for people 55 or older in all markets.

<https://www.after55.com>

PHAs (Public Housing Authorities)

PHA Contact Information

https://www.hud.gov/program_offices/public_indian_housing/pha/contacts

Benefits.gov

Check if someone is eligible to access public housing.

<https://www.benefits.gov/benefit/863>

Employment

Heartland Alliance: National Center on Employment and Homelessness – toolkits, documents, webinars

<https://www.heartlandalliance.org/nationalinitiatives/our-initiatives/national-center-on-employment/>

HUD: “SNAPS In Focus: CoC Collaboration with Workforce Boards Under WIOA”

<https://www.hudexchange.info/onecpd/assets/File/SNAPS-In-Focus-CoC-Collaboration-with-Workforce-Boards-Under-WIOA.pdf>

Head Start and Early Head Start

Texas Head Start

<https://www.benefits.gov/benefit/1941>

Texas Head Start Association

<https://www.txhsa.org/>

#HomeAtHeadStart

<https://www.schoolhouseconnection.org/home-at-head-start-new-national-campaign-on-homelessness/>

Health Insurance

HUD: “Affordable Care Act Fact Sheet #2: Minimizing Barriers to Health Insurance Enrollment through the Marketplaces”

<https://www.hudexchange.info/resource/3211/affordable-care-act-minimize-barriers-enrollment/>

<https://files.hudexchange.info/course-content/strategies-to-increase-health-insurance-enrollment-for-people-who-are-homeless-webinar/Strategies-to-Increase-Health-Insurance-Enrollment-Presentation-Slides-2015-2-24.pdf>

HUD: “Strategies to Increase Health Insurance Enrollment for People Who Are Homeless”

<https://www.hudexchange.info/trainings/courses/strategies-to-increase-health-insurance-enrollment-for-people-who-are-homeless-webinar/>

Medicaid and CHIP (Children’s Health Insurance Program)

Texas Health and Human Services: Medicaid and CHIP

<https://hhs.texas.gov/services/health/medicaid-chip>

Mental Health Care

Texas’ Local Mental Health Authorities (LMHAs) and Local Behavioral Health Authorities (LBHAs)

<https://www.dshs.texas.gov/transition/mhsa.aspx>

Find Your Local LMHA/LMBA

<https://hhs.texas.gov/services/mental-health-substance-use/mental-health-substance-use-resources/find-your-local-mental-health-or-behavioral-health-authority>

SNAP (Supplemental Nutrition Assistance Programs)

Texas Health and Human Services Commission: SNAP Food Benefits

<https://yourtexasbenefits.hhsc.texas.gov/programs/snap>

Your Texas Benefits

<https://www.yourtexasbenefits.com/Learn/Home>

SSI (Supplemental Security Income)

THN: SOAR (SSI/SSDI Outreach, Access, and Recovery)

<https://www.thn.org/statewide/soar-program/>

TANF (Temporary Assistance for Needy Families)

Texas HHSC: TANF Cash Help

<https://yourtexasbenefits.hhsc.texas.gov/programs/tanf>

HUD: "SNAPS Weekly Focus: Leveraging Mainstream Services Funding"

<https://www.hudexchange.info/onecpd/assets/File/SNAPS-Weekly-Focus-Leveraging-Mainstream-Services-Funding.pdf>

Utility, Short-Term Rental Help, Eviction Assistance, etc.

Help for Texans

<https://www.tdhca.state.tx.us/texans.htm>

2017 TA Needs Assessment Report

CoC Structure and Planning

- Utilizing CoC Board
- Working more closely with LHCs/LHC Liaisons
- CoC Committees
- CoC Work Plan
- Focus on Sub-Populations
- Field Office Coordination
- Data

2017 TA Needs Assessment Report

Grantee Administration

- Role of Staff with CoC Grantees
- Rapid Rehousing Training

THN's Role as Collaborative Applicant, HMIS Lead, and Lead Agency

- Staff Structure

Now What? 2019 and Beyond

On-Demand Technical Assistance

HUD Regional Technical Assistance

Communities of Practice

HUD Initiatives and Demonstration Projects



Transforming the
Boards of Tomorrow.
Today.



August 14th, 2019

NXTBoard, THN / CoC, and CSH Strategic Planning Overview

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2



GREETINGS

Hello's...how do you do?



CHALLENGES

Governance is challenging by design



SOLUTION

Our interpretation of what shall work best



PROPOSED MILESTONES and TIMELINE

To assist in up surging development of a Strategic Plan



ENGAGE and NEXT STEPS

Questions, Answers and Timing

CHALLENGE(S)

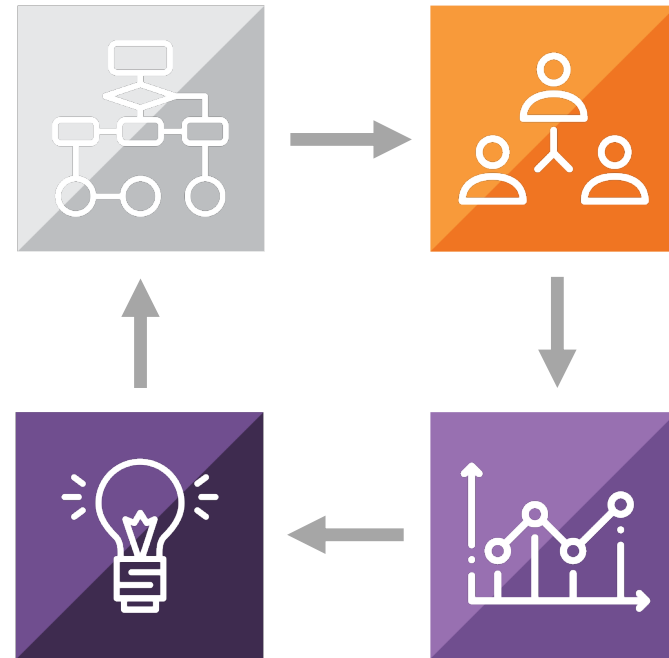
“Obstacles do not block the path,
they are the path”



THE CHALLENGE IS

ALL COMMUNITIES AND ORGANIZATION
STAKEHOLDERS NEED ASSISTANCE IN
UNDERSTANDING AND DEVELOPING:

- Needs Analysis
- Feasibility Studies
- Definition of Success
- Mission and Vision
- Plan(s) (short and long term)
- Stakeholder Engagement
- Board and Director Partnership



SOLUTION(S)

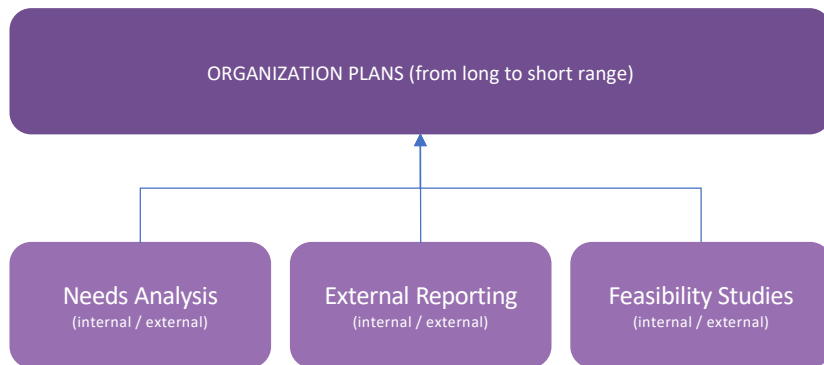
“Opportunities are like sunrises.
If you wait too long, you miss them.” ~ Ward



GOAL - ALIGN THN's BoS COC

DEFINITION OF SUCCESS TO PLANS FOR SUCCESS

Provide a path to success
by aligning the definition of success (*mission*)
to what we want to become (*vision*)
by simplifying a way to establish and
monitor progress of the plans (*objectives, goals, and actions items*)
to ending homelessness through activating the THN's / CoC
Strategic Plan and Continuous Improvement Framework



IMPLEMENT A CONTINUOUS IMPROVEMENT FRAMEWORK TO LEAD TO IMPROVED OPERATIONS INCLUDING:



CLEAR AND MEASURABLE GOALS



CROSS-FUNCTIONAL ALIGNMENT OF THN and CoC GOALS



EFFECTIVE MANAGEMENT OF THE GOALS



UNDERSTANDING OF ROLES ACROSS ACTIONS AND FUNCTIONS

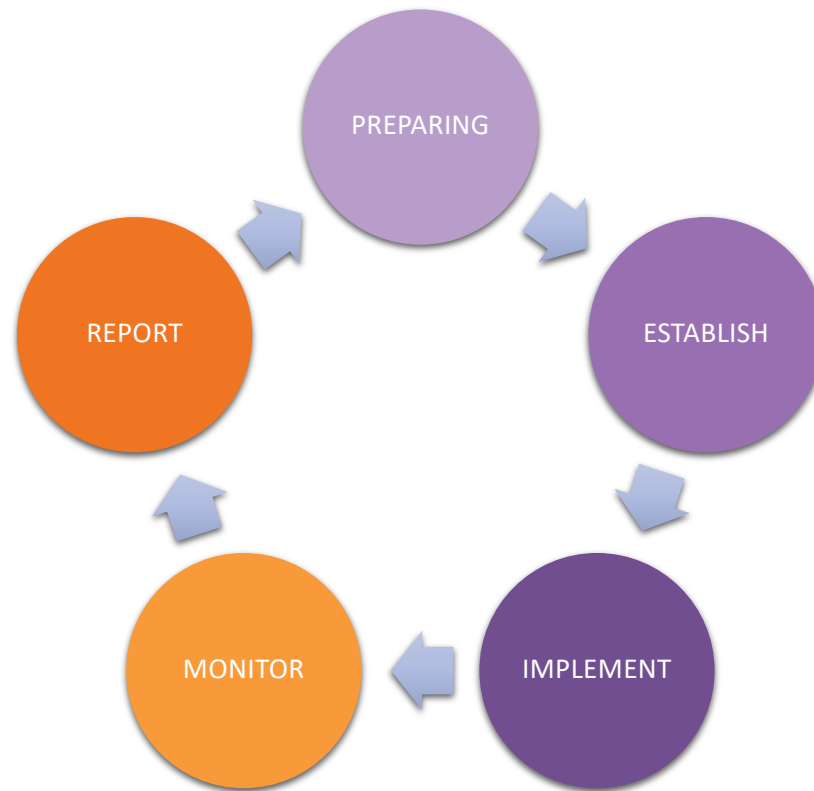


FOCUS ON STAKEHOLDER NEEDS IN ADDITION TO INTERNAL/EXTERNAL METRICS



PROVIDE TOOLS TO ASSIST IN STREAMLINING DECISION MAKING AND REPORTING

ESTABLISH A CONTINUOUS IMPROVEMENT FRAMEWORK FOR INCREASING THN'S AND CoC'S OUTCOMES



PROVIDE
STAKEHOLDERS
WITH
A SINGLE
PLACE TO
ANSWER:

- ✓ WHY DOES THE ORGANIZATION EXIST?
- ✓ WHO ARE THE COMMITTEES and MEMBERS?
- ✓ WHEN ARE THEY MEETING?
- ✓ WHAT ARE THEY EVALUATING PROGRESS OF?
- ✓ WHAT ARE THE ACTION ITEMS and INFORMATION BEING REFERENCED?

END GOALS:

ACTIVATE AND IMPLEMENT A

*CONTINUOUS
IMPROVEMENT
FRAMEWORK*

SO WE CAN SAY..

*..“ALL STAKEHOLDERS
HELPED IN DEVELOPING
AND HAVE ACCESS TO”*

- Board Evaluation Instrument
- Board and Committee Management Portal
- Budget Goals
- Capital Improvement Plans
- Definition of Success
- Director Evaluation Instrument
- Mission, Vision and Theory of Action
- Organization Focused Outcome Goals
- Policy Management Portal
- Strategic Plan
- Strategic Plan Progress Monitoring

PROPOSED MILESTONES AND TIMELINE

“Alone we can do so little;
together we do so much.” ~ Keller



ASSUMPTIONS WE WILL DO TO ASSURE SUCCESS IN DEVELOPING AND ACTIVATING THE STRATEGIC PLAN

- Strategic Plan Announcement
- Timeline Development
- Appoint specific roles of the Strategic Plan Manager, Facilitator and Consultant to lead and coordinate the implementation process
- Conduct a Strategic Plan Implementation Orientation / Kick-Off Meeting
- Coach for Achievement
- Establish a Strategic Planning Development Committee
- Establish a Strategic Planning Implementation Committee
- Empower Implementers of the Strategic Plan
- Leverage a Platform to Manage and Report the Plan's Implementation
- All Stakeholders will have the ability provide Input and Recommendations
- Partnership Development between the Board and Director

DECISION MAKING and ACTIVATING TEAMS IN ORDER TO ASSURE SUCCESS IN DEVELOPING A STRATEGIC PLAN

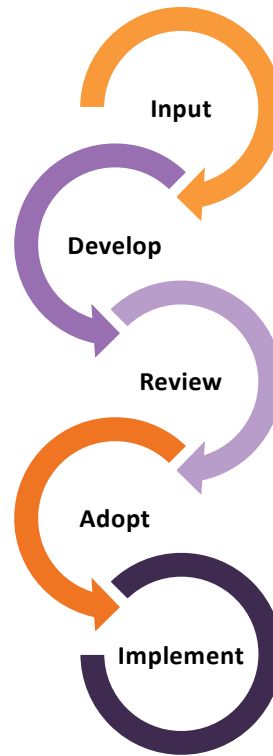
PLAN INPUT PROVIDED BY:
ALL STAKEHOLDERS

PLAN DEVELOPED BY:
STRATEGIC PLANNING COMMITTEE

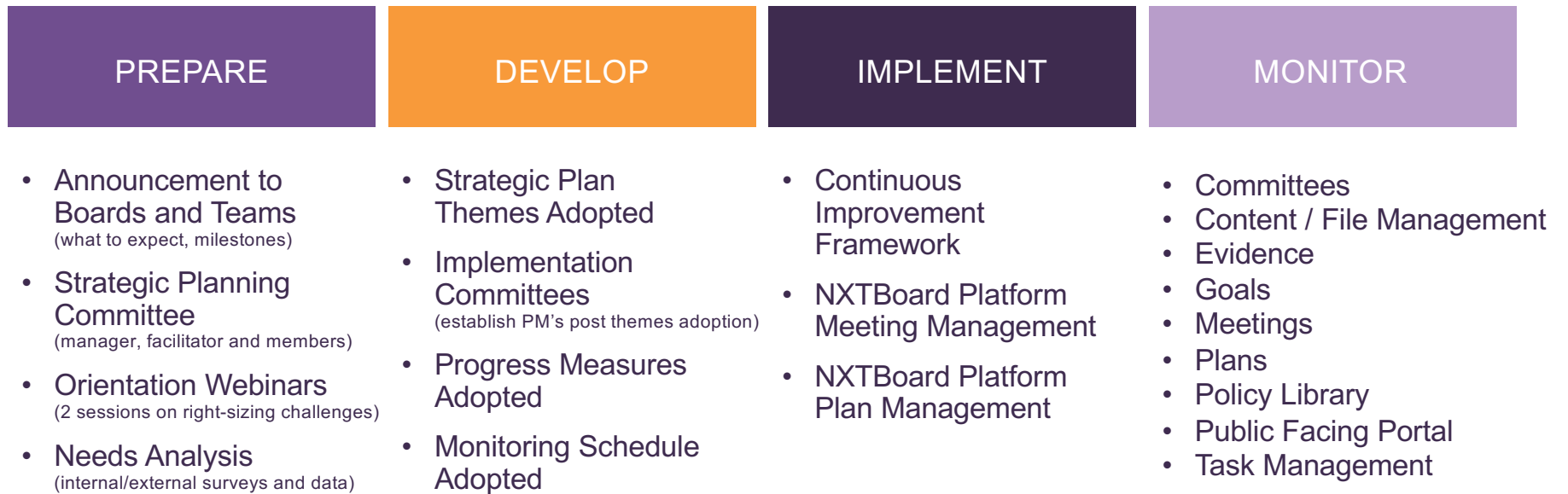
PLAN REVIEW BY:
THE BOARD & STRATEGIC PLANNING COMMITTEE

PLAN ADOPTED BY:
THE CoC BOARD

PLAN IMPLEMENTED BY:
THE THN LEADERSHIP TEAM

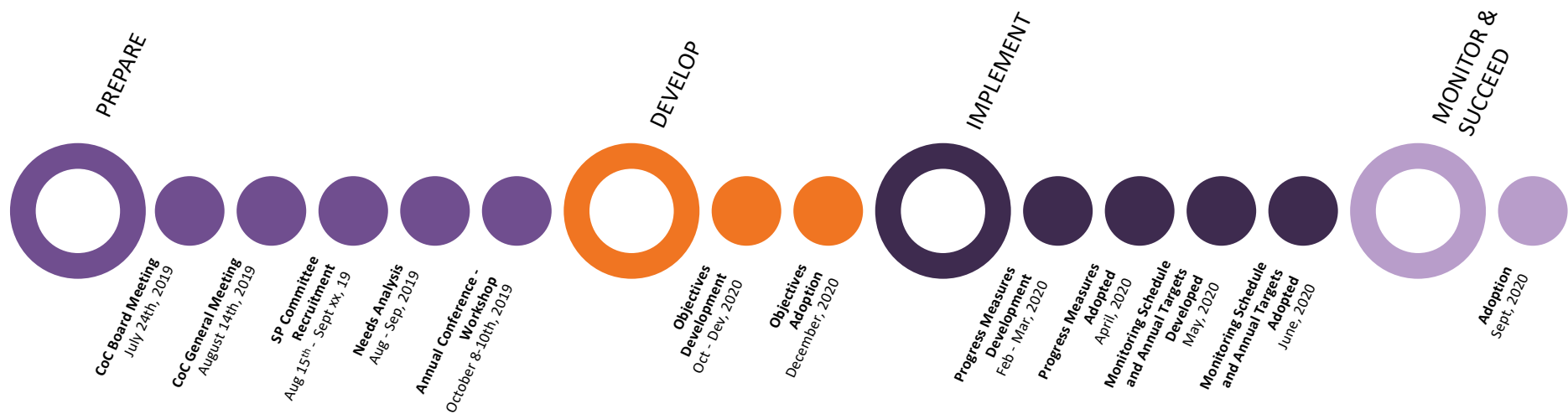


A CLOSER LOOK AT THE 4 PHASES TO TO ASSIST IN UP SURGING SUCCESS OF THN and CoC STRATEGIC PLAN



STRATEGIC PLAN MILESTONES and TIMELINE

TO ASSIST IN UP SURGING IMPLEMENTING A STRATEGIC PLAN



PROPOSED COMMITTEE “MEMBERS” COMPOSITION TO ASSIST IN UP SURGING IMPLEMENTING A STRATEGIC PLAN



5 THN MEMBERS
5 staff and 1 board liaison



4 CoC BOARD MEMBERS
no less than 4, no more than 7



5 CoC GENERAL MEMBERS
not the same as Board Members

PROPOSED TIME COMMITMENT PER STAKEHOLDER TO ASSIST IN UP SURGING IMPLEMENTING A STRATEGIC PLAN

STAKEHOLDER	TIMELINE	EVENTS	TYPE OF EVENTS	TIME ESTIMATE
General Membership	Aug '19 – Oct '19	4	1 – Preparing Workshops (annual conference) 3 – Preparing Surveys (online, avg of 20 mins. each)	2 Hours
Strategic Planning Committee	Oct '19 – Dec '19	13	2 – Preparing Workshops (2 at annual conference and 1 webinar) 3 – Preparing Surveys (online, avg of 20 mins. each) 4 – Development Meeting Prep (online, self-guided packet review) 4 – Development Meetings (online, no longer than 2 hrs. each)	16 Hours
The CoC Board	Oct '19 – Sept '20	4*	2 – Preparing Workshop (1 at annual conference and 1 webinar) 3 – Preparing Surveys (online, avg of 20 mins. each) * – Regular Board Meetings (existing schedule to review/advise/adopt)	3 Hours*
The THN Staff	Aug '19 – Sept '20	19*	2 – Preparing Workshop (1 at annual conference and 1 webinar) 3 – Preparing Surveys (online avg of 20 mins. each) 2 – Needs Analysis Workshops (in-person, no longer than 3 hrs. each) 4 – Development Meeting Prep (online, self-guided packet review) 4 – Development Meetings (online, no longer than 2 hrs. each) 4 – Implementing Workshops (in-person, no longer than 4 hrs. each) * – Regular Board Meetings (existing schedule to present)	34 Hours*

ENGAGE and NEXT STEPS

“Obstacles do not block the path, they are the path”



THANK YOU



Corey A. Masson

Director of Business Development

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Email: cmasson@nxtboard.com
Web: www.nxtboard.com
Social: @NXTBoard



WHY DOES THIS MATTER? WHAT ARE SOME OF THE CHALLENGES WE TYPICALLY HEAR FROM ALL OF STAKEHOLDERS?

- How do we hold our Directors Accountable?
- How do we hold our Boards Accountable?
- What is the role and responsibility of the Board of Director?
- How do we evaluate the Directors and Board of Directors Progress?
- Why did we adopt a Strategic Plan?
- What is the progress of the implementation of the Strategic Plan?
- Why are we not making progress in our Strategic Plan?
- What is this budget request for?
- What can we ask the Board of Directors for?
- What are Board of Directors Goals?
- What are Directors Goals?
- Why is my Organization not being more Transparent?
- What is Transparency?