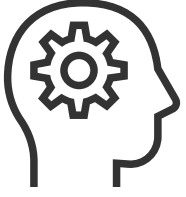


Coordinated Entry Roles & Responsibilities



CoC Board

The CoC Board is a 15 member board elected by the general members of the CoC. They are designated to provide oversight and governance on behalf of the TX BoS CoC.



THN, TX BoS CoC

The Texas Balance of State CoC (TX Bos CoC) is made up of all service providers, advocates, local government officials, and citizens who work to eliminate homelessness in 215 of Texas' 254 counties. Texas Homeless Network (THN) serves as the Lead Agency and HMIS Lead for the TX BoS CoC.



Coordinated Entry Steering Committee (CESC)

The CESC is composed of elected representatives from each Coordinated Entry Planning Entity (CEPE) within the TX BoS CoC. This committee provides direct support and guidance to the CoC Board on systems change efforts and influences the direction of the CE process in the TX BoS CoC. The CESC participates in a minimum of 2 meetings a year where they discuss current updates and changes to the Coordinated Entry process. They are also responsible for communicating any guidance or requests from the TX BoS to their region and changes in their region to the Balance of State. This may call for a review or revision of regional governance documents.



Coordinated Entry Planning Entity (CEPE)

The CEPE's are the management bodies at the regional levels responsible for implementing the day-to-day process of CE in the region. This includes establishing the day-to-day management structures, establishing a clear and accessible communication plan in their region, promoting standardized screening, assessment and referral processes, ensuring staff enrollment into training, and conducting evaluations and monitoring of their local CE Process. The CEPE participates in a minimum of 2 meetings per year within their region where they discuss their Housing Priority List (HPL), engage in case conferencing, and create dialogues of how to serve/house the most at risk individuals in their communities.



Participating Agencies

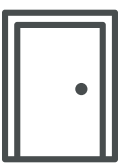
Participating Agencies is a general term to encompass all agencies, organizations, and faith groups that participate in Coordinated Entry, either as an entry point, receiving agency, or offer other services.



Receiving Agencies

Receiving agencies are the agencies that have housing intervention projects to assist individuals in resolving their homelessness. When Receiving Projects receive referrals from the local CE process, they must fill project vacancies with the referred household after eligibility has been verified. Receiving Agencies that do not currently use HMIS are strongly encouraged to use HMIS. Visit here for more information:

<https://www.thn.org/texas-balance-state-continuum-care/hmis/basics/>



Entry Points

Entry points are the points of access, or front doors, into the homeless crisis response system and are often the organizations that households approach to access resources in their community.



Assessors

Assessors are staff members who work with households seeking assistance at the Entry Point. Staff members are considered 'Assessors' once they have completed the necessary training with the TX BoS CoC.

Do you have questions or need more guidance? Select from below.

[Email CE@THN.org](mailto:CE@THN.org) | [CE Website](#) | [CE Written Standards](#) | [CE Data Guide](#)

