How to Find **Referrals Made to Your Agency**



In HMIS...

1

Navigate to the Provider Workspace, and search for your provider profile using the 'Find Provider' option

- Please note that your provider profile should have 'OFC' in the name. This means this is the official provider profile for your organization as it has been vetted by THN.
- If you notice that any of the information is incorrect or outdated, please contact us at HMIS@thn.org to update it for you.



In the left-hand side menu, click on the 'Referrals to Selected Provider' option.



Do you have questions or need more guidance? Select from below. <u>Email HMIS@THN.org</u> | <u>CE Website</u> | <u>CE Written Standards</u> | <u>CE Data Guide</u>

