

# Serving Survivors ENTRY POINTS (NON-VICTIM SERVICE PROVIDER)

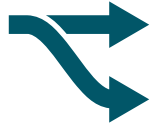
Coordinated Entry is open to all households fleeing or attempting to flee domestic violence. Entry Points that are not Victim Service Providers can serve these households using the process below.



**If safety is the household's priority, ask if they would like to seek services from a local Victim Service Provider. If "Yes", complete a warm handoff.**

1

Describe CE, HMIS, and the HMIS Release of Information (ROI).



If they **agree** to the HMIS ROI, complete CE enrollment in HMIS.

If they **do not agree** to the HMIS ROI, complete CE enrollment on paper. Later, in HMIS, complete the following information:

- 1) De-identified First and Last Names
- 2) Project Entry Date
- 3) Veteran Status (2 Options: Yes or Data Not Collected)
- 4) Special Population Score
- 5) What is the minimum number of bedrooms you need?
- 6) Phone Number (This is often contact information for an advocate.)

2

Based on the results of the assessment, review the **Eligibility Matrix**, and discuss housing programs, supportive services, and agencies with the household.

Service	Eligibility Criteria Applied	Eligibility Result
Permanent Supportive Housing	Permanent Supportive Housing 02	Not enough data
Rapid Rehousing	Rapid Re-Housing	Passed
Transitional Shelter	Transitional Housing	Passed

3

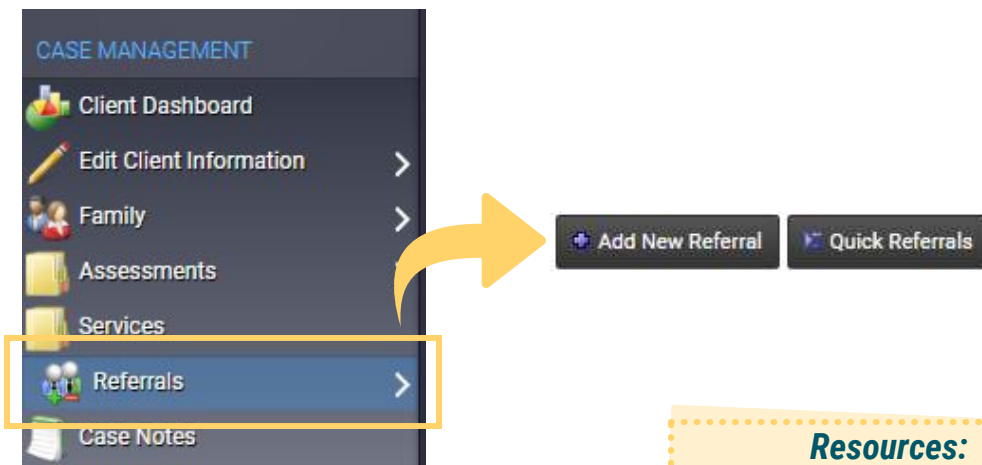
The household decides to which housing programs, supportive or emergency services, and agencies they would like referrals.

4

Record referrals and unmet needs in HMIS.

Assessors can record referrals in 3 ways:

- 1) In the CE Workflow
- 2) 'Add New Referral' (Referrals menu)
- 3) 'Quick Referrals' (Referrals menu)



5

If the household consents, complete a warm handoff to the Receiving Agencies with the household.



### Resources:

1. [VI-SPDAT on paper](#)
2. [VI-SPDAT in Spanish](#)
3. [F-VI-SPDAT on paper](#)
4. [F-VI-SPDAT in Spanish](#)
5. [CE Enrollment on paper](#)
6. [HMIS Tracking Sheet](#)

Do you have questions or need more guidance? Select from below.

[Email CE@THN.org](mailto:CE@THN.org) | [CE Website](#) | [CE Written Standards](#) | [CE Data Guide](#)

