

## **Before Starting the Project Application**

**To ensure that the Project Application is completed accurately, ALL project applicants should review the following information BEFORE beginning the application.**

Things to Remember:

- Only Collaborative Applicants may apply for CoC Planning funds using this application, and only one CoC Planning application may be submitted during the FY 2021 CoC Program grant competition.
  - Additional training resources can be found on the HUD.gov at [https://www.hud.gov/program\\_offices/comm\\_planning/coc](https://www.hud.gov/program_offices/comm_planning/coc).
- Questions regarding the FY 2021 CoC Program Competition process must be submitted to [CoCNOFO@hud.gov](mailto:CoCNOFO@hud.gov).
- Questions related to e-snaps functionality (e.g., password lockout, access to user's application account, updating Applicant Profile) must be submitted to [e-snaps@hud.gov](mailto:e-snaps@hud.gov).
- Project applicants are required to have a Data Universal Numbering System (DUNS) number and an active registration in the Central Contractor Registration (CCR)/System for Award Management (SAM) in order to apply for funding under the Continuum of Care (CoC) Program Competition. For more information see the FY 2021 CoC Program Competition NOFO.
- To ensure that applications are considered for funding, applicants should read all sections of the FY 2021 CoC Program Competition NOFO.
- Detailed instructions can be found on the left menu within e-snaps and on the HUD Exchange. They contain comprehensive instructions and should be used in tandem with the navigational guides, which are also found on the HUD Exchange.
- Before completing the project application, all project applicants must complete or update (as applicable) the Project Applicant Profile in e-snaps, particularly the Authorized Representative and Alternate Representative forms as HUD uses this information to contact you if additional information is required (e.g., allowable technical deficiency).
- HUD reserves the right to reduce or reject any new or renewal project that fails to adhere to 24 CFR Part 578 and application requirements set forth in the FY 2021 CoC Program NOFO.

## 1A. SF-424 Application Type

**1. Type of Submission:**

**2. Type of Application:** CoC Planning Project Application

**If Revision, select appropriate letter(s):**

**If "Other", specify:**

**3. Date Received:** 11/08/2021

**4. Applicant Identifier:**

**5a. Federal Entity Identifier:**

**5b. Federal Award Identifier:**

**6. Date Received by State:**

**7. State Application Identifier:**

## 1B. SF-424 Legal Applicant

### 8. Applicant

**a. Legal Name:** Homeless Network of Texas (dba Texas Homeless Network)

**b. Employer/Taxpayer Identification Number (EIN/TIN):** 74-2646586

<b>c. Organizational DUNS:</b>	054821686	PLUS 4	
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### d. Address

**Street 1:** 3000 S. IH-35, Ste. 100

**Street 2:**

**City:** Austin

**County:** Travis

**State:** Texas

**Country:** United States

**Zip / Postal Code:** 78704

### e. Organizational Unit (optional)

**Department Name:**

**Division Name:**

### f. Name and contact information of person to be contacted on matters involving this application

**Prefix:** Mr.

**First Name:** Jim

**Middle Name:**

**Last Name:** Ward

**Suffix:**

**Title:** Director of Planning

**Organizational Affiliation:** Homeless Network of Texas (dba Texas Homeless Network)

**Telephone Number:** (512) 861-2165

**Extension:**

**Fax Number:** (512) 478-9077

**Email:** jim@thn.org

## 1C. SF-424 Application Details

**9. Type of Applicant:** M. Nonprofit with 501C3 IRS Status

**10. Name of Federal Agency:** Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Title:** CoC Program

**CFDA Number:** 14.267

**12. Funding Opportunity Number:** FR-6400-N-25

**Title:** Continuum of Care Homeless Assistance Competition

**13. Competition Identification Number:**

**Title:**

# 1D. SF-424 Congressional District(s)

14. Area(s) affected by the project (state(s) only): Texas  
(for multiple selections hold CTRL+Key)

15. Descriptive Title of Applicant's Project: TX-607 CoC Planning Application FY 2021

## 16. Congressional District(s):

a. Applicant: TX-004, TX-005, TX-031, TX-001, TX-010, TX-011, TX-013, TX-006, TX-008, TX-019, TX-021, TX-015, TX-014, TX-017, TX-027, TX-026, TX-028, TX-035, TX-023, TX-022, TX-036, TX-025, TX-034

b. Project: TX-004, TX-005, TX-031, TX-001, TX-010, TX-011, TX-013, TX-006, TX-008, TX-019, TX-021, TX-015, TX-014, TX-017, TX-027, TX-026, TX-028, TX-023, TX-035, TX-022, TX-036, TX-025, TX-034  
(for multiple selections hold CTRL+Key)

## 17. Proposed Project

a. Start Date: 03/01/2023

b. End Date: 02/29/2024

## 18. Estimated Funding (\$)

a. Federal:

b. Applicant:

c. State:

d. Local:

e. Other:

f. Program Income:

g. Total:

## 1E. SF-424 Compliance

**19. Is the Application Subject to Review By State Executive Order 12372 Process?** b. Program is subject to E.O. 12372 but has not been selected by the State for review.

**If "YES", enter the date this application was made available to the State for review:**

**20. Is the Applicant delinquent on any Federal debt?** No

**If "YES," provide an explanation:**

## 1F. SF-424 Declaration

**By signing and submitting this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

**I AGREE:**

### 21. Authorized Representative

**Prefix:** Mr.

**First Name:** Eric

**Middle Name:**

**Last Name:** Samuels

**Suffix:**

**Title:** President & CEO

**Telephone Number:** (512) 687-5101  
**(Format: 123-456-7890)**

**Fax Number:** (512) 478-9077  
**(Format: 123-456-7890)**

**Email:** eric@thn.org

**Signature of Authorized Representative:** Considered signed upon submission in e-snaps.

**Date Signed:** 11/08/2021



# 1G. HUD 2880

**Applicant/Recipient Disclosure/Update Report - form HUD-2880  
U.S. Department of Housing and Urban Development  
OMB Approval No. 2506-0214 (exp.02/28/2022)**

## Applicant/Recipient Information

### 1. Applicant/Recipient Name, Address, and Phone

**Agency Legal Name:** Homeless Network of Texas (dba Texas Homeless Network)

**Prefix:** Mr.

**First Name:** Eric

**Middle Name:**

**Last Name:** Samuels

**Suffix:**

**Title:** President & CEO

**Organizational Affiliation:** Homeless Network of Texas (dba Texas Homeless Network)

**Telephone Number:** (512) 687-5101

**Extension:**

**Email:** eric@thn.org

**City:** Austin

**County:** Travis

**State:** Texas

**Country:** United States

**Zip/Postal Code:** 78704

**2. Employer ID Number (EIN):** 74-2646586

**3. HUD Program:** Continuum of Care Program

### 4. Amount of HUD Assistance Requested/Received

**4a. Total Amount Requested for this project: \$1,250,000**

(Requested amounts will be automatically entered within applications)

**5. State the name and location (street address, city and state) of the project or activity:** TX-607 CoC Planning Application FY 2021 3000 S. IH-35, Ste. 100 Austin Texas

Refer to project name, addresses and CoC Project Identifying Number (PIN) entered into the attached project application.

**Part I Threshold Determinations**

**1. Are you applying for assistance for a specific project or activity?** Yes  
(For further information, see 24 CFR Sec. 4.3).

**2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1 - Sep. 30)? For further information, see 24 CFR Sec. 4.9.** Yes

**Part II Other Government Assistance Provided or Requested/Expected Sources and Use of Funds**

Such assistance includes, but is not limited to, any grant, loan, subsidy, guarantee, insurance, payment, credit, or tax benefit.

Department/Local Agency Name and Address	Type of Assistance	Amount Requested / Provided	Expected Uses of the Funds
Texas Dept. of Housing and Community Affairs, P.O. Box 13941, Austin, TX 78711-3941	Emergency Solutions Grant-CARES Act (ESG-CV-1)	\$32,500.00	cash match
Texas Dept. of State Health Services, P.O. Box 149347, Austin, TX 78714-9347	Projects for Assistance in Transition from Homelessness (PATH) grant funds	\$91,750.00	cash match
Texas Dept. of Housing and Community Affairs, P.O. Box 13941, Austin, TX 78711-3941	Community Services Block Grant (CSBG) funds	\$23,000.00	cash match
Homeless Network of Texas dba Texas Homeless Network, 3000 S. IH-35, Suite 100, Austin, TX 78704	Cash	\$313,500.00	cash match
Homeless Network of Texas dba Texas Homeless Network, 3000 S. IH-35, Suite 100, Austin, TX 78704	HMIS user licenses	\$64,855.00	cash match

**Part III Interested Parties**

You must disclose:

1. All developers, contractors, or consultants involved in the application for the assistance or in the planning, development, or implementation of the project or activity and
2. any other person who has a financial interest in the project or activity for which the assistance is sought that exceeds \$50,000 or 10 percent of the assistance (whichever is lower).

Alphabetical list of all persons with a reportable financial interest in the project or activity (For individuals, give the last name first)	Social Security No. or Employee ID No.	Type of Participation	Financial Interest in Project/Activity (\$)	Financial Interest in Project/Activity (%)
Hanover, Rachel		Independent Review Team (IRT) Coordinator	\$6,500.00	0%
N/A		N/A	\$0.00	0%
N/A		N/A	\$0.00	0%
N/A		N/A	\$0.00	0%
N/A		N/A	\$0.00	0%

**Certification**

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional nondisclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

I certify that the information provided on this form and in any accompanying documentation is true and accurate. I acknowledge that making, presenting, submitting, or causing to be submitted a false, fictitious, or fraudulent statement, representation, or certification may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment.

**I AGREE:**

**Name / Title of Authorized Official:** Eric Samuels, President & CEO

**Signature of Authorized Official:** Considered signed upon submission in e-snaps.

**Date Signed:** 11/08/2021

# 1H. HUD 50070

## HUD 50070 Certification for a Drug Free Workplace

**Applicant Name:** Homeless Network of Texas (dba Texas Homeless Network)

**Program/Activity Receiving Federal Grant Funding:** CoC Program

**Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:**

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:	
a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.	e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
b. Establishing an on-going drug-free awareness program to inform employees --- (1) The dangers of drug abuse in the workplace (2) The Applicant's policy of maintaining a drug-free workplace; (3) Any available drug counseling, rehabilitation, and employee assistance programs; and (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.	f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted --- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;	g. Making a good faith effort to continue to maintain a drugfree workplace through implementation of paragraphs a. thru f.
d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will --- (1) Abide by the terms of the statement; and (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;	

### Sites for Work Performance.

The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Workplaces, including addresses, entered in the attached project application.  
Refer to addresses entered into the attached project application.

**I certify that the information provided on this form and in any accompanying**

X

**documentation is true and accurate. I acknowledge that making, presenting, submitting, or causing to be submitted a false, fictitious, or fraudulent statement, representation, or certification may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment.**



WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§ 287, 1001, 1010, 1012; 31 U.S.C. §3729, 3802)

**Authorized Representative**

**Prefix:** Mr.

**First Name:** Eric

**Middle Name**

**Last Name:** Samuels

**Suffix:**

**Title:** President & CEO

**Telephone Number:** (512) 687-5101  
**(Format: 123-456-7890)**

**Fax Number:** (512) 478-9077  
**(Format: 123-456-7890)**

**Email:** eric@thn.org

**Signature of Authorized Representative:** Considered signed upon submission in e-snaps.

**Date Signed:** 11/08/2021

## **CERTIFICATION REGARDING LOBBYING**

### **Certification for Contracts, Grants, Loans, and Cooperative Agreements**

**The undersigned certifies, to the best of his or her knowledge and belief, that:**

**(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.**

**2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.**

**(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.**

### **Statement for Loan Guarantees and Loan Insurance**

**The undersigned states, to the best of his or her knowledge and belief, that:**

**If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file**

**the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.**

**I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate:**

X
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**Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)**

**Applicant's Organization:** Homeless Network of Texas (dba Texas Homeless Network)

**Name / Title of Authorized Official:** Eric Samuels, President & CEO

**Signature of Authorized Official:** Considered signed upon submission in e-snaps.

**Date Signed:** 11/08/2021

# 1J. SF-LLL

## DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352.

Approved by OMB0348-0046

HUD requires a new SF-LLL submitted with each annual CoC competition and completing this screen fulfills this requirement.

Answer "Yes" if your organization is engaged in lobbying associated with the CoC Program and answer the questions as they appear next on this screen. The requirement related to lobbying as explained in the SF-LLL instructions states: "The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action."

Answer "No" if your organization is NOT engaged in lobbying.

**Does the recipient or subrecipient of this CoC grant participate in federal lobbying activities (lobbying a federal administration or congress) in connection with the CoC Program?** No

**Legal Name:** Homeless Network of Texas (dba Texas Homeless Network)

**Street 1:** 3000 S. IH-35, Ste. 100

**Street 2:**

**City:** Austin

**County:** Travis

**State:** Texas

**Country:** United States

**Zip / Postal Code:** 78704

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I certify that this information is true and



**complete.**

**Authorized Representative**

**Prefix:** Mr.

**First Name:** Eric

**Middle Name:**

**Last Name:** Samuels

**Suffix:**

**Title:** President & CEO

**Telephone Number:** (512) 687-5101  
**(Format: 123-456-7890)**

**Fax Number:** (512) 478-9077  
**(Format: 123-456-7890)**

**Email:** eric@thn.org

**Signature of Authorized Official:** Considered signed upon submission in e-snaps.

**Date Signed:** 11/08/2021

# IK. SF-424B

## (SF-424B) ASSURANCES - NON-CONSTRUCTION PROGRAMS

**OMB Number: 4040-0007**  
**Expiration Date: 02/28/2022**

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

- |    |   |
|----|---|
| 1. | Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.   |
| 2. | Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.   |
| 3. | Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.  |
| 4. | Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.  |
| 5. | Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).  |
| 6. | Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism, (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application. |
| 7. | Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.  |

- 8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
- 9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
- 10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
- 11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
- 12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
- 13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
- 14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
- 15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
- 16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
- 17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
- 18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
- 19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

**As the duly authorized representative of the applicant, I certify:**

**Authorized Representative for:** Homeless Network of Texas (dba Texas Homeless Network)

**Prefix:** Mr.

**First Name:** Eric

**Middle Name:**

**Last Name:** Samuels

**Suffix:**

**Title:** President & CEO

**Signature of Authorized Certifying Official:** Considered signed upon submission in e-snaps.

**Date Signed:** 11/08/2021

## 2A. Project Detail

**1. CoC Number and Name:** TX-607 - Texas Balance of State CoC

**2. Collaborative Applicant Name:** Texas Homeless Network

**3. Project Name:** TX-607 CoC Planning Application FY 2021

**4. Component Type:** CoC Planning Project Application

## 2B. Project Description

### 1. Provide a description that addresses the entire scope of the proposed project and how the Collaborative Applicant will use grant funds to comply with 24 CFR 578.7:

CoC Program funds will enable the CoC to plan, administer & conduct activities to comply w/ 24 CFR Part 578. The CoC Lead Agency (THN), CoC Board, committees, Local Homeless Coalitions (LHCs), projects & other stakeholders coordinate implementation of housing & services. CoC Planning funds are needed to continue this vital work.

Planning: The project funds positions at THN to assist CoC members to effectively operate the CoC. Positions provide project management, oversight & implementation according to the activities, management plan & schedule. FY21 funds will allow THN & the CoC to:

- 1) Implement the CoC Strategic Plan & monitor Local Action Plans to improve execution of responsibilities, access to housing & services, equitable outcomes for participants, data analysis, systems change & strategic funding allocation
- 2) Consult w/ ESG recipients on fund allocation, Coordinated Entry (CE), CoC & ESG Written Standards (WS) & evaluating outcomes
- 3) Consult w/ 40 Consolidated Plan jurisdictions & give PIT/HIC data
- 4) Conduct a PIT Count, housing inventory & gaps analysis
- 5) Facilitate CoC Program local competition & prepare Consolidated App

Requirements: The CoC's 215-county geography means THN leads activities & works w/ many agencies & 30 LHCs to carry out requirements. FY21 funds will enable that work to continue. THN supports CoC engagement and governance:

- 1) Coordinates Board elections, supporting the Board & 7 CoC committees, holding bi-monthly general member meetings, sending monthly e-newsletters & using a website & social media to inform & invite people to join
- 2) Maintains & annually reviews the Governance Charter & updates it w/ member input
- 3) Provides technical assistance (TA) & training to LHCs & projects to build skills to create a more effective housing & service system
- 4) Partners w/ CoC Program recipients to establish performance targets, monitors & evaluates performance, implements plans to improve performance & provides TA & training
- 5) Ensures adherence to WS.

Coordinating: FY21 planning funds will help THN & the CoC to plan, deliver & evaluate housing & services, including prevention, diversion, outreach, shelter & transitional, rapid re- & permanent supportive housing. THN:

- 1) Assists communities to implement CE, w/ CoC/ESG recipients
- 2) Monitors compliance w/ CE WS
- 3) Administers HMIS in compliance w/ requirements, ensures all required projects use HMIS & facilitates reporting of CoC/ESG performance. HMIS, PIT Count & housing inventory data, as well as System Perf Measures, Longitudinal Sys Analysis & gaps analyses findings, inform the CoC about performance & effectiveness & are used to make decisions.

Funds will allow the CoC to develop more partnerships w/ housing, healthcare & other mainstream partners. Also, the CoC is exploring regionalizing to empower

local communities, especially in rural areas, persons w/ lived experience & Black, Indigenous & other People of Color to more fully lead the CoC’s work.

**2. Describe the estimated schedule for the proposed activities, the management plan, and the method for assuring effective and timely completion of all work.**

Throughout the project year (3/1/2023-2/29/2024): Implement the CoC Strategic Plan; provide TA and training to project staff and LHCs; provide CoC Lead Agency staff support to CoC committees, including facilitating election of committee members; ensure compliance with program requirements through on-site and desk monitoring; administer the HMIS, maintain HMIS governance, and ensure participation in HMIS; oversee Coordinated Entry processes around the CoC; consult with ESG recipients on fund allocation, CE, written standards, performance measures, and evaluating outcomes; coordinate and collaborate with Consolidated Plan jurisdictions, based on Con Plan dates; develop LHC leadership to enhance capacity and focus on Local Action Plan goals; more effectively use System Performance Measures for our large geography; work to end veteran, youth, family, and chronic homelessness and homelessness among victims of domestic violence, dating violence, sexual assault, and stalking; maintain a website and a social media presence that invite people to join the CoC; enhance relationships with PHAs and other affordable housing providers in order to implement more homeless preferences, “move on” strategies, and in other ways increase housing providers’ involvement in ending homelessness; work more closely with mainstream service providers, including healthcare and mental health care; discuss project planning with other HMIS-required users—SSVF, PATH , RHY and HOPWA; expand involvement with local governments, Councils of Governments (CoGs), Community Action Agencies (CAAs), & Aging and Disability Resource Centers (ADRCs), to support LHCs, advance the CoC’s efforts in more counties, increase mainstream resources’ involvement, promote funding to address homelessness, and explore regionalizing the CoC; and enhance actions to address racial equity.

Monthly : Hold CoC Board Meetings, review minutes from LHC meetings, conduct performance reviews of CoC Program-funded projects that are on Quality Review Plans

Bi-monthly: Hold CoC general membership meetings

Quarterly: Evaluate outcomes for CoC Program-funded projects via APRs and data from comparable databases, Universal Data Quality checks

Annually: Review and update, as needed, the CoC Governance Charter, including CoC Policies, CoC Written Standards, CE Written Standards, and HMIS policies; evaluate outcomes for ESG Program-funded projects by consulting with recipients and subrecipients and reviewing Annual Performance Report (APR) and Consolidated Annual Performance and Evaluation (CAPER) data

July-Nov. 2023: Develop an application to HUD for CoC Program funds, on behalf of the CoC; hold Board elections

July 2023: Facilitate summer Point-in-Time (PIT) Counts with local communities

Nov. 2023-February 2024: Facilitate the annual PIT Count with local communities, conduct the Housing Inventory Count (HIC), update the gaps analysis, and complete and submit the Longitudinal Systems Analysis (LSA) and System Performance Measures (SPMs)

**Management Plan:**

THN's President/CEO, COO, and CoC Directors (of Data, Engagement & Planning) will have overall responsibility for assuring effective and timely completion of all work according to the grant agreement with HUD and including strategic planning, accomplishment of goals and objectives, and supervision of staff positions. CoC Directors will oversee planning, operations, and HMIS activities. The CFO and CoC Directors will ensure timely expenditure of funds, tracking of matching funds, and e- LOCCS draw-downs.

Progress will be assessed via monthly performance and progress evaluation meetings by CoC management; HUD-required data collection, analysis, and reporting conducted throughout the contract term; monthly updates to the CoC Board; monthly reports to the Texas Department of Housing and Community Affairs (TDHCA); bi-monthly discussions at CoC General Meetings; quarterly reports to the Texas Health and Human Services Commission (HHSC); and annual progress updates to the THN Board of Directors and the Texas Interagency Council for the Homeless (TICH). Year-end accomplishments are reported via the CoC Planning Project APR. These accountability activities will be conducted throughout the contract term.

**How Completed:**

THN, as the Collaborative Applicant, will complete the proposed activities by using the management structure and plan and by employing positions with specific job descriptions who will work in conjunction with and support the CoC Board, CoC committees, Local Homeless Coalitions, CoC general members, and other stakeholders to complete the proposed activities according to the schedule. THN staff use project management strategies and tools to plan and implement activities by specific dates, and THN's accounting system complies with 2 CFR 200.302. THN has successfully met its goals under prior years' Planning funds and expects to do so again with FY21 funds, if awarded.

**3. How will the requested funds improve or maintain the CoC's ability to evaluate the outcome of CoC and ESG projects?**

FY21 Planning funds will maintain & improve the CoC's capacity for evaluation by paying for key staff positions & the hiring of new staff members & consultants to provide specific expertise necessary for evaluating the outcomes of CoC & ESG projects, including Coordinated Entry and other federal initiatives like Emergency Housing Vouchers.

Prior Planning funds have supported an expanded staff structure, which increased capacity to evaluate outcomes. In 2020-21 the CoC Performance Coordinator provided technical assistance to projects throughout the year, including implementing a Quarterly Performance Scorecard (QPS) process to evaluate performance. Based on QPS data, projects may receive additional TA or be placed on a Quality Review Plan. COVID-19 did not allow for in-person



monitoring & evaluation, but the Coordinator performed desk monitoring. The Coordinator also supported the newly established Victim Services Provider Committee that assesses how projects meet the special needs of victims of domestic violence, dating violence, sexual assault & stalking. And the Coordinator recruited persons with lived experience of homelessness & direct service providers to join the Independent Review Team (IRT) that scored the FY21 project applications for CoC Program funds. Also, the Coordinator & Director of Planning developed the performance-based scoring methodology for the CoC Program competition. The Coordinator also serves as the main position responsible for monitoring & evaluating new projects the CoC anticipates being funded in the FY21 competition. FY21 funds would allow THN to fund those positions.

In 2020-21 the Emergency Solutions Manager expanded activities relating to evaluating the outcomes of ESG projects. The manager consulted with 7 ESG Program recipients in planning & allocating ESG funds; participated in evaluating & reporting performance of ESG recipients & subrecipients; ensured local homelessness information is communicated & addressed in Consolidated Plans; & provided technical assistance to recipients regarding best practices & how to incorporate them into each ESG component type.

In 2021 having the manager & Director of Planning positions provided the staff capacity for THN to serve as the ESG Coordinator to run the competition for State ESG-CV-1 funds allocated to the CoC. THN partnered with the Texas Department of Housing & Community Affairs (TDHCA) to design & implement the competition. THN provided technical assistance to applicants & made recommendations for funding. One goal was to move THN, as the CoC lead agency, from consulting on program design to emphasizing high performance. THN then hired an ESG Specialist & ESG Data Specialist to provide technical assistance & support to the ESG-CV-I & –II subrecipients.

In 2021, a Systems Change Manager position was created, adding to the Systems Change Specialist, CE Data Specialist & CE VISTA positions. That team evaluated the 17 regional Coordinated Entry (CE) processes in more complex & nuanced ways. The manager & the CE Data Analyst (formerly Specialist) expanded efforts to evaluate the implementation of CE & how ESG & CoC projects are compliant with CE. The positions also evaluated CE data from HMIS in partnership a) with the CoC's CE Steering Committee to guide CE Written Standards & make policy recommendations to the CoC Board; b) with local CE Planning Entities, to inform their CE policies & c) with LHCs & other community stakeholders to facilitate oversight of CE & encourage continuous improvement & high outcomes for people experiencing homelessness.

The Director of Data supervises the Data Team, including the Database Coordinator, who administer & operate the HMIS. Staff assist projects to run reports, analyze data to assess performance & provide TA & performance improvement support.

The Director of Engagement supervises the LHC Coordinator who assists LHCs to improve their organizational capacity to evaluate CoC & ESG projects' performance & CE in their communities & to operate as systems. THN staff also foster communications between LHCs & State & local ESG recipients & subs & CoC Program-funded projects in their areas.

Funds for travel costs to BoS communities would allow staff to continue providing on-site monitoring, TA & training & reach out to communities that are not active in the CoC.

Both personnel & travel activities would increase the thoroughness of monitoring & evaluation of CoC & ESG projects; enhance the strength & efficacy of local homeless planning efforts; bolster data collection & analysis capacity; address service needs & gaps; improve projects' outcomes; & improve implementation & operation of CE processes.

FY21 dollars would fund all the positions and activities described above. The CoC's massive geography and multiple communities and stakeholders mean there is always more that we need to do. With more funds we could better meet the CoC's needs and advance operations, evaluation, and strategic changes even further.

### 3A. Governance and Operations

**1. How often does the CoC conduct meetings of the full CoC membership?** Bi-Monthly

**2. Does the CoC include membership of a homeless or formerly homeless person?** Yes

**2a. For members who are homeless or formerly homeless, what role do they play in the CoC membership? (Select all that apply)**

Participates in CoC meetings:	<input checked="" type="checkbox"/>
Votes, including electing Coc Board:	<input checked="" type="checkbox"/>
Sits on CoC Board:	<input checked="" type="checkbox"/>
None:	<input type="checkbox"/>

**3. Does the CoC's governance charter incorporate written policies and procedures for each of the following**

**3a. Written agendas of CoC meetings?** Yes

**3b. Coordinated Entry? (Also known as centralized or coordinated assessment)** Yes

**3c. Process for monitoring outcomes of ESG recipients?** Yes

**3d. CoC policies and procedures?** Yes

**3e. Written process for board selection?** Yes

**3f. Code of Conduct for board members that includes a recusal process?** Yes

**3g. Written standards for administering assistance?** Yes

**4. Were there any written complaints received by the CoC in relation to project review, project selection, or other items related to 24 CFR 578.7 or 578.9 within the past 12 months?** No

### 3B. Committees

Provide information for up to five of the most active CoC-wide planning committees, subcommittees and/or workgroups, to address homeless needs in the CoC’s geographic area that recommend and set policy priorities for the CoC, including a brief description of the role and the frequency of the meetings. Only include committees, subcommittees and/or workgroups, that are directly involved in CoC-wide planning and not the regular delivery of services.

Name of Group	Role of the Group (max 750 characters)	Meeting Frequency	Name of Individuals and/or Organizations Represented
Coordinated Entry Steering Committee	The Coordinated Entry Steering Committee is a CoC wide-planning body that consists of elected representatives from each Coordinated Entry Planning Entity (CEPE) Region in the CoC. This body communicates information from CEPEs to the CoC Board and from the CoC Board to the CEPEs. This body informs local and CoC-wide policy as it relates to Coordinated Entry and is collectively responsible for implementation and evaluation of the CoCs’ Coordinated Entry process.	Monthly	Vineta Byrd, Paul Castaneda, Danny Coca, Debra Huffman, Steven Lara, Deanna Lowrey-Green, Elena Lusk, Gloria Luna, John Meier, Judith Mena, Megan Price, Wallace Revalee, Tanya Roper, Tiffany Ross, Erika Thomas, Mona Lisa Vasquez
Data Committee	The purpose of the TX BoS CoC Data Committee is to provide data-driven insight and education to multiple groups/stakeholders about homelessness in the Texas Balance of State. These groups/stakeholders are: TX BoS CoC HMIS end users, internal THN staff, and the overall Texas Balance of State Membership. The TX BoS CoC Data Committee would also be a way of providing feedback from HMIS end users on specific data matters such as HMIS Policies and Procedures, the HMIS Data Quality and Management Plan, the TX BoS HMIS Release of Information (ROI), data security, Point In Time Count information, and the TX BoS HMIS implementation.	Bi-Monthly	Reni Bavikati, Nate Dears, Madeline Fink, Veronica Hernandez, Mae Lewis, John Meier, Miguel Mireles, John Rodriguez, Tina Tetekatl, Michelle Yates, Josefa Zatarain-Flournoy
Strategic Planning Committee	The SPC formally represents CoC members in the researching & writing of the CoC’s strategic plan. They use their experience & expertise to represent the interests of their communities & of people experiencing homelessness. The SPC uses data & community input to inform the plan & they get local support for the plan. Members ensure that the plan includes components required by HUD, aligns with communities’ plans & goals, guides the CoC on setting & achieving strategic goals, improves the CoC’s & communities’ functioning as housing crisis response systems & advances the CoC’s effectiveness in preventing & ending homelessness. SPC members also assist CoC staff with reviewing & evaluating progress on the plan’s goals.	Quarterly	Katherine Bisson, Daisy Lopez, Juan Mendive, Kyle Moore, Dani Shaw, Todd Shell, Mary Stahlke, Melanie Thornton-Lewis, Jim Ward, Chad Wheeler, Shane Williamson, Marsha Wilson-Rappaport, Michelle Yates

<p>Community Investment Committee</p>	<p>The Community Investment Committee consists of two representatives from each of the six CIC regions. The goals of this committee are to assist the CoC in making decisions that ensure equitable access across the CoC to funding and professional development opportunities THN makes available to CoC members and to ensure a transparent process to stakeholders across the CoC. The CIC has reviewed and made recommendations to the CoC Board about long-standing programs such as Continuum of Care (CoC) Program and Emergency Solutions Grant Program (ESG) as well as CARES Act funds.</p>	<p>Monthly</p>	<p>Mark Bethune, Timothy R. Davenport-Herbst, Richard Dunn, Melissa Escamilla, Vashil Fernandez, William Hall, Alexandra Hust, Lauren Jones, Jessica Denise Martinez, Kristie Pustejovsky, Cliff Robertson, Mary Twitty</p>
<p>Ending Veteran Homelessness Committee</p>	<p>The Ending Veteran Homelessness (EVH) Committee brings together local, state, and regional stakeholders for ending veteran homelessness to implement and monitor a plan to end veteran homelessness across the TX BoS CoC. The EVH committee is dedicated to accomplishing the following goals: 1. Creating and executing a plan to end veteran homelessness through collaborative community efforts. 2. Creating a space in which stakeholders who work to end veteran homelessness meet regularly to discuss ideas, troubleshoot problems, and relay funding opportunities. 3. Creating a regional veteran system to meet the federal benchmarks and criteria in all six Community Investment Committee regions.</p>	<p>Monthly</p>	<p>Am. GI Forum, Comm. HealthCore, ConchoValleyHmlPngCoalition, DentonPHA, Endeavors, HincheeHouseProj, MidcoastFamSvcs, RecoveryResourceCouncil, RuralHmlNetwork, TX VetsCommission, TX VetsNetwork-AACOG, USICH, VA, WarriorsRefuge, WestCentralTXRegFdn</p>

## 4A. Sources of Match

**The following list summarizes the funds that will be used as Match for the project. To add a Matching source to the list, select the  icon. To view or update a Matching source already listed, select the  icon.**

### Summary for Match

<b>Total Value of Cash Commitments:</b>	\$312,500
<b>Total Value of In-Kind Commitments:</b>	\$0
<b>Total Value of All Commitments:</b>	\$312,500

**1. Will this project generate program income described in 24 CFR 578.97 to use as Match for this project?**    No

Type	Source	Contributor	Value of Commitments
Cash	Government	THN, from from th...	\$75,000
Cash	Government	THN, from the Tex...	\$15,000
Cash	Private	Texas Homeless Ne...	\$222,500

## Sources of Match Details

- 1. **Type of commitment:** Cash
- 2. **Source:** Government
- 3. **Name of source:** THN, from from the Texas Health and Human Services Commission (HHSC), from Projects Assisting in Transition from Homelessness (PATH) grant funds  
**(Be as specific as possible and include the office or grant program as applicable)**
- 4. **Value of Written Commitment:** \$75,000

## Sources of Match Details

- 1. **Type of commitment:** Cash
- 2. **Source:** Government
- 3. **Name of source:** THN, from the Texas Department of Housing and Community Affairs' Community Services Block Grant (CSBG) funds  
**(Be as specific as possible and include the office or grant program as applicable)**
- 4. **Value of Written Commitment:** \$15,000

## Sources of Match Details

- 1. **Type of commitment:** Cash
- 2. **Source:** Private
- 3. **Name of source:** Texas Homeless Network  
**(Be as specific as possible and include the office or grant program as applicable)**
- 4. **Value of Written Commitment:** \$222,500

## 4B. Funding Request

**1. Will it be feasible for the project to be under grant agreement by September 15, 2023?** Yes

**2. Does this project propose to allocate funds according to an indirect cost rate?** No

**3. Select a grant term:** 1 Year

**A description must be entered for Quantity. Any costs without a Quantity description will be removed from the budget.**

Eligible Costs:	Quantity AND Description (max 400 characters)	Annual Assistance Requested (Applicant)
<b>1. Coordination Activities</b>	Personnel: DirComm, LHC Coord (upto 100%), CEO, DirEngmt, GovCoord, ProgCoord, SI Mgr, SysChgCoord, SysChgMgr, VISTAProjAsst (upto 50% ea), SysChgSpec (upto 40%), DirPlng, SubpopCoord (upto 30% ea), COO, EmgcySolCoord (up to 25% ea), CFO,DirData,HR Coord (upto 15%); CoCPerfCoord (upto 10%); travel-40 cities (dup.); software; supplies; admin support; oper costs(rent,util,etc); consultant up to \$20K	\$337,500
<b>2. Project Evaluation</b>	Personnel: SysChgSpec (up to 50%), CoC Perf Coord (up to 40%), EmargSolCoord (up to 30%), DatabaseCoord (up to 25%), DirPlan, SysChgMgr, SysCHgCoord, CE Data Analyst (up to 20% ea), COO (up to 15%), SubpopCoord (up to 10%), CFO, Dir Data, HRCoord (up to 5%); travel--10 communities (duplicated); software; supplies; admin support; operations costs (rent, utilities, etc.); consultant up to \$20K	\$75,000
<b>3. Project Monitoring Activities</b>	Personnel: SysChgSpec (up to 50%), CoC PerfCoord, CE Data Analyst (up to 40% ea), EmargSolCoord (up to 30%), DatabaseCoord (up to 25%), DirPlan, DataMgr, SysChgMgr, SysChgCoord (up to 20% ea), DirData (up to 10%); CFO, HRCoord (up to 6% ea); COO, SubpopCoord (up to 5% ea); travel--20 communities (duplicated); software; supplies; admin support; operational costs (rent, utilities, etc.)	\$75,000
<b>4. Participation in the Consolidated Plan</b>	Personnel: DirEng, EmargSolCoord (up to 15% each), ProgCoord (up to 10%), DirPlan, DataMgr (up to 5% ea); CFO, HR Coord (up to 1% ea); travel--10 communities (duplicated); software; supplies; admin support; operational costs (rent, utilities, etc.)	\$25,000
<b>5. CoC Application Activities</b>	Personnel: CoC Perf Coord (up to 40%), DirPlan (up to 25%), DirEng (up to 15%), DirData, EmargSolCoord, LHC Coord, SubpopCoord, SysChgMgr, SysChgCoord, SysChgSpec (up to 10% each), COO, Gov Coord (up to 5% ea); CFO, HR Coord (up to 3% ea); supplies; admin support; operational costs (rent, utilities, etc.); application software up to \$15K; consultant up to \$5K	\$37,500
<b>6. Determining Geographical Area to Be Served by the CoC</b>	Personnel: DirEng, DirPlan, CoC PerfCoord, GovCoord, LHC Coord (up to 5% each)	\$12,500
<b>7. Developing a CoC System</b>	Prsnl: SysChgMgr, SysChgCoord, (up to 60% ea), DirComm, DirData, DataMgr, EmargSolCoord, GovCoord, SIMgr, VISTAProjAsst (up to 50% ea), COO, DirEng, CoCPerfCoord, LHCCoord, ProgCoord, SubpopCoord (up to 40% ea), CEO, DirPlan, CE DataAnlst, DatabaseCoord (up to 30% ea), SysChgSpec (up to 20%); CFO, HR Coord (up to 16% ea); travel-25 cities (dup.); software; supplies; AdminSupport; OperCosts (rent,util,etc.); consult. up to \$50K	\$500,000
<b>8. HUD Compliance Activities</b>	Personnel: CFO, HRCoord (upto 54%ea), SysChgMgr (upto 30%), DataMgr, GovCoord (upto 25%ea), CEO, DatabaseCoord, SubpopCoord (upto 20% ea), SysChgCoord (upto 15%), COO, DirData, DirEng, DirPlan CE DataAnlst, CoCPerfCoord, SysChgSpec (upto 10% ea), EmargSolCoord (up to 5%); travel—10 cities (dup.); software; supplies; admin support; operational costs (rent, utilities, etc.); consult. up to \$10K	\$187,500



<b>Total Costs Requested</b>		\$1,250,000
<b>Cash Match</b>		\$312,500
<b>In-Kind Match</b>		\$0
<b>Total Match</b>		\$312,500
<b>Total Budget</b>		\$1,562,500

**Click the 'Save' button to automatically calculate the Total Assistance**

## 5A. Attachment(s)

Document Type	Required?	Document Description	Date Attached
1. Other Attachment(s)	No		
2. Other Attachment(s)	No		

## **Attachment Details**

**Document Description:** THN 2880 Additional Part II Information

## **Attachment Details**

**Document Description:**

## 5B. Certification

### A. For all projects:

#### Fair Housing and Equal Opportunity

It will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000(d)) and regulations pursuant thereto (Title 24 CFR part I), which state that no person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance, and will immediately take any measures necessary to effectuate this agreement. With reference to the real property and structure(s) thereon which are provided or improved with the aid of Federal financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of any transfer, transferee, for the period during which the real property and structure(s) are used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.

It will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and with implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion, sex, disability, familial status or national origin.

It will comply with Executive Order 11063 on Equal Opportunity in Housing and with implementing regulations at 24 CFR Part 107 which prohibit discrimination because of race, color, creed, sex or national origin in housing and related facilities provided with Federal financial assistance.

It will comply with Executive Order 11246 and all regulations pursuant thereto (41 CFR Chapter 60-1), which state that no person shall be discriminated against on the basis of race, color, religion, sex or national origin in all phases of employment during the performance of Federal contracts and shall take affirmative action to ensure equal employment opportunity. The applicant will incorporate, or cause to be incorporated, into any contract for construction work as defined in Section 130.5 of HUD regulations the equal opportunity clause required by Section 130.15(b) of the HUD regulations.

It will comply with Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701(u)), and regulations pursuant thereto (24 CFR Part 135), which require that to the greatest extent feasible opportunities for training and employment be given to lower-income residents of the project and contracts for work in connection with the project be awarded in substantial part to persons residing in the area of the project.

It will comply with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and with implementing regulations at 24 CFR Part 8, which prohibit discrimination based on disability in Federally-assisted and conducted programs and activities.

It will comply with the Age Discrimination Act of 1975 (42 U.S.C. 6101-07), as amended, and implementing regulations at 24 CFR Part 146, which prohibit discrimination because of age in projects and activities receiving Federal financial assistance.

It will comply with Executive Orders 11625, 12432, and 12138, which state that program participants shall take affirmative action to encourage participation by businesses owned and operated by members of minority groups and women.

If persons of any particular race, color, religion, sex, age, national origin, familial status, or

disability who may qualify for assistance are unlikely to be reached, it will establish additional procedures to ensure that interested persons can obtain information concerning the assistance.

It will comply with the reasonable modification and accommodation requirements and, as appropriate, the accessibility requirements of the Fair Housing Act and section 504 of the Rehabilitation Act of 1973, as amended.

**1-Year Operation Rule.**

For applicants receiving assistance for CoC planning: the project will be operated for the purpose specified in the application for any year for which such assistance is provided.

**D. Explanation.**

Where the applicant is unable to certify to any of the statements in this certification, such applicant shall attach an explanation behind this page.

**Name of Authorized Certifying Official:** Eric Samuels

**Date:** 11/08/2021

**Title:** President & CEO

**Applicant Organization:** Homeless Network of Texas (dba Texas Homeless Network)

**PHA Number (For PHA Applicants Only):**

**I certify that I have been duly authorized by the applicant to submit this Applicant Certification and to ensure compliance. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties . (U.S. Code, Title 218, Section 1001).**

X

## 6A. Submission Summary

Page	Last Updated
<b>1A. SF-424 Application Type</b>	No Input Required
<b>1B. SF-424 Legal Applicant</b>	No Input Required
<b>1C. SF-424 Application Details</b>	No Input Required
<b>1D. SF-424 Congressional District(s)</b>	11/08/2021
<b>1E. SF-424 Compliance</b>	09/16/2021
<b>1F. SF-424 Declaration</b>	09/16/2021
<b>1G. HUD 2880</b>	09/16/2021
<b>1H. HUD 50070</b>	09/16/2021
<b>1I. Cert. Lobbying</b>	09/16/2021
<b>1J. SF-LLL</b>	09/16/2021

<b>IK. SF-424B</b>	09/16/2021
<b>2A. Project Detail</b>	09/16/2021
<b>2B. Description</b>	11/08/2021
<b>3A. Governance and Operations</b>	09/16/2021
<b>3B. Committees</b>	10/27/2021
<b>4A. Match</b>	11/08/2021
<b>4B. Funding Request</b>	11/08/2021
<b>5A. Attachment(s)</b>	No Input Required
<b>5B. Certification</b>	10/24/2021