

Texas Balance of State Continuum of Care

Data Committee Meeting

04/07/2022, 3pm – 4:30pm

NOTES

Topic	Discussion Summary	Action/Next Steps
Acceptance of Minutes	Quorum not met; no vote taken	
Introduction	<p>Housekeeping items addressed: Victoria Lopez is no longer at THN.</p> <p>New THN Staff introductions:</p> <ul style="list-style-type: none"> Marissa Ortega- Data and Policy Analyst. Cosme Dominguez- HMIS Data Analyst. Lindsay LaGrange- Director of Data. <p>Introduced new Data Committee members:</p> <ul style="list-style-type: none"> Kristina Garcia Rob McCabe Wallace Revalee <p>Review Data Committee purpose</p> <p>Roles and Responsibilities of Data Committee</p>	
Ranking Data Committee Chair and Secretary Nominations	<p>Discussed both Chair and Secretary roles.</p> <p>Discussed voting and the consent agenda.</p> <p>Quorum met; Ranking Chair vote taken.</p> <p>No motion on Committee Secretary; no vote taken.</p>	John Rodriguez is the Ranking Data Committee Chair.
FY2021- A Year in Review	<p>Marissa Ortega discussed Data Committee accomplishments for the FY 20-21 year:</p> <ul style="list-style-type: none"> • First Data Committee Meeting • HMIS Policies and Procedures • HMIS Data Quality Documents • PD and Law Enforcement Policy 	
System Performance Measures	<p>A brief refresher on what the specific measures are and what data elements are collected for the measures, HUD defined strategies for improvement, and how it all ties back to data quality. We reviewed 2019-2020 SPM data for the Texas Balance of State for measures 1, 2, 3, 5, and 7 and did a deep dive on Measure 1 in particular.</p>	

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THN Staff Projects for the upcoming year 2022	<p>THN Staff discussed projects they would like to tackle through the next fiscal year. Ideas included:</p> <ul style="list-style-type: none"> • System Performance Measures; helping THN improve SPM cleanup process • ROI and HMIS Data Removal Policy • Data Quality Plan 	
Data Committee Projects for upcoming year 2022	<p>The Data Committee discussed projects they would like to tackle through the next fiscal year. Ideas included:</p> <ul style="list-style-type: none"> • Collaborating and communication with VSP agencies to avoid doubling up of services. • How to manage large HPL numbers • HMIS Training around Data Quality: Lunch and Learns • 	
Closing Discussion	<p>Reminder that next meeting will be held 7/14/2022. Meeting adjourned.</p>	

Members in Attendance: John Rodriguez, Michelle Yates, Kristina Garcia, Rob McCabe, Wallace Revalee

Informational Reads and Resources: Data Committee Roles and Responsibilities, Austin ROI Cancellation policy, Austin ROI, 2022 HMIS manual.

Next Board Meeting: 7/14/2022 3 pm – 4:30 PM