



REQUEST FOR PROPOSALS (RFP) FOR

FY 2022 BONUS Continuum of Care (CoC) Program Funding

ISSUE DATE:

Friday August 19, 2022

5:00:00 PM CST

PROPOSALS DUE:

Wednesday August 31, 2022

11:59:59 PM CST

SUBMIT VIA “APPLY” Application Software

RFP POINT OF CONTACT:

Jim Ward, Director of Planning

txboscoc@thn.org

(512) 861-2165

Table of Contents

Table of Contents	2
<u>I.</u> INTRODUCTION – INVITATION & BACKGROUND	3
<u>II.</u> PROJECT SCOPE OF WORK	6
<u>III.</u> TIMELINE	7
<u>IV.</u> EXPLANATION OF EVENTS & APPLICATION COMPONENTS	9
<u>V.</u> APPLICATION PREPARATION AND SUBMISSION	17
<u>VI.</u> EVALUATION	18
<u>VII.</u> AWARD	21
<u>VIII.</u> APPENDICES	23

Version History

Version	Date Posted	Changelog
Version 1	8/19/2022	Initial posting
Version 2	8/22/2022	Corrected self-assessment sum error in Appendix C materials
Version 3	8/24/2022	Corrected conflicting assessment criteria in Appendix D

Appendices

The Appendices listed below are for reference. Versions of the Appendices to be submitted as part of the application are available for download on the THN website. Applicants should consult this RFP before beginning work on the proposal. Submission materials can be downloaded from the THN website at <https://www.thn.org/texas-balance-state-continuum-care/continuum-care-program/#comp-app-materials>

Appendix A: Application Components

Appendix B: Eligible Renewal Projects (CoC Bonus Only)

Appendix C: CoC Bonus Self-Assessment Tools

Appendix D: DV Bonus Self-Assessment Tool

Appendix E: Monitoring History Report

Appendix F: Grievance Policy

I. INTRODUCTION – INVITATION & BACKGROUND

Texas Homeless Network (THN) serves as the Collaborative Applicant (CA), CoC Lead Agency, and Homeless Management Information System (HMIS) Lead Agency for the Texas Balance of State Continuum of Care, which covers 215 counties of Texas' 254 counties. THN is referred to as CA, throughout this document. The Texas Balance of State Continuum of Care (TX BoS CoC) was formed to carry out the responsibilities required under the CoC Program Interim Rule (24 CFR 578). The CoC is comprised of a broad group of stakeholders dedicated to ending and preventing homelessness across Texas. The over-arching CoC responsibility is to ensure community-wide implementation of efforts to end homelessness, including ensuring programmatic and systemic effectiveness of the local continuum of care program.

Applicants for CoC Program funding may not apply to the U.S. Department of Housing and Urban Development (HUD) directly without the approval of the CoC. They must apply as part of a Consolidated Application through a Continuum of Care's (CoC's) "local application process". For the TX BoS CoC, THN is the Collaborative Applicant (CA), and THN manages the CoC's Local Application Process on behalf of the TX BoS CoC. The process is described in this RFP and includes soliciting, reviewing, selecting, and ranking Project Applications, then submitting them to HUD under a Consolidated Application.

The FY2022 CoC Annual Process has changed significantly from years prior. The Competitive Application process is divided into two opportunities, (1) This Request for Proposals (RFP) for CoC bonus and DV Bonus Funding which solicits applications from Project Applicants, for new Projects serving Domestic Violence Survivors, and expansions of Renewal Projects and (2) a separate RFP for those seeking renewal funding. Both solicitations evaluate applications on the extent to which the applicant has performed, administrative capacity, and the potential to meet local needs. The CoC Program is complex, this Application Process will be administered in stages. Stage one gives the CoC the ability to evaluate and score proposals, while stage two is more collaborative in nature, and applicants are provided technical assistance to complete the required statutory obligations of applicants. Although the processes are intended to be more inclusive, there are still required deadlines that the CoC cannot overlook. Please pay close attention to the deadlines in this RFP. Seek clarification if you are confused or think you may not understand what is being asked. This is a new process for both applicants and the CoC. We can only get better, together.

This funding is not guaranteed year-to-year. Multiple factors influence an application's overall score and chances of funding, including applicants administrative and financial capacity, the applicants' contribution to system performance, the relative strength of the CoC's Consolidated Application, whether the project incorporates a Housing First model, and other specific conditions of the Notice of Funding Opportunity (NOFO).

For Applicants to the Supplemental NOFO to address Rural and Unsheltered Homelessness, it is anticipated that the TX BoS CoC Supplemental Request for Proposals will be released on Friday August 26, 2022. Applicants are encouraged to read the CoC Plan that accompanies the Supplemental NOFO for applicant requirements and the strategic vision of those funds.

A. DEFINITIONS

See Section III.A & Section III.B of the [FY2022 Notice of Funding Opportunity](#) for applicable definitions as well as the [Competition Frequently Asked Questions \(FAQ\)](#) for responses to common questions.

B. POINT OF CONTACT

THN has designated a Lead who is responsible for this RFP:

Jim Ward
Director of Planning,
txboscoc@thn.org

C. KEY CONSIDERATIONS

This is a new RFP, below are considerations for all applicants:

- i. In the structure of this RFP; “CA” is used when referring to actions or activities carried out by THN on behalf of the Texas Balance of State Continuum of Care
- ii. The use of data exclusively for scoring project applications removes the need for 3rd party review by the Independent Review Team. Instead, applicants will submit responses to questions in Apply (See Section II.C), and self-score based on the assessment criteria in the documents in Appendix B- Appendix E. CoC Staff will review the self-scores and agree or disagree with each self-scored response. Following this review, CA Staff will contact applicants that applied in response to this RFP and inform them of their score. Only the two highest-scoring DV Bonus applications will move onto the next stage in the process provided the meet the other eligibility criteria in Section IV.E.
- iii. Applicants will submit this application in stages. By August 31, Applicants must submit the content of the Appendices B-E in Apply depending on their funding request and application specifics. This will allow the CoC to score project Applications in order to meet the local competition deadline requirements in the NOFO
- iv. All Application materials are available for download as a single application package.
- v. Applicants that meet the scoring thresholds will work collaboratively with CA Staff to complete the required e-snaps Project Application, and the required Certification of Consistency with the Consolidated Plan (HUD-2991)
- vi. Applicants will be required to answer additional non-scored questions, and give additional information to be used in the CoC Application after the application deadline but before September 15, 2022.

- vii. All scored materials will be submitted no later than August 31. Applicants may still be working on other non-scored components of the Application after this deadline. it is important for Applicants to check the timelines in this RFP and observe all deadlines, even for non-scored application components.
- viii. New Projects will be ranked from highest to lowest below Renewal Project Applications, in the following order:
 - 1. CoC Bonus
 - 2. DV Bonus

D. ELIGIBLE PROJECT APPLICANTS

In order to apply for either DV Bonus or CoC Bonus funding, Applicants must:

- i. [Submit the required materials as described in Section IV.B and IV.G and Appendix A via the Texas Balance of State Grant Management Software “Apply”](#) in response to this RFP **between August, 19 2022 at 5:00:00 PM CST and August 31, 2022 at 11:59:59 PM CST**. For more details on the contents of the Full Application, please see Section IV and Appendix A of this RFP
- ii. Meet the entity threshold requirements below
 - a) Applicants must be nonprofit organizations, states or local governments, or instrumentalities of state and local governments, including Public Housing Authorities.
 - b) Applicants and proposed sub-recipients must have an active System for Award Management (SAM) Registration.
 - c) Applicants and proposed sub-recipients must have an active Unique Entity Identification Number (UEIN). [UEIN replaced the DUNS number earlier this year.](#)
 - d) [The proposed Project may only serve counties](#) within the Texas Balance of State Continuum of Care.
 - e) The Applicant must have no outstanding delinquent federal debts listed at sam.gov.
 - f) Applicants must have a financial management system that meets Federal standards as described at [2 CFR 200.302](#)
 - g) The Application must contain completed [Certification Regarding Lobbying and Disclosure of Lobbying Activities \(SF-LLL\)](#).
 - h) The Application must contain a Code of Conduct or the Applicant’s Code of Conduct must be on file with the Federal Government as demonstrated by e-snaps upload.
 - i) [Applicants for DV Bonus Funding must have experience providing housing and/or services to survivors of domestic violence.](#) To demonstrate experience applicants must demonstrate that the Organizations primary mission is to serve survivors of domestic violence reference specific activities listed in [51.005 \(b\) \(3\)](#), Texas Human Resources Code.
 - j) Applicants for CoC Bonus Funding must be current recipients of CoC Program Funding that would expand their current activities under a previously funded project
 - k) For any project recommended under the DV or CoC Bonus funding, those projects that leverage Housing or Healthcare will be prioritized through scoring. Leveraging Housing or Healthcare resources is highly encouraged.

- l) A project must score at least 70% on the relevant scorecard to be eligible for inclusion in the Priority Listing. If no Project scores 70% then the highest scoring Application from each of the Bonus funding applicant pools will be selected for inclusion in the Priority Listing
- m) Meet the additional eligibility requirements listed in Section IV.E.(a) of this RFP

II. PROJECT SCOPE OF WORK

The CA is seeking proposals from agencies seeking to:

A. EXPAND PROJECTS CURRENTLY FUNDED THROUGH THE COC PROGRAM

HUD has made available approximately \$2,140,323 for new projects using CoC Bonus funding.

All expansions to existing CoC Funded Projects must expand a project eligible for renewal in FY2022. For more information please see the information below or consult Appendix B of this RFP for a complete list of projects eligible for expansion.

HUD makes available to each CoC the amount of funding needed to re-fund all currently funded projects. This amount is called the Annual Renewal Demand (ARD). The TX BoS CoC's FY 2022 estimated ARD is \$10,656,928.

To be eligible for renewal funding through the FY2022 competition, a current or new (FY2021) award must expire in CY2023. Renewal Projects with FY2021 expirations in CY2024 will be eligible for renewal in the FY2023 CoC Program Competition. Therefore, such projects are not eligible for expansion in the FY2022 Local Application Process, and applications submitted for projects that are ineligible for renewal will not be reviewed, scored or ranked. Such Projects are identified with a "No" in Column L of Appendix A1. Additionally, eligible applicants must have submitted and HUD accepted at least one (1) Annual Performance Report, for either the FY2019 or FY2020 grant cycle. Projects that were not scored in the Renewal Application process are ineligible for expansion.

These funds can be used to expand Permanent Supportive Housing (PSH), Rapid Rehousing (RRH), or Joint Transitional Housing & Rapid Rehousing (TH/RRH) projects. Projects eligible for expansion will be evaluated on a variety of factors, but mainly on the performance of the renewal project and the Applicants capacity to leverage Housing or Healthcare resources. Expansion projects must follow the CoC Bonus application, regardless of whether the project was originally funded with DV Bonus funds.

Additional Application Restrictions that apply to all applications are also listed in Section IV.E.(a) of this RFP

B. FUND NEW PROJECTS FOR THE EXCLUSIVE BENEFIT OF SURVIVORS OF DOMESTIC VIOLENCE

HUD has made available \$4,280,646 to fund new Housing Projects for the exclusive benefit of Survivors of domestic violence. This funding can be used for 2 (two) main activities: Rapid Rehousing (RRH) and Joint

Component Transitional Housing and Rapid Rehousing (TH/RRH). Within these eligible Housing Components, Applicants may also request Supportive Services as they are listed at 24 CFR 578.53e(1-17). For the sake of brevity of this document, those services along with the eligible activities within RRH and TH/RRH will not be listed here. Rather it is the obligation of the applicant to determine the allowability of proposed costs and communicate the full scope of the intended use of these funds in the Project Application. Applicants are limited to single-year grant terms.

The CoC is soliciting applications for each of these project types from eligible entities in the TX BoS CoC. Eligible entities are those that have experience providing housing and/or services to survivors of domestic violence. To demonstrate experience applicants must demonstrate that the Organizations primary mission is to serve survivors of domestic violence. Applicants should reference specific activities listed in [51.005\(b\)\(3\)](#), Texas Human Resources Code and their experience providing similar services to those proposed in the Application.

Additional Application Restrictions that apply to all applications are also listed in Section II.D of this RFP

C. APPLY APPLICATION SOFTWARE

Momentive, formerly known as SurveyMonkey Apply, is the Grant Management Software Texas Homeless Network uses. The TX BoS CoC Local Application Process will be hosted entirely within the Apply platform. That is, all application materials will be in, or uploaded to Apply. Applicants are encouraged to make use of the robust Frequently Asked Questions (FAQ) available from Apply. [Click here to access the Apply FAQ](#)
[To access the Apply Application, please use this link.](#)

For questions related to your Apply Account password or user name issues, please contact Apply directly. THN **cannot** reset your password or retrieve your username. Additionally, Applicants are **highly** encouraged to add noreply@mail.smapply.net to their list of approved emails. THN cannot be responsible for missed communication between the CoC and the Applicant.

For questions related to the contents of the application, please contact the staff person identified in Section I.B of this RFP. The CA may offer limited technical assistance related to the navigation of the site, however, successful navigation of Apply is the responsibility of the applicant alone.

III. TIMELINE

This is not the usual TX BoS CoC Program Annual Competition timeline. It is complex and condensed. That is outside the control of the CoC. HUD-imposed deadlines require that certain activities occur at specific times. The timeline below represents an intent comply with those requirements but also to collaborate with Applicants to ensure successful completion of their Application.

The items in Section III.A are intended to communicate the scope of the TX BoS CoC Local Application process. Items in **bold** font, are intended to draw attention to important dates in the process. A further explanation of key activities in the process is below. All times are Central Standard Time, unless otherwise noted. Every effort will be made to adhere to these timelines. Due to the nature of these processes, a delay in one stage does not necessarily correlate to a corresponding delay in subsequent stages. Applicants should ensure that they add noreply@mail.smapply.net to their list of safe email addresses to ensure that there is no missed communication from the CoC. Applicants may also receive communications from txboscoc@thn.org.

A. SCHEDULE OF EVENTS

1	Issuance of RFP	8/19/2022 4:59:59 PM
2	Full Application Opens In Apply (S1. S2.D1 &S2.C1)	8/19/2022 4:59:59 PM
4	Full Application Due In Apply	8/31/2022 11:59:59 PM
5	CA Assesses Applicants For Threshold Eligibility	9/2/2022 11:59:59 PM
6	Application Scores Are Available	9/5/2022 11:59:59 AM
7	Applicants Review Project Scoring (S.3)	9/5/2022 12:00:00 PM
8	The CA Reconciles Application Scoring	9/6/2022 11:59:59 AM
9	Applicants Notified Whether Application Will Be Included in Consolidated Application	9/6/2022 12:00:00 PM
9	CA Completes Ranking Scenarios for Board Review and Approval	9/13/2022 11:59:59 AM
11	Non-Scored Application Components Due In Apply (S.4)	9/15/2022 11:59:59 AM
10	The TX BoS CoC Board Votes on a Ranking Scenario to become the Priority Listing	9/15/2022 2:00:00 PM
13	Board Makes Written Response to Grievances	9/22/2022 4:59:59 PM
14	Quality Review Corrections Due	9/22/2022 11:59:59 AM
15	The TX BoS CoC Board Approves the FY2022 Consolidated Application	9/28/2022 11:59:59 AM
16	FY2022 Consolidated Application posted on THN's	9/28/2022

	Website & Notice Sent Via the BoS News Listserv	11:59:59 AM
17	CA Submits Consolidated Application	9/30/2022 1:00:00 PM
18	Consolidated Applications Due to HUD	9/30/2022 8:00:00 PM EDT

IV. EXPLANATION OF EVENTS & APPLICATION COMPONENTS

A. ISSUANCE OF RFP

Texas Homeless Network issues the RFP on behalf of the Texas Balance of State Continuum of Care. This document and the Appendices, represent the entirety of the solicitation. Any question related to the content or process of this RFP or any part thereof should be directed to the contact person in Section I.B of this RFP. No CA staff person can guarantee funding through this process. Where clarification is needed, Applicants are encouraged to seek clarity in writing. Verbal communication from CA staff is not binding, and if there is any conflict between the CA and the HUD NOFO, the NOFO will prevail

B. FULL APPLICATION STAGES

The Full Application opens on Friday August 19, at 5:00:00 PM. There are four (4) steps of the Full Application In Apply.

- (1) "S.1 Applicant Questions, and Funding Type "(S.1)
- (2) "S2.D1: DV Bonus Application Materials: Questions & Uploads" (S2.D1)
or
"S2.C1: CoC Bonus Application Materials Questions & Uploads"(S2.C1)
- (3) "S3. Applicants Review Scoring" (S3)
- (4) "S4. Final Application Materials: Questions & Uploads" (S4)

The Applicant must complete the steps in order of their listing on the timeline in Section III.A of this RFP. Each step of the Application stage has a deadline, and required components. The components of the full application stage can be found in Appendix A of this RFP. Steps 1 & 2 of the Full Application will close to all submissions on Wednesday August 31, 2022 at 11:59:59 PM. Step 4 of the Full Application will close to all submissions on Thursday September 15, 2022 at 11:59:59 AM.

Please note: All applicants must submit S1 and S2.D1 OR S2.C1. Not all applicants will access S4.

There are two major components of the Full Application Stages, "Apply" and "e-snaps". For more information on Apply, see Section II.B of this RFP. E-snaps is the Grant Management Software used by HUD. Applicants must complete an application in e-snaps and then export and upload the completed Applicant Profile and e-snaps Project Application to Apply. HUD will evaluate projects based on the Applicant's e-snaps application and the application's relative ranking in the CoC Priority Listing submitted

as part of the CoC Consolidated Application. The importance of close attention to detail as it relates to the e-snaps application cannot be overstated.

Applicants must consult materials published on the HUD Exchange, including the relevant New Project Detailed Instructions for the e-snaps application, in the preparation of their application. Failure to reference the Detailed Instructions while completing the e-snaps application may result in a lower overall application score in the Local Application Process. Applicants can access the Detailed Instructions and other materials at the [HUD website](#).

2022 is unlike prior application cycles. Applicants will have additional time to complete some parts of the e-snaps portion of the project application, however the CoC must still do a thorough review and maintain appropriate levels of oversight over the process. Please make note of the deadlines throughout this document and take care not to miss a deadline. The additional time to complete the e-snaps application comes at a cost. CA Staff will be unable to perform multiple rounds of corrections with applicants.

a) S.1 APPLICANT QUESTIONS, AND FUNDING TYPE: Wednesday August 31, 2022 at 11:59:59 PM

This step of the Application Process verifies basic information about the Applicant as well as the Project requesting funding. This information is required to appropriately route the application in later stages of the process. There are no uploads required for this stage of the Full Application. All Applicants must complete this step first however, before gaining access to the remainder of the Full Application. This application stage will open and remain open until Wednesday August 31, 2022 at 11:59:59 PM.

b) S2.D1 DV BONUS APPLICATION MATERIALS: QUESTIONS & UPLOADS: Wednesday August 31, 2022 at 11:59:59 PM

This stage is unique to DV Bonus Applicants, and is divided into several tasks that can be completed in any order. Those tasks are;

i. S2.D1.T1 Additional Questions about the Project

Similar to the content of S1, this task asks additional questions about the project proposed, and is mainly used for routing applications, both during and after the application process. This Task asks specific questions about the Applicants performance on the Self-Assessment Tool. No upload is required for this task

ii. S2.D1 T2 Self-Scored Application Upload

Applicants will complete an assessment of their experience and proposed activities and upload that completed self-assessment to Apply as an Excel workbook. This Self-Assessment Tool looks at a variety of criteria, and is comprised of narrative responses (50-500 words each); Multiple Choice questions; prior and anticipated performance projections; and a series of companion uploads and acknowledgements. Applicants must complete the Monitoring History Report and include the self-assessed document in this upload. Completion of the Self-Assessment is required to complete the remainder of the Tasks in this stage. This tool is Item 1 in Appendix D, and can be downloaded from the THN website or Apply in Excel format. Applicants must upload this tool to the Apply platform

for consideration. The CA will not accept an emailed Assessment Tool.

Note: Applicants must upload this document in both Excel format as well as PDF

iii. S2.D1 T3 Q16 Accounting System Attestation

Required by the Self-Assessment Tool, this is an applicant-generated upload, a statement, on Agency Letterhead signed by the Chief Financial Officer (or their equivalent) stating that the Organization's accounting system is compliant with 2 CFR 200. This is not a scored component of the Application, rather a threshold criterion. Applicants must upload this content to the Apply platform.

iv. S2.D1 T4Q19 e-snaps Applicant Profile

Similar to T3 above, this is an applicant generated upload that can be created by setting up an e-snaps account, and creating an applicant profile. Once this applicant profile has been submitted applicants are directed to export and upload to the Apply platform

v. S2.D1 T5 Q20 Monitoring History Report

This is a required upload and is considered to be part of the Self-Assessment Tool. Blank Monitoring History Reports can be found in Appendix E but also downloaded from the THN website, or Apply as a fillable PDF. Applicants are required to disclose their contractual activity and any monitoring activities in the last 5 years. Applicants are assessed on their timeliness of Audit submissions (when required) and whether there have been findings of non-compliance as the result of a monitoring (when monitoring has occurred) Instructions for the completion of the Monitoring History Report can be found in Q20 Cell G of the Self-Assessment Tool

c) S2.C1 COC BONUS APPLICATION MATERIALS: QUESTIONS & UPLOADS: Wednesday August 31, 2022 at 11:59:59 PM

This stage is unique to CoC Bonus Applicants, and is broken into several tasks that can be completed in any order. Those tasks are;

i. S2.C1.T1 Additional Questions

Similar to the content of S1, this task asks additional questions about the project proposed, and is mainly used for routing applications, both during and after the application process. This Task asks specific questions about the Applicant's performance on the Self-Assessment Tool. No upload is required for this task

ii. S2.C1.T2 Self Scored Application Upload

The Self-Assessment Tool for CoC Bonus Funds is based heavily on the Renewal Projects Performance. That is, how well the Renewal Project is contributing to System Performance Metrics. The Applicant will complete this tool by completing a FY2022 Renewal Project Score Card for the project being expanded. The Renewal Project Scorecards are attached to this RFP as a component of Appendix C. The Applicant will the copy the performance outcomes for specific metrics over to the Expansion Project Score Card and complete the document based on that Renewal Project. The only metric that requires specific (scored) information about the New Project is Section 11. This section looks at the ability of the Applicant to leverage Housing or Healthcare resources for the benefit of project participants. The contents of the CoC Bonus Self-Assessment are listed along with the scoring criteria in Appendix C of this RFP. The Tools are listed by project type. Please make sure

you are using the correct Tool for the Renewal Project requesting expansion. Blank CoC Bonus Self-Assessment Tools can be downloaded from the THN website or Apply in Excel format. Because the CoC evaluates Renewal Projects differently based on the project type, applicants must take care to ensure that they are using the correct scorecard for the project that is being expanded.

NOTE: Only those projects that enter data into a comparable Database are eligible to use the RRH-DV or PSH-DV Expansion Project Score Cards.

iii. S2.C1.T3 e-snaps Applicant Profile

Similar to T2 above, this is an applicant generated upload that can be obtained by setting up an e-snaps account, and creating an Applicant Profile. Once this Applicant Profile has been submitted applicants are directed to export and upload to the Apply platform

The deadline for applicants to complete these tasks and submit this Stage of the Application is Wednesday August 31, 2022 at 11:59:59 PM. Applicants that do not complete this step will be ineligible for consideration. Partially submitted applications will not be reviewed, scored or ranked, and will not be included in the Priority Listing of projects recommended to HUD for funding. For more information about any of the items IV.B.b or IV.B.c above please consult Appendix A or contact txboscoc@thn.org for assistance.

d) S4. FINAL APPLICATION MATERIALS: QUESTIONS & UPLOADS Thursday, September 15, 2022 at 11:59:59 AM

This task may be completed at any point following the notice of inclusion in the Consolidated Application but must be completed no later than Thursday, September 15, 2022 at 11:59:59 AM. This part of the full application contains two tasks:

i. E-snaps Project Application Upload

applicants are requested to begin creating an e-snaps Project Application that corresponds to the Project that was requested from the CoC. The e-snaps project application is intended to be a collaborative process, however, CA Staff cannot complete this step for an Applicant. We have access to same level of . Applicants must take the lead on this activity and seek support and guidance as needed. THN Staff must review the completed e-snaps project application to include the project in the Consolidated Application. Applicants must upload a submitted e-snaps application to Apply. This means that an applicant must complete the e-snaps portion of the project application before a complete application in Apply can be submitted.

Errors in the e-snaps upload can result in delays in project award, or in rare circumstances, HUD declining an award after an offer of conditional award. it is critical that the responses to the questions asked in the e-snaps Project Application are responsive to the question asked. Applicants must use the e-snaps Project Application Detailed Instructions, and Navigational guide to answer questions completely. Applications that deviate from the approved project application approved by the CoC may be rejected and removed from the Priority Listing.

NOTE: Applicants may NOT under any circumstance exceed the budget communicated to THN by the Applicant in Apply.

D. CERTIFICATION OF CONSISTENCY WITH THE CONSOLIDATED PLAN (HUD-2991)

All applications must include a HUD-required Certification of Consistency with the Consolidated Plan (Certificate). This Certificate is completed by the Participating Jurisdiction (PJ) in the area the proposed project will operate. When a Project's coverage area spans multiple PJ, it is only necessary to collect one (1) Certificate from a PJ in the proposed coverage area. All applicants must submit a completed, signed Certificate through the appropriate screen in Apply for the proposed Project.

Applicants that plan to appeal a PJ's refusal to supply a Certification must indicate that intent by attaching a statement on Agency Letterhead in place of the Certificate. This statement must describe the situation, including the date of the written request to the PJ, their response if any, and all written communication with the PJ. Applicants must describe how they will follow the steps to appeal the PJ's refusal to supply this required certificate as instructed in Section X.E. of the 2022 CoC Program NOFO including a proposed timeline for the appeal.

Due to the variation in customary practice at the PJs throughout the State, Applicants are encouraged to prioritize this request early in the application process. No application submission extensions will be granted for circumstances other than a Federal Natural Disaster Declaration immediately (less than three months) before or during the application period.

Applicants must give the PJ sufficient time to review, approve and certify the proposed activities. Applicants may not appeal non-responses or a PJs refusal to certify if the initial request was made to the PJ by the Wednesday August 31, 2022 application submission deadline.

NOTE: The CA is unable to submit a recommendation on your behalf without this form. Under no circumstances will the CA accept a Certification of Consistency after Monday September 26, at 11:59:59 PM

The intent of this application stage is to collect required application materials from Project Applicants, and is not scored by the CoC. Applicants are encouraged to begin working on this step as soon as possible. If you require assistance with this step of the Application process, please contact txboscoc@thn.org.

E. MATCH DOCUMENTATION

In general, the recipient or subrecipient must match all grant funds, except for leasing funds, with no less than 25 percent of cash or in-kind contributions from other sources. Cash match must be used for the costs of activities that are eligible under subpart D of 24 CFR 578. DV Bonus Applicants will supply this information in the Self-Assessment Tool (S2.D1.Task 1), and CoC Bonus Applicants will supply this

information in Apply (S2.C1.Task 1).

Applicants must satisfy the following criteria:

- Identify the match as Cash or In-kind
- Identify the source of the Matching Funds
- If cash, a description of the activities that the match will support
- If in-kind, a description of the goods or services that will be used as match
- Provide citation(s) from the CoC Program Interim Rule Subpart D (578.37-578.63) that correlates to the eligible matching activity or activities
- Explicitly state that the match will be available for the entire FY2022 Grant term

F. APPLICATION REVIEW PROCESSES

All applications will go through two (2) standard review processes. Those review processes are explained below. CA staff will have limited capacity for technical assistance during the review process. The majority of the review centers on the e-snaps application that will be submitted after renewal project applications are scored and ranked by the CoC Board. Application errors discovered after ranking may result in a determination of ineligibility, and a renewal project be removed from the Priority Listing. Please see the information below, and be diligent about following the [New Project Detailed Instructions that HUD makes available at hud.gov](#).

a) Entity Eligibility Review

This review occurs in Stages. On September 1, CA staff will review each application to verify the following

- i. Applicants must be nonprofit organizations, states or local governments, or instrumentalities of state and local governments, including Public Housing Authorities
- ii. Applicants must have an active SAM Registration
- iii. Applicants must have an active Unique Entity Identification (UEI) Number
- iv. The Applicant must have no outstanding delinquent federal debts
- v. The proposed Project will serve counties within the Texas Balance of State Continuum of Care
- vi. That CoC Bonus Applicants have satisfied the following
 - A. The Applicant is expanding an eligible renewal project
 - B. The Applicant met all application deadlines and expectations for the renewal project
 - C. The Applicant submitted via Apply a reasonable assurance that they will be able to meet the Matching requirement
 - D. The Applicant submitted a complete “submitted” Applicant Profile export from e-snaps
 - E. The applicant scored at least 70% on the CoC Bonus Self-Assessment Tool
 - RRH – 137 points of 195 points
 - RRH-DV – 98 points of 140 points
 - PSH – 137 points of 195 points
 - PSH-DV – 98 points of 140 points
 - TH/RRH – 182 points of 260 points

- vii. That DV Bonus Applicants have satisfied the following;
 - A. The Applicant has sufficient experience serving Survivors of Domestic Violence
 - B. The request is less than 51% of the Agency Budget, or that the Agency budget is at least 200% of the request
 - C. The Agency submitted a reasonable assurance that they will be able to meet the Matching requirement
 - D. The Agency submitted a statement on Agency Letterhead from the CFO that the accounting system meets the requirements of 2 CFR 200
 - E. The Applicant submitted a complete “submitted” Applicant Profile export from e-snaps
 - F. The Applicant scored at least 70% on DV Bonus Self-Assessment Tool
 - All DV Bonus Project Types – 175 points of 250 points

Applicants that do not meet the above criteria will be declined in Apply and notified in writing via automated message from noreply@mail.smapply.net that the proposed project is ineligible along with the reason for the decision.

b) COMPLETENESS AND PROJECT QUALITY REVIEW

Applications are reviewed on a rolling basis. As applications are submitted, CoC Staff will review the following for all applicants,

- i. The Applicant Profile is complete and accurately reflects the current staffing of the Applicant (i.e. Matching Primary and Secondary Contacts between e-snaps and Apply)
- ii. The Applicant Profile must contain a Code of Conduct or the Applicant’s Code of Conduct must be on file with the Federal Government as demonstrated by e-snaps upload. See Appendix B for more information

During this review process, CA Staff will perform a preliminary review of each application for completeness. Completeness means that all required documents are present, that the applicant uploaded valid attachments that are responsive to the prompts in Apply, and that there are no obvious discrepancies in the application that would limit the ability of the staff to score the application.

Applications must comply with this RFP and the Annual NOFO. Applications that do not comply with the provisions of the NOFO or this RFP will not pass the Completeness and Quality Review. Applicants that do not satisfy the eligibility requirements or are found to be incomplete will not undergo any further review. Instead CA staff will contact the applicant, and notify them that the application will not be moving forward, and communicate the exact reasons for that decision.

The second part of this combined review process focuses on the e-snaps project application upload, but also continuity throughout the application. Through the Quality Review process, CA staff are ensuring that the Project Applicant followed the detailed instructions provided by HUD, that there is consistency throughout the Application, budgets have sufficient detail, and that the Applicant’s responses address

all parts of the question asked. Applicants that submit e-snaps applications “without changes” are assumed to have met the quality review thresholds and Staff will perform an abbreviated Review. Sections of the e-snaps application with 2022 submission dates on the Submission Summary screen will be thoroughly reviewed.

If staff identify deficiencies in the Project Application or the supporting documents uploaded to Apply during the Quality Review, the Application will be returned to the Applicant both in Apply, and in e-snaps (if required). Staff will notify both the Authorized Representative and the Person to Contact Regarding the Application in writing to resubmit the Application for consideration. Applicants will have 72 hours to correct the identified deficiencies. **The last day for Quality Review corrections to be submitted to the CA is Thursday, September 22 2022, at 11:59:59 PM.**

G. APPLICANTS REVIEW SCORING

Following submission of the Project Application, and review by the CA, Applicants will have the opportunity to review the assessment by CA Staff, and have the opportunity to challenge errors in scoring or mis-application of assessment criteria. Applicants will be notified by email that their scores are ready for review and will have the opportunity acknowledge or challenge specific scoring criteria. This stage of the Application Process must be complete by September 6, 2022 at 11:59:59 AM. Applicants that do not respond to this step in Apply, will be moved on to the next step of the review process once the deadline for the stage has passed.

H. APPLICATION COMPONENTS AND CHECKLIST

NOTE: Appendix A contains a detailed description of each of the items below

The Application solicited for DV Bonus Project Applicants must contain:

No.	Component	Format
Full Application: S1 &S2.D1 due August 31, 2022		
1	Additional Questions About the Project	Apply
2	Completed Self-Assessment Tool	Excel & PDF: Apply Upload
3	Accounting System Attestation	PDF: Apply Upload
4	e-snaps Applicant Profile	Submitted in e-snaps PDF: Apply Upload
5	Monitoring History Report	PDF: Apply Upload
Full Application: S4 due September 15, 2022		
1	e-snaps Project Application, with all required attachments	Submitted in e-snaps and Submission exported from e-snaps then uploaded to Apply
2	Certification of Consistency with the Consolidated Plan (HUD-2991)	Apply Upload

The Application solicited for CoC Bonus Project Applicants must contain:

No.	Component	Format
Full Application: S1 &S2.C1 due August 31, 2022		
1	Additional Questions About the Project	Apply
2	Completed Self-Assessment Tool	Excel & PDF: Apply Upload
3	e-snaps Applicant Profile	Submitted in e-snaps PDF: Apply Upload
Full Application: S4 due September 15, 2022		
1	e-snaps Project Application, with all required attachments	Submitted in e-snaps and Submission exported from e-snaps then uploaded to Apply
2	Certification of Consistency with the Consolidated Plan (HUD-2991)	Apply Upload

I. FREQUENTLY ASKED QUESTIONS

CA Staff have published a FAQ document that is linked in Section I.A of this document and also available as a hyperlink on the [THN website](#). Please note that this is a tabbed google sheet. Please ensure that you are on the tab labeled “Annual”.

J. SUBMISSION OF PROJECT APPLICATIONS

The CA will not accept late or incomplete submissions. Applicants are encouraged to screenshot the submission message in Apply as a receipt of submission. Applicants will also receive automated messages from Apply, indicating that they have satisfied both the August 31, 2022 and September 15, 2022 deadlines for submission of the Application. Applicants must be able to produce a screenshot with a legible, system-generated timestamp in the event that the timing of their application submission is questioned. For more details regarding the content of the Apply Full Application, please see Appendix A. Applicants should also review Section IV of this RFP in full for a detailed summary of the application component requirements.

It is the sole responsibility of the applicant to understand and plan for challenges that can arise from the use of software-based application processes.

V. APPLICATION PREPARATION AND SUBMISSION

These instructions summarize the guidelines governing the format and content of the application and the approach to be used in its development and presentation.

A. NUMBER OF RESPONSES

Eligible Entities may submit one (1) DV Bonus Application **OR** one (1) CoC Bonus Application if they are eligible to do so. Please remember, the CoC is hosting two (2) competitive Application Processes simultaneously, this CoC Bonus RFP, and the Supplemental RFP. Applicants are limited to one (1) New Project application between the three Opportunities. Applicants are encouraged to pick one that best suits the strengths of the Agency and the needs of the community, and commit to that Opportunity. That is, an Agency may apply for a new project under either The CoC DV Bonus or Supplemental Rural & Unsheltered NOFO, but not both. For purposes of this rule, CoC Bonus Expansion applications are not considered New Projects

B. APPLICATION FORMAT

Project Applicants must submit all application materials through Apply. Apply is the TX BoS CoC Grant Management Software used for competitive funding applications. Organizations must have a primary and secondary authorized official in order to submit an application in Apply. These persons should mirror the authorized primary, and secondary contacts communicated to HUD. Where applicable, attachments must follow the attachment requirements, which are clearly communicated in Apply and Appendix A of this RFP.

Application consistency is paramount. Agency names should match exactly in all application material. Please use the EXACT same naming conventions from e-snaps and in Apply on all supporting documentation. For example, if you named the project “Looking Forward” in Apply, there should be a corresponding “Looking Forward” e-snaps application upload. Inconsistency in naming conventions will slow the review process for all applicants. Please follow the naming conventions for the attachments in e-snaps, where applicable. HUD prescribes naming conventions in the Detailed Instructions, and applications that do not follow these instructions will be returned for corrections.

C. APPLICATION REQUIREMENTS

All applications must include the information requested in Section IV.G. The CA may, at any time and at its discretion, request additional documentation outside of Apply to validate the response to any question in Apply or in e-snaps.

VI. EVALUATION

A. SCORING

Scoring is the primary method of evaluation for all CoC Program Applications in the TX BoS CoC. Projects are scored using an Assessment Tool developed for that funding opportunity. These Assessment Tools are attached to this RFP and available for [download at thn.org](https://thn.org). All Applicants are required to complete the relevant Self-Assessment Tool in excel, then upload the completed excel tool, along with a PDF copy, to Apply. Applicants are encouraged to prioritize this step. The CA will review Self-Assessment scores and agree or revise an applicant’s self-assessment. Applicants will be notified of any revision to their self-assessment and given 24 hours to appeal a revision. Following the CA review of self-assessments and finalization of scoring on September 6, 2022, THN will contact applicants that meet the scoring criteria listed earlier in this RFP and begin the process of collecting the remaining required documents.

HUD requires CoCs to consider objective, performance-based scoring metrics when scoring Project Applications to determine the extent to which each Project addresses HUD's policy priorities. The TX BoS CoC also evaluates multiple metrics that contribute to the TX BoS CoC System Performance Measures.

The objective, performance-based scoring metrics projects used to review Applications may include:

1. Successful housing placement and retention
2. Income growth
3. Severity of needs and vulnerability of participants at project start
 - Persons/Families with a history of victimization/abuse, domestic violence, sexual assault, childhood abuse
 - People with a history of criminal justice system involvement
 - People experiencing chronic homelessness
 - Youth experiencing homelessness
 - People experiencing unsheltered homelessness
 - Low or no income at project entry
 - Current or past substance abuse
4. Returns to homelessness
5. Bed utilization
6. Cost-effectiveness, i.e. how much each Project spends to serve and house an individual or family as compared to other projects serving similar populations
7. Fiscal management & Administrative capacity
8. HMIS data quality
9. Adherence to Housing First principles
10. Leveraging Housing or Healthcare Resources

For the specific scoring metrics used in the FY2022 BONUS scoring process, please see Appendix C for CoC Bonus Self-Assessment Tool and Appendix D for DV Bonus Self-Assessment Tool. Please note that CoC Bonus Projects are scored by intervention type, therefore there are five self-assessment tools for CoC Bonus Projects, PSH & PSH-DV, RRH & RRH-DV and Joint TH/RRH. It is important to note that there are different performance expectations for different housing interventions, and therefore different scoring thresholds on the above-indicated metrics dependent on the type of intervention applied for. Project Applications are scored differently on the same metric for this reason. Each CoC Bonus Self-Assessment Tool is a single tab in an excel workbook labeled by intervention type except for the Joint TH/RRH project type which is two tabs. The assessment is based heavily on the performance of the renewal project proposed for expansion, and the extent to which the applicant will leverage Housing or Healthcare resources.

Prior to completing the CoC Bonus Self-Assessment Tool applicants must complete a Renewal Project Scorecard. Renewal Projects will be evaluated on a rolling 12-month basis. For the FY2022 TX BoS CoC

Local Application Process, the period for review is August 1, 2021 –July 31, 2022, although some cost effectiveness evaluations are based on the most recently submitted APR recorded in the APR repository SAGEhmis.info. Applicants should ensure that HMIS data accurately reflects their project, that there are no issues with data quality, that there is no missing data, and that annual or exit assessments have been completed to receive the highest score possible. Applicants that encounter issues running relevant reports in HMIS are encouraged to contact CA staff for assistance as soon as possible. [All tools referenced above are available as a single download as part of this application and are hosted on thn.org.](#)

The DV Bonus Self-Assessment Tool is an excel workbook that requires a variety of multiple choice/dropdown, text/ narrative responses along with the assessment criteria for each question. This Tool evaluates criteria such as Entity eligibility, Applicant experience and administrative capacity, as well as how the proposed activities align with HUD priorities, and potential contributions to overall system performance. Applicants should complete this document in excel, because there are validations in each cell that do not translate to PDF. Blank versions of all Tools are made available with the release of this RFP and can be found at the competition homepage of the CA website. CoC Bonus Applicants are required to download and run a scorecard for their own project.

CA staff will assess an Applicants' self assessment and agree or disagree and score that metric down. CA staff will not increase an applicants self-assessment through the reconciliation process for any metric or criteria. Questions about scoring can be directed to Hope Rodgers, CoC Performance Manager, at hope@thn.org.

B. RANKING

CA Staff will compile final self-assessment scores for both CoC and DV Bonus Application in the following order from highest to lowest (1) CoC Bonus, (2) DV Bonus. CA staff will present the ranking scenario to the CoC Board on September 15, 2022 at 2:00 PM. After the CoC Board votes on the ranking, the CA staff will promptly notify Applicants of the results and whether a specific project will be submitted with the 2022 Consolidated Application. Some Applicants will have received prior notification that their applications were not selected for further review. Those applicants will be notified in writing that their application was not selected and an opportunity to debrief with CA staff will be offered at the time that determination is made.

If an application is removed from the Priority Listing after the CoC Board has approved it, the applicants below that project will move up one rank position in the listing. Applications will only be removed if the Applicant does not follow the deadline requirements in the RFP or the Applicant requests to be removed

NOTE: Inclusion in the TX BoS CoC Priority Listing does not guarantee funding. The CoC cannot guarantee funding to any agency, including THN as the Lead Agency. Applicants are advised that no CA staff person can guarantee funding regardless of application's position on the Priority Listing.

C. GRIEVANCES

Project Applicants must adhere to the Grievance Policy below.

Grievances must be written on Applicant's letterhead or by using the attached form in Appendix F, addressed to the TX BoS CoC Board, and received by the CA at txboscoc@thn.org no later than 24 hours after the notification that indicates that the application will not be included in the CoC's Priority Listing (which is estimated to be Thursday, September 15, 2022 at 4:59:59 PM) or CA staff notified the Applicant that their application was not selected for further review. See Appendix F: Grievance Policy for more information about the FY2022 CoC Program Grievance Process.

Note: for purposes of this competition, automated emails from Apply to the person generating the application, will constitute notification from the CA. It is the sole responsibility of the Applicant to ensure that messages are received. Applicants are highly encouraged to add noreply@mail.smapply.net to their list of approved emails. The CA cannot be responsible for missed communication between the CoC and the Applicant, although the CA will take all reasonable steps possible to ensure that Applicants receive communication in a timely manner.

Grievances should reference a specific policy or section of this RFP that was violated, and a proposed remedy. In order to appeal based on policy application, it must be expressly referenced in this RFP. Grievances that do not satisfy these conditions will not be considered. The CoC Board will make the final decision about the grievance on or before Thursday, September 22, 2022 at 4:59:59 PM. The board's decision regarding any grievance will be communicated to the applicant in writing by Jim Ward, Director of Planning.

What cannot be appealed;

1. Applicants rejected for expired or no SAM Registration as of August 31, 2022
2. Scoring concerns due to missing data or applicant-level data quality issues in HMIS
3. Emotional appeals that do not address an error or incorrect application of this RFP or Policy.

D. MINOR CORRECTIONS OR ADDITIONAL INFORMATION

Applicants with projects selected for inclusion in the TX BoS CoC's Priority Listing may be solicited for minor corrections or additional information about the project after applicants are notified whether an application will be submitted with the 2022 Consolidated Application. Examples of minor corrections could be;

- i. A typo in the Project's Certification of Consistency with the Consolidated Plan
- ii. Typos or errors in the e-snaps project application

Regardless of the specifics of the minor correction, number of corrections required, or information requested, all responses to these requests must be submitted to the CA for inclusion in the Priority Listing no later than Thursday, September 22, 2022, at 11:59:59 PM.

VII. AWARD

HUD will select and notify applicants of the overall outcome of the FY2022 CoC Program Competition via

a Notice of Conditional Award. These announcements usually occur anywhere from January-March of the year following the competition. Once applicants are notified by HUD that the project has been selected, CA Staff will contact the authorized primary and secondary contacts to collect a signature on the CoC Expectations Form, and schedule “Start-up” Technical Assistance.

NOTE: Inclusion in the TX BoS CoC Priority Listing does not guarantee funding. The CoC cannot guarantee funding to any agency, including THN as the Lead Agency. Applicants are advised that no CA staff person can guarantee funding regardless of position on the Priority Listing.

Satisfying the Terms and Conditions of the Notice of Conditional Award is the sole responsibility of the Applicant. However, CA Staff are available to provide support and guidance through this process. Often, the post-award phase of the project can take several months or longer depending on the conditions placed on the award. To learn more about the post-award process and what to expect, [please refer to the CoC Program Recipient’s Post-Award User guide, available here](#) (PDF document). Given the potentially lengthy nature of the post-award process, applicants that are selected for inclusion in Tier 2 of the CoC’s priority listing are encouraged to “Act as-if” and begin preparing for award upon conclusion of the TX BoS CoC Local Application Process. CA Staff are available to assist with this process if requested.

APPENDICES

TX BOS COC FY2022 BONUS PROJECT APPLICATION COMPONENTS APPENDIX A

Submission of Project Applications

The use of Grant Management Software is a required part of the CoC Program Local Application Process in the Texas Balance of State CoC. In prior years, applicants submitted application materials to THN for review and assessment through a variety of methods, almost always involving some back and forth between the parties. This year, the entire application process will be hosted online at <https://thncompetition.smapply.io/prog/>. This site is known as “Apply”. Apply will prompt the user for the required application materials, including required uploads that require completion external to Apply. It is the responsibility of the Applicant to understand the selections, and how to submit the required materials. THN can assume no responsibility whatsoever for user error or technical difficulties that may occur. Users can make a single submission per project application, and are able to modify the contents of the application package prior to submission to THN for review. The following pages detail the variety of information that Applicants will be required to complete or upload in Apply. The contents of the CoC Bonus Application can be found pages 2-4, and DV Bonus Application materials on pages 5-7. Questions about this document can be directed to txboscoc@thn.org or to the staff person identified in the criteria.

APPENDIX A: FY2022 BONUS PROJECT APPLICATION COMPONENTS

CoC BONUS- S1. Applicant Questions and Funding Type

Required Application Component	Upload Required Y/N	File Naming Convention	Scored Y/N	NOTES
Full Application: S1. Applicant Questions and Funding Type Tasks: (1 of 1) Applicant Questions and Project Details	N	N/A	N	This step of the Application asks very basic details about the Applicant Org, the person completing the Application and the Project such as, Funding Type, Component Type, Budget and similar questions. Many are also asked as part of a later step in the process, but are entered here by the Applicants as well, to route Applications to the correct stages later in the Application Process. This task must be completed first before the Applicant can answer any more questions

COC BONUS-S2.C1 DV Bonus Application materials - Wednesday August 31, 2022 11:59:59 PM

Required Application Component	Upload Required Y/N	File Naming Convention	Scored Y/N	NOTES
Full Application: S2.C1 CoC Bonus Application Materials Questions and Uploads Task: (1 of 3) Additional Questions	N	N/A	N	This Application task is not-scored, however Applicants are required to give a 300-500 word summary of the proposed project and answer additional questions about the process, the Applicant and the Project. Applicants are also required to input their calculated Self-Assessment Score before uploading that completed document in the next task. There is no upload required for this Task 1. This task asks additional questions about the Expansion Project, and the Renewal Project it expands
Full Application: S2.C1 CoC Bonus Application Materials Questions and Uploads Task: (2 of 3) Self-Assessment Tool Upload	Y	"Applicant Name_Project Name_COC_SAT_FY22"	Y	This task is where Applicants will upload the version of the Self-Assessment Tool (SAT) that they wish to use for scoring. There is no other information requested in Apply. Applicants must complete and upload this document as an Excel workbook, along with a PDF Copy of the completed SAT. Please note that CoC Bonus Projects are scored by intervention type, therefore there are five self-assessment tools for CoC Bonus Projects, PSH & PSH-DV, RRH & RRH-DV and Joint TH/RRH. Prior to completing the CoC Bonus Self-Assessment Tool applicants must complete a Renewal Project Scorecard. There are five self-assessment tools for CoC Renewal Projects, PSH & PSH-DV, RRH & RRH-DV and Joint TH/RRH. Renewal Projects must be evaluated on a 12-month basis. For the FY2022 TX BoS CoC Local Application Process, the period for review is August 1, 2021 – July 31, 2022, although some cost effectiveness evaluations are based on the most recently submitted APR recorded in the APR repository SAGEhmis.info. Applicants should ensure that HMIS data accurately reflects their project, that there are no issues with data quality, that there is no missing data, and that annual or exit assessments have been completed. The sections used for the Expansion Project include; Percentage of households enrolled with zero income Income growth for stayers and leavers Exits to Permanent Housing & Returns to homelessness Bed utilization General Administration (Monitoring History) Leveraging Housing or Healthcare Resources

				Applicants are strongly encouraged to review this submission prior to upload to ensure it is the correct version.
Full Application: S2.C1 CoC Bonus Application Materials Questions and Uploads Task: (3 of 3) e-snaps Applicant Profile (upload)	Y	“Applicant Profile Applicant Name_Project Name”	N	Esnaps login Esnaps is HUD’s Grant Management Software. Applicants must upload the Agency’s <u>submitted</u> Applicant Profile from e-snaps into Apply. Incomplete or draft uploads will be returned for correction. All Applicants are asked to add Eric Samuels, President & CEO, Texas Homeless Network as a registrant to assist in any application troubleshooting that we might be able to offer. User name: THN Email: Eric@thn.org Please contact Jim Ward Director of Planning, at jim@thn.org if you require assistance or have further questions. HUD Applicant Resources : Project Applicant Profile Navigational Guide NOTE: All Agencies must have an approved Code of Conduct on file with HUD. If your Agency is not on the list linked here , you must attach a code of conduct to your applicant profile.

S4. Final Application Materials: Questions and Uploads Thursday September 15, 2022 11:59:59 AM

Required Application Component	Upload Required Y/N	File Naming Convention	Scored Y/N	NOTES
S4. Final Application Materials: Questions & Uploads Task: (1 of 2) e-snaps Project Application (upload)	Y	“Esnaps application_submitted_ Applicant Name_Project Name”	N	Esnaps login THN Staff must review the completed e-snaps project application to review and rank projects. Applicants must upload a submitted e-snaps application to Apply. This means that an applicant must complete the e-snaps portion of the project application before a complete application in Apply can be submitted. Errors in the esnaps upload can result in delays in project award, or in rare circumstances, HUD declining an award after an offer of conditional award. it is critical that the responses to the questions asked in the esnaps Project Application are responsive to the question asked. Applicants must use the esnaps Project Application Detailed Instructions, and Navigational guide to answer questions completely.

DV BONUS- S1. Applicant Questions and Funding Type

Required Application Component	Upload Required Y/N	File Naming Convention	Scored Y/N	NOTES
Full Application: S1. Applicant Questions and Funding Type Tasks: (1 of 1) Applicant Questions and Project Details	N	N/A	N	This step of the Application asks very basic details about the Applicant Org, the person completing the Application and the Project such as, Funding Type, Component Type, Budget and similar questions. Many are also asked as part of a later step in the process, but are entered here by the Applicants as well, to route Applications to the correct stages later in the Application Process. This task must be completed first before the Applicant can answer any more questions

DV BONUS-S2.D1 DV Bonus Application materials - Wednesday August 31, 2022 11:59:59 PM

Required Application Component	Upload Required Y/N	File Naming Convention	Scored Y/N	NOTES
Full Application: S2.D1 DV Bonus Application Materials Questions and Uploads Task: (1 of 5) Additional Questions About the Project	N	N/A	N	This Application task is not-scored, however Applicants are required to give a 300-500 word summary of the proposed project and answer additional questions about the process, the Applicant and the Project. Applicants are also required to input their calculated Self-Assessment Score before uploading that completed document in the next task. There is no upload required for this task.
Full Application: S2.D1 DV Bonus Application Materials Questions and Uploads Task: (2 of 5) Self-Assessment Tool Upload	Y	"Applicant Name_Project Name_SAT_FY22"	Y	<p>This task is where Applicants will upload the version of the Self-Assessment Tool (SAT) that they wish to use for scoring. There is no other information requested. Applicants must complete and upload this document as an Excel workbook, along with a PDF Copy of the completed SAT. Applicants are strongly encouraged to review this submission prior to upload.</p> <p>The SAT is an excel workbook that has numerous multiple choice, narrative (100-500 word), and text-box style questions about the Applicant, the proposed activities, the Applicant's experience administering similar activities as well as prior and anticipated performance. Applicants input their response into Column C, except where directed to input into Column B. Word Counts are communicated by clicking into the yellow highlighted cells in Column C. Column D is a word count calculator. If Column D is red, the response in Column C does not comply with the requirements for that question. The SAT will auto-calculate an Applicant's score based on the assessment in Column E. Responses that do not comply with the instructions in Column G, may not be scored. Column G also contains the assessment criteria for all scored questions. Applicants are strongly encouraged to review Column G prior to starting work on the question</p> <p><u>Self-Assessment Tools created in PDF or any format other than excel will not be accepted.</u> To create the required PDF Upload, please click, File->Save As->Select your file destination, and set the "save as type" to PDF. If you have questions about the functionality of the tool, please contact Axton@thn.org</p>

Full Application: S2.D1 DV Bonus Application Materials Questions and Uploads Task: (3 of 5) Accounting System Attestation	Y	“Applicant Name_Acct_2.CFR.200”	N	<p>Applicants must upload a statement on letterhead from the CFO or their equivalent- If the Organization uses a 3rd party for accounting functions, the statement may be on a 3rd party letterhead.</p> <p>The statement must explicitly state that the Accounting System is 2 CFR 200.302 compliant. Any other assurances or statements from the Agency’s Accounting executives are welcome but not required.</p>
Full Application: S2.D1 DV Bonus Application Materials Questions and Uploads Task: (4 of 5) e-snaps Applicant Profile (upload)	Y	“Applicant Profile Applicant Name_Project Name”	N	<p>Esnaps login</p> <p>Esnaps is HUD’s Grant Management Software. Applicants must upload the Agency’s <u>submitted</u> Applicant Profile from e-snaps into Apply. Incomplete or draft uploads will be returned for correction.</p> <p>All Applicants are asked to add Eric Samuels, President & CEO, Texas Homeless Network as a registrant to assist in any application troubleshooting that we might be able to offer.</p> <p>User name: THN Email: Eric@thn.org Please contact Jim Ward Director of Planning, at jim@thn.org if you require assistance or have further questions.</p> <p>HUD Applicant Resources : Project Applicant Profile Navigational Guide</p> <p>NOTE: All Agencies must have an approved Code of Conduct on file with HUD. If your Agency is not on the list linked here, you must attach a code of conduct to your applicant profile.</p>
Full Application: S2.D1 DV Bonus Application Materials Questions and Uploads Task (5 of 5) Monitoring History Report	Y	“Applicant Name-Monitoring Report” If required: “Applicant Name-Monitoring Findings”	Y	<p>Applicants must download the Monitoring History Report titled “Monitoring History DV Bonus” as part of this application package from thn.org. This is a fillable PDF, and must be returned as a PDF. Applicants are required to answer the questions summarized below. This is a scored component of the self-assessment and applicants must take care to follow the instructions for Q18 of the Self-Assessment Tool</p> <p>Applicants must disclose any EIN used in the last five years as well as their contracting activity over the last five (5) years. This includes</p> <ul style="list-style-type: none"> • Receipt of Federal or State Awards • Whether the Applicant is subject to the 2CFR200 Single Financial Audit Requirements <ul style="list-style-type: none"> ○ And where the Applicant is subject to the Single Audit requirements, whether the Applicant has had any late submissions to the Federal Audit Clearinghouse in the last five (5) years • Returns of Funds other than Pandemic Relief Funding such as ESG-CV <p>NOTE: Monitoring Report</p> <ul style="list-style-type: none"> • Agencies that have been monitored by a State or Federal Agency in the last three (3) years, and that monitoring resulted in a finding, are required to disclose that, and upload the monitoring report for review. Applicants that have had no findings in the last 3 years are exempted from this upload.

S4. Final Application Materials: Questions and Uploads Thursday September 15, 2022 11:59:59 AM

Required Application Component	Upload Required Y/N	File Naming Convention	Scored Y/N	NOTES
S4. Final Application Materials: Questions & Uploads Task: (1 of 2) e-snaps Project Application (upload)	Y	“Esnaps application_submitted_Applicant Name_Project Name”	N	<p>Esnaps login</p> <p>THN Staff must review the completed e-snaps project application to review and rank projects. Applicants must upload a submitted e-snaps application to Apply. This means that an applicant must complete the e-snaps portion of the project application before a complete application in Apply can be submitted.</p> <p>Errors in the esnaps upload can result in delays in project award, or in rare circumstances, HUD declining an award after an offer of conditional award. It is critical that the responses to the questions asked in the esnaps Project Application are responsive to the question asked. Applicants must use the esnaps Project Application Detailed Instructions, and Navigational guide to answer questions completely.</p>
S4. Final Application Materials: Questions & Uploads Task: (2 of 2) Certification of Consistency with the Consolidated Plan (HUD-2991) (upload)	Y	“Certificate_Consistency _ Applicant Name_Project Name” OR “Certificate_Consistency _APPEAL_ Applicant Name_Project Name”	N	<p>All Applicants are required to submit Certification of Consistency with the Consolidated Plan (HUD-2991) Blank (HUD-2991) certificates are available for download in Apply, however your jurisdiction may use a different form.</p> <p>To determine whether a project is in a local Consolidated Planning jurisdiction please visit this link If no part of an application will be carried out within a local Consolidated Planning jurisdiction, please contact the Texas Department of Housing and Community Affairs at Elizabeth.yevich@tdhca.state.tx.us</p> <p>Applicants are required to collect and submit one certificate of consistency per project. However, multiple projects may be listed on the same certificate.</p> <p>NOTE: It is the responsibility of the Applicant to ensure that the HUD 2991 is completed correctly. THN will not accept a certificate that is incomplete, unsigned, or contains other errors. THN is unable to submit an application on your behalf without a HUD 2991. Applicants that are unable to collect a certificate of consistency, despite their attempts, must follow the steps in Section IV.D of the RFP for appeal. Under no circumstances will THN accept a HUD-2991 after Monday September 26, 2022 at 11:59:59 PM</p>

TX BoS CoC Renewal Projects FY22 BONUS - Appendix B

A	B	C	D	E	F	G	H	I	J	K	L	M
Applicant and Project Information				Current Budget Line Item Amounts								
Applicant Name	Project Name	Grant Number	Project Component	Leasing	Rental Assistance	Supportive Services	Operating Costs	HMIS	Admin	Total ARA	Eligible for Renewal in FY2022 Y/N	Held Harmless Y/N
Mid-Coast Family Services, Inc.	Next Step Combined	TX0044L6J072114	PH	\$513,691	\$0	\$168,288	\$88,128	\$10,624	\$31,000	\$811,731	Y	N
Giving HOPE, Inc.	Permanent Supportive Housing-Turning Point	TX0149L6T072114	PH	\$317,897	\$0	\$100,761	\$3,976	\$0	\$38,346	\$460,980	Y	N
Denton County MHMR Center	Connections PSH FY21	TX0150L6T072114	PH	\$0	\$462,144	\$214,544	\$0	\$0	\$55,280	\$731,968	Y	N
The Gulf Coast Center	GCC Permanent Housing	TX0228L6E072114	PH	\$0	\$389,376	\$201,528	\$0	\$0	\$50,199	\$641,103	Y	N
Neighborhood Development Corp	Homeless to Homes Program	TX0247L6E072111	PH	\$0	\$0	\$33,528	\$161,792	\$0	\$7,076	\$202,396	Y	N
City of Texarkana	Texarkana Homeless Coalition: Doorways Home	TX0387L6T072107	PH	\$0	\$142,644	\$68,000	\$0	\$0	\$7,063	\$217,707	Y	N
Women Opting for More Affordable Housing Now, Inc.(WOMAN, Inc.	WOMAN, Inc.Rapid Re-Housing	TX0463L6E072105	PH	\$0	\$106,296	\$15,545	\$0	\$0	\$6,943	\$128,784	Y	N
The Salvation Army, a Georgia Corporation	Project Bridge	TX0464L6J072105	PH	\$0	\$191,640	\$99,631	\$0	\$15,600	\$14,763	\$321,634	Y	N
Abilene Hope Haven, Inc.	Hope Housing Services	TX0465L6T072105	PH	\$0	\$168,096	\$76,174	\$0	\$1,400	\$15,641	\$261,311	Y	N
Odessa Links, Inc.	Project HOPE FY 2021	TX0466L6T072105	PH	\$0	\$242,040	\$51,750	\$0	\$0	\$17,826	\$311,616	Y	N
Families In Crisis, Inc.	FIC_RRH_KILLEEN_FY21	TX0467L6T072105	PH	\$0	\$466,896	\$165,033	\$0	\$0	\$56,501	\$688,430	Y	N
Families In Crisis, Inc.	FIC_HUD RAPID REHOUSING 3_FY21	TX0468L6T072105	PH	\$0	\$134,712	\$33,742	\$0	\$0	\$10,687	\$179,141	Y	N
Homeless Network of Texas (dba Texas Homeless Network)	TX BoS CoC HMIS Project FY2021 Renewal	TX0470L6T072105	HMIS	\$0	\$0	\$0	\$0	\$520,382	\$52,036	\$572,418	Y	N
Lubbock Open Door	Lubbock Open Door PSH Combined	TX0471L6T072104	PH	\$0	\$695,700	\$604,825	\$0	\$3,090	\$101,265	\$1,404,880	Y	N
The Salvation Army, a Georgia Corporation	Transforming Lives	TX0472L6J072105	PH	\$0	\$97,296	\$62,500	\$0	\$5,716	\$0	\$165,512	Y	N
Sabine Valley Regional MHMR Center dba Community Healthcore	Fredonia Homeless and Disabled Women and Children Rapid Rehousing program	TX0474L6T072105	PH	\$0	\$168,384	\$73,438	\$0	\$0	\$12,504	\$254,326	Y	N
The Salvation Army - Temple, TX	The Salvation Army - CoC Rapid Rehousing Program	TX0502L6T072104	PH	\$0	\$120,816	\$36,976	\$0	\$0	\$10,834	\$168,626	Y	N
Abilene Hope Haven, Inc.	Hope Housing Services- PSH	TX0529L6T072103	PH	\$0	\$128,376	\$77,100	\$0	\$350	\$19,355	\$225,181	Y	N
United Way of Denton County, Inc.	Denton County Coordinated Entry - Renewal FY2021	TX0530L6T072103	SSO	\$0	\$0	\$112,660	\$0	\$0	\$11,266	\$123,926	Y	Y
The Salvation Army - Temple, TX	The Salvation Army - CoC Permanent Supportive Housing Program	TX0531L6T072103	PH	\$0	\$98,568	\$39,480	\$0	\$0	\$12,665	\$150,713	Y	N
Mid-Coast Family Services, Inc.	Pathways	TX0556L6J072102	TH/RRH	\$65,496	\$93,696	\$73,054	\$18,500	\$10,624	\$24,800	\$286,170	Y	N
Housing Authority of the City of Laredo	Laredo Housing Authority RRH FY2021	TX0575L6J072102	PH	\$0	\$97,152	\$105,823	\$0	\$13,550	\$20,107	\$236,632	N	N
City of San Angelo	COSA Rapid Rehousing	TX0576L6T072102	PH	\$0	\$94,800	\$75,000	\$0	\$900	\$15,930	\$186,630	Y	N
The Children's Center, Inc	Pelican Island COC Program	TX0577L6E072102	TH/RRH	\$37,056	\$90,624	\$134,839	\$6,766	\$0	\$25,277	\$294,562	Y	N
Christian Community Action	Rapid Rehousing and Rescue Services	TX0578L6T072102	PH	\$0	\$314,904	\$73,420	\$0	\$0	\$30,000	\$418,324	Y	N
Tracy Andrus Foundation	TAF-COC Joint Component Project	TX0631D6T072100	TH/RRH	\$0	\$120,480	\$340,400	\$97,700	\$69,000	\$61,928	\$689,508	N	Y
Tracy Andrus Foundation	Heather's House Domestic Violence Safe Houses	TX0632D6T072100	TH/RRH	\$0	\$203,724	\$673,500	\$119,700	\$55,700	\$91,286	\$1,143,910	N	Y
Lubbock Open Door	Survivor Housing TH-RRH	TX0633D6T072100	TH/RRH	\$70,116	\$152,208	\$797,285	\$41,500	\$2,250	\$105,500	\$1,168,859	Y	Y
Homeless Network of Texas (dba Texas Homeless Network)	TX BoS CoC SSO-CE	TX0634L6T072100	SSO	\$0	\$0	\$255,000	\$0	\$0	\$25,000	\$280,000	Y	Y

2022 Texas Balance of State Continuum of Care Renewal Project Score Card- Rapid Rehousing

Agency Name:			Project Name:			RRH		
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	Where to Reference on APR	Your Answer						
Total number of Persons Served	APR: Q5a							
Total number of adults	APR: Q5a							
Total leavers	APR: Q5a							
Total number of adult leavers	APR: Q5a							
Number of Households to be served at a Point in Time from the 2021 Project Application	Reference FY21 e-snaps Screen 4B, Total Units)							

1 Targeting Hard to Serve

	Scored Category	Goal	Where to Reference	Your Answer	Percentage (%)	Point Criteria	Score	Total Possible Points	Notes
1.1	Percent of adults with entries from homeless situations	≥95%	APR: Q15, "Total", minus "Subtotal" from "Other Locations"		0.0%	100-95%=10 points <95-90%=7.5 points <90= 0 points	0	10	
1.2	Percentage of Participants coming from unsheltered locations	≥40%	APR: Q15 "Place not meant for habitation" Column 1 Row 3 "Total"		0.0%	100-40% = 10 points <40-30% = 7.5 points <30% = 0 points	0	10	
1.3	Percent of adults with no income at entry	≥50%	APR Q16 "No income" Column 1 Row 1 "Income at Start"		0.0%	100-50% = 10 points <50-40% = 7.5 points <40% = 0 points	0	10	
Targeting Hard to Serve Total Score							0	30	

2 Access to Income-Stayers -RRH

		SPM 4.1-4.3							
	Scored Category	Criteria Goal	Where to Reference	Percent (%)	Point Criteria	Score	Total Possible Points	Notes	
2.1	Percent participants age 18 or older with increased earned income at Annual Assessment	17%	APR: Q19a1, Row 1, Column "9" Percent of Persons who accomplished this measure"		100-17% = 10 points <17-11% = 5 points <11% = 0 points	0	10		
2.2	Percent participants age 18 or older with increased non-employment income at Annual Assessment	25%	APR: Q19a1, Row 3, Column "9" Percent of Persons who accomplished this measure"		100-25% = 10 points <25-15% = 5 points <15% = 0 points	0	10		
2.3	Percent participants age 18 or older who <u>increased</u> their total income (from all sources) at Annual Assessment	30%	APR: Q19a1, Row 5, Column "9" Percent of Persons who accomplished this measure"		100-30% = 10 points <30-20% = 5 points <20% = 0 points	0	10		
Section Subtotal							0	30	

3 Access to Income-Leavers -RRH

		SPM 4.4-4.6							
	Scored Category	Criteria Goal	Where to Reference	Percent (%)	Point Criteria	Score	Total Possible Points	Notes	
3.1	Percent participants age 18 or older with earned income at exit	20%	APR: Q19a2, Row 1, Column "9" Percent of Persons who accomplished this measure"		100-20% = 10 points <20-15% = 5 points <15% = 0 points	0	10		
3.2	Percent participants age 18 or older with increased non-employment income at exit	25%	APR: Q19a2, Row 3, Column "9" Percent of Persons who accomplished this measure"		100-25% = 10 points <25-15% = 5 points <15% = 0 points	0	10		
3.3	Percent participants age 18 or older who <u>maintained or increased</u> their total income (from all sources) as of the end of the operating year or project exit	25%	APR: Q19a2, Row 5, Column "9" Percent of Persons who accomplished this measure"		100-25% = 10 points <25-15% = 5 points <15% = 0 points	0	10		
Section Subtotal							0	30	
Access to Income and Benefits Total Score							0	60	

4 Housing Stability

	Scored Category	Goal	Where to Reference	Your Answer	Scoring Instructions	Score	Total Possible Points	Notes	
4.1	RRH: Percentage of participants who exited to Permanent Housing Destinations	≥85%	System Performance Measure 7b1"% of Successful Exits		100-85% = 20 points <84-70% = 10 points <70% = 0 points	0	20		
			N/A						0.0%
			N/A						
Housing Stability Total Score							0	20	

5	Returns to Homelessness							
	Scored Category	Goal	Where to Reference	Your Answer	Point Criteria	Score	Total Possible Points	Notes
5.1	What percentage of participants returned to homelessness in the last 2 years?	≤5%	System Performance Measure 2a-2b, Last Column "Percentage of Returns in 2 Years"		0-5% = 25 points >5-10% = 15 points >10% = 0 points	0	25	
5.2	Of participants exiting in the last 12 months, what percentage returned to homelessness?	≤5%	"CUSTOM" System Performance Measure 2a-2b, 3rd Column "Percentage of Returns in less than 6 mo.		0-5% = 15 points >5-10% = 7.5 points >10% = 0 points	0	15	
			"CUSTOM" System Performance Measure 2a-2b, 5th Column "Percentage of Returns in less than 12 mo.		0-5% = 15 points >5-10% = 7.5 points >10% = 0 points	0	15	
<i>Returns to Homelessness</i>						0	55	
6	Meeting Community Need							
	Scored Category	Goal	Where to Reference	Your Answer	Point Criteria	Score	Total Possible Points	Notes
6.1	Of participants enrolled during the reporting period, is the average participant housed in less than 30 days?	≤ 30 Day Average	APR: Q22c Row 10, "Average length of time to housing" Total		Avg ≤30 Days = 20 points Avg 31-60 Days = 15 points Avg >60 Days = 0 points	0	20	
6.2	What is the Project's Average Daily bed utilization	≥95%	APR: Q08b "January" Total APR: Q08b "April" Total APR: Q08b "July" Total APR: Q08b "October" Total	0.0%	100-95% = 10 points <95-90% = 7.5 points <90% = 0 points	0	10	
6.3	How is the Agency addressing Racial Disparities at the Agency-level?	5pts	Renewal Narrative, Q1		1pt for each action identified	0	5	
	How does the Agency engage those with Lived Expertise?	5pts	Renewal Narrative, Q2		1pt for each action identified	0	5	
	How does the Agency meet the needs of LGBTQIA persons experiencing homelessness?	5pts	Renewal Narrative, Q3		1pt for each action identified	0	5	
	How does the Agency implement the Equal Access Rule?	5pts	Renewal Narrative, Q4		1pt for each action identified	0	5	
<i>Meeting Community Need Total Score</i>						0	50	
7	Cost Effectiveness							
	Scored Category	Goal	Where to Reference	Your Answer	Percentage (%)	Point Criteria	Score	Total Possible Points
7.1	Does the total amount of unspent program funds from the most recently completed grant term total greater than 10% of total project awards?	>5% unspent funds	Verify in Sage: Total funds awarded from the most recent grant term Verify in Sage: Total amount of funds unspent during the last grant term		0.0%	0-5% = 20 points >5-10% = 5 points >10% = 0 points	0	20
7.2	Money Recaptured by HUD within the last 5 years?	No				Yes = -10 points No = 0 points	0	0
7.3	RRH: What Percentage of the Support Service Budget line is spent on negative housing outcomes?	<10%	APR 23c "Persons exiting to positive housing destinations" APR 23c "Persons whose destinations excluded from calculation" Total Support Service BLU or 25% of the Total 2020 Award, whichever is greater		0.0%	0-10% = 15 points >10-13% = 7.5 points >13% = 0	0	15
<i>Cost Effectiveness Total Score</i>						0	35	
8	HMIS Data Quality							
	Scored Category	Goal	Where to Reference	Your Answer	Point Criteria	Score	Total Possible Points	Notes
8.1	Any Universal Data Elements with error rate larger than 5% (Except for SSN)	0%	APR: Q06a, and 06b. The Data element with the largest error rate should be used for this metric. Ignore Social Security Number		0% = 7.5 points >0-2% = 5 points >2-5% = 2.5 points >5% = 0 points	0	7.5	
8.2	Any missing Financial Assessment at Project Entry?	0%	APR: Q06c "Income and Sources at Start" "Error Count"		0 = 7.5 points 1 = 5 points 2-4 = 2.5 points 5+ = 0 points	0	7.5	
8.3	Any missing Financial Assessment at Annual Assessments?	0%	APR: Q06c "Income and Sources at Annual Assessment" "Error Count"		0 = 7.5 points 1 = 5 points 2-4 = 2.5 points 5+ = 0 points	0	7.5	
8.4	Any missing Financial Assessment at Project Exit?	0%	APR: Q06c "Income and Sources at Exit" "Error Count"		0 = 7.5 points 1 = 5 points 2-4 = 2.5 points 5+ = 0 points	0	7.5	
<i>HMIS Data Quality Total Score</i>						0	30	

9	Coordinated Entry Participation							
	Scored Category	Goal	Where to Reference	Your Answer	Point Criteria	Score	Total Possible Points	Notes
	9.1 All participants enrolled after January 23rd, 2018 have a Coordinated Entry Enrollment	75-100%	HMIS Report		100-75% = 10 Points <75-50% = 5 points <50-25% = 2.5 points <25-0% = 0 points	0	10	
	<i>Coordinated Entry Participation Total Score</i>					0	10	
10	General Administration							
	Scored Category	Goal	Where to Reference	Your Answer	Point Criteria	Score	Total Possible Points	Notes
	10.1 Applicant had findings in a HUD or TDHCA audit in the last 3 years	0	Monitoring Certification		0 findings = 0 Points 1-3 findings = -5 Points 4+ findings = -10 Points	0	0	
	10.2 If Applicant is subject to Single Financial Audit requirements identified in 2 CFR Part 200.501, did Applicant comply with audit requirements?(i.e. Any late submissions in previous 5 years?)	Yes	Federal Audit Clearinghouse		Yes = 0 No = -5 N/A = 0	0	0	
	<i>Supplemental Project Narrative Total Score</i>					0	0	
11	Prioritization Fidelity							
	Scored Category	Goal	Where to Reference	Your Answer	Point Criteria	Score	Total Possible Points	Notes
	11.1 Does the Applicant have access to the Coordinated Entry workflow in HMIS or the equivalent DV workaround in HMIS?	Yes	Coordinated Entry Regional P&Ps		Yes = 10 No = 0	0	10	
	<i>Prioritization Fidelity Total Score</i>					0	10	
Total Score						0	300	
Cumulative Score out of 100%						0.00%	100%	

2022 Texas Balance of State Continuum of Care Renewal Project Score Card- Permanent Supportive Housing- DV

Agency Name:		Project Name:		PSH-DV				
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	Where to Reference on APR	Your Answer					
Total number of Persons Served	APR: Q5a						
Total number of adults	APR: Q5a						
Total leavers	APR: Q5a						
Total number of adult leavers	APR: Q5a						
Number of Households to be served at a Point in Time from the 2021 Project Application	Reference FY21 e-snaps Screen 4B, Total Units)						

1 Targeting Hard to Serve

	Scored Category	Goal	Where to Reference	Your Answer	Percentage (%)	Point Criteria	Score	Total Possible Points	Notes
1.1	Percent of adults with entries from homeless situations	>85%	APR: Q15, "Total", minus "Subtotal" from "Other Locations"		0.0%	100-85% = 10 points <85-80% = 7.5 points <80% = 0 points	0	10	
1.2	Percentage of Participants coming from unsheltered locations	>40%	APR: Q15 "Place not meant for habitation" Column 1 Row 3 "Total"		0.0%	100-40% = 10 points <40-30% = 7.5 points <30% = 0 points	0	10	
1.3	Percent of adults with no income at entry	>50%	APR Q16 "No Income" Column 1 Row 1 "Income at Start"		0.0%	100-50% = 10 points <50-40% = 7.5 points <40% = 0 points	0	10	
Targeting Hard to Serve Total Score							0	30	

2 Access to Income-Stayers -PSH

	Scored Category	Criteria Goal	Where to Reference	Percent (%)	Point Criteria	Score	Total Possible Points	Notes	
2.1	Percent participants age 18 or older with increased earned income at Annual Assessment	13%	APR: Q19a1, Row 1, Column "9" Percent of Persons who accomplished this measure"		100-13% = 10 points <13-08% = 5 points <08% = 0 points	0	10		
2.2	Percent participants age 18 or older with increased non-employment income at Annual Assessment	40%	APR: Q19a1, Row 3, Column "9" Percent of Persons who accomplished this measure"		100-40% = 10 points <40-30% = 5 points <30% = 0 points	0	10		
2.3	Percent participants age 18 or older who <u>increased</u> their total income (from all sources) at Annual Assessment	45%	APR: Q19a1, Row 5, Column "9" Percent of Persons who accomplished this measure"		100-45% = 10 points <45-35% = 5 points <35% = 0 points	0	10		
Section Subtotal							0	30	

3 Access to Income-Leavers -PSH

	Scored Category	Criteria Goal	Where to Reference	Percent (%)	Point Criteria	Score	Total Possible Points	Notes	
3.1	Percent participants age 18 or older with increased earned income at exit	15%	APR: Q19a2, Row 1, Column "9" Percent of Persons who accomplished this measure"		100-15% = 10 points <15-10 = 5 points <10% = 0 points	0	10		
3.2	Percent participants age 18 or older with increased non-employment income at exit	30%	APR: Q19a2, Row 3, Column "9" Percent of Persons who accomplished this measure"		100-30% = 10 points <30-20% = 5 points <20% = 0 points	0	10		
3.3	Percent participants age 18 or older who <u>increased</u> their total income (from all sources) at project exit	40%	APR: Q19a2, Row 5, Column "9" Percent of Persons who accomplished this measure"		100-40% = 10 points <40-30% = 5 points <30% = 0 points	0	10		
Section Subtotal							0	30	

4 Housing Stability

	Scored Category	Goal	Where to Reference	Your Answer	Scoring Instructions	Score	Total Possible Points	Notes	
4.1	PSH: Percent participants who remained in project as of the end of the operating year or exited to PH during the operating year	≥95%	N/A		100-95% = 20 points <95-92% = 10 points <92% = 0 points	0	20		
APR 23c 'Total persons whose destinations excluded them from the calculation'				0.0%					
APR 23c 'Total persons exiting to Permanent Housing Destinations'									
Housing Stability Total Score							0	20	

6	Meeting Community Need							
	Scored Category	Goal	Where to Reference	Your Answer	Point Criteria	Score	Total Possible Points	Notes
6.1	Of participants enrolled during the reporting period, is the average participant housed in less than 30 days?	≤ 30 Day Average	APR: Q22c Row 10, "Average length of time to housing" Total		Avg ≤30 Days = 20 points Avg 31-60 Days = 15 points Avg >60 Days= 0 points	0	20	
6.2	What is the Project's Average Daily bed utilization	≥95%	APR: Q08b "January" Total APR: Q08b "April" Total APR: Q08b "July" Total APR: Q08b "October" Total	0.0%	100-95% = 10 points <95-90% = 7.5 points <90% = 0 points	0	10	
6.3	How is the Agency addressing Racial Disparities at the Agency-level?	5pts	Renewal Narrative, Q1		1pt for each action identified	0	5	
	How does the Agency engage those with Lived Expertise?	5pts	Renewal Narrative, Q2		1pt for each action identified	0	5	
	How does the Agency meet the needs of LGBTQIA persons experiencing homelessness?	5pts	Renewal Narrative, Q3		1pt for each action identified	0	5	
	How does the Agency implement the Equal Access Rule?	5pts	Renewal Narrative, Q4		1pt for each action identified	0	5	
	Meeting Community Need Total Score					0	50	
7	Cost Effectiveness							
	Scored Category	Goal	Where to Reference	Your Answer	Percentage (%)	Point Criteria	Score	Total Possible Points
7.1	Does the total amount of unspent program funds from the most recently completed grant term total greater than 10% of total project awards?	>5% unspent funds	Verify in Sage: Total funds awarded from the most recent grant term Verify in Sage: Total amount of funds unspent during the last grant term		0.0%	0-5% = 20 points >5-10% = 5 points >10% = 0 points	0	20
7.2	Money Recaptured by HUD within the last 5 years?	No				Yes = -10 points No = 0 points	0	0
7.3	PSH: What Percentage of the Support Service Budget line is spent on negative housing outcomes?	>10%	APR 23c "Persons exiting to positive housing destinations" APR 23c "Persons whose destinations excluded from calculation" Total Support Service BLI or 25% of the Total 2021 Award, whichever is greater		0.0%	0-10% = 15 points >10-13% =7.5 points >13% = 0	0	15
	Cost Effectiveness Total Score					0	35	
8	HMIS Data Quality							
	Scored Category	Goal	Where to Reference	Your Answer	Point Criteria	Score	Total Possible Points	Notes
8.1	Any Universal Data Elements with error rate larger than 5% (Except for SSN)	0%	APR: Q06a, and Q06b. The Data element with the largest error rate should be used for this metric. Ignore Social Security Number		0% = 7.5 points >0-2% = 5 points >2-5% = 2.5 points >5% = 0 points	0	7.5	
8.2	Any missing Financial Assessment at Project Entry?	0%	APR: Q06c "Income and Sources at Start" "Error Count"		0 = 7.5 points 1 = 5 points 2-4 = 2.5 points 5+ = 0 points	0	7.5	
8.3	Any missing Financial Assessment at Annual Assessments?	0%	APR: Q06c "Income and Sources at Annual Assessment" "Error Count"		0 = 7.5 points 1 = 5 points 2-4 = 2.5 points 5+ = 0 points	0	7.5	
8.4	Any missing Financial Assessment at Project Exit?	0%	APR: Q06c "Income and Sources at Exit" "Error Count"		0 = 7.5 points 1 = 5 points 2-4 = 2.5 points 5+ = 0 points	0	7.5	
	HMIS Data Quality Total Score					0	30	
9	Coordinated Entry Participation							
	Scored Category	Goal	Where to Reference	Your Answer	Point Criteria	Score	Total Possible Points	Notes
9.1	All participants enrolled after January 23rd, 2018 have a Coordinated Entry Enrollment	75-100%	HMIS Report		100-75% = 10 Points <75-50% = 5 points <50-25% = 2.5 points <25-0% = 0 points	0	10	
	Coordinated Entry Participation Total Score					0	10	
10	General Administration							
	Scored Category	Goal	Where to Reference	Your Answer	Point Criteria	Score	Total Possible Points	Notes
10.1	Applicant had findings in a HUD or TDHCA audit in the last 3 years	0	Monitoring Certification		0 findings = 0 Points 1-3 findings = -5 Points 4+ findings = -10 Points	0	0	
10.2	If Applicant is subject to Single Financial Audit requirements identified in 2 CFR Part 200.501, did Applicant comply with audit requirements?(i.e. Any late submissions in previous 5 years?)	Yes	Federal Audit Clearinghouse		Yes = 0 No = -5 N/A = 0	0	0	
	Supplemental Project Narrative Total Score					0	0	
11	Prioritization Fidelity							

11.1	Scored Category	Goal	Where to Reference	Your Answer	Point Criteria	Score	Total Possible Points	Notes
	Does the Applicant have access to the Coordinated Entry workflow in HMIS or the equivalent DV workaround in HMIS?	Yes	Coordinated Entry Regional P&Ps		Yes = 10 No = 0	0	10	
	<i>Prioritization Fidelity Total Score</i>					0	10	
	Total Score					0	245	
	Cumulative Score out of 100%					0.00%	100%	

2022 Texas Balance of State Continuum of Care Renewal Project Score Card- Rapid Rehousing -DV

Agency Name:		Project Name:		RRH-DV				
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	Where to Reference on APR	Your Answer					
Total number of Persons Served	APR: Q5a						
Total number of adults	APR: Q5a						
Total leavers	APR: Q5a						
Total number of adult leavers	APR: Q5a						
Number of Households to be served at a Point in Time from the 2021 Project Application	Reference FY21 e-snaps Screen 4B, Total Units)						

1 Targeting Hard to Serve

Scored Category	Goal	Where to Reference	Your Answer	Percentage (%)	Point Criteria	Score	Total Possible Points	Notes
1.1 Percent of adults with entries from homeless situations	>85%	APR: Q15, "Total", minus "Subtotal" from "Other Locations"		0.0%	100-85% = 10 points <85-80% = 7.5 points <80% = 0 points	0	10	
1.2 Percentage of Participants coming from unsheltered locations	>40%	APR: Q15 "Place not meant for habitation" Column 1 Row 3 "Total"		0.0%	100-40% = 10 points <40-30% = 7.5 points <30% = 0 points	0	10	
1.3 Percent of adults with no income at entry	>50%	APR Q16 "No Income" Column 1 Row 1 "Income at Start"		0.0%	100-50% = 10 points <50-40% = 7.5 points <40% = 0 points	0	10	
Targeting Hard to Serve Total Score						0	30	

2 Access to Income-Stayers -RRH

Scored Category	Criteria Goal	Where to Reference	Percent (%)	Point Criteria	Score	Total Possible Points	Notes	
2.1 Percent participants age 18 or older with increased earned income at Annual Assessment	15%	APR: Q19a1, Row 1, Column "9" Percent of Persons who accomplished this measure"		100-15% = 10 points <15-08% = 5 points <08% = 0 points	0	10		
2.2 Percent participants age 18 or older with increased non-employment income at Annual Assessment	20%	APR: Q19a1, Row 3, Column "9" Percent of Persons who accomplished this measure"		100-20% = 10 points <20-10% = 5 points <10% = 0 points	0	10		
2.3 Percent participants age 18 or older who <u>increased</u> their total income (from all sources) at Annual Assessment	25%	APR: Q19a1, Row 5, Column "9" Percent of Persons who accomplished this measure"		100-25% = 10 points <25-15% = 5 points <15% = 0 points	0	10		
Section Subtotal						0	30	

3 Access to Income-Leavers -RRH

Scored Category	Criteria Goal	Where to Reference	Percent (%)	Point Criteria	Score	Total Possible Points	Notes	
3.1 Percent participants age 18 or older with earned income at exit	15%	APR: Q19a2, Row 1, Column "9" Percent of Persons who accomplished this measure"		100-15% = 10 points <15-10% = 5 points <10% = 0 points	0	10		
3.2 Percent participants age 18 or older with increased non-employment income at exit	20%	APR: Q19a2, Row 3, Column "9" Percent of Persons who accomplished this measure"		100-20% = 10 points <20-10% = 5 points <10% = 0 points	0	10		
3.3 Percent participants age 18 or older who <u>maintained or increased</u> their total income (from all sources) as of the end of the operating year or project exit	20%	APR: Q19a2, Row 5, Column "9" Percent of Persons who accomplished this measure"		100-20% = 10 points <20-12% = 5 points <12% = 0 points	0	10		
Section Subtotal						0	30	
Access to Income and Benefits Total Score						0	60	

4 Housing Stability

Scored Category	Goal	Where to Reference	Your Answer	Scoring Instructions	Score	Total Possible Points	Notes	
RRH: Percentage of participants who exited to Permanent Housing Destinations	>85%	N/A		100-85% = 20 points <84-70% = 10 points <70% = 0 points	0	20		
		APR 23c 'Total persons whose destinations excluded them from the calculation'						0.0%
		APR 23c 'Total persons exiting to Permanent Housing Destinations'						
Housing Stability Total Score						0	20	

6	Meeting Community Need							
	Scored Category	Goal	Where to Reference	Your Answer	Point Criteria	Score	Total Possible Points	Notes
6.1	Of participants enrolled during the reporting period, is the average participant housed in less than 30 days?	≤ 30 Day Average	APR: Q22c Row 10, "Average length of time to housing" Total		Avg ≤30 Days = 20 points Avg 31-60 Days = 15 points Avg >60 Days= 0 points	0	20	
6.2	What is the Project's Average Daily bed utilization	≥95%	APR: Q08b "January" Total APR: Q08b "April" Total APR: Q08b "July" Total APR: Q08b "October" Total	0.0%	100-95% = 10 points <95-90% = 7.5 points <90% = 0 points	0	10	
6.3	How is the Agency addressing Racial Disparities at the Agency-level?	5pts	Renewal Narrative, Q1		1pt for each action identified	0	5	
	How does the Agency engage those with Lived Expertise?	5pts	Renewal Narrative, Q2		1pt for each action identified	0	5	
	How does the Agency meet the needs of LGBTQIA persons experiencing homelessness?	5pts	Renewal Narrative, Q3		1pt for each action identified	0	5	
	How does the Agency implement the Equal Access Rule?	5pts	Renewal Narrative, Q4		1pt for each action identified	0	5	
	Meeting Community Need Total Score					0	50	
7	Cost Effectiveness							
	Scored Category	Goal	Where to Reference	Your Answer	Percentage (%)	Point Criteria	Score	Total Possible Points
7.1	Does the total amount of unspent program funds from the most recently completed grant term total greater than 10% of total project awards?	>5% unspent funds	Verify in Sage: Total funds awarded from the most recent grant term Verify in Sage: Total amount of funds unspent during the last grant term		0.0%	0-5% = 20 points >5-10% = 5 points >10% = 0 points	0	20
7.2	Money Recaptured by HUD within the last 5 years?	No				Yes = 10 points No = 0 points	0	0
7.3	RRH: What Percentage of the Support Service Budget line is spent on negative housing outcomes?	<10%	APR 23c "Persons exiting to positive housing destinations" APR 23c "Persons whose destinations excluded from calculation" Total Support Service BLI or 25% of the Total 2020 Award, whichever is greater		0.0%	0-10% = 15 points >10-13% = 7.5 points >13% = 0	0	15
	Cost Effectiveness Total Score					0	35	
8	HMIS Data Quality							
	Scored Category	Goal	Where to Reference	Your Answer	Point Criteria	Score	Total Possible Points	Notes
8.1	Any Universal Data Elements with error rate larger than 5% (Except for SSN)	0%	APR: Q06a, and Q06b. The Data element with the largest error rate should be used for this metric. Ignore Social Security Number		0% = 7.5 points >0-2% = 5 points >2-5% = 2.5 points >5% = 0 points	0	7.5	
8.2	Any missing Financial Assessment at Project Entry?	0%	APR: Q06c "Income and Sources at Start" "Error Count"		0 = 7.5 points 1 = 5 points 2-4 = 2.5 points 5+ = 0 points	0	7.5	
8.3	Any missing Financial Assessment at Annual Assessments?	0%	APR: Q06c "Income and Sources at Annual Assessment" "Error Count"		0 = 7.5 points 1 = 5 points 2-4 = 2.5 points 5+ = 0 points	0	7.5	
8.4	Any missing Financial Assessment at Project Exit?	0%	APR: Q06c "Income and Sources at Exit" "Error Count"		0 = 7.5 points 1 = 5 points 2-4 = 2.5 points 5+ = 0 points	0	7.5	
	HMIS Data Quality Total Score					0	30	
9	Coordinated Entry Participation							
	Scored Category	Goal	Where to Reference	Your Answer	Point Criteria	Score	Total Possible Points	Notes
9.1	All participants enrolled after January 23rd, 2018 have a Coordinated Entry Enrollment	75-100%	HMIS Report		100-75% = 10 Points <75-50% = 5 points <50-25% = 2.5 points <25-0% = 0 points	0	10	
	Coordinated Entry Participation Total Score					0	10	
10	General Administration							
	Scored Category	Goal	Where to Reference	Your Answer	Point Criteria	Score	Total Possible Points	Notes
10.1	Applicant had findings in a HUD or TDHCA audit in the last 3 years	0	Monitoring Certification		0 findings = 0 Points 1-3 findings = 5 Points 4+ findings = -10 Points	0	0	
10.2	If Applicant is subject to Single Financial Audit requirements identified in 2 CFR Part 200.501, did Applicant comply with audit requirements?(i.e. Any late submissions in previous 5 years?)	Yes	Federal Audit Clearinghouse		Yes = 0 No = -5 N/A = 0	0	0	
	Supplemental Project Narrative Total Score					0	0	
11	Prioritization Fidelity							

	Scored Category	Goal	Where to Reference	Your Answer	Point Criteria	Score	Total Possible Points	Notes
11.1	Does the Applicant have access to the Coordinated Entry workflow in HMIS or the equivalent DV workaround in HMIS?	Yes	Coordinated Entry Regional P&Ps		Yes = 10 No = 0	0	10	
	Prioritization Fidelity Total Score					0	10	
	Total Score					0	245	
	Cumulative Score out of 100%					0.00%	100%	

2022 Texas Balance of State Continuum of Care Renewal Project Score Card- JOINT TH/RRH (RRH)

Agency Name:		Project Name:		Joint - RRH				
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	Where to Reference on APR	Your Answer			
Total number of Persons Served	APR: Q5a				
Total number of adults	APR: Q5a				
Total leavers	APR: Q5a				
Total number of adult leavers	APR: Q5a				
Number of Households to be served at a Point in Time from the 2021 Project Application	Reference FY21 e-snaps Screen 4B, Total RRH Units)				

1 Targeting Hard to Serve								
Scored Category	Goal	Where to Reference	Your Answer	Percentage (%)	Point Criteria	Score	Total Possible Points	Notes
1.1 Percent of adults with entries from homeless situations	>95%	APR: Q15, "Total", minus "Subtotal" from "Other Locations"		0.0%	100-85% = 10 points <85-80% = 7.5 points <80% = 0 points	0	10	
1.2 Percentage of Participants coming from unsheltered locations	>40%	APR: Q15 "Place not meant for habitation" Column 1 Row 3 "Total"		0.0%	100-40% = 10 points <40-30% = 7.5 points <30% = 0 points	0	10	
1.3 Percent of adults with no income at entry	>50%	APR Q16 "No Income" Column 1 Row 1 "Income at Start"		0.0%	100-50% = 10 points <50-40% = 7.5 points <40% = 0 points	0	10	
<i>Targeting Hard to Serve Total Score</i>						0	30	

2 Access to Income-Stayers -RRH		SPM 4.1-4.3						
Scored Category	Criteria Goal	Where to Reference	Percent (%)	Point Criteria	Score	Total Possible Points	Notes	
2.1 Percent participants age 18 or older with increased earned income at Annual Assessment	15%	APR: Q19a1, Row 1, Column "9" Percent of Persons who accomplished this measure"		100-15% = 10 points <15-08% = 5 points <08% = 0 points	0	10		
2.2 Percent participants age 18 or older with increased non-employment income at Annual Assessment	15%	APR: Q19a1, Row 3, Column "9" Percent of Persons who accomplished this measure"		100-15% = 10 points <15-08% = 5 points <08% = 0 points	0	10		
2.3 Percent participants age 18 or older who <u>increased</u> their total income (from all sources) at Annual Assessment	25%	APR: Q19a1, Row 5, Column "9" Percent of Persons who accomplished this measure"		100-25% = 10 points <25-15% = 5 points <15% = 0 points	0	10		
<i>Section Subtotal</i>						0	30	

3 Access to Income-Leavers -RRH		SPM 4.4-4.6						
Scored Category	Criteria Goal	Where to Reference	Percent (%)	Point Criteria	Score	Total Possible Points	Notes	
3.1 Percent participants age 18 or older with earned income at exit	15%	APR: Q19a2, Row 1, Column "9" Percent of Persons who accomplished this measure"		100-15% = 10 points <15-10% = 5 points <10% = 0 points	0	10		
3.2 Percent participants age 18 or older with increased non-employment income at exit	25%	APR: Q19a2, Row 3, Column "9" Percent of Persons who accomplished this measure"		100-25% = 10 points <25-15% = 5 points <15% = 0 points	0	10		
3.3 Percent participants age 18 or older who <u>maintained</u> or <u>increased</u> their total income (from all sources) as of the end of the operating year or project exit	25%	APR: Q19a2, Row 5, Column "9" Percent of Persons who accomplished this measure"		100-25% = 10 points <25-15% = 5 points <15% = 0 points	0	10		
<i>Section Subtotal</i>						0	30	
<i>Access to Income and Benefits Total Score</i>						0	60	

4 Housing Stability							
Scored Category	Goal	Where to Reference	Your Answer	Scoring Instructions	Score	Total Possible Points	Notes
4.1 RRH: Percentage of participants who exited to Permanent Housing Destinations	≥85%	APR 23c: 'Total persons whose destinations excluded them from the calculation'		0.0%	100-85% = 20 points <85-70% = 10 points <70% = 0 points	0	20
		APR 23c: 'Total persons exiting to Permanent Housing Destinations'					

Housing Stability Total Score						0	20	
6	Meeting Community Need							
	Scored Category	Goal	Where to Reference	Your Answer	Point Criteria	Score	Total Possible Points	Notes
6.1	Of participants enrolled during the reporting period, is the average participant housed in less than 30 days?	≤ 30 Day Average	APR: Q22c Row 10, "Average length of time to housing" Total		Avg ≤30 Days = 20 points Avg 31-60 Days = 15 points Avg >60 Days= 0 points	0	20	
6.2	What is the Project's Average Daily bed utilization	≥95%	APR: Q08b "January" Total		100-95% = 10 points <95-90% = 7.5 points <90% = 0 points	0	10	
			APR: Q08b "April" Total	0.0%				
			APR: Q08b "July" Total					
			APR: Q08b "October" Total					
6.3	How is the Agency addressing Racial Disparities at the Agency-level?	5pts	Renewal Narrative, Q1		1pt for each action identified	0	5	
	How does the Agency engage those with Lived Expertise?	5pts	Renewal Narrative, Q2		1pt for each action identified	0	5	
	How does the Agency meet the needs of LGBTQIA persons experiencing homelessness?	5pts	Renewal Narrative, Q3		1pt for each action identified	0	5	
	How does the Agency implement the Equal Access Rule?	5pts	Renewal Narrative, Q4		1pt for each action identified	0	5	
Meeting Community Need Total Score						0	50	
7	Cost Effectiveness							
	Scored Category	Goal	Where to Reference	Your Answer	Percentage (%)	Point Criteria	Score	Total Possible Points
7.1	Does the total amount of unspent program funds from the most recently completed grant term total greater than 10% of total project awards?	>5% unspent funds	Verify in Sage: Total funds awarded from the most recent grant term		0.0%	0-5% = 20 points 5-10% = 5 points <10% = 0 points	0	20
			Verify in Sage: Total amount of funds unspent during the last grant term					
7.2	Money Recaptured by HUD within the last 5 years?	No				Yes = -10 points No = 0 points	0	0
7.3	RRH: What Percentage of the Support Service Budget line is spent on negative housing outcomes?	<10%	RRH APR 23c "Persons exiting to positive housing destinations"			0-10% = 15 points >10-13% =7.5 points >13% = 0	0	15
			RRH APR 23c "Persons whose destinations excluded from calculation"					
			TH APR 23c "Persons exiting to positive housing destinations"					
			TH APR 23c "Persons whose destinations excluded from calculation"					
			Total Support Service BLI or 25% of the Total 2021 Award, whichever is greater					
Cost Effectiveness Total Score						0	35	
8	HMIS Data Quality							
	Scored Category	Goal	Where to Reference	Your Answer	Point Criteria	Score	Total Possible Points	Notes
8.1	Any Universal Data Elements with error rate larger than 5% (Except for SSN)	0%	APR: Q06a, and 06b. The Data element with the largest error rate should be used for this metric. Ignore Social Security Number		0% = 7.5 points >0-2% = 5 points >2-5% = 2.5 points >5% = 0 points	0	7.5	
8.2	Any missing Financial Assessment at Project Entry?	0%	APR: Q06c "Income and Sources at Start" "Error Count"		0 = 7.5 points 1 = 5 points 2-4 = 2.5 points 5+ = 0 points	0	7.5	
8.3	Any missing Financial Assessment at Annual Assessments?	0%	APR: Q06c "Income and Sources at Annual Assessment" "Error Count"		0 = 7.5 points 1 = 5 points 2-4 = 2.5 points 5+ = 0 points	0	7.5	
8.4	Any missing Financial Assessment at Project Exit?	0%	APR: Q06c "Income and Sources at Exit" "Error Count"		0 = 7.5 points 1 = 5 points 2-4 = 2.5 points 5+ = 0 points	0	7.5	
HMIS Data Quality Total Score						0	30	
9	Coordinated Entry Participation							
	Scored Category	Goal	Where to Reference	Your Answer	Point Criteria	Score	Total Possible Points	Notes
9.1	All participants enrolled after January 23rd, 2018 have a Coordinated Entry Enrollment	75-100%	HMIS Report		100-75% = 10 Points <75-50% = 5 points <50-25% = 2.5 points <25-0% = 0 points	0	10	
Coordinated Entry Participation Total Score						0	10	
10	General Administration							

	Scored Category	Goal	Where to Reference	Your Answer	Point Criteria	Score	Total Possible Points	Notes
10.1	Applicant had findings in a HUD or TDHCA audit in the last 3 years	0	Monitoring Certification		0 findings = 0 Points 1-3 findings = -5 Points 4+ findings = -10 Points	0	0	
10.2	If Applicant is subject to Single Financial Audit requirements identified in 2 CFR Part 200.501, did Applicant comply with audit requirements?(i.e. Any late submissions in previous 5 years?)	Yes	Federal Audit Clearinghouse		Yes = 0 No = -5 N/A = 0	0	0	
	Supplemental Project Narrative Total Score					0	0	
11	Prioritization Fidelity							
	Scored Category	Goal	Where to Reference	Your Answer	Point Criteria	Score	Total Possible Points	Notes
11.1	Does the Applicant have access to the Coordinated Entry workflow in HMIS or the equivalent DV workaround in HMIS?	Yes	Coordinated Entry Regional P&Ps		Yes = 10 No = 0	0	10	
	Prioritization Fidelity Total Score					0	10	
	Total RRH Score					0	245	
	Total TH Score					0	190	
	Cumulative Score out of 100%					0.00%	100%	

2022 Texas Balance of State Continuum of Care Renewal Project Score Card- Permanent Supportive Housing

Agency Name:		Project Name:		PSH				
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	Where to Reference on APR	Your Answer					
Total number of Persons Served	APR: Q5a						
Total number of adults	APR: Q5a						
Total leavers	APR: Q5a						
Total number of adult leavers	APR: Q5a						
Number of Households to be served at a Point in Time from the 2021 Project Application	Reference FY21 e-snaps Screen 4B, Total Units)						

1 Targeting Hard to Serve

	Scored Category	Goal	Where to Reference	Your Answer	Percentage (%)	Point Criteria	Score	Total Possible Points	Notes
1.1	Percent of adults with entries from homeless situations	>95%	APR: Q15, "Total", minus "Subtotal" from "Other Locations"		0.0%	100-95%=10 points <95-90%=7.5 points <90= 0 points	0	10	
1.2	Percentage of Participants coming from unsheltered locations	>40%	APR: Q15 "Place not meant for habitation" Column 1 Row 3 "Total"		0.0%	100-40% = 10 points <40-30% = 7.5 points <30% = 0 points	0	10	
1.3	Percent of adults with no income at entry	>50%	APR Q16 "No Income" Column 1 Row 1 "Income at Start"		0.0%	100-50% = 10 points <50-40% = 7.5 points <40% = 0 points	0	10	
Targeting Hard to Serve Total Score							0	30	

2 Access to Income-Stayers -PSH

	Scored Category	Criteria Goal	Where to Reference	Percent (%)	Point Criteria	Score	Total Possible Points	Notes	
2.1	Percent participants age 18 or older with increased earned income at Annual Assessment	15%	APR: Q19a1, Row 1, Column "9" Percent of Persons who accomplished this measure"		100-15% = 10 points <15-08% = 5 points G22 <08% = 0 points	0	10		
2.2	Percent participants age 18 or older with increased non-employment income at Annual Assessment	50%	APR: Q19a1, Row 3, Column "9" Percent of Persons who accomplished this measure"		100-50% = 10 points <50-35% = 5 points <35% = 0 points	0	10		
2.3	Percent participants age 18 or older who <u>increased</u> their total income (from all sources) at Annual Assessment	60%	APR: Q19a1, Row 5, Column "9" Percent of Persons who accomplished this measure"		100-60% = 10 points <60-45% = 5 points <45% = 0 points	0	10		
Section Subtotal							0	30	

3 Access to Income-Leavers -PSH

	Scored Category	Criteria Goal	Where to Reference	Percent (%)	Point Criteria	Score	Total Possible Points	Notes	
3.1	Percent participants age 18 or older with increased earned income at exit	20%	APR: Q19a2, Row 1, Column "9" Percent of Persons who accomplished this measure"		100-20% = 10 points <20-15% = 5 points <15% = 0 points	0	10		
3.2	Percent participants age 18 or older with increased non-employment income at exit	40%	APR: Q19a2, Row 3, Column "9" Percent of Persons who accomplished this measure"		100-40% = 10 points <40-30% = 5 points <30% = 0 points	0	10		
3.3	Percent participants age 18 or older who <u>increased</u> their total income (from all sources) at project exit	50%	APR: Q19a2, Row 5, Column "9" Percent of Persons who accomplished this measure"		100-50% = 10 points <50-40% = 5 points <40% = 0 points	0	10		
Section Subtotal							0	30	

4 Housing Stability

	Scored Category	Goal	Where to Reference	Your Answer	Scoring Instructions	Score	Total Possible Points	Notes
4.1	PSH: Percent participants who remained in project as of the end of the operating year or exited to PH during the operating year	≥95%	System Performance Measure 7b2 "% of Successful Exits"		100-95% = 20 points <95-92% = 10 points <92% = 0 points	0	20	
N/A				0.0%				
N/A								

Housing Stability Total Score						0	20	
5	Returns to Homelessness							
	Scored Category	Goal	Where to Reference	Your Answer	Point Criteria	Score	Total Possible Points	Notes
5.1	What percentage of participants returned to homelessness in the last 2 years?	≤5%	System Performance Measure 2a-2b, Last Column "Percentage of Returns in 2 Years"		0-5% = 25 points >5-10% = 15 points >10% = 0 points	0	25	
5.2	Of participants exiting in the last 12 months, what percentage returned to homelessness?	≤5%	"CUSTOM" System Performance Measure 2a-2b, 3rd Column "Percentage of Returns in less than 6 mo.		0-5% = 15 points >5-10% = 7.5 points >10% = 0 points	0	15	
			"CUSTOM" System Performance Measure 2a-2b, 5th Column "Percentage of Returns in less than 12 mo.		0-5% = 15 points >5-10% = 7.5 points >10% = 0 points	0	15	
Returns to Homelessness						0	55	
6	Meeting Community Need							
	Scored Category	Goal	Where to Reference	Your Answer	Point Criteria	Score	Total Possible Points	Notes
6.1	Of participants enrolled during the reporting period, is the average participant housed in less than 30 days?	≤ 30 Day Average	APR: Q22c Row 10, "Average length of time to housing" Total		Avg ≤30 Days = 20 points Avg 31-60 Days = 15 points Avg >60 Days= 0 points	0	20	
6.2	What is the Project's Average Daily bed utilization	≥95%	APR: Q08b "January" Total		100-95% = 10 points <95-90% = 7.5 points <90% = 0 points	0	10	
			APR: Q08b "April" Total	0.0%				
			APR: Q08b "July" Total					
			APR: Q08b "October" Total					
6.3	How is the Agency addressing Racial Disparities at the Agency-level?	5pts	Renewal Narrative, Q1		1pt for each action identified	0	5	
	How does the Agency engage those with Lived Expertise?	5pts	Renewal Narrative, Q2		1pt for each action identified	0	5	
	How does the Agency meet the needs of LGBTQIA persons experiencing homelessness?	5pts	Renewal Narrative, Q3		1pt for each action identified	0	5	
	How does the Agency implement the Equal Access Rule?	5pts	Renewal Narrative, Q4		1pt for each action identified	0	5	
Meeting Community Need Total Score						0	50	
7	Cost Effectiveness							
	Scored Category	Goal	Where to Reference	Your Answer	Percentage (%)	Point Criteria	Score	Total Possible Points
7.1	Does the total amount of unspent program funds from the most recently completed grant term total greater than 10% of total project awards?	>5% unspent funds	Verify in Sage: Total funds awarded from the most recent grant term		0.0%	0-5% = 20 points >5-10% = 5 points >10% = 0 points	0	20
			Verify in Sage: Total amount of funds unspent during the last grant term					
7.2	Money Recaptured by HUD within the last 5 years?	No				Yes = 10 points No = 0 points	0	0
7.3	PSH: What Percentage of the Support Service Budget line is spent on negative housing outcomes?	<10%	APR 23c "Persons exiting to positive housing destinations"		0.0%	0-10% = 15 points >10-13% = 7.5 points >13% = 0	0	15
			APR 23c "Persons whose destinations excluded from calculation"					
			Total Support Service BLI or 25% of the Total 2021 Award, whichever is greater					
Cost Effectiveness Total Score						0	35	
8	HMIS Data Quality							
	Scored Category	Goal	Where to Reference	Your Answer	Point Criteria	Score	Total Possible Points	Notes
8.1	Any Universal Data Elements with error rate larger than 5% (Except for SSN)	0%	APR: Q06a, and Q06b. The Data element with the largest error rate should be used for this metric. Ignore Social Security Number		0% = 7.5 points >0-2% = 5 points >2-5% = 2.5 points >5% = 0 points	0	7.5	
8.2	Any missing Financial Assessment at Project Entry?	0%	APR: Q06c "Income and Sources at Start" "Error Count"		0 = 7.5 points 1 = 5 points 2-4 = 2.5 points 5+ = 0 points	0	7.5	
8.3	Any missing Financial Assessment at Annual Assessments?	0%	APR: Q06c "Income and Sources at Annual Assessment" "Error Count"		0 = 7.5 points 1 = 5 points 2-4 = 2.5 points 5+ = 0 points	0	7.5	
8.4	Any missing Financial Assessment at Project Exit?	0%	APR: Q06c "Income and Sources at Exit" "Error Count"		0 = 7.5 points 1 = 5 points 2-4 = 2.5 points 5+ = 0 points	0	7.5	
HMIS Data Quality Total Score						0	30	

9	Coordinated Entry Participation							
	Scored Category	Goal	Where to Reference	Your Answer	Point Criteria	Score	Total Possible Points	Notes
	9.1 All participants enrolled after January 23rd, 2018 have a Coordinated Entry Enrollment	75-100%	HMIS Report		100-75% = 10 Points <75-50% = 5 points <50-25% = 2.5 points <25-0% = 0 points	0	10	
	<i>Coordinated Entry Participation Total Score</i>					0	10	
10	General Administration							
	Scored Category	Goal	Where to Reference	Your Answer	Point Criteria	Score	Total Possible Points	Notes
	10.1 Applicant had findings in a HUD or TDHCA audit in the last 3 years	0	Monitoring Certification		0 findings = 0 Points 1-3 findings = -5 Points 4+ findings = -10 Points	0	0	
	10.2 If Applicant is subject to Single Financial Audit requirements identified in 2 CFR Part 200.501, did Applicant comply with audit requirements?(i.e. Any late submissions in previous 5 years?)	Yes	Federal Audit Clearinghouse		Yes = 0 No = -5 N/A = 0	0	0	
	<i>Supplemental Project Narrative Total Score</i>					0	0	
11	Prioritization Fidelity							
	Scored Category	Goal	Where to Reference	Your Answer	Point Criteria	Score	Total Possible Points	Notes
	11.1 Does the Applicant have access to the Coordinated Entry workflow in HMIS or the equivalent DV workaround in HMIS?	Yes	Coordinated Entry Regional P&Ps		Yes = 10 No = 0	0	10	
	<i>Prioritization Fidelity Total Score</i>					0	10	
Total Score						0	300	
Cumulative Score out of 100%						0.00%	100%	

2022 Texas Balance of State Continuum of Care Expansion Project Score Card- Rapid Rehousing

Agency Name:		Project Name:		RRH				
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	Where to Reference on APR	Your Answer			
Renewal Project Total Budget	Apply Renewal Application				
Expansion Activities Total Budget	Apply Bonus Application				
Combined Total Budget	Apply Bonus Application				
Value of Leveraged Housing or Healthcare Resources	Apply Bonus Application				
Number of additional (NEW) households to be served with Expansion funding	Apply Bonus Application				

1 Targeting Hard to Serve									
	Scored Category	Goal	Where to Reference	Your Answer	Percentage (%)	Point Criteria	Score	Total Possible Points	Notes
1.3	Percent of adults with no income at entry	≥50%	Renewal Project Score Card, Measure 1.3		0%	100-50% = 10 points <50-40% = 7.5 points <40% = 0 points	0	10	
<i>Targeting Hard to Serve Total Score</i>							0	10	

2 Access to Income-Stayers -RRH		SPM 4.1-4.3							
	Scored Category	Criteria Goal	Where to Reference	Percent (%)	Point Criteria	Score	Total Possible Points	Notes	
2.1	Percent participants age 18 or older with increased earned income at Annual Assessment	17%	Renewal Project Score Card, Measure 2.1		100-17% = 10 points <17-11% = 5 points <11% = 0 points	0	10		
2.2	Percent participants age 18 or older with increased non-employment income at Annual Assessment	25%	Renewal Project Score Card, Measure 2.2		100-25% = 10 points <25-15% = 5 points <15% = 0 points	0	10		
2.3	Percent participants age 18 or older who <u>increased</u> their total income (from all sources) at Annual Assessment	30%	Renewal Project Score Card, Measure 2.3		100-30% = 10 points <30-20% = 5 points <20% = 0 points	0	10		
<i>Section Subtotal</i>							0	30	

3 Access to Income-Leavers -RRH		SPM 4.4-4.6							
	Scored Category	Criteria Goal	Where to Reference	Percent (%)	Point Criteria	Score	Total Possible Points	Notes	
3.1	Percent participants age 18 or older with earned income at exit	20%	Renewal Project Score Card, Measure 3.1		100-20% = 10 points <20-15% = 5 points <15% = 0 points	0	10		
3.2	Percent participants age 18 or older with increased non-employment income at exit	25%	Renewal Project Score Card, Measure 3.2		100-25% = 10 points <25-15% = 5 points <15% = 0 points	0	10		
3.3	Percent participants age 18 or older who <u>maintained or increased</u> their total income (from all sources) as of the end of the operating year or project exit	25%	Renewal Project Score Card, Measure 3.3		100-25% = 10 points <25-15% = 5 points <15% = 0 points	0	10		
<i>Section Subtotal</i>							0	30	
<i>Access to Income and Benefits Total Score</i>							0	60	

4 Housing Stability									
	Scored Category	Goal	Where to Reference	Your Answer	Scoring Instructions	Score	Total Possible Points	Notes	
4.1	RRH: Percentage of participants who exited to Permanent Housing Destinations	≥85%	Renewal Project Score Card, Measure 4.1		100-85% = 20 points <84-70% = 10 points <70% = 0 points	0	20		
<i>Housing Stability Total Score</i>							0	20	

5 Returns to Homelessness								
	Scored Category	Goal	Where to Reference	Your Answer	Point Criteria	Score	Total Possible Points	Notes
5.1	What percentage of participants returned to homelessness in the last 2 years?	≤5%	Renewal Project Score Card, Measure 5.1		0-5% = 25 points >5-10% = 15 points >10% = 0 points	0	25	

5.2	Of participants exiting in the last 12 months, what percentage returned to homelessness?	<5%	Renewal Project Score Card, Measure 5.2			0-5% = 15 points >5-10% = 7.5 points >10% = 0 points	0	15	
						0-5% = 15 points >5-10% = 7.5 points >10% = 0 points	0	15	
	Returns to Homelessness						0	55	
6 Meeting Community Need									
	Scored Category	Goal	Where to Reference	Your Answer		Point Criteria	Score	Total Possible Points	Notes
6.1	Of participants enrolled during the reporting period, is the average participant housed in less than 30 days?	≤ 30 Day Average	Renewal Project Score Card, Measure 6.1			Avg ≤30 Days = 20 points Avg 31-60 Days = 15 points Avg >60 Days= 0 points	0	20	
6.2	What is the Project's Average Daily bed utilization	≥95%	Renewal Project Score Card, Measure 6.2		0.0%	100-95% = 10 points <95-90% = 7.5 points <90% = 0 points	0	10	
Meeting Community Need Total Score							0	30	
10 General Administration									
	Scored Category	Goal	Where to Reference	Your Answer		Point Criteria	Score	Total Possible Points	Notes
10.1	Applicant had findings in a HUD or TDHCA audit in the last 3 years	0	Renewal Project Score Card, Measure 10.1			0 findings = 0 Points 1-3 findings = -5 Points 4+ findings = -10 Points	0	0	
10.2	If Applicant is subject to Single Financial Audit requirements identified in 2 CFR Part 200.501, did Applicant comply with audit requirements?(I.e. Any late submissions in previous 5 years?)	Yes	Renewal Project Score Card, Measure 10.2			Yes = 0 No = -5 N/A = 0	0	0	
General Administration Total Score							0	0	
11 Leveraging Housing and Healthcare									
	Scored Category	Goal	Where to Reference	Your Answer		Point Criteria	Score	Total Possible Points	Notes
11.1	Will the Applicant leverage Housing or Healthcare Resources?	Yes	Renewal Project Application, Apply Entity Eligibility Task Project Details			No= 0 Points Yes = 10 Points	0	10	
11.2	If the Applicant will leverage Housing Resources, will those resources: Have a firm Written Commitment by September 15th? Equal at least 25% of the Total Expansion Budget?	Yes	CoC Bonus (APPLY) Application			Yes = 10 No = 0 N/A = 0	0	10	
General Administration Total Score							0	20	
Total Score							0	195	
Cumulative Score out of 100%							0.00%	100%	

2022 Texas Balance of State Continuum of Care Expansion Project Score Card- Permanent Supportive Housing- DV

Agency Name:			Project Name:			PSH-DV			
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	Where to Reference on APR	Your Answer				
Renewal Project Total Budget	Apply Renewal Application					
Expansion Activities Total Budget	Apply Bonus Application					
Combined Total Budget	Apply Bonus Application					
Value of Leveraged Housing or Healthcare Resources	Apply Bonus Application					
Number of additional (NEW) households to be served with Expansion funding	Apply Bonus Application					

1 Targeting Hard to Serve

	Scored Category	Goal	Where to Reference	Your Answer	Percentage (%)	Point Criteria	Score	Total Possible Points	Notes
1.3	Percent of adults with no income at entry	≥50%	Renewal Project Score Card, Measure 1.3		0%	100-50% = 10 points <50-40% = 7.5 points <40% = 0 points	0	10	
Targeting Hard to Serve Total Score							0	10	

2 Access to Income-Stayers -PSH

	Criteria Goal	Where to Reference	Percent (%)	Point Criteria	Score	Total Possible Points	Notes
2.1	Percent participants age 18 or older with increased earned income at Annual Assessment	13%	Renewal Project Score Card, Measure 2.1		100-13% = 10 points <13-08% = 5 points <08% = 0 points	0	10
2.2	Percent participants age 18 or older with increased non-employment income at Annual Assessment	40%	Renewal Project Score Card, Measure 2.2		100-40% = 10 points <40-30% = 5 points <30% = 0 points	0	10
2.3	Percent participants age 18 or older who <u>increased</u> their total income (from all sources) at Annual Assessment	45%	Renewal Project Score Card, Measure 2.3		100-45% = 10 points <45-35% = 5 points <35% = 0 points	0	10
Section Subtotal						0	30

3 Access to Income-Leavers -PSH

	Criteria Goal	Where to Reference	Percent (%)	Point Criteria	Score	Total Possible Points	Notes
3.1	Percent participants age 18 or older with increased earned income at exit	15%	Renewal Project Score Card, Measure 3.1		100-15% = 10 points <15-10 = 5 points <10% = 0 points	0	10
3.2	Percent participants age 18 or older with increased non-employment income at exit	30%	Renewal Project Score Card, Measure 3.2		100-30% = 10 points <30-20% = 5 points <20% = 0 points	0	10
3.3	Percent participants age 18 or older who <u>increased</u> their total income (from all sources) at project exit	40%	Renewal Project Score Card, Measure 3.3		100-40% = 10 points <40-30% = 5 points <30% = 0 points	0	10
Section Subtotal						0	30

4 Housing Stability

	Goal	Where to Reference	Your Answer	Scoring Instructions	Score	Total Possible Points	Notes
4.1	PSH: Percent participants who remained in project as of the end of the operating year or exited to PH during the operating year	Renewal Project Score Card, Measure 4.1		100-95% = 20 points <95-92% = 10 points <92% = 0 points	0	20	
0%							
Housing Stability Total Score						0	20

6 Meeting Community Need

	Goal	Where to Reference	Your Answer	Point Criteria	Score	Total Possible Points	Notes
6.1							

6.2	Of participants enrolled during the reporting period, is the average participant housed in less than 30 days?	≤ 30 Day Average	Renewal Project Score Card, Measure 6.1		Avg ≤30 Days = 20 points Avg 31-60 Days = 15 points Avg >60 Days= 0 points	0	20	
	What is the Project's Average Daily bed utilization	≥95%	Renewal Project Score Card, Measure 6.2	0.0%	100-95% = 10 points <95-90% = 7.5 points <90% = 0 points	0	10	
Meeting Community Need Total Score						0	30	
10	General Administration							
	Scored Category	Goal	Where to Reference	Your Answer	Point Criteria	Score	Total Possible Points	Notes
10.1	Applicant had findings in a HUD or TDHCA audit in the last 3 years	0	Renewal Project Score Card, Measure 10.1		0 findings = 0 Points 1-3 findings = -5 Points 4+ findings = -10 Points	0	0	
10.2	If Applicant is subject to Single Financial Audit requirements identified in 2 CFR Part 200.501, did Applicant comply with audit requirements?(I.e. Any late submissions in previous 5 years?)	Yes	Renewal Project Score Card, Measure 10.2		Yes = 0 No = -5 N/A = 0	0	0	
General Administration Total Score						0	0	
10	Leveraging Housing and Healthcare							
	Scored Category	Goal	Where to Reference	Your Answer	Point Criteria	Score	Total Possible Points	Notes
11.1	Will the Applicant leverage Housing or Healthcare Resources?	Yes	Renewal Project Application, Apply Entity Eligibility Task Project Details		No= 0 Points Yes = 10 Points	0	10	
11.2	If the Applicant will leverage Housing Resources, will those resources: Have a firm Written Commitment by September 15th? Equal at least 25% of the Total Expansion Budget?	Yes	CoC Bonus (APPLY) Application		Yes = 10 No = 0 N/A = 0	0	10	
General Administration Total Score						0	20	
Total Score						0	140	
Cumulative Score out of 100%						0.00%	100%	

2022 Texas Balance of State Continuum of Care Expansion Project Score Card- Rapid Rehousing -DV

Agency Name:		Project Name:		RRH-DV				
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	Where to Reference on APR	Your Answer				
Renewal Project Total Budget	Apply Renewal Application					
Expansion Activities Total Budget	Apply Bonus Application					
Combined Total Budget	Apply Bonus Application					
Value of Leveraged Housing or Healthcare Resources	Apply Bonus Application					
Number of additional (NEW) households to be served with Expansion funding	Apply Bonus Application					

1 Targeting Hard to Serve

	Scored Category	Goal	Where to Reference	Your Answer	Percentage (%)	Point Criteria	Score	Total Possible Points	Notes
1.3	Percent of adults with no income at entry	≥50%	Renewal Project Score Card, Measure 1.3		0%	100-50% = 10 points <50-40% = 7.5 points <40% = 0 points	0	10	
Targeting Hard to Serve Total Score							0	10	

2 Access to Income-Stayers -RRH

		SPM 4.1-4.3							
	Scored Category	Criteria Goal	Where to Reference	Percent (%)	Point Criteria	Score	Total Possible Points	Notes	
2.1	Percent participants age 18 or older with increased earned income at Annual Assessment	15%	Renewal Project Score Card, Measure 2.1		100-15% = 10 points <15-08% = 5 points <08% = 0 points	0	10		
2.2	Percent participants age 18 or older with increased non-employment income at Annual Assessment	20%	Renewal Project Score Card, Measure 2.2		100-20% = 10 points <20-10% = 5 points <10% = 0 points	0	10		
2.3	Percent participants age 18 or older who <u>increased</u> their total income (from all sources) at Annual Assessment	25%	Renewal Project Score Card, Measure 2.3		100-25% = 10 points <25-15% = 5 points <15% = 0 points	0	10		
Section Subtotal							0	30	

3 Access to Income-Leavers -RRH

		SPM 4.4-4.6							
	Scored Category	Criteria Goal	Where to Reference	Percent (%)	Point Criteria	Score	Total Possible Points	Notes	
3.1	Percent participants age 18 or older with earned income at exit	15%	Renewal Project Score Card, Measure 3.1		100-15% = 10 points <15-10% = 5 points <10% = 0 points	0	10		
3.2	Percent participants age 18 or older with increased non-employment income at exit	20%	Renewal Project Score Card, Measure 3.2		100-20% = 10 points <20-10% = 5 points <10% = 0 points	0	10		
3.3	Percent participants age 18 or older who <u>maintained or increased</u> their total income (from all sources) as of the end of the operating year or project exit	20%	Renewal Project Score Card, Measure 3.3		100-20% = 10 points <20-12% = 5 points <12% = 0 points	0	10		
Section Subtotal							0	30	
Access to Income and Benefits Total Score							0	60	

4 Housing Stability

	Scored Category	Goal	Where to Reference	Your Answer	Scoring Instructions	Score	Total Possible Points	Notes	
4.1	RRH: Percentage of participants who exited to Permanent Housing Destinations	≥85%	Renewal Project Score Card, Measure 4.1		100-85% = 20 points <84-70% = 10 points <70% = 0 points	0	20		
0.0%									
Housing Stability Total Score							0	20	

6 Meeting Community Need

	Scored Category	Goal	Where to Reference	Your Answer	Point Criteria	Score	Total Possible Points	Notes
6.1	Of participants enrolled during the reporting period, is the average participant housed in less than 30 days?	≤ 30 Day Average	Renewal Project Score Card, Measure 6.1		Avg ≤30 Days = 20 points Avg 31-60 Days = 15 points Avg >60 Days= 0 points	0	20	

6.2								
	What is the Project's Average Daily bed utilization	≥95%	Renewal Project Score Card, Measure 6.2	0.0%	100-95% = 10 points <95-90% = 7.5 points <90% = 0 points	0	10	
Meeting Community Need Total Score						0	30	
10 General Administration								
	Scored Category	Goal	Where to Reference	Your Answer	Point Criteria	Score	Total Possible Points	Notes
10.1	Applicant had findings in a HUD or TDHCA audit in the last 3 years	0	Renewal Project Score Card, Measure 10.1		0 findings = 0 Points 1-3 findings = -5 Points 4+ findings = -10 Points	0	0	
10.2	If Applicant is subject to Single Financial Audit requirements identified in 2 CFR Part 200.501, did Applicant comply with audit requirements?(I.e. Any late submissions in previous 5 years?)	Yes	Renewal Project Score Card, Measure 10.2		Yes = 0 No = -5 N/A = 0	0	0	
General Administration Total Score						0	0	
11 Leveraging Housing and Healthcare								
	Scored Category	Goal	Where to Reference	Your Answer	Point Criteria	Score	Total Possible Points	Notes
11.1	Will the Applicant leverage Housing or Healthcare Resources?	Yes	Renewal Project Application, Apply Entity Eligibility Task Project Details		No= 0 Points Yes = 10 Points	0	10	
11.2	If the Applicant will leverage Housing Resources, will those resources: Have a firm Written Commitment by September 15th? Equal at least 25% of the Total Expansion Budget?	Yes	CoC Bonus (APPLY) Application		Yes = 10 No = 0 N/A = 0	0	10	
General Administration Total Score						0	20	
Total Score						0	140	
Cumulative Score out of 100%						0.00%	100%	

2022 Texas Balance of State Continuum of Care Expansion Project Score Card- Rapid Rehousing - JOINT TH/RRH (RRH)

Agency Name:		Project Name:		Joint RRH				
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	Where to Reference on APR	Your Answer				
Renewal Project Total Budget	Apply Renewal Application					
Expansion Activities Total Budget	Apply Bonus Application					
Combined Total Budget	Apply Bonus Application					
Value of Leveraged Housing or Healthcare Resources	Apply Bonus Application					
Number of additional (NEW) households to be served with Expansion funding	Apply Bonus Application					

1 Targeting Hard to Serve									
	Scored Category	Goal	Where to Reference	Your Answer	Percentage (%)	Point Criteria	Score	Total Possible Points	Notes
1.3	Percent of adults with no income at entry	≥50%	Renewal Project Score Card, Measure 1.3		0%	100-50% = 10 points <50-40% = 7.5 points <40% = 0 points	0	10	
Targeting Hard to Serve Total Score							0	10	

2 Access to Income-Stayers -RRH									
		SPM 4.1-4.3							
	Scored Category	Criteria Goal	Where to Reference	Percent (%)	Point Criteria	Score	Total Possible Points	Notes	
2.1	Percent participants age 18 or older with increased earned income at Annual Assessment	15%	Renewal Project Score Card, Measure 2.1		100-15% = 10 points <15-08% = 5 points <08% = 0 points	0	10		
2.2	Percent participants age 18 or older with increased non-employment income at Annual Assessment	20%	Renewal Project Score Card, Measure 2.2		100-20% = 10 points <20-10% = 5 points <10% = 0 points	0	10		
2.3	Percent participants age 18 or older who <u>increased</u> their total income (from all sources) at Annual Assessment	25%	Renewal Project Score Card, Measure 2.3		100-25% = 10 points <25-15% = 5 points <15% = 0 points	0	10		
Section Subtotal							0	30	

3 Access to Income-Leavers -RRH									
		SPM 4.4-4.6							
	Scored Category	Criteria Goal	Where to Reference	Percent (%)	Point Criteria	Score	Total Possible Points	Notes	
3.1	Percent participants age 18 or older with earned income at exit	15%	Renewal Project Score Card, Measure 3.1		100-15% = 10 points <15-10% = 5 points <10% = 0 points	0	10		
3.2	Percent participants age 18 or older with increased non-employment income at exit	20%	Renewal Project Score Card, Measure 3.2		100-20% = 10 points <20-10% = 5 points <10% = 0 points	0	10		
3.3	Percent participants age 18 or older who <u>maintained or increased</u> their total income (from all sources) as of the end of the operating year or project exit	20%	Renewal Project Score Card, Measure 3.3		100-20% = 10 points <20-12% = 5 points <12% = 0 points	0	10		
Section Subtotal							0	30	
Access to Income and Benefits Total Score							0	60	

4 Housing Stability									
	Scored Category	Goal	Where to Reference	Your Answer	Scoring Instructions	Score	Total Possible Points	Notes	
4.1	RRH: Percentage of participants who exited to Permanent Housing Destinations	≥85%	Renewal Project Score Card, Measure 4.1		100-85% = 20 points <84-70% = 10 points <70% = 0 points	0	20		
0.0%									
Housing Stability Total Score							0	20	

6 Meeting Community Need								
	Scored Category	Goal	Where to Reference	Your Answer	Point Criteria	Score	Total Possible Points	Notes
6.1	Of participants enrolled during the reporting period, is the average participant housed in less than 30 days?	≤ 30 Day Average	Renewal Project Score Card, Measure 6.1		Avg ≤30 Days = 20 points Avg 31-60 Days = 15 points	0	20	

6.2					Avg >60 Days= 0 points			
	What is the Project's Average Daily bed utilization	≥95%	Renewal Project Score Card, Measure 6.2	0.0%	100-95% = 10 points <95-90% = 7.5 points <90% = 0 points	0	10	
Meeting Community Need Total Score						0	30	
10	General Administration							
	Scored Category	Goal	Where to Reference	Your Answer	Point Criteria	Score	Total Possible Points	Notes
	10.1 Applicant had findings in a HUD or TDHCA audit in the last 3 years	0	Renewal Project Score Card, Measure 10.1		0 findings = 0 Points 1-3 findings = -5 Points 4+ findings = -10 Points	0	0	
	10.2 If Applicant is subject to Single Financial Audit requirements identified in 2 CFR Part 200.501, did Applicant comply with audit requirements?(I.e. Any late submissions in previous 5 years?)	Yes	Renewal Project Score Card, Measure 10.2		Yes = 0 No = -5 N/A = 0	0	0	
General Administration Total Score						0	0	
11	Leveraging Housing and Healthcare							
	Scored Category	Goal	Where to Reference	Your Answer	Point Criteria	Score	Total Possible Points	Notes
	11.1 Will the Applicant leverage Housing or Healthcare Resources?	Yes	Renewal Project Application, Apply Entity Eligibility Task Project Details		No= 0 Points Yes = 10 Points	0	10	
	11.2 If the Applicant will leverage Housing Resources, will those resources: Have a firm Written Commitment by September 15th? Equal at least 25% of the Total Expansion Budget?	Yes	CoC Bonus (APPLY) Application		Yes = 10 No = 0 N/A = 0	0	10	
General Administration Total Score						0	20	
Total RRH Score						0	140	
Total TH Score						0	120	
Total Project Score						0	260	
Cumulative Score out of 100%						0.00%	100%	

2022 Texas Balance of State Continuum of Care Expansion Project Score Card- Permanent Supportive Housing

Agency Name:		Project Name:		PSH				
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	Where to Reference on APR	Your Answer				
Renewal Project Total Budget	Apply Renewal Application					
Expansion Activities Total Budget	Apply Bonus Application					
Combined Total Budget	Apply Bonus Application					
Value of Leveraged Housing or Healthcare Resources	Apply Bonus Application					
Number of additional (NEW) households to be served with Expansion funding	Apply Bonus Application					

1 Targeting Hard to Serve

	Scored Category	Goal	Where to Reference	Your Answer	Percentage (%)	Point Criteria	Score	Total Possible Points	Notes
1.3	Percent of adults with no income at entry	≥50%	Renewal Project Score Card, Measure 1.3		0%	100-50% = 10 points <50-40% = 7.5 points <40% = 0 points	0	10	
Targeting Hard to Serve Total Score							0	10	

2 Access to Income-Stayers -PSH

	Criteria Goal	Where to Reference	Percent (%)	Point Criteria	Score	Total Possible Points	Notes
2.1	Percent participants age 18 or older with increased earned income at Annual Assessment	15%	Renewal Project Score Card, Measure 2.1		100-15% = 10 points <15-08% = 5 points G22 <08% = 0 points	0	10
2.2	Percent participants age 18 or older with increased non-employment income at Annual Assessment	50%	Renewal Project Score Card, Measure 2.2		100-50% = 10 points <50-35% = 5 points <35% = 0 points	0	10
2.3	Percent participants age 18 or older who <u>increased</u> their total income (from all sources) at Annual Assessment	60%	Renewal Project Score Card, Measure 2.3		100-60% = 10 points <60-45% = 5 points <45% = 0 points	0	10
Section Subtotal						0	30

3 Access to Income-Leavers -PSH

	Criteria Goal	Where to Reference	Percent (%)	Point Criteria	Score	Total Possible Points	Notes
3.1	Percent participants age 18 or older with increased earned income at exit	20%	Renewal Project Score Card, Measure 3.1		100-20% = 10 points <20-15% = 5 points <15% = 0 points	0	10
3.2	Percent participants age 18 or older with increased non-employment income at exit	40%	Renewal Project Score Card, Measure 3.2		100-40% = 10 points <40-30% = 5 points <30% = 0 points	0	10
3.3	Percent participants age 18 or older who <u>increased</u> their total income (from all sources) at project exit	50%	Renewal Project Score Card, Measure 3.3		100-50% = 10 points <50-40% = 5 points <40% = 0 points	0	10
Section Subtotal						0	30

4 Housing Stability

	Scored Category	Goal	Where to Reference	Your Answer	Scoring Instructions	Score	Total Possible Points	Notes
4.1	PSH: Percent participants who remained in project as of the end of the operating year or exited to PH during the operating year	≥95%	Renewal Project Score Card, Measure 4.1		100-95% = 20 points <95-92% = 10 points <92% = 0 points	0	20	
Housing Stability Total Score						0	20	

5 Returns to Homelessness

	Scored Category	Goal	Where to Reference	Your Answer	Point Criteria	Score	Total Possible Points	Notes

5.1	What percentage of participants returned to homelessness in the last 2 years?	≤5%	Renewal Project Score Card, Measure 5.1		0-5% = 25 points >5-10% = 15 points >10% = 0 points	0	25	
5.2	Of participants exiting in the last 12 months, what percentage returned to homelessness?	<5%	Renewal Project Score Card, Measure 5.2		0-5% = 15 points >5-10% = 7.5 points >10% = 0 points	0	15	
					0-5% = 15 points >5-10% = 7.5 points >10% = 0 points	0	15	
<i>Returns to Homelessness</i>						0	55	
6	Meeting Community Need							
	Scored Category	Goal	Where to Reference	Your Answer	Point Criteria	Score	Total Possible Points	Notes
6.1	Of participants enrolled during the reporting period, is the average participant housed in less than 30 days?	≤ 30 Day Average	Renewal Project Score Card, Measure 6.1		Avg ≤30 Days = 20 points Avg 31-60 Days = 15 points Avg >60 Days = 0 points	0	20	
6.2	What is the Project's Average Daily bed utilization	≥95%	Renewal Project Score Card, Measure 6.2	0.0%	100-95% = 10 points <95-90% = 7.5 points <90% = 0 points	0	10	
<i>Meeting Community Need Total Score</i>						0	30	
10	General Administration							
	Scored Category	Goal	Where to Reference	Your Answer	Point Criteria	Score	Total Possible Points	Notes
10.1	Applicant had findings in a HUD or TDHCA audit in the last 3 years	0	Renewal Project Score Card, Measure 10.1		0 findings = 0 Points 1-3 findings = -5 Points 4+ findings = -10 Points	0	0	
10.2	If Applicant is subject to Single Financial Audit requirements identified in 2 CFR Part 200.501, did Applicant comply with audit requirements?(I.e. Any late submissions in previous 5 years?)	Yes	Renewal Project Score Card, Measure 10.2		Yes = 0 No = -5 N/A = 0	0	0	
<i>General Administration Total Score</i>						0	0	
11	Leveraging Housing and Healthcare							
	Scored Category	Goal	Where to Reference	Your Answer	Point Criteria	Score	Total Possible Points	Notes
11.1	Will the Applicant leverage Housing or Healthcare Resources?	Yes	Renewal Project Application, Apply Entity Eligibility Task Project Details		No= 0 Points Yes = 10 Points	0	10	
11.2	If the Applicant will leverage Housing Resources, will those resources: Have a firm Written Commitment by September 15th? Equal at least 25% of the Total Expansion Budget?	Yes	CoC Bonus (APPLY) Application		Yes = 10 No = 0 N/A = 0	0	10	
<i>General Administration Total Score</i>						0	20	
Total Score						0	195	
Cumulative Score out of 100%						0.00%	100%	

2022 Texas Balance of State Continuum of Care DV-Bonus Self-Assessment Tool				
Agency Name:		Project Name:	Project Type?	
Applicant Questions: Agency Details		Self Assessment Score	Scored Criteria Value	Assessment Criteria
Q1. What is your Agency's Website URL?		N/A	N/A	Not Scored Information Only
Q2. Who is the Authorized Primary Contact for your Agency?		N/A	N/A	Not Scored Information Only
Q3. What is the preferred email for the Agency's Authorized Primary Contact?		N/A	N/A	Not Scored Information Only
Q4. What is the Agency's Authorized Secondary Email Contact?		N/A	N/A	Not Scored Information Only
Q5. What is the preferred email for the Agency's Authorized Secondary Contact?		N/A	N/A	Not Scored Information Only
Q6. Entity Eligibility: What is your Agency's SAM Registration (Unique Entity ID)?		Threshold	Threshold	Applicants that do not have an active SAM Registration via SAM.gov are ineligible.
Q6a. Entity Eligibility: When does your SAM Registration expire?		Threshold	Threshold	Applicants that do not have an active SAM Registration via SAM.gov are ineligible.
Q7. Entity Eligibility: Does your agency currently Serve DV Survivors in any Capacity?	Select response	Threshold	Threshold	Applicant must select 'Yes' or 'No' in Column C. Applicants that cannot demonstrate that they have served survivors in a capacity similar to the activities requested for purposes of DV specifically will be ineligible per HUD.
Q7a. Describe your agency's experience serving DV Survivors	Word Count = 0	Threshold	Threshold	Applicants must demonstrate that the Organization provides low-barrier housing and/or services to serve survivors of domestic violence. Applicants are encouraged to reference specific activities listed in §1.002(b)(3), Texas Human Resources Code as well as their experience providing housing or housing subsidies. Applicant must enter 'Yes' or 'No' in Column C.
Q8. Entity Eligibility: Do you currently use a Comparable Database? (8 pts)	Select response		8	Applicants that currently utilize a Comparable Database comparable to a Homeless Management Information System will receive 8 pts. Applicants that use HMIS or do not currently utilize a Comparable Database will receive 0 pts. Applicant must self-score their response in Column E.
Q9. What is the proposed geography the Project will serve? Please list the primary County to be served.		N/A	N/A	Relevant Criteria: Applicants that propose to serve geography not currently served by the CoC Program will receive priority in a scoring tie. Calculated by the number of counties not currently receiving CoC Program Funding. This question is asked in Apply. Applicants are only required to list the primary county here.
Agency Capacity and Administration				
Q10. What is your Agency's Fiscal Year?		N/A	N/A	Applicant must enter a date range in Column C. Not Scored Information Only
Q11. What is your current Board Approved Agency Budget?		Threshold	Threshold	Applicant must enter their total agency budget in Column C. Total Agency budget must be at least 2x the requested funding in this application.
Component	Budget Amount (\$)	Description of proposed activities		
Q12. Proposed Total Project Budget, excluding match		N/A	N/A	Applicant must enter a total for all activities in Column B. Applicants are encouraged to exceed the CoC Program activity rules to determine that all activities proposed are eligible.
Q12a. Rental Assistance (5 pts)	Word Count = 0		5	Applicant must enter a total in Column B and provide a thorough description of all eligible costs requested under the Rental Assistance Budget Line in Column C. All Activities are eligible under 24 CFR 578 Subpart F = 5pts Any activity described is ineligible under Subpart F = 0pts Applicant must self-score their response by entering a numerical value in Column E.
Q12b. Supportive Services (5 pts)	Word Count = 0		5	Applicant must enter a total for the activity in Column B and provide a thorough description of all eligible costs requested under the Supportive Services Budget Line in Column C. All Activities are eligible under 24 CFR 578 Subpart F = 5pts Any activity described is ineligible under Subpart F = 0pts Applicant must self-score their response by entering a numerical value in Column E.
Q12c. Admin (5 pts)	Word Count = 0		5	Applicant must enter a total for the activity in Column B and provide a thorough description of all eligible costs requested under the Admin Line in Column C. All Activities are eligible under 24 CFR 578 Subpart F = 5pts Any activity described is ineligible under Subpart F = 0pts Applicant must self-score their response by entering a numerical value in Column E.
Q12d. Other: (HMIS (Comparable Database)) (5 pts)	Word Count = 0		5	Applicant must enter a total for the activity in Column B and provide a thorough description of all eligible costs requested under the Other Line in Column C. All Activities are eligible under 24 CFR 578 Subpart F = 5pts Any activity described is ineligible under Subpart F = 0pts Applicant must self-score their response by entering a numerical value in Column E.
Q13. Please provide a summary of the proposed Match, including Source and Use. A full account of the Matching source and contribution will be required before inclusion in the final priority listing. All Applicants are required to Match CoC Program funding at 25% Cash or In-Kind with firm written commitments. Please review the CoC Virtual Binder that communicates the Match Requirements for the CoC Program	Word Count = 0	Threshold	Threshold	This is a threshold requirement. Applicants should address the following in their response in Column C: • Identify the match as Cash or In-Kind • Identify the source of the Matching Funds • If Cash, a description of the activities that the match will support • If In-Kind, a description of the activities or goods that will be used as match • A citation from the CoC Program Interim Rule Subpart D (578.37-578.63) that correlates to the eligible matching activity or activities
Q14. The Agency's accounting system must be compliant with 2 CFR 200. Please attach a statement from the Agency's CFO on letterhead stating compliance 2 CFR 200	File Attachment	N/A	Threshold	Applicant must submit the statement from the Agency's CFO that states that the Accounting system is in compliance with 2 CFR 200 by August 31, 2022 at 11:59 PM. Applicant must include specific components of the COOED Internal Control Integrated Framework in Column C to receive points. No partial points
Q15. Describe how your Agency has implemented or will implement the required Internal Controls as 2 CFR 200.302a (10 pts)	Word Count = 0		10	Applicant must self-score their response by entering a numerical value in Column E.
Q16. Describe the Internal financial and administrative monitoring activities utilized by the Agency. (10 pts)	Word Count = 0		10	Applicant describes an internal monitoring strategy (5 pts) Applicant engages staff in internal monitoring activities on a regular and predictable basis (5 pts) Applicant must self-score their response by entering a numerical value in Column E.
Q17. Please submit a "submitted" (complete) Applicant Profile from e-snap with this application	File Attachment	Threshold	Threshold	Applicants are required to complete an Application in e-snap for this funding. As a first step, please complete your Applicant Profile, report it, and submit it with this score sheet by the August 31, 2022 at 11:59:59 PM application deadline. Applicants must submit a Monitoring History Report by the August 31st 11:59:59 PM application deadline.
Q18. Please download and complete the Monitoring History Report (10 pts)	File Attachment		10	Applicants that are not required to answer Questions 2a, or 4 will receive full points. Responses to 2a are evaluated as (Yes=0 pts, and No=5 pts) Responses to 4 are evaluated as (No monitoring findings, No monitoring findings=5pts, any monitoring findings = 0 pts) Applicant must self-score their response by entering a numerical value in Column E.
Section Total		0	58	
Applicant Questions: Applicant Experience & Project Design		Scored Criteria Value	Scored Criteria Value	Assessment Criteria
Your Response				

<div>Q1. Please provide a summary of the proposed project, including how you determined the need for this project and the housing intervention requested. (10 pts)</div> <div>Q2. Please describe your Agency's experience with the following Activities in letters A-E below (since the start of 2021).</div>		Word Count = 0		10	<div>Applicant provides a scope of the project that centers on Housing and the services that will be offered (4) People with Lived Experience of homelessness, or survivors of domestic violence that do not qualify as "literally homeless", were engaged in the development of the proposed Project (3pts) Applicant references specific data sources that were used to determine need for the project & describes how they were used to develop the project (3pts) Applicant must self-score their response by entering a numerical value in Column E.</div>
			N/A	N/A	N/A
A. Child custody/legal services (2pts)		Word Count = 0		2	<div>Reasoned responses that reflect a strategic implementation will be awarded (2) points. One off, or informal assistance does not count for this purpose Applicant must self-score their response by entering a numerical value in Column E.</div>
B. Credit repair services (2 pts)		Word Count = 0		2	<div>Reasoned responses that reflect a strategic implementation will be awarded (2) points. One off, or informal assistance does not count for this purpose Applicant must self-score their response by entering a numerical value in Column E.</div>
C. Housing Search and Counseling (2 pts)		Word Count = 0		2	<div>Reasoned responses that reflect a strategic implementation will be awarded (2) points. One off, or informal assistance does not count for this purpose Applicant must self-score their response by entering a numerical value in Column E.</div>
D. Crisis DV Services (2 pts)		Word Count = 0		2	<div>Reasoned responses that reflect a strategic implementation will be awarded (2) points. One off, or informal assistance does not count for this purpose Applicant must self-score their response by entering a numerical value in Column E.</div>
E. Long-term housing stability/safety planning (2 pts)		Word Count = 0		2	<div>Reasoned responses that reflect a strategic implementation will be awarded (2) points. One off, or informal assistance does not count for this purpose Applicant must self-score their response by entering a numerical value in Column E.</div>
F. Education Services (2 pts)		Word Count = 0		2	<div>Reasoned responses that reflect a strategic implementation will be awarded (2) points. One off, or informal assistance does not count for this purpose Applicant must self-score their response by entering a numerical value in Column E.</div>
Q3. Please describe your Agency's experience providing Housing and Housing related services to DV Survivors since the start of 2021. (20 pts)		Word Count = 0		20	<div>Description includes landlord recruitment strategies (4) how housing planning is survivor focused and survivor driven (4) describes similar housing activities funded by local, state or federal funders (4) demonstrates the performance of those services with %s, Housing Placement rates (4) and Housing Retention rates (4) Applicant must self-score their response by entering a numerical value in Column E.</div>
Q4. Please describe your Agency's experience meeting the safety needs of DV Survivors since the start of 2021. (20 pts)		Word Count = 0		20	<div>Descriptions that includes Housing First (3) Survivor-driven safety planning (5) the Agency's implementation of Trauma-Informed Care (2) how the Agency prioritizes confidentiality (6) includes a description of security and/or safety Practices (5) may be eligible for full points. Applicant must self-score their response by entering a numerical value in Column E.</div>
Q5. Do you plan to leverage Housing or Healthcare resources? If Yes, please describe using the instructions in Column G. (20 pts)		Word Count = 0		20	<div>If you are able to leverage housing or healthcare benefits for this project please address the following questions in Column C: Will you be able to get firm written commitments in place that reflect these leveraged resources no later than September 19th (10 pts) Is the total value of these commitments equal to 25% or more of your total request to HUD in Call B-19 (Proposed Total Project Budget, excluding match)? (10 Pts) Please also address the following items in your response: 1) The Source of the commitment 2) whether the resources will be available the entire proposed grant term. 3) The Specific type of resource being leveraged (ex Housing Voucher, or Substance Abuse Treatment, Mental Health, Preventative Health Services etc.) 4) The total value of the commitment If you are not able to leverage housing or healthcare resources at this time, please enter 'no' in Column C. Applicant must self-score their response by entering a numerical value in Column E.</div>
Section Total			0	82	
Your Response			Scored Criteria Value	Scored Criteria Value	Assessment Criteria
Please set realistic expectations. Base these responses on your prior and anticipated performance.					
Applicant Questions: System Performance					
Please describe the data sources you used to complete questions Q1-Q6 below (20 pts)		Word Count = 0		20	<div>Applicant references an Annual Performance Report run in the last 12 months that reflects that the percentages given below are realistic for the Organization (10 pts) Applicant references any other comparable database report or contractual performance report that reflects that the percentages given below are realistic for the Organization (10 pts) Applicant must self-score their response by entering a numerical value in Column E.</div>
Q1. SP#1 What is the length of time the average participant will remain homeless following identification? (ie how long will it take you to house someone, once they are identified?) (20 pts)		Select response		20	<div>Applicant must select a response from the drop down menu in Column C. 0-30 days = 20 pts 31-60 days = 10pts 61+ days = 0 pts Applicant must self-score their response by entering a numerical value in Column E.</div>
Q3. SP#4 What percentage of (adult) participants will increase their income (earned or unearned) while enrolled in the project? (20 pts)		Select response		20	<div>Applicant must select a response from the drop down menu in Column C. 0-30% = 0pts 31-40% = 6 pts 41-50% = 14 pts 51%+ = 20 pts Applicant must self-score their response by entering a numerical value in Column E.</div>
Q4. SP#4 What percentage of participants will increase their income (earned or unearned) at exit from the project? (20 pts)		Select response		20	<div>Applicant must select a response from the drop down menu in Column C. 0-30% = 0pts 31-40% = 6 pts 41-50% = 14 pts 51%+ = 20 pts Applicant must self-score their response by entering a numerical value in Column E.</div>
Q5. SP#7b.1 What percentage of participants that exit, will exit to permanent housing destinations by the end of the first year of operation? (20 pts)		Select response		20	<div>Applicant must select a response from the drop down menu in Column C. 0-70% = 0 pts 71-80% = 6pt 81-90% = 14pts 91%+ = 20pts Applicant must self-score their response by entering a numerical value in Column E.</div>
Q6. SP#7b.2 What percentage of participants that remain enrolled will retain housing at the end of the first year? (20 pts)		Select response		20	<div>Applicant must select a response from the drop down menu in Column C. 0-70% = 0 pts 71-80% = 6 pts 81-90% = 14 pts 91%+ = 20 pts Applicant must self-score their response by entering a numerical value in Column E.</div>

Section Total		0	120	
Applicant Acknowledgements	Please type your name in each line below to acknowledge			
Q1. Please review the CoC Expectations Form : Your name in the box to the right indicates that your Agency has read and will sign the CoC Expectations Form if awarded.		N/A	N/A	Threshold: Applicant must enter first and last name in Column C.
Q2. Applicants awarded funding under the DV Bonus must consent to the use of Comparable Database and may not enter data into HMS.		N/A	N/A	Threshold: Applicant must enter first and last name in Column C.
Q3. THN has the responsibility to maintain oversight and monitor Applicants throughout the lifetime of the Project, Your name in the cell to the right is a consent to monitoring.		N/A	N/A	Threshold: Applicant must enter first and last name in Column C.
Q4. THN reserves the right to follow up and request additional information about any of the materials or information provided in any part of this application.		N/A	N/A	Threshold: Applicant must enter first and last name in Column C.
Q5. The Applicant agrees to partner with THN and the CoC to complete the full Application if selected for award, which includes at minimum: additional questions about your experience, the implementation of the project, and completion of the e-SHAPE Project Application.		N/A	N/A	Threshold: Applicant must enter first and last name in Column C.
Application Total		0	260	

Monitoring History Report

Agency Name _____

1) Has your Agency been the recipient or subrecipient of any Federal or State Awards within the last 5 years?

☐ Yes

☐ No

IF YES, COMPLETE THE TABLE BELOW

1a) Please list the contracting Agency, Start and End Date, and the contract budget below. If your Agency is the recipient of more than 5 federal or state contracts, please list the largest 5.

	Funder (Acronyms are OK)	Start (YYYY)	End (YYYY)	Total award
1				\$
2				\$
3				\$
4				\$
5				\$

2) Is your Agency subject to the Single Financial Audit (SFA) requirements of 2 CFR 200, Subpart F?

☐ Yes

☐ No

IF YES, PLEASE ANSWER THE QUESTIONS BELOW

2a) If your Agency is subject to SFA, has your Agency made any late submissions within the last 5 years?

☐ Yes

☐ No

3) Has your Agency had any funds recaptured within the last 5 years? Do not include any Pandemic Relief Funds that have been recaptured.

IF YES, COMPLETE THE TABLE BELOW

3a) For any funds recaptured within the last 5 years, please list the funding source, start and end date for the grant, total grant award, and the amount of funding recaptured. If your agency had funds recaptured more than 5 times over the past 5 years, please list only the 5 largest recapture amounts. Do not include any Pandemic Relief Funds that have been recaptured.

Monitoring History Report

	Funder (Acronyms are OK)	Start Date (YYYY)	End Date (YYYY)	Total award	Amount recaptured
1				\$	\$
2				\$	\$
3				\$	\$
4				\$	\$
5				\$	\$

4) Has your Agency been monitored by any Federal or State Agency within the last three years?

IF YES, COMPLETE THE TABLE BELOW

4a) Please list the monitoring Agency, start and end date of the visit, and findings.

	Agency (Acronyms are OK)	Year (YYYY)	Findings Y/N	
1			<input type="checkbox"/> Y	<input type="checkbox"/> N
2			<input type="checkbox"/> Y	<input type="checkbox"/> N
3			<input type="checkbox"/> Y	<input type="checkbox"/> N
4			<input type="checkbox"/> Y	<input type="checkbox"/> N
5			<input type="checkbox"/> Y	<input type="checkbox"/> N

Please attach a copy of any monitoring report from the last 3 years if that monitoring resulted in a finding.

By completing the boxes below, I am affirming that the information in this form is true and correct to the best of my knowledge.

Date	Authorized Applicant Representative

Purpose

The purpose of the grievance procedure is to settle any disagreement between an Applicant Organization for the HUD Continuum of Care (CoC) Program funding and the Texas Balance of State Continuum of Care (TX BoS CoC) as quickly and impartially as possible, to ensure an efficient, transparent, and fair competition.

Applicability

A grievance may be filed by any Applicant Organization that claims it has been adversely affected by:

1. Improper application of rules, regulations, and/or procedures concerning participation in the Annual Bonus CoC Program application process, as outlined in the FY2022 Annual Bonus Request for Proposals (RFP) or;
2. Improper interpretation of rules, regulations, and/or procedures concerning participation in the TX BoS CoC FY 2022 CoC Program application process, as outlined in the FY2022 Annual Bonus Request for Proposals (RFP) or;
3. Disparity in the application of rules, regulations, and/or procedures regarding participation in the TX BoS CoC FY 2022 CoC Program application process, as outlined in the FY2022 Annual Bonus Request for Proposals (RFP) or;
4. Violation of rules, regulations, and/or procedures concerning participation in the TX BoS CoC FY 2022 CoC Program application process, as outlined in the FY2022 Annual Bonus Request for Proposals (RFP)

Procedure for Filing Grievances and Grievance Appeals

The following steps must be taken, in the order given. Time limits shall begin on the end of the first day after the applicable occurrence, filing, appeal, response, or recommendation. Due to the nature and time constraints of the CoC Program competition, working days shall include weekends and City, County, State and/or Federal holidays.

Step 1

In order to be considered, a grievance must be filed in writing with the CoC Lead Agency, Texas Homeless Network (THN), within twenty-four (24) hours of notification of preliminary

ranking results and whether or not the organization's application will be included in the CoC's Consolidated Application. An email clearly stating the issue and the policy which the Applicant Organization believes was violated, and a proposed resolution is sufficient to serve as a written grievance, although use of the attached form is strongly encouraged.

The Applicant Organization's grievance email should be sent to the attention of TX BoS CoC Board Chair, Daphne Adams, at txboscoc@thn.org

Step 2

The TX BoS CoC Board has until the deadline listed in the RFP to investigate and respond in writing, using the attached official form. Applicant Organization should expect to receive the response via email. The Board's decision/response is final and binding.

Step 3

If the Applicant Organization is not satisfied with the TX BoS CoC Board's response, depending on the type of appeal, the Applicant Organization may file an appeal with HUD, as outlined in 24 CFR 578.35. Details can be found in [Section X of the 2022 CoC Program NOFO](#)

1. The initial grievance must be submitted in writing to the TX BoS CoC within the allowable time frame in order to be considered. Email is strongly preferred.
2. To expedite the process the Applicant Organization should cite the applicable sections of the RFP or the NOFO pertaining to their grievance

**TX BoS CoC FY 2022 CoC Program Local Application Process Grievance
Appeal Form**

Applicant Organization: _____

Applicant Organization's Address: _____

Applicant Organization's Phone Number: _____

Applicant Representative: _____ Job Title: _____

Applicant Representative's Email Address: _____

We have received a response to our organization's grievance from the CoC Director of Planning (or designated staff person, in his/her absence) on (date)_____. Because this answer is unacceptable to us, we wish to file a formal grievance appeal.

Nature of grievance appeal. Explain how you believe that this situation satisfies the Applicability section of the FY2022 CoC Program Grievance Procedure including names and dates, and cite the specific applicable sections of the RFP that you believe were violated (Use additional pages if needed.)

We believe a just and fair resolution of our grievance appeal is:

Date

Signature

TX BoS CoC FY 2021 CoC Program Application Process
Grievance Appeal Form – The TX BoS CoC Board Response

Applicant Organization: _____

Applicant Representative: _____

The TX BoS CoC Board Response to Applicant Organization's Grievance Appeal:

If the Applicant Organization is not satisfied with the Board's response, depending on the type of grievance appeal, the Applicant Organization may file an appeal with HUD as outlined in 24 CFR 578.35. Details can be found in Section X of the 2021 NOFO:

Printed Name

Date

Signature