



REQUEST FOR PROPOSALS (RFP) FOR

FY 2022 TXBOSCOC SUPPLEMENTAL RURAL & UNSHELTERED NOTICE OF FUNDING OPPORTUNITY

ISSUE DATE:

Friday August 26, 2022

5:00:00 PM CST

PROPOSALS DUE:

SUBMIT VIA "APPLY" Application Software

Sunday, September 11, 2022

11:59:59 PM CST

All requests for clarification or support should be directed to:

RFP POINT OF CONTACT

Jim Ward, Director of Planning

txboscoc@thn.org

(512) 861-2165

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Version History

Version	Date Posted	Changelog
Version 1	8/26/2022	Initial posting

Appendices

The Appendices listed below are for reference. Standalone versions of the Appendices are available for download on the THN website. Applicants should consult this RFP before beginning work on the proposal. Application materials can be downloaded from the THN website as a single zipped file at <https://www.thn.org/texas-balance-state-continuum-care/continuum-care-program/#comp-app-materials>

Appendix A: Supplemental NOFO Application Components

Appendix B: CoC Plan to Address Unsheltered Homelessness and Severe Service Needs

Appendix C: Rural Set-aside Assessment Criteria

Appendix D: Unsheltered Set-aside Assessment Criteria

Appendix E: Grievance Policy

I. INTRODUCTION – INVITATION & BACKGROUND

Texas Homeless Network (THN) serves as the Collaborative Applicant (CA), CoC Lead Agency, and Homeless Management Information System (HMIS) Lead Agency for the Texas Balance of State Continuum of Care, which covers 215 counties of Texas' 254 counties. THN is referred to as CA throughout this document. The Texas Balance of State Continuum of Care (TX BoS CoC) was formed to carry out the responsibilities required under the CoC Program Interim Rule (24 CFR 578). The CoC is comprised of a broad group of stakeholders dedicated to ending and preventing homelessness across Texas. The over-arching CoC responsibility is to ensure community-wide implementation of efforts to end homelessness, including ensuring programmatic and systemic effectiveness of the local continuum of care program.

On June 20, 2022 HUD released the [Supplemental Notice of Funding Opportunity to Address Rural and Unsheltered Homelessness \(Supplemental NOFO\)](#). The Supplemental NOFO has two objectives, provide funding to address unsheltered homelessness, and funding to address rural homelessness in locations specified by HUD. There is an unprecedented amount of funding available as part of the Supplemental NOFO. In the TX BoS CoC, over three years, HUD *may* make up to \$50,166,739 available to address unsheltered homelessness through what is known as the "Unsheltered Set-aside", and up to \$17,384,921 to address rural homelessness through a "Rural Set-aside". Annualized, that equates to approximately \$16,722,246 for the Unsheltered Set-aside, and approximately \$5,794,973 for Rural Set-aside. Applicants may not apply to the U.S. Department of Housing and Urban Development (HUD) directly without the approval of the CoC. They must apply as part of a Consolidated Application through a Continuum of Care's (CoC's) "local application process". For the TX BoS CoC, THN is the Collaborative Applicant (CA), and THN manages the CoC's Local Application Process on behalf of the TX BoS CoC. The process is described in this RFP and includes soliciting, reviewing, selecting, and ranking Project Applications, then submitting them to HUD as part of a Consolidated Application. The Competitive Application Process is one part of the CoC's Application to HUD for the Supplemental NOFO, and an individual project's likelihood of accessing funds is largely dependent on the performance of the CoC as a whole.

This FY2022 Supplemental Application Process has changed significantly from the CoC Program Applications in years prior. This solicitation and competitive application process will evaluate applications on the extent to which the applicant has performed, demonstrated administrative capacity, and the potential to meet local needs as well as the Project's alignment with the [CoC Plan to Address Unsheltered Homelessness and Severe Service Needs \(CoC Plan\)](#). Applicants must demonstrate that the proposed activities align, and that the project will contribute positively to the overarching goals of reducing unsheltered homelessness and targeting those with severe service needs. This funding is intended to serve different functions depending on the geographic area of the applicant, and there are different eligible activities possible with Rural funding, compared to Unsheltered. Accordingly, we have structured this process so that there are distinct applications for both the Rural Set-Aside, and Unsheltered Set-aside, with different evaluative criteria for each. Applicants must pay close attention to the application materials, and the content of this RFP to ensure that they understand the similarities and nuances of each opportunity. Most critically, applicants to the [Rural Set-aside must understand the geographic areas this funding is](#)

[eligible to be administered in](#), and the allowable activities permitted. While unsheltered applicants must demonstrate how the proposed activities contribute to a reduction in unsheltered homelessness, all applicants are expected to demonstrate how the project aligns with the CoC Plan.

The CoC Plan is the start of the Texas Balance of State Continuum of Care's (TX BoS CoC's) dedicated efforts to reduce the number of people experiencing unsheltered homelessness or with histories of unsheltered homelessness or people who have severe service needs. The array of answers to the CoC Plan development survey questions and the broad geographic participation point to the uniqueness of each community in the CoC and also to the complexity of addressing homelessness both within a community and across the 215-county TX BoS CoC. The CoC Plan is intended to be structured enough to provide consistency and a minimum standard of shelter, housing, and services across the CoC, yet flexible enough to allow local areas to tailor interventions that will meet their specific needs. The goal of the plan is to provide a framework for the CoC to implement strategies to reduce unsheltered homelessness and to target resources to people with severe service needs. It is intended to be a framework for Applicants to develop a project that meets local needs as they are identified. Applicants are encouraged and incentivized to identify local accountability partners to assist in the design, implementation and evaluation of these projects. Creating community buy-in and a sense of investment in the project is a centerpiece of the plan, as are a variety of other factors clearly articulated in the Plan Priorities. Please be sure to read the CoC Plan, and incorporate it into your project Application. Successful applicants will clearly articulate how the project aligns with the CoC Plan, and how the priorities are implemented at the project level.

The CoC Program is complex, and CoC's are given very little time to complete this process, so this Application Process will be administered in a very short amount of time. There is flexibility built into the timeline to give the CoC the ability to evaluate and score proposals. We believe the competitive process is more collaborative in nature, and applicants are provided technical assistance to complete the required statutory obligations of applicants. Although the processes are intended to be more inclusive, there are still required deadlines that the CoC cannot overlook. **Please pay close attention to the deadlines in this RFP.** Seek clarification if you are confused or think you may not understand what is being asked. This is a new process for both applicants and the CoC. We can only get better, together.

Multiple factors will influence an application's overall score and chances of funding, including the applicants' administrative and financial capacity to carry out the proposed activities, the applicants' contribution to system performance, whether the project incorporates a Housing First model, the relative strength of the CoC's Consolidated Application, and other specific conditions of the Supplemental NOFO, such as meaningful engagement of Persons With Lived Experience (PWLE). It would be impractical for the CoC to rewash information communicated to the public via the Supplemental NOFO, or the entirety of the CoC Plan, so while this RFP intends to give a full scope of the application process, it is incumbent that the Applicant review and understand what they are applying for as well as the context of the 2022 Supplemental Application Cycle and the TX BoS CoC Plan.

A. DEFINITIONS

See Section III.A & Section III.C of the [FY2022 Supplemental NOFO](#) for applicable definitions as well as the [Competition Frequently Asked Questions \(FAQ\)](#) for responses to common questions. Please note that the FAQ is a tabbed document and the Supplemental NOFO has its own tab. This document is updated on an as-needed basis.

B. POINT OF CONTACT

THN has designated a Lead who is responsible for this RFP:

Jim Ward
Director of Planning,
txboscoc@thn.org

C. KEY CONSIDERATIONS

Below are considerations for all applicants:

- i. Throughout this RFP; “CA” is used when referring to actions or activities carried out by THN on behalf of the Texas Balance of State Continuum of Care
- ii. [The TX BoS CoC is using Apply, Grant Application Software to solicit completed Applications through this Opportunity](#)
- iii. Applicants are permitted one (1) New Project Application between any of the funding opportunities available through the Texas Balance of State CoC. That is, one new application under the Unsheltered Set-aside, or the Rural Set-aside, or the DV Bonus, but only one. For this purpose, an expansion grant application using CoC Bonus Funds is not considered a New Project. Any Application to the Supplemental RFP is considered a New Project. It is simply not feasible for a project to bring more than one new project online in a funding cycle.
- iv. Through scoring, [the CoC is prioritizing applicants that can leverage housing or healthcare resources](#) (See “Leveraging Housing and Healthcare Resources” on that page) as a component of the project application. Done correctly this type of partnership can benefit the Applicant, and should absolutely benefit the participants of the proposed Project. For more information about this scoring metric please see the relevant Appendix for the Rural or Unsheltered Set-Aside funds (Appendix C or D)
- v. A tremendous amount of Technical Assistance material is available at the [Supplemental NOFO resource page at HUD Exchange](#) and [different but equally valuable information is available on hud.gov](#)
- vi. There are separate Application “paths” for the Unsheltered and Rural Set-Asides with different questions and assessment criteria for each in Apply, the TX BoS CoC Grant Application Software. Applicants will respond to different assessment criteria dependent on whether they are proposing Permanent Supportive Housing, Rapid Re-Housing, Joint Component Transitional Housing & Rapid Re-Housing or Supportive Services Only. In total there are 8 unique Application paths, and it is the responsibility of the Applicant to ensure that they complete the correct application materials.
- vii. By September 11, 2022 Applicants must submit in Apply the Application components identified in Section V.B.1, depending on their funding request and application specifics. This will allow the CoC

time to score Project Applications in order to meet the local competition deadline requirements in the NOFO

- viii. Applicants may request additional time for certain non-scored application components such as the e-snaps Project Application, and the Certification of Consistency with the Project Application, but those items must be submitted no later than October 4, 2022 at 11:59:59 PM. Applicants must follow the instructions in Appendix A and Section II.E of this RFP to utilize this flexibility.
- ix. All Applicants may request technical assistance with their e-snaps Project Application and are encouraged to do so. If an applicant requests assistance with a task or has a question that is already addressed in written HUD materials, CA Staff may refer applicants back to the written materials already available rather than provide individualized technical assistance.
- x. CA Staff cannot offer Applicant support regarding project design or other aspects of the Application process that may afford the Applicant a competitive advantage over another. When the CA receives such questions, we *may* answer project design or other questions and provide such support as a response in a Frequently Asked Question.
- xi. [All Application materials are available for download as a single “zipped” application package on thn.org.](#) The entire contents of the Application itself are hosted in Apply and generated by the applicant. Where a document is required as an upload, Appendix A will clearly state as such along with the deadline for that task and any relevant information CA staff deem appropriate to promote successful completion of the Application, such as file naming conventions, important notes, or reference materials.
- xii. Applicants may be required to answer additional non-scored questions, and give additional information to be used in the CoC Application after the application deadline but before October 17, 2022.
- xiii. Set-aside Projects will be ranked separately from one another. There will be a Rural Set-aside Priority Listing and Unsheltered Set-aside Priority Listing. Please note: This could change as HUD has not released the Priority Listing Detailed Instructions, and this process is based on language in the NOFO. If HUD requires that the Priority Listings be combined, the CoC will revise this RFP and clarify in the appropriate section.
- xiv. Applicants may be asked to modify budgets, up or down, depending on the circumstance and the needs of the CoC as a whole. For example, if there are more applicants than funding, and the lowest scoring application will not be funded at 100% of the original request, CA staff may contact that applicant to reduce the budget if the project would remain feasible at the reduced amount. Similarly, if there are not enough applicants for either Set-aside, CA staff may contact all applicants to that Set-aside and ask them to increase their requested budget by some percentage. Budget increases and decreases are voluntary. CA staff will explain the rationale and the potential effects of action or inaction. The decision lies with the Applicant.
- xv. There are several limitations in place for all project types regardless of funding under the Rural or Unsheltered Set-Asides. Applicant eligibility criteria are listed below in Section I.D and IV.E.(a) and application requirements are listed in the Scope of Work Section II of this RFP
- xvi. The [Matching Requirements at 24 CFR 578.73](#) apply to all project applications under the Supplemental NOFO. Applicants must submit a reasonable assurance that they understand and will be able to meet

the matching requirement.

D. ELIGIBLE PROJECT APPLICANTS

In order to apply for Supplemental NOFO funding, Applicants must:

- i. [Submit the required materials as described in Section V.B.1 and Appendix A via the Texas Balance of State Grant Management Software “Apply”](#) in response to this RFP **between August, 26 2022 at 5:00:00 PM CST and September 11, 2022 at 11:59:59 PM CST**. For more details on the contents of the Full Application, please see Section V.B.1 and Appendix A of this RFP
- ii. Meet the entity threshold requirements below
 - a) Applicants must be nonprofit organizations, states or local governments, or instrumentalities of state and local governments, including Public Housing Authorities.
 - b) Applicants and proposed sub-recipients must have an active System for Award Management (SAM) Registration.
 - c) Applicants and proposed sub-recipients must have an active Unique Entity Identification Number (UEIN). [UEIN replaced the DUNS number earlier this year](#).
 - d) An [Unsheltered Set-aside Project may only serve counties](#) within the Texas Balance of State Continuum of Care.
 - e) A [Rural Set-aside Project may only serve specific counties within the TX BoS CoC, listed here](#)
 - f) The Applicant must have no outstanding delinquent federal debts listed at sam.gov.
 - g) Applicants must have a financial management system that meets Federal standards as described at [2 CFR 200.302](#) and demonstrate a sufficient Internal Control [2 CFR 200.303](#) environment through Narrative Response and document upload in Apply.
 - h) The Applicant must complete the [Certification Regarding Lobbying and Disclosure of Lobbying Activities \(SF-LLL\)](#) in e-snaps.
 - i) The Application must contain a Code of Conduct or the Applicant’s Code of Conduct must be on file with the Federal Government as demonstrated by e-snaps Applicant Profile upload. Applicant Profiles submitted for review without this information will be considered to be incomplete and the application will not be reviewed. It is the responsibility of the Applicant to navigate the written support materials for the [e-snaps Applicant Profile](#) and determine if a [Code of Conduct](#) is needed.
 - j) Applicants must have the support of the Local Homeless Coalition (LHC) (or other community stakeholders if no LHC) as demonstrated through uploaded letters of support
 - k) A project must achieve at least 60 total percent score to be eligible for inclusion in the Priority Listing. If no Project total percent score is at least 60 then the highest scoring Application from each of the Bonus funding applicant pools will be selected for inclusion in the Priority Listing
 - l) Applications must align with the CoC Plan priorities listed in Section II.D of this RFP
 - m) Meet the additional entity eligibility requirements listed in Section IV.E.(a) of this RFP as well as the Application requirements in Section II of the RFP

II. PROJECT SCOPE OF WORK

The CA is seeking proposals from agencies seeking to:

A. ADDRESS UNSHELTERED HOMELESSNESS WITH HOUSING AND SERVICES

HUD has made available approximately \$50,166,739 (over a three-year period) for new projects using Unsheltered Set-aside CoC Program Funding. This is equal to approximately \$16,722,246 annually, for three years.

These funds can be used for housing primarily through [Tenant Based Rental Assistance](#) and [Supportive Services](#) for people experiencing literal homelessness under [Category 1 or 4](#) of HUD's Homeless Definition. Please note that [Rental Assistance requests, and Leasing requests must be based on FMR for the area served](#)

There are three categories of Projects that focus on Housing. Those are;

- i. [Permanent Supportive Housing](#) (PSH): A non-time-limited intervention that targets those experiencing Chronic Homelessness, by HUD's definition. These projects provide rental assistance to eligible households in a setting of their choosing and must be paired with holistic case management offered by the Recipient. Applicants may request reasonable and necessary ancillary supportive Services costs at an appropriate amount. These Projects must incorporate a Housing First model, and target those persons or households experiencing unsheltered homelessness, or meet a documented need in the community- those with "[severe service needs](#)"
 - a. Eligible costs are Rental Assistance, Supportive Services, HMIS and Admin
- ii. [Rapid Re-Housing](#) (RRH): Provides Rental Assistance for up to 24 months to households that meet HUD homeless eligibility criteria, paired with holistic case management offered by the Recipient, with a focus on increasing income and maintaining stable housing without assistance at the end of the period of assistance. Recipients of Rapid Re-Housing funds in the Texas Balance of State must implement a "[Progressive Engagement](#)" approach.
 - a. Eligible costs are Rental Assistance, Supportive Services, HMIS and Admin
- iii. [Joint Transitional Housing and Rapid Re-Housing](#) (TH/RRH): These projects combine the concepts of Transitional Housing, and Rapid-Rehousing into a single project that provides up to 24 months of total assistance, while centering client choice in the housing that is offered. These projects must also be paired with holistic case management that is offered by the Recipient that focuses on housing stability and income growth. The Recipient must be able to offer both components (TH or RRH) to a participant at any time the household chooses to access it. Applicants must further demonstrate that there will be twice the Rapid Re-Housing available compared to the Transitional Housing at any point in time. Both components must be utilized. Applicants that are awarded will be scored on the success of both components regardless of the rates of utilization. The intent of this project is to move people experiencing homelessness into Permanent Housing as quickly as possible. Transitional Housing is not considered Permanent Housing. Therefore, the Applicant should view the TH component of this Project as a support to, and not a replacement for, Rapid Re-Housing.

- a. Eligible costs are Leasing, Rental Assistance, Supportive Services, HMIS and Admin

And a fourth category of Project known as;

- iv. [Supportive Services Only - Street Outreach](#) (SSO-SO): Street outreach offers supportive services necessary to reach (identify) unsheltered homeless individuals and families to connect them with emergency shelter, housing, or critical services and provide urgent non-facility-based care to those who are unwilling or unable to access emergency shelter, housing, or an appropriate health facility. Standalone Supportive Services are not allowed under this project type. Please note: there is a distinction between an SSO and a Housing Project. For more guidance about this distinction and the implications of incorrectly assuming that a project is one or the other [please see this HUD decision tool](#) and reach out to txboscoc@thn.org if you are planning to apply for an SSO project so that we may best assist you in completing the correct application. There are numerous [technical assistance materials available to assist you in developing these types of](#) projects
 - a. Eligible costs are Supportive Services, HMIS and Admin

Participants in all of the projects referenced above must

- a. [Meet the criteria of paragraph \(1\)](#) of the definition of homeless at 578.3, except that persons coming from transitional housing must have originally come from places not meant for human habitation, emergency shelters, safe havens, or institutions where they resided for 90 days or less and originally came from places not meant for human habitation, safe havens, or emergency shelters; or
- b. Meet the criteria of paragraph (4) of the definition of homeless at 578.3

Additionally, all project applications must meet the criteria below

- a. Applicants must **demonstrate through narrative responses in Apply that the proposed activities are eligible**. Applicants must clearly articulate the structure of the proposed housing and the services that will be offered. Any financial request from HUD must be justified in narrative form with the activities that they will seek reimbursement for. Applicants that propose to seek reimbursement from HUD for activities that clearly conflict with the CoC Program Interim rule, the NOFO, or this RFP will be declined and not reviewed. The eligible activities allowed under the CoC Program are clearly defined at [24 CFR 578 Subpart D](#). This stipulation extends to the statutory restriction on the use of funds in a single project found at [24 CFR 578.87](#). The CoC Program requires a strict interpretation of the implementing regulation, and it is the responsibility of the Applicant to seek guidance if there is a question about the allowability of a proposed activity or cost.
- b. Align with items 1-14 of the Texas Balance of State CoC Plan to Address Unsheltered Homelessness and Severe Service needs, as applicable. See Section II.D for more information.
- c. Submit a project application to the CA with a total HUD request that is not less than \$200,000 and not more than \$2,000,000 on an annual basis
- d. Submit a project application with a maximum HMIS budget line of 3% of the total request, or \$15,000- whichever is less
- e. Submit a project application that demonstrates that Supportive Services that are reasonable and

necessary will be offered, but those Supportive Services costs will not be in excess of 50% of the total Rental Assistance committed to the project (including HUD request and leveraged housing assistance). Case Management must be at least 90% of a total Supportive Services request. An example: An Applicant requests \$200,000 in Rental Assistance to make 20 units of Rapid Rehousing available year-round. That applicant may request up to \$100,000 in Supportive Services. Of that \$100,000 request, \$90,000 must be used for Case Management, and the remaining \$10,000 could be used for other Supportive Service needs that are reasonable and necessary for the participant to obtain and maintain housing. SSO Projects are not subject to this restriction, but the Supportive Service request should center on the primary goal of connecting participants to temporary and permanent housing solutions, 90% of the Supportive Service costs must be [Case Management](#) activities

A note about [Capital Costs](#) and the Unsheltered Set-aside (New Construction, Acquisition, or Rehabilitation). HUD will not accept, review or award project applications for capital costs using Unsheltered Set-aside funds. The CoC is not soliciting these types of applications under this Unsheltered Set-aside solicitation, and will reject applications that incorporate any of those activities into the HUD request. Applicants can leverage these costs for the benefit of project participants but do so outside the scope of the contracted project activities and should be aware of the myriad restrictions and requirements for these types of activities, that have implications for funding requested from HUD.

B. FUND NEW HOUSING AND SERVICE PROJECTS IN RURAL AREAS

HUD has made available approximately \$17,384,921 (over a three-year period) for new projects using Unsheltered Set-aside CoC Program Funding. This is equal to approximately \$5,794,973 annually, for three years.

These funds can be used for housing through [Tenant Based Rental Assistance](#) and [Supportive Services](#) for people experiencing literal homelessness under [Category 1 or 4](#) of HUD's Homeless Definition. Please note that [Rental Assistance requests, and Leasing requests must be based on FMR for the area](#) served

There are three categories of Projects that focus on housing. Those are;

- i. [Permanent Supportive Housing](#) (PSH): A non-time limited intervention that targets those experiencing Chronic Homelessness, by HUD's definition. These projects provide rental assistance to eligible households in a setting of their choosing and must be paired with holistic case management offered by the Recipient. Applicants may request reasonable and necessary ancillary supportive Services costs at an appropriate amount. These Projects must incorporate a Housing First model, and target those persons or households experiencing unsheltered homelessness, or meet a documented need in the community- those with "[severe service needs](#)"
 - a. Eligible costs are Rental Assistance, Supportive Services, HMIS and Admin
- OR

New Construction **or** Acquisition, **or** Rehabilitation, Supportive Services, HMIS and Admin

- b. This project type may also request Capital Costs- that is New Construction, Acquisition or Rehabilitation to create new PSH units. This is the only allowable use for Capital Costs. Applicants are prohibited from using any type of operating subsidies (including Rental Assistance) in units created with Capital Costs, and may only request Supportive Services, HMIS and Admin in addition to the Capital Costs. Projects must operate as PSH for a 3-year period of use that follows the date that the units being built are put into service or first occupied and comply with a use term that follows. Use terms are specified by the NOFO or contract with HUD, and are agreements where the project must continue to operate as PSH after the HUD award is exhausted or funds will be returned to the federal government. There are myriad requirements for an applicant to satisfy before HUD will award a contract with Capital Costs. These applicants are highly encouraged to seek support before submitting an application that contains these types of costs by reaching out to txboscoc@thn.org as soon as possible. At minimum, applicants must satisfy the following in addition to the applicant level and project level requirements in the NOFO and in this RFP
- i. Acquisition requests must be for turn-key single-family homes, or multi-family properties with a reasonable per-unit cost for the market. No land acquisition is permitted.
 - ii. Demonstrate to the CoC's satisfaction that the Applicant has a plan for and intends to comply with Section 3 requirements, [24 CFR 75](#)
 - iii. Applicants must seek a letter of support from the CoC by emailing txboscoc@thn.org Attn: Daisy Lopez, c/o TX BoS CoC Executive Committee. Applicants must supply or satisfy;
 1. The full scope of the proposed project is eligible for CoC Program funding, including the eligibility of proposed participants in the project and that the Applicant is aware of the requirements placed on these types of funds, and how the applicant is planning to satisfy them. Specific requirements must be named in the request, such as additional requirements for New Construction. The requirements are woven throughout the NOFO and the [HUDexchange](#) and are the applicants responsibility to acknowledge and address as applicable.
 2. The date that the proposed units will be online or first occupied and the period of use proposed, and the management plan of the proposed property
 3. Any additional questions about Applicant responses to the Project Application, Applicant's written or verbal communication to the CoC, or publicly available information about the Applicant, the proposed project site, partners or potential partners, or questions about the financial feasibility of the proposed project.

- ii. [Rapid Re-Housing](#) (RRH): Provides Rental Assistance for up to 24 months to households that meet HUD homeless eligibility criteria, paired with holistic case management offered by the Recipient, with a focus on increasing income and returning to stable housing without assistance at the end of the period of assistance. Recipients of Rapid Re-Housing funds in the Texas Balance of State must implement a “[Progressive Engagement](#)” approach
 - a. Eligible costs are Rental Assistance, Supportive Services, HMIS and Admin
- iii. [Joint Transitional Housing and Rapid Re-Housing](#) (TH/RRH): These projects combine the concepts of Transitional Housing, and Rapid-Rehousing into a single project that provides up to 24 months of total assistance, while centering client choice in the housing that is offered. These projects must also be paired with holistic case management that is offered by the Recipient that focuses on housing stability and income growth. The Recipient must be able to offer both components (TH or RRH) to a participant at any time the household chooses to access it. Applicants must further demonstrate that there will be twice the Rapid Re-Housing available compared to the Transitional Housing at any point in time. Both components must be utilized. Applicants that are awarded will be scored on the success of both components regardless of the rates of utilization. The intent of this project is to move people experiencing homelessness into Permanent Housing as quickly as possible. Transitional Housing is not considered Permanent Housing. Therefore, the Applicant should view the TH component of this Project as a support to, and not a replacement for, Rapid Re-Housing.
 - a. Eligible costs are Leasing, Rental Assistance, Supportive Services, HMIS and Admin

And a fourth category of Project known as;

- iv. [Supportive Services Only -Street Outreach](#) (SSO-SO): Street outreach offers supportive services necessary to reach (identify) unsheltered homeless individuals and families to connect them with emergency shelter, housing, or critical services and provide urgent non-facility-based care to those who are unwilling or unable to access emergency shelter, housing, or an appropriate health facility. Standalone Supportive Services are not allowed under this project type. Please note: that there is a distinction between an SSO and a Housing Project. For more guidance about this distinction and the implications of incorrectly assuming that a project is one or the other [please see this HUD decision tool](#) and reach out to txboscoc@thn.org if you are planning to apply for an SSO project so that we may best assist you in completing the correct application. There are numerous [technical assistance materials available to assist you in developing these types of](#) projects
 - a. Eligible costs are Supportive Services, HMIS and Admin

Participants in all of the projects referenced above must

- a. [Meet the criteria of paragraph \(1\)](#) of the definition of homeless at 578.3, except that persons coming from transitional housing must have originally come from places not meant for human habitation, emergency shelters, safe havens, or institutions where they resided for 90 days or less and originally came from places not meant for human habitation, safe havens, or emergency shelters; or
- b. Meet the criteria of paragraph (4) of the definition of homeless at 578.3

Additionally, all project applications must meet the criteria below

- a. Applicants must **demonstrate through narrative responses in Apply that the proposed activities are eligible**. Applicants must clearly articulate the structure of the proposed housing and the services that will be offered. Any financial request from HUD must be justified in narrative form with the activities that they will seek reimbursement for. Applicants that propose to seek reimbursement from HUD for activities that clearly conflict with the CoC Program Interim rule, the NOFO, or this RFP will be declined and not reviewed. The eligible activities allowed under the CoC Program are clearly defined at [24 CFR 578 Subpart D](#). This stipulation extends to the statutory restriction on the use of funds in a single project found at [24 CFR 578.87](#). The CoC Program requires a strict interpretation of the implementing regulation, and it is the responsibility of the Applicant to seek guidance if there is a question about the allowability of a proposed activity or cost.
- b. Align with items 1-14 of the Texas Balance of State CoC Plan to Address Unsheltered Homelessness and Severe Service needs, as applicable. See Section II.D for more information
- c. Submit a project application to the CA with a total HUD request that is not less than \$200,000 and not more than \$1,000,000 on an annual basis
- d. Submit a project application with a maximum HMIS budget line of 3% of the total request, or \$15,000- whichever is less
- e. Submit a project application that demonstrates that Supportive Services that are reasonable and necessary will be offered, but those Supportive Services costs will not be in excess of 50% of the total Rental Assistance committed to the project (including HUD request and leveraged housing assistance)., or where there are Capital Costs, the total cost for that activity. Case Management must be at least 90% of a total Supportive Services request. An example: An Applicant requests \$200,000 in Rental Assistance to make 20 units of Rapid Re-Housing available year-round. That applicant may request up to \$100,000 in Supportive Services. Of that \$100,000 request, \$90,000 must be used for Case Management, and the remaining \$10,000 could be used for other Supportive Service needs that are reasonable and necessary for the participant to obtain and maintain housing. SSO Projects are not subject to this restriction, but the Supportive Service request should center on the primary goal of connecting participants to temporary and permanent housing solutions, 90% of the Supportive Service costs must be [Case Management](#) activities

[Additional Eligible Activities](#) allowed under the NOFO are exempted from item e in the above section. These activities are subject to allowability and applicability in the NOFO and the following TX BoS CoC restrictions;

- i. Rent or Utility Arrears: 20% of the Supportive Services Budget line (Activities at 24 CFR 578.53(e)1-17)
- ii. Short-Term Emergency Lodging: 20% of the Supportive Services Budget line (Activities at 24 CFR 578.53(e)1-17). These funds **cannot** be used to create permanent shelter beds, or permanently increase shelter capacity.
- iii. Repairs to Make Housing Habitable: \$10,000 per structure, may not exceed 40% of the total

- Rental Assistance requested from HUD
- iv. Capacity Building: 20% of the total HUD Budget, must be used in part to carry out activities in the plan. 50% of the total capacity building budget must be used for this purpose.
- v. Emergency Food and Clothing Assistance: \$200 per participant, and no more than \$20,000.
- vi. Federal Inventory Program Costs: necessary and reasonable costs are allowed when part of a larger strategy to increase access to housing or services
- vii. All of the costs must be tied to the Project and necessary to promote housing access or housing stability

C. LEVERAGING HOUSING AND HEALTHCARE

A priority for HUD and the Texas Balance of State Continuum of Care is that Applicants to the funds available in the Supplemental NOFO leverage Housing or Healthcare assistance as a part of the project application. Therefore, all Applicants must leverage housing or healthcare benefits. This means that the Applicant will secure through firm written commitment an additional housing or healthcare benefit, for the exclusive benefit of the project participants. In order to secure points for these activities, the formal written commitment must,

- Be in place by September 11, 2022
- Identify the source and description of the benefit,
- Identify the dates the benefit will be available
- Calculate the estimated dollar value of the commitment

The commitment may not be some other public benefit such as benefit navigation or a benefit that would confer to the participant as any other member of the public. Some (non-exhaustive) examples of benefits that would count as leveraged housing or healthcare are given below. Please note that these examples are only intended to clarify the intent of the requirement, and would not sufficiently document these activities for purposes of the application. Similarly, there is an important distinction between “match” as described in Section IV.D and “leverage” described in this section. Not all leveraged resources will count towards the matching requirements. It is the Applicant’s responsibility to understand both.

Housing

- i. Mainstream or other Special Purpose Vouchers (including Stability Vouchers) made available to the Applicant by the Public Housing Authority, for a period of three years to house persons experiencing homelessness, while the Applicant uses CoC Program Supportive Services to support housing stability. The value being the per-unit rental costs absorbed by the PHA on an annual basis as an aggregated total
- ii. A written commitment from a private landlord to set-aside a certain number of units for the project at a reduced rate for a period of three years, the value being the difference between the market rate and what the landlord is proposing as the reduced cost
- iii. A written commitment from a local affordable housing developer to develop PSH or RRH eligible units and set-aside a certain number of units for the project, for a period of 3 years, the value being the cost of construction, acquisition or development of the previously inaccessible units

Healthcare

- i. The Local Mental Health Authority (LMHA) has committed to offering enhanced Community-based Mental Health services to participants in this project and assist with healthcare via a mobile clinic at project sites one day a week, using Community-Based Mental Health workers. The LMHA is committed for a three-year period, evaluating the relationship annually. The value of the proposed healthcare services is calculated by the per-unit costs of the services multiplied by the number of participants that are projected to utilize the services
- ii. A local treatment center is willing to offer scholarships for participants in the project to participate in inpatient Substance Abuse Treatment and an Intensive Outpatient Program (IOP) for community-based Substance Abuse Treatment, over a three-year period, to be evaluated annually. The value of the proposed services is calculated at X number of inpatient bed days at the full daily rate and X number of outpatient sessions calculated at the full market rate.
- iii. A local Licensed Clinical Social Worker, volunteers for the Organization, and is agreeing to make therapy sessions available to the project on a request-and-respond basis for an indeterminate amount of time, but has committed to a full year of those services. The value of those services is calculated at the rate for similar services in the local market multiplied by the number of sessions projected on an annual basis.

These agreements should be formal. THN will make template Memorandums of Understanding available on the competition homepage that Applicants can use to document the relationships that they are developing. The scoring criteria for this requirement is communicated in Appendix C and Appendix D. In order for an applicant to receive points for this requirement, the Reviewers must be able to identify

1. The Source and specific type of commitment (The specific housing or healthcare resource being leveraged)
2. The dates that the resources will be available
3. The value that the applicant has calculated and what percentage of the total budget that value represents. This value is calculated as $(\text{Total value of leveraged resource} / \text{Total HUD request}) \times 100 = \text{Percent commitment}$. More points are available for larger commitments.

Based on feedback in the Participative Planning portion of the CoC Plan to Address Unsheltered Homelessness, the CoC is further incentivizing relationships between Applicants and a Public Housing Authority (PHA) and Applicants and a Local Mental Health Authority (LMHA).

D. ALIGNMENT WITH THE COC PLAN

All Applications must be consistent with the TX BoS CoC Plan to Address Unsheltered Homelessness and Severe Service Needs (CoC Plan). Applicants that have not read, or do not understand the CoC Plan are not likely to score well. Applicants will communicate their alignment with the CoC Plan in the Project Application in narrative and multiple-choice style questions. The CoC Plan priorities are clearly communicated in the CoC Plan, but are also available as Appendix B. The Priorities are listed below, with emphasis on applicability. References to “all” are intended to mean, literally all applicants to both Rural or Unsheltered Set-aside. Where an “all” refers to a specific set-aside that priority explicitly states so.

1. **All** Applicants must describe a community-wide commitment to the project. Applicants will be asked to identify partners in the development of the application and in the administration, oversight, and evaluation of the project. These partners should include stakeholder groups such as the Local Homeless Coalition (LHC), the Coordinated Entry Planning Entity, persons with lived experience of homelessness (PWLE), governmental agencies, and other cross-sector partners. As part of a commitment to reducing unsheltered homelessness, partners must not participate in activities that criminalize homelessness. All Applicants must upload a letter of support from the LHC containing the explicit support for the Application. If there is not an LHC in the proposed geography, or if a Conflict of Interest exists that prohibits the LHC from offering support, the Applicant may upload letters of support from community partners. Letters of Support must explicitly endorse the Project, and the Agency's capacity to carry out the activities in the Application.
2. **All** Applicants for **Rural Set-Aside** funds must request the maximum 20% allowed by HUD as part of the project for capacity-building activities. Also, if awarded funds, grantees must use 50% or more of those capacity-building funds to implement the CoC Plan at the project level.
3. **All** Applicants must leverage additional housing resources or healthcare resources in the operation of the project.
4. **All** Applicants whose projects are funded under this NOFO must have a landlord recruitment/engagement strategy (This includes SSO projects).
5. **All** Applicants for Projects with a housing component must employ staff whose primary function is to assist individuals with their SSI/SSDI applications through the SSI/SSDI Outreach Assessment and Referral (SOAR) process.
6. **All** Applicants must clearly describe how their project will implement Housing First principles and practices. Applicants must further describe the eligibility requirements for the project and how the project will contribute to a reduction in unsheltered homelessness amongst those with severe service needs.
7. **Housing Projects**— PSH, or RRH or TH/RRH that request project-level Street Outreach as a Supportive Service must connect participants to immediate access to low-barrier shelter or housing.
8. **Street Outreach** projects funded through Supportive Services Only (SSO) must serve the community. This is demonstrated through a letter of support from the Local Homeless Coalition (LHC).
9. **Street Outreach** projects funded through this initiative must identify, engage, and serve people who are unsheltered and people with severe service needs, and resolve their current housing crisis for both the short term and the long term
10. **Street Outreach** should be strategic, culturally appropriate, coordinated, and predictable, and it should prioritize identification of the most vulnerable people. It should also strive to immediately resolve their housing crisis as part of a larger, community-wide housing strategy, with access to housing resources.
11. **Street Outreach** projects funded under the **Rural Set-Aside** must ensure that emergency lodging is truly short-term emergency lodging and not a substitute for permanent housing.
12. **All** Applicants must target people who are unsheltered, or with histories of unsheltered homelessness, and people with severe service needs
13. **All** applicants must clearly describe how persons with lived experience of homelessness (PWLE) meaningfully contributed to the project design and development of the project and how PWLE will participate in the implementation of projects funded under this Supplemental NOFO.
14. **All** Applicants must describe how the project will identify and serve "underserved" communities, or those communities that have not previously been served by the homeless system at the same rate that they experience homelessness in the community. Applicants will be scored on their methods for using

[Culturally and Linguistically Appropriate Services \(CLAS\)](#) standards when identifying people experiencing homelessness. Also, applicants will be expected to follow CLAS standards in their projects funded under the Supplemental NOFO.

E. APPLICATION REQUIREMENTS

Applicants must submit a complete application by the application deadline in Section III.A of this RFP. Applicants must also take care to note requirements in the Scope of Work Section II.A and II.B of this RFP. This is a complex funding competition. A thorough understanding of the requirements is needed to successfully complete the process. THN strives to create a collaborative environment however, and Applicants are encouraged to reach out to txboscoc@thn.org as often as necessary to develop a working understanding of the process and HUD's requirements. Applicants are requested to submit complete application materials by September 11, however, the CoC will grant extensions to certain requirements which are further clarified in Section IV.B of this RFP.

There are certain application requirements that the CA cannot modify. Applicants **must submit**, and the CoC must accept, all outstanding application materials no later than 11:59:59 **AM** Tuesday, October 4, 2022. The CoC will not accept insufficient or incomplete materials. Applicants with outstanding application materials on this date will be removed from consideration. For the CoC to extend this flexibility, the Applicant must demonstrate sufficient process towards completion, outlined later in this document.

F. APPLY APPLICATION SOFTWARE

Momentive, formerly known as SurveyMonkey Apply, is the Grant Management Software Texas Homeless Network uses. The TX BoS CoC Local Application Process will be hosted entirely within the Apply platform. That is, all application materials will be in, or uploaded to Apply. Applicants are encouraged to make use of the robust Frequently Asked Questions (FAQ) available from Apply. [Click here to access the Apply FAQ](#)
[To access the Apply Application, please use this link.](#)

For questions related to your Apply Account password or user name issues, please contact Apply directly. THN **cannot** reset your password or retrieve your username. Additionally, Applicants are highly encouraged to add noreply@mail.smapply.net to their list of approved emails. THN cannot be responsible for missed communication between the CoC and the Applicant.

For questions related to the contents of the application, please contact the staff person identified in Section I.B of this RFP. The CA may offer limited technical assistance related to the navigation of the site, however, successful navigation of Apply is the responsibility of the applicant alone.

III. TIMELINE

This is not the usual TX BoS CoC Program Competition timeline. It is complex and condensed. That is outside the control of the CoC. HUD-imposed deadlines require that certain activities occur at specific times. The timeline below represents an intent comply with those requirements but also to collaborate with Applicants

to ensure successful completion of their Application.

The items in Section III.A are intended to communicate the scope of the TX BoS CoC Supplemental Application process. Items in **bold** font, are intended to draw attention to important dates in the process. A further explanation of key activities in the process is below. All times are Central Standard Time, unless otherwise noted. Every effort will be made to adhere to these timelines. Due to the nature of these processes, a delay in one stage does not necessarily correlate to a corresponding delay in subsequent stages. Applicants should ensure that they add noreply@mail.smapply.net to their list of safe email addresses to ensure that there is no missed communication from the CoC. Applicants may also receive communications from txboscoc@thn.org.

A. SCHEDULE OF EVENTS

1	Issuance of RFP	8/26/2022 4:59:59 PM
2	Intent to Apply Opens in Apply	8/26/2022 4:59:59 PM
3	Full Application Opens in Apply	8/27/2022 4:59:59 PM
4	Supplemental NOFO Q&A webinar (linked)	8/29/2022 11:30:00 AM
5	Office Hours (Open Q&A) (linked)	09/02/2022 9:00 -1:00 PM
6	Office Hours (Open Q&A) (linked)	09/09/2022 9:00 -1:00 PM
7	Full Application Due in Apply	9/11/2022 11:59:59 PM
8	CA Assesses Applicants for Threshold Eligibility	9/13/2022 11:59:59 PM
9	Applications sent to Independent Review Team (IRT)	9/15/2022 11:59:59 PM
10	Office Hours (Open Q&A) (linked)	09/16/2022 9:00 -1:00 PM
11	Office Hours (Open Q&A) (linked)	09/23/2022 9:00 -1:00 PM
12	Applications returned from IRT	9/25/2022 11:59:59 PM
13	The CA Reconciles IRT Application Scoring	9/26/2022 11:59:59 AM
14	Non-Scored Application Components Due in Apply	10/3/2022

		11:59:59 AM
15	CA Completes Ranking Scenarios for Board Review and Approval	10/03/2022 11:59:59 AM
16	Quality Review Complete: Incomplete Applications Removed from Scenarios	10/04/2022 11:59:59 AM
17	The TX BoS CoC Board Votes on a Ranking Scenario to become the Priority Listing	10/04/2022 2:00:00 PM
18	Applicants Notified whether an Application will be included in the Priority Listing	10/04/2022 4:59:59 PM
19	Board Makes Written Response to Grievances	10/12/2022 4:59:59 PM
20	Last day for Minor Corrections	10/17/2022 11:59:59 AM
21	The TX BoS CoC Board Approves the FY2022 Consolidated Application	10/18/2022 11:59:59 AM
22	FY2022 Consolidated Application posted on THN's Website & Notice Sent Via the BoS News Listserv	10/18/2022 11:59:59 AM
23	CA Submits Consolidated Application	10/20/2022 1:00:00 PM
24	Consolidated Applications Due to HUD	10/20/2022 8:00:00 PM EDT

IV. EXPLANATION OF EVENTS & APPLICATION COMPONENTS

A. ISSUANCE OF RFP

Texas Homeless Network issues the RFP on behalf of the Texas Balance of State Continuum of Care. This document and the Appendices, represent the entirety of the solicitation. Any question related to the content or process of this RFP or any part thereof should be directed to the contact person in Section I.B of this RFP. No CA staff person can guarantee funding through this process. Where clarification is needed, Applicants are encouraged to seek clarity in writing. Verbal communication from CA staff is not binding, and if there is any conflict between the CoC's Request for Proposals and the HUD NOFO, the NOFO will prevail

B. THE APPLICATION

The Rural and Unsheltered Set-asides have unique Applicant forms. It is critical that the Applicant access the correct forms. Apply should automatically route the Applicant to the correct forms provided that the Applicant correctly identified the [Rural Application](#), or the [Unsheltered Application](#) in Apply. Please note that these are listed as distinct funding opportunities in Apply. Within each application, the Applicant must identify the Component Type, PSH, RRH, TH/RRH or SSO. If the Applicant incorrectly identifies either the

Set-aside, or the Component type, the only recourse is to abandon the application created in error, and start over.

The Applicant must complete the steps in order of their listing on the timeline in Section III.A of this RFP. For both opportunities, the Intent to Apply is a required step of the application process. Applicants can access the Intent to Apply at any point during the Application window until September 11, 2022 at 11:59:59 PM. Given the amount of work required, an Applicant's chances of successfully completing the application process decreases as the application deadline approaches, however, staff will make every effort to support Applicants in the application process. Applicants will complete the Intent to Apply, then CA staff will review the submission to ensure that the Applicant Entity, and preliminary details about the project "appear to be" eligible. Following this initial determination, applicants will receive an email from Apply, and move on to complete the remainder of the application materials detailed in Section IV.B.a below. The assessment of Applicant eligibility is ongoing, and if at any point in the application process CA staff determines that a proposed applicant is ineligible for any reason, the primary authorized representative will be contacted and notified of the concern. If necessary, CA staff will lock the application of an entity or an activity determined to be ineligible during the Application period.

Each step of the Application stage has a deadline, and required components. The components of the full application stage can be found in Appendix A of this RFP. The Full Application will close to all submissions on Sunday September 11, 2022 at 11:59:59 AM.

There are two major components of the Full Application Stages, "Apply" and "e-snaps". For more information on Apply, see Section II.F of this RFP. E-snaps is the Grant Management Software used by HUD. Applicants must complete an application in e-snaps and then export and upload the completed Applicant Profile and e-snaps Project Application to Apply. HUD will evaluate projects based on the Applicant's e-snaps application and the application's relative ranking in the CoC Priority Listing submitted as part of the CoC Consolidated Application. The importance of close attention to detail as it relates to the e-snaps application cannot be overstated.

Applicants must consult materials published on the HUD Exchange, including the relevant Project Application Detailed Instructions for the e-snaps application in the preparation of their application. Failure to reference the Detailed Instructions while completing the e-snaps application may result in a lower overall application score in the Local Application Process and will almost certainly result in numerous revisions, or a determination of ineligibility. Applicants can access the Detailed Instructions and other materials at the HUD website. Applicants that submit e-snaps project applications that deviate significantly from the Apply Application may be rejected following review, and if included in the priority listing, removed from that listing.

The Supplemental NOFO is unlike prior application cycles. Applicants can request additional time to complete some parts of the e-snaps portion of the project application, however the CoC must still do a

thorough review and maintain appropriate levels of oversight over the process. Please make note of the deadlines throughout this document and take care not to miss a deadline. The additional time to complete the e-snaps application comes at a cost. CA Staff will be unable to perform multiple rounds of corrections with applicants.

The only application components that Applicants can request an extension for are;

- The e-snaps Project Application
- The Certification of Consistency with the Consolidated Plan (HUD-2991)

Applicants must start these tasks as soon as possible. Applicants that request extension must demonstrate that there has been some progress made by the application deadline. Applicants must submit the following, on Agency letterhead

e-snaps project application extension requests must contain;

- The name of the Project Application in e-snaps
- The reason for the extension request and whether the application has been started in the system
- A self-imposed deadline that is before October 3, 2022
- An acknowledgement that the Application will not be included in the final submission without all required materials
- Additionally, applicants must upload the partially completed application to Apply that reflects activity the day of the submission deadline

Certification of Consistency extension requests must contain;

- The name of the Project Application in e-snaps
- The reason for the extension request and the date of the original written request
- A self-imposed deadline that is before October 3, 2022
- An acknowledgement that the Application will not be included in the final submission without all required materials
- Additionally, applicants must upload a copy of the original written request made before September 4th, 2022 to Apply.

Applicants must follow the instructions in Appendix A to utilize this flexibility.

Applicants are strongly encouraged to take advantage of the technical assistance offered by CA Staff during the Application period. There are multiple opportunities to seek support with the required non-scored materials. CA staff will offer Application “Office Hours on Monday August 29, 2022 from 1-5:00:00 PM following the Supplemental NOFO Q&A Webinar and Fridays from 9:00 AM -1:00 PM during the month of September except for September 30, 2022. Appeals for additional time where it is apparent that no work has been completed, or that the applicant did not seek technical assistance will be rejected and the Application will not be reviewed.

The Full Application Stage of the Application Process is where Applicants will communicate the bulk of the application content. The Full Application encompasses the Information in Appendix A, as well as the information requested in Appendix C or Appendix D, dependent on the Funding request and Component.

This information is required For the IRT to score the Application in later stages of the process. There are several uploads required for this stage of the Full Application, all listed in Appendix A. All Applicants must complete this step. This application stage will open Saturday August 27, 2022 to the Applicants that have completed the first step of the Application process, and will remain open until Sunday September 11, 2022 at 11:59:59 PM.

C. CERTIFICATION OF CONSISTENCY WITH THE CONSOLIDATED PLAN (HUD-2991)

All applications must include a HUD-required Certification of Consistency with the Consolidated Plan (Certificate). This Certificate is completed by the Participating Jurisdiction (PJ) in the area the proposed project will operate. When a Project's coverage area spans multiple PJ, it is only necessary to collect one (1) Certificate from a PJ in the proposed coverage area. All applicants must submit a completed, signed Certificate through the appropriate screen in Apply for the proposed Project.

Applicants must give the PJ sufficient time to review, approve and certify the proposed activities. Applicants may not request an extension for this application component, appeal a PJ non-response or a PJ's refusal to certify if the initial **written** request was not made to the PJ by Sunday September 4, 2022 at 11:59:59 PM

Applicants that plan to request additional time, or appeal a PJ's refusal to supply a Certification must indicate that intent by attaching a statement on Agency Letterhead in place of the Certificate. This statement must describe the situation, including the date of the written request to the PJ, their response if any, and all written communication with the PJ. If the Applicant is planning to appeal a PJ's refusal to supply the required certificate, the Applicant must describe how they will follow the steps to appeal the PJ's refusal to supply the form as instructed in [Section X.E. of the 2022 Supplemental CoC Program NOFO](#). This upload must include a proposed timeline for the appeal.

Due to the variation in customary practice at the PJs throughout the State, Applicants are encouraged to prioritize this request early in the application process.

NOTE: The CA is unable to submit a recommendation on your behalf without this form. Under no circumstances will the CA accept a Certification of Consistency after Wednesday, October 4, 2022 at 11:59:59 AM

The intent of this application stage is to collect required application materials from Project Applicants, and is not scored by the CoC. Applicants are encouraged to begin working on this step as soon as possible. If you require assistance with this step of the Application process, please contact txboscoc@thn.org.

D. MATCH DOCUMENTATION

In general, the recipient or subrecipient must match all grant funds, except for leasing funds, with no less than 25 percent of cash or in-kind contributions from other sources. Cash match must be used for the costs of activities that are eligible under subpart D of 24 CFR 578. Applicants will be asked to upload the

following as a file upload in Apply (this information is also communicated in Appendix A).

On Agency letterhead, Applicants must address the following criteria:

- Identify the match as Cash or In-kind
- Identify the source of the Matching Funds
- If cash, a description of the activities that the match will support
- If in-kind, a description of the goods or services that will be used as match
- Provide citation(s) from the CoC Program Interim Rule Subpart D (578.37-578.63) that correlates to the eligible matching activity or activities
- Explicitly state that the match will be available for the entire initial grant term (The initial grant term is the first year of operation in date form) Example: 10/01/2023-9/30/2024 or whatever dates you are proposing for the first year of operation.

E. APPLICATION REVIEW PROCESSES

All applications will go through three (3) standard review processes. Step one is an ongoing review process that lasts the entire duration of the application period, starting with the Intent to Apply section of the Application, where staff make an initial determination about eligibility and viability of the project before granting access to the remainder of the application materials. This review ends when the Applications are submitted to HUD. Staff will review materials at different stages of the application process either through a formal review described below, in response to requests for technical assistance, or as needed, and if issues that threaten the eligibility of the applicant or viability of the project are identified, CA staff will contact the Applicant to discuss. The remainder of the review processes are explained below. CA staff will have limited capacity for technical assistance during the review process outside the previously communicated Office Hours.

a) Completeness Review

Beginning on September 12th, CA staff will review each application that has been submitted. During this review process, CA Staff will perform a review of each application for completeness. Completeness means that all required documents are present, that the applicant uploaded valid attachments that are responsive to the prompts in Apply, and that there are no obvious discrepancies in the application that would limit the ability of the Independent Review Team to score the application. The following criteria will be reviewed

- i. Applicants must be nonprofit organizations, states or local governments, or instrumentalities of state and local governments, including Public Housing Authorities
- ii. Applicants has an active SAM Registration
- iii. Applicants has an active Unique Entity Identification (UEI) Number
- iv. The Applicant has no outstanding delinquent federal debts
- v. The proposed Project will serve eligible counties within the Texas Balance of State Continuum of Care
- vi. The Applicant Profile is complete and matches the information given in Apply, where applicable
- vii. The Applicant has included a Code of Conduct as an attachment to the Applicant Profile, where applicable. [The Applicant's Code of Conduct must be on file with the Federal Government](#) as demonstrated by listing on the HUD Exchange at the link above, or e-snaps upload. See Appendix A for more information

- viii. That the Applicant has satisfied the following;
- A. The Application appears to satisfy the criteria in Section I.C, Section II.E and the requirements of the Supplemental NOFO, including all budget requirements, and project set-up requirements, as applicable
 - B. The Applicant attached a letter of support from the LHC or similar letters of support from partners
 - C. The Application is complete, or that all components have been satisfactorily addressed.
 - D. The Applicant has a satisfactory [Accounting system](#) and [Internal Control environment](#) compliant with 2 CFR 200, and possesses the capacity to administer a project of the size that is proposed
 - E. The Applicant submitted a reasonable assurance that they will be able to meet the Matching requirement, and that staff agree that the proposed matching activities are eligible
 - F. The Applicant uploaded a complete “submitted” Applicant Profile export from e-snaps

Applicants that do not meet the above criteria or reflect an intent to use HUD funds inappropriately (i.e. ineligible costs that are central to the project design) will be declined in Apply and notified in writing via automated message from noreply@mail.smapply.net that the proposed project is ineligible along with the reason for the decision.

b) PROJECT QUALITY REVIEW

Beginning September 12th, but following the Completeness Review, Applications are reviewed for Quality. This review occurs on a rolling basis, and as materials are submitted. If the Applicant requested additional time for the e-snaps project application portion of the application, this review will take place when those materials are submitted. The last day for Quality Review will be Tuesday, October 4, 2022 at 11:59:59 AM.

Applications must comply with this RFP and the Annual NOFO. Applications that do not comply with the provisions of the NOFO or this RFP will not pass the Quality Review. Applicants that do not satisfy the eligibility requirements or are found to be incomplete will not undergo any further review. Instead CA staff will contact the applicant, and notify them that the application will not be moving forward, and communicate the exact reasons for that decision.

The review process focuses on the e-snaps project application upload, but also continuity throughout the application. Through the Quality Review process, CA staff are ensuring that the Project Applicant followed the detailed instructions provided by HUD in the e-snaps application, that there is consistency throughout the Application, including between Apply and e-snaps, budgets have sufficient detail, and that the Applicant’s responses address all parts of the question asked.

If staff identify deficiencies in the Project Application or the supporting documents uploaded to Apply during the Quality Review, the Application will be returned to the Applicant both in Apply, and in e-snaps (if required). Staff will notify both the Authorized Representative and the Person to Contact Regarding the Application in writing to resubmit the Application for consideration. Applicants will have 72 hours to correct the identified deficiencies. **The last day for Quality Review corrections to be reconciled is Tuesday October 4,**

2022, at 11:59:59 PM.

F. INDEPENDENT REVIEW

The Independent Review Team (IRT) is a group of TX BoS CoC Stakeholders assembled for the sole purpose of reviewing the FY2022 CoC Program Supplemental Applications submitted for review in the Balance of State CoC. This review will take place from September 15 to September 25, 2022. IRT recruitment is focused on direct service staff, people with lived experience of homelessness, and people who live and/or work in the Balance of State CoC. IRT members sign a Conflict of Interest disclosure prior to review of any application materials and undergo training to successfully carry out this important role. Per the [Review and Scoring Policy](#), each Project application is reviewed by two (2) IRT members, and their scores are averaged in order to create a final score.

G. APPLICANTS REVIEW SCORING

CoC Lead Agency Staff will share the results of the IRT evaluation with Project Applicants via Apply on Monday September 26, 2022. Project Applicants may request revisions to scores on questions that are objective and that the Project Applicant thinks received an incorrect score. For example, the reviewer did not score an applicant response to a question, reducing the average score for that question. THN staff will review the applicant response to IRT scoring and reconcile scores, where appropriate. THN staff will not consider any information that was not included in the applicant's original response to the question. Requests for reconsideration must be submitted to the CoC by Tuesday, September 27, 2022, at 11:59:59 PM CST. Applicants that do not respond to this step in Apply will move forward without changes using the average score generated by the IRT

V. APPLICATION PREPARATION AND SUBMISSION

These instructions summarize the guidelines governing the format and content of the application and the approach to be used in its development and presentation.

A. NUMBER OF RESPONSES

Eligible Entities may submit one application as part of this process. That is, one (1) Unsheltered Set-aside Application **OR** one (1) Rural Set-aside Application if they are eligible to do so. Please remember, the CoC is hosting two (2) competitive Application Processes simultaneously, this Supplemental RFP, and the CoC Bonus RFP. Applicants are limited to one (1) New Project application between the two Opportunities. Applicants are encouraged to pick one that best suits the strengths of the Agency and the needs of the community, and commit to that Opportunity. To reiterate, an Agency may apply for a new project under either The CoC DV Bonus or Supplemental Rural & Unsheltered NOFO, but not both. For purposes of this rule, CoC Bonus Expansion applications are not considered New Projects

B. APPLICATION FORMAT

Project Applicants must submit all application materials through Apply. Apply is the TX BoS CoC Grant Management Software used for competitive funding applications. Organizations must have a primary and secondary authorized official in order to submit an application in Apply. These persons should mirror the authorized primary, and secondary contacts communicated to HUD via e-snaps. Where applicable,

attachments must follow the attachment requirements, which are clearly communicated in Apply and Appendix A of this RFP.

Application consistency is paramount. Agency names should match exactly in all application material. Please use the EXACT same naming conventions from e-snaps and in Apply on all supporting documentation. For example, if you named the project “Looking Forward” in Apply, there should be a corresponding “Looking Forward” e-snaps application upload. Inconsistency in naming conventions will slow the review process for all applicants. Please follow the naming conventions for the attachments in e-snaps, where applicable. HUD prescribes naming conventions in the Detailed Instructions, and applications that do not follow these instructions will be returned for corrections.

1. APPLICATION REQUIREMENTS

All applications must include the information requested in Section IV.G. The CA may, at any time and at its discretion, request additional documentation outside of Apply to validate the response to any question in Apply or in e-snaps.

NOTE: Appendix A contains a detailed description of each of the items on the following page

The Application solicited for **Supplemental Rural Set-aside Project Applicants** must contain:

No.	Component	Format
Intent to Apply		
1	Entity Eligibility	Apply
2	Charity Verification	Apply
3	Agency Details	Apply
4	Project Details	Apply
Full Application: ALL		
1	Agency Capacity	Apply & Apply Document Upload
2	Financial Management and Administration	Apply & Apply Document Upload
3	Budget Table	Apply
4	Component Specific Questions	Apply & Apply Document Upload
5	Capital Costs	Apply
7	Monitoring History Report	PDF: Apply Upload (Optional)
8	Required File Uploads	PDF: Apply Upload

	e-snaps Applicant Profile e-snaps Project Application HUD-2991 Certification of Consistency	
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The Application solicited for **Supplemental Unsheltered Set-aside Project Applicants** must contain:

No.	Component	Format
Intent to Apply		
1	Entity Eligibility	Apply
2	Charity Verification	Apply
3	Agency Details	Apply
4	Project Details	Apply
Full Application: ALL		
1	Agency Capacity	Apply & Apply Document Upload
2	Financial Management and Administration	Apply & Apply Document Upload
3	Budget Table	Apply
4	Component Specific Questions	Apply & Apply Document Upload
6	Monitoring History Report	PDF: Apply Upload (Optional)
7	Required File Uploads e-snaps Applicant Profile e-snaps Project Application HUD-2991 Certification of Consistency	PDF: Apply Upload

VI. EVALUATION

A. SCORING

Scoring is the primary method of evaluation for all CoC Program Applications in the TX BoS CoC. Project Applications are scored using Assessment criteria developed for that funding opportunity. The full scope of the Assessments are attached to this RFP as Appendix C and Appendix D and are available for [download at thn.org](#). Note that Applicants should **not** upload those documents to Apply these documents are for the applicant's reference only. They are intended to communicate the CoC's assessment criteria and the relative weight only. An item with a point value in Appendix C or D will have a corresponding question or upload in the relevant section in Apply.

HUD requires the CoC to consider objective, performance-based scoring metrics when scoring Project Applications to determine the extent to which each Project addresses HUD's policy priorities, aligns with the CoC's Policy Priorities and contributes positively to the CoC's performance. The TX BoS CoC also evaluates multiple metrics that contribute to HUD's System Performance Measures.

The objective, performance-based scoring metrics the CoC uses to review Applications include (but are not limited to):

1. Agency Capacity and Experience
2. Fiscal management & Administrative capacity
3. Successful housing placement and retention
4. Income growth
5. Severity of needs and vulnerability of participants at project start
6. Returns to homelessness
7. Adherence to Housing First principles
8. Leveraging Housing or Healthcare Resources
9. Whether an Applicant will comply with or contribute positively to the CoC's Priorities as articulated in Appendix B

For the specific scoring metrics and criteria used in the FY2022 Supplemental scoring process, please see Appendix C for the Supplemental Rural Set-aside and Appendix D for the Supplemental Unsheltered Set-Aside. Please note that all Projects are scored by intervention type, therefore there are eight (8) possible total scores possible. They are listed on the next page

Rural Set-aside

<u>Rural Set-Aside Application Components</u>	PSH	RRH	Joint TH/RRH	SSO
Agency Capacity Questions	32	32	32	32
Financial Management & Administrative Capacity	9	9	9	9
Alignment with The CoC Plan	97	97	97	100
System Performance Measures	80	80	80	60
General Application Questions	47	55	61	27
Monitoring History Report	10	10	10	10
Capital Costs (PSH ONLY)	30			
Total	305	283	289	238

Unsheltered Set-aside

<u>Unsheltered Set-Aside Application Components</u>	PSH	RRH	Joint TH/RRH	SSO
Agency Capacity Questions	32	32	32	32
Financial Management & Administrative Capacity	9	9	9	9
Alignment with The CoC Plan	88	88	88	90
System Performance Measures	80	80	80	60
General Application Questions	47	55	61	27
Monitoring History Report	10	10	10	10
Total	266	274	280	228

It is important to note that there are different performance expectations for different housing interventions, and therefore different scoring on the above-indicated categories dependent on the type of intervention applied for. Final Project Scores will be calculated by $(IRT \text{ Score } 1 + IRT \text{ Score } 2) / 2 = \text{Total percent score}$. This total percent score will be used in the ranking of projects. Rural and Unsheltered projects will be ranked separately from one another. Rural projects will be on one listing with other Rural Projects, and Unsheltered Projects will be on another listing ranked with other Unsheltered Projects. Applicants total percent score must be at least 60% to be included in the ranking scenarios

B. RANKING

CA Staff will compile final scores for both Unsheltered Applications and Rural Application in the order of their Total Percent score. CA staff will present these ranking scenarios to the CoC Board on October 4, 2022 at 2:00 PM. After the CoC Board votes on the ranking scenario, it will become the CoC's Priority Listing for the Supplemental NOFO. The CA staff will promptly notify Applicants of the results and whether a specific project will be submitted with the 2022 Consolidated Application. Some Applicants will have received prior notification that their applications were not selected for further review. Those applicants will be notified in writing that their application was not selected for inclusion in the Priority Listing and an opportunity to debrief with CA staff will be offered at the time that determination is made.

Note: for purposes of this competition, automated emails from Apply to the person generating the application, will constitute notification from the CA. It is the sole responsibility of the Applicant to ensure that messages are received. Applicants are highly encouraged to add noreply@mail.smapply.net to their list of approved emails. The CA cannot be responsible for missed communication between the CoC and the Applicant, although the CA will take all reasonable steps possible to ensure that Applicants receive communication in a timely manner.

If an application is removed from the Priority Listing after the CoC Board has approved it, the applicants below that project will move up one rank position in the listing. Applications will only be removed if the

Applicant does not follow the deadline requirements in the RFP or the Applicant requests to be removed in writing.

NOTE: Inclusion in the TX BoS CoC Priority Listing does not guarantee funding. The CoC cannot guarantee funding to any agency, including THN as the Lead Agency. Applicants are advised that no CA staff person can guarantee funding regardless of application's position on the Priority Listing.

C. GRIEVANCES

Project Applicants must adhere to the Grievance Policy below.

Grievances must be written on Applicant's letterhead or by using the attached form in Appendix F, addressed to the TX BoS CoC Board, and received by the CA at txboscoc@thn.org no later than 24 hours after the notification that indicates that the application will not be included in the CoC's Priority Listing. See Appendix E: Grievance Policy for more information about the FY2022 CoC Program Supplemental RFP Grievance Process.

Note: for purposes of this competition, automated emails from Apply to the person generating the application, will constitute notification from the CA. It is the sole responsibility of the Applicant to ensure that messages are received. Applicants are highly encouraged to add noreply@mail.smapply.net to their list of approved emails. The CA cannot be responsible for missed communication between the CoC and the Applicant, although the CA will take all reasonable steps possible to ensure that Applicants receive communication in a timely manner.

Grievances should reference a specific policy or section of this RFP that was violated, and a proposed remedy. In order to appeal based on policy application, it must be expressly referenced in this RFP. Grievances that do not satisfy these conditions will not be considered. The CoC Board will make the final decision about the grievance on or before Wednesday, October 12, 2022 at 4:59:59 PM. The board's decision regarding any grievance will be communicated to the applicant in writing by Jim Ward, Director of Planning.

What cannot be appealed;

1. Applicants rejected for expired or no SAM Registration as of September 11, 2022
2. Scoring objections, where the scorer followed the guidance in Appendices C and D
3. Emotional appeals that do not address an error or incorrect application of this RFP or Policy.

D. MINOR CORRECTIONS OR ADDITIONAL INFORMATION

Applicants with projects selected for inclusion in the TX BoS CoC's Supplemental NOFO Priority Listings may be solicited for minor corrections or additional information about the project after applicants are notified whether an application will be submitted with the 2022 Consolidated Application. Examples of minor corrections could be;

- i. A typo in the Project's Certification of Consistency with the Consolidated Plan
- ii. Typos or errors in the e-snaps project application
- iii. Additional requests for information to be included in the CoC Application

Regardless of the specifics of the minor corrections, number of corrections required, or information requested, all responses to these requests must be submitted to the CA no later than Monday October 17, 2022, at 11:59:59 AM for the project to be included in the Priority Listing.

VII. AWARD

HUD will select and notify the Public about the overall outcome of the FY2022 CoC Program Competition via a Notice of Conditional Awards. These announcements usually occur anywhere from January-March of the year following the competition. Once the Public has been notified by HUD that a project has been selected, CA Staff will contact the authorized primary and secondary contacts to collect a signature on the CoC Expectations Form, and schedule "Start-up" Technical Assistance and begin the process of implementation identified in the CoC Plan.

NOTE: Inclusion in the TX BoS CoC Priority Listing does not guarantee funding. The CoC cannot guarantee funding to any agency, including THN as the Lead Agency. Applicants are advised that no CA staff person can guarantee funding regardless of position on the Priority Listing.

Satisfying the Terms and Conditions of the Notice of Conditional Award is the sole responsibility of the Applicant. However, CA Staff are available to provide support and guidance through this process. Often, the post-award phase of the project can take several months or longer depending on the conditions placed on the award. To learn more about the post-award process and what to expect, [please refer to the CoC Program Recipient's Post-Award User guide, available here](#) (PDF document). Given the potentially lengthy nature of the post-award process, applicants that are selected for inclusion in the CoC's Priority Listing are encouraged to "act as-if" and begin preparing for award at the conclusion of the TX BoS CoC Local Application Process. CA Staff are available to assist with this process if requested.

APPENDICES

TX BOS COC FY2022 SUPPLMENTAL APPLICATION COMPONENTS APPENDIX A

Submission of Project Applications

The use of Grant Management Software is a required part of the CoC Program Local Application Process in the Texas Balance of State CoC. In prior years, applicants submitted application materials to THN for review and assessment through a variety of methods, almost always involving some back and forth between the parties. This year, the entire application process will be hosted online at

<https://thncompetition.smapply.io/prog/>.

This site is known as “Apply”. Apply will prompt the user for the required application materials, including required uploads that require completion external to Apply. It is the responsibility of the Applicant to understand the selections, and how to submit the required materials. THN can assume no responsibility whatsoever for user error or technical difficulties that may occur. Users will make a single submission per project application, and are able to modify and save the contents of the application package prior to submission to THN for review. The following pages detail the variety of information that Applicants will be required to complete or upload in Apply. The contents of the Supplemental Rural Set-aside Project Applications can be found on pages 2-5, and the Supplemental Unsheltered Set-aside Project Application materials on pages 6-9. Questions about this document can be directed to txboscoc@thn.org or to the staff person identified in the criteria.

APPENDIX A: FY2022 SUPPLEMENTAL PROJECT APPLICATION COMPONENTS

Supplemental Rural Set-Aside: Intent to Apply

Required Application Component	Upload Required Y/N	File Naming Convention	Scored Y/N	NOTES
Rural Full Application: Intent to Apply Tasks: (1 of 4) Entity Eligibility	N	N/A	N	This step of the Application asks basic details about the Applicant Agency's eligibility status, including Type of Organization, SAM Registration Status and Unique Entity ID, Active Exclusions and/or Federal Debt, and if the Applicant is identifying any subrecipients. If identifying subrecipients, this step will collect the same eligibility information for each subrecipient (up to 3).
Rural Full Application: Intent to Apply Tasks: (2 of 4) Charity Verification	N	N/A	N	This step of the Application will only populate if the Applicant indicated they are a 501c3 nonprofit in <i>Task 1: Entity Eligibility</i> . Applicants will enter their Employer Identification Number (EIN) with no dashes or spaces. Applicants who indicate they represent a State or Local Government, or Instrumentality of State or Local Government, will not see this stage.
Rural Full Application: Intent to Apply Tasks: (3 of 4) Agency Details	N	N/A	N	This step of the Application asks basic details about the Applicant's Agency, including Agency Name, Website, the Primary Contact and Email, Secondary Contact and Email.
Rural Full Application: Intent to Apply Tasks: (4 of 4) Project Details	N	N/A	N	This step of the Application asks basic details about the proposed Project, including Proposed Counties you will serve, the Project Component Type, a brief narrative of the proposed Project and activities, the names of any partnerships that will be leveraged to support this Project, the proposed budget, any additional eligible activities the Applicant is applying for, and steps the Applicant has taken to ensure the proposed Project aligns with the CoC Plan (checkbox). Applicant's response to the Project Component Type question will determine what questions the Applicant will see in the Full Application. No upload is required for this section.

Supplemental Rural Set-Aside: Full Application (ALL PROJECT TYPES) Due September 11, 2022 at 11:59:59 PM

Required Application Component	Upload Required Y/N	File Naming Convention	Scored Y/N	NOTES
Rural Full Application Task: (1 of 7) Agency Capacity	Y	"Applicant Name_Project Name_LOS"	Y	This step of the Application collects information about the agency's capacity to operate a CoC Project, including the year the Agency was received IRS Designation, the Agency's experience advancing race equity (checkbox) and involving persons with lived experience of homelessness (checkbox), support from the Local Homeless Coalition (LHC). Applicants who indicate they have support an LHC will be prompted to upload a letter of support. If no LHC exists or where a conflict of interest is present, Applicants will indicate if they have a letter of support from community stakeholders (2) and will be prompted to upload the letters of support.

Rural Full Application Task: (2 of 7) Financial Management and Administration	Y	“Applicant Name_Project Name_OrgChart” (org chart) “Applicant Name_Project Name_Match” (match)	Y	Applicants will upload an Organizational (Org) Chart updated in 2022 as a file upload, and will be asked to provide a narrative response in 100-500 words describing how the organization has/will implement required Internal Controls at 2 CFR 200.303a, as well as 100-500 word narrative response describing the Agency’s internal and administrative monitoring activities. Applicants will upload Match documentation in this task. Match Documentation (file upload) On Agency letterhead, Applicants must address the following criteria: <ul style="list-style-type: none"> • Identify the match as Cash or In-kind • Identify the source of the Matching Funds • If cash, a description of the activities that the match will support • If in-kind, a description of the goods or services that will be used as match • Provide citation(s) from the CoC Program Interim Rule Subpart D (578.37-578.63) that correlates to the eligible matching activity or activities • Explicitly state that the match will be available for the entire initial grant term, (The first year of operation in date form) Example: 10/01/2023-9/30/2024 or whatever dates you are proposing for the first year of operation.
Rural Full Application Task: (3 of 7) Budget Table	N		N	Applicants will complete a budget table and will report the dollar amount the Applicant will request from HUD for Rental Assistance, Supportive Services, Other Eligible Uses, Admin, as well as the dollar amount of leveraged assistance for each Budget Line Item, where applicable. The total HUD Request and Leverage Assistance fields will auto -calculate the total using the information you entered in the table. This information will auto-populate into later tasks. Applicants must provide a thorough description of all costs. Staff will determine activity eligibility from this description
Rural Full Application Task: (4 of 7) Component Specific Questions	Y	“Applicant Name_Project Name_Healthcare Commitment” OR “Applicant Name_Project Name_Healthcare Commitment”	Y	This task of the application has three sections which seek to capture more detail about the proposed Project and how it will operate: <ul style="list-style-type: none"> • Alignment with CoC Priorities (See Appendix B) In general, narrative responses (300-500 words), in addition to multiple choice questions <ul style="list-style-type: none"> ○ Applicant must upload written commitments in this task <ul style="list-style-type: none"> ▪ The Written commitment must <ul style="list-style-type: none"> • Be in place by September 11, 2022 • Identify the source and description of the benefit, • Identify the dates the benefit will be available • Calculate the estimated dollar value of the commitment • System Performance Measures Applicants will respond to a series of multiple choice questions based on prior and anticipated performance, such as average length it time it will take the average participant to enter housing following identification. • General Application Questions Applicants will indicate the number of participants that will be served and provide narrative responses addressing the proposed Project’s method of service delivery, relationship building strategies, participation requirements, and strategies for meeting various participant needs (e.g. health insurance and health needs).

Rural Full Application Task: (5 of 7) Capital Costs	N		Y	<p>Only Applicants who indicated they are applying for a PSH Project and who indicated they are requesting Capital Costs for their PSH project in the <i>Intent to Apply: Project Details</i> task will access this question.</p> <p>PSH Applicants who are requesting Capital Costs will identify the requested Activity, provide a narrative of the scope of the Activity, indicate if a site has been identified for the proposed project, provide a narrative of any pre-award activities (e.g. Environmental Review), provide a narrative of the Applicant’s plan to comply with 24 CFR Part 75 (Section 3), and will indicate if a firm written commitment exists from a Housing or Healthcare provider.</p>
Rural Full Application Task: (6 of 7) Monitoring History Report 2022	N	(optional) “Applicant Name_Monitoring Report”	Y	<p>Applicants must disclose their contracting activity over the last five (5) years. This includes</p> <ul style="list-style-type: none"> • Receipt of Federal or State Awards • Whether the Applicant is subject to the 2CFR200 Single Financial Audit Requirements <ul style="list-style-type: none"> ◦ And where the Applicant is subject to the Single Audit requirements, whether the Applicant has had any late submissions to the Federal Audit Clearinghouse in the last five (5) years • Returns of Funds other than Pandemic Relief Funding such as ESG-CV <p>NOTE: Optional Monitoring Report (File Upload)</p> <ul style="list-style-type: none"> • Agencies that have been monitored by a State or Federal Agency in the last three (3) years, and that monitoring resulted in a finding, are required to disclose that, and upload the monitoring report for review. Applicants that have had no findings in the last 3 years are exempted from this upload.
Rural Full Application Task: (7 of 7) Required File Uploads (1 of 3) Applicant Profile	Y	“Applicant Name_Project Name_ApplicantProfile ” (Applicant Profile)	N	<p>Applicants will upload the following file:</p> <ul style="list-style-type: none"> • Applicant Profile (eSNAPS Export) <p>HUD Applicant Resources : Accessing the Application (Applicant Profile Detailed Instructions) Esnaps login</p> <p>Esnaps is HUD’s Grant Management Software. Applicants must upload the Agency’s <u>submitted</u> Applicant Profile from e-snaps into Apply. Incomplete or draft uploads will be returned for correction.</p> <p>All Applicants are asked to add Eric Samuels, President & CEO, Texas Homeless Network as a registrant to assist in any application troubleshooting that we might be able to offer. User name: THN Email: Eric@thn.org Please contact Jim Ward Director of Planning, at jim@thn.org if you require assistance or have further questions.</p> <p>NOTE: All Agencies must have an approved Code of Conduct on file with HUD. If your Agency is not on the list linked here, you must attach a code of conduct to your applicant profile.</p> <p><u>The CoC will NOT grant an extension for this Application Component. Applications submitted with incomplete Applicant Profiles will be considered incomplete</u></p>

Rural Full Application Task: (7 of 7) Required File Uploads (2 of 3) e-snaps Project Application	Y	“Applicant Name_Project Name_ProjectApp” (Project Application) “Applicant Name_e- SNAPS_Ext_Req	N	<p>Applicants will upload the following file:</p> <ul style="list-style-type: none"> Project Application (eSNAPS Export) <p>HUD Applicant Resources : Project Application Detailed Instructions & Esnaps login</p> <p>THN Staff must review the completed e-snaps project application to review and rank projects. Applicants must upload a submitted e-snaps application to Apply. This means that an applicant must complete the e-snaps portion of the project application before a complete application in Apply can be submitted.</p> <p>Errors in the esnaps upload can result in delays in project award, or in rare circumstances, HUD declining an award after an offer of conditional award. It is critical that the responses to the questions asked in the esnaps Project Application are responsive to the question asked. Applicants must use the esnaps Project Application Detailed Instructions, and Navigational guide to answer questions completely.</p> <p>Note: To request an extension to this application requirement, you must submit on letterhead in it's place</p> <ul style="list-style-type: none"> The name of the Project Application in e-snaps The reason for the extension request and whether the application has been started in the system A self-imposed deadline that is before October 3, 2022 An acknowledgement that the Application will not be included in the final submission without all required materials Additionally, <u>Applicants must also upload the partially completed application to Apply that reflects activity the day of the submission deadline on the submission summary of e-snaps</u>
Rural Full Application Task: (7 of 7) Required File Uploads (3 of 3) Certification of Consistency with the Consolidated Application	Y	“Applicant Name_Project Name_2991” OR “Applicant Name_Project Name_2991_EXT(or Appeal)”	N	<p>Applicants will upload the following file:</p> <ul style="list-style-type: none"> Certification of Consistency with the Consolidated Plan HUD-2991 <p><u>All</u> Applicants are required to submit Certification of Consistency with the Consolidated Plan (HUD-2991) Blank (HUD-2991) certificates are available for download in Apply, however your jurisdiction may use a different form.</p> <p>To determine whether a project is in a local Consolidated Planning Jurisdiction (CPJ) please visit this link If no part of an application will be carried out within a local Consolidated Planning jurisdiction, please contact the Texas Department of Housing and Community Affairs at Elizabeth.yevich@tdhca.state.tx.us</p> <p>NOTE: It is the responsibility of the Applicant to ensure that the HUD 2991 is completed correctly. THN will not accept a certificate that is incomplete, unsigned, or contains other errors. THN is unable to submit an application on your behalf without a HUD 2991. Applicants that are unable to collect a certificate of consistency, despite their attempts, must follow the steps in Section IV.C of the RFP for appeal. Under no circumstances will THN accept a HUD-2991 after Tuesday, October 4, 2022 at 11:59:59 AM</p> <p>Note: To request an extension to this application requirement, you must submit on letterhead (by the deadline) in it's place</p> <ul style="list-style-type: none"> The name of the Project Application in e-snaps The reason for the extension request and the date of the original written request A self-imposed deadline that is before October 3, 2022 An acknowledgement that the Application will not be included in the final submission without all required materials Additionally, applicants must upload a copy of the original written request made before September 4th, 2022.

Supplemental Unsheltered Set-Aside: Intent to Apply

Required Application Component	Upload Required Y/N	File Naming Convention	Scored Y/N	NOTES
Unsheltered Full Application: Intent to Apply Tasks: (1 of 4) Entity Eligibility	N	N/A	N	This step of the Application asks basic details about the Applicant Agency's eligibility status, including Type of Organization, SAM Registration Status and Unique Entity ID, Active Exclusions and/or Federal Debt, and if the Applicant is identifying any subrecipients. If identifying subrecipients, this step will collect the same eligibility information for each subrecipient (up to 3).
Unsheltered Full Application: Intent to Apply Tasks: (2 of 4) Charity Verification	N	N/A	N	This step of the Application will only populate if the Applicant indicated they are a 501c3 nonprofit in <i>Task 1: Entity Eligibility</i> . Applicants will enter their Employer Identification Number (EIN) with no dashes or spaces. Applicants who indicate they represent a State or Local Government, or Instrumentality of State or Local Government, will not see this stage.
Unsheltered Full Application: Intent to Apply Tasks: (3 of 4) Agency Details	N	N/A	N	This step of the Application asks basic details about the Applicant's Agency, including Agency Name, Website, the Primary Contact and Email, Secondary Contact and Email.
Unsheltered Full Application: Intent to Apply Tasks: (4 of 4) Project Details	N	N/A	N	This step of the Application asks basic details about the proposed Project, including Proposed Counties you will serve, the Project Component Type, a brief narrative of the proposed Project and activities, the names of any partnerships that will be leveraged to support this Project, the proposed budget, any additional eligible activities the Applicant is applying for, and steps the Applicant has taken to ensure the proposed Project aligns with the CoC Plan (checkbox). Applicant's response to the Project Component Type question will determine what questions the Applicant will see in the Full Application. No upload is required for this section.

Supplemental Unsheltered Set-Aside: Full Application (ALL PROJECT TYPES) Due September 11, 2022 at 11:59:59 PM

Required Application Component	Upload Required Y/N	File Naming Convention	Scored Y/N	NOTES
Unsheltered Full Application Task: (1 of 6) Agency Capacity	Y	"Applicant Name_Project Name_LOS"	Y	This step of the Application collects information about the agency's capacity to operate a CoC Project, including the year the Agency was received IRS Designation, the Agency's experience advancing race equity (checkbox) and involving persons with lived experience of homelessness (checkbox), support from the Local Homeless Coalition (LHC). Applicants who indicate they have support an LHC will be prompted to upload a letter of support. If no LHC exists or where a conflict of interest is present, Applicants will indicate if they have a letter of support from community stakeholders (2) and will be prompted to upload the letters of support.

Unsheltered Full Application Task: (2 of 6) Financial Management and Administration	Y	“Applicant Name_Project Name_OrgChart” (org chart) “Applicant Name_Project Name_Match” (match)	Y	Applicants will upload an Organizational (Org) Chart updated in 2022 as a file upload, and will be asked to provide a narrative response in 100-500 words describing how the organization has/will implement required Internal Controls at 2 CFR 200.303a, as well as 100-500 word narrative response describing the Agency’s internal and administrative monitoring activities. Applicants will upload Match documentation in this task. Match Documentation (file upload) On Agency letterhead, Applicants must address the following criteria: <ul style="list-style-type: none"> • Identify the match as Cash or In-kind • Identify the source of the Matching Funds • If cash, a description of the activities that the match will support • If in-kind, a description of the goods or services that will be used as match • Provide citation(s) from the CoC Program Interim Rule Subpart D (578.37-578.63) that correlates to the eligible matching activity or activities • Explicitly state that the match will be available for the entire initial grant term, (The first year of operation in date form) Example: 10/01/2023-9/30/2024 or whatever dates you are proposing for the first year of operation.
Unsheltered Full Application Task: (3 of 6) Budget Table	N		N	Applicants will complete a budget table and will report the dollar amount the Applicant will request from HUD for Rental Assistance, Supportive Services, Other Eligible Uses, Admin, as well as the dollar amount of leveraged assistance for each Budget Line Item, where applicable. The total HUD Request and Leverage Assistance fields will auto -calculate the total using the information you entered in the table. This information will auto-populate into later tasks. Applicants must provide a thorough description of all costs. Staff will determine activity eligibility from this description
Unsheltered Full Application Task: (4 of 6) Component Specific Questions	Y	“Applicant Name_Project Name_Healthcare Commitment” OR “Applicant Name_Project Name_Healthcare Commitment”	Y	This task of the application has three sections which seek to capture more detail about the proposed Project and how it will operate: <ul style="list-style-type: none"> • Alignment with CoC Priorities (See Appendix B) In general, narrative responses (300-500 words), in addition to multiple choice questions <ul style="list-style-type: none"> ○ Applicant must upload written commitments in this task <ul style="list-style-type: none"> ▪ The Written commitment must <ul style="list-style-type: none"> • Be in place by September 11, 2022 • Identify the source and description of the benefit, • Identify the dates the benefit will be available • Calculate the estimated dollar value of the commitment • System Performance Measures Applicants will respond to a series of multiple choice questions based on prior and anticipated performance, such as average length it time it will take the average participant to enter housing following identification. • General Application Questions Applicants will indicate the number of participants that will be served and provide narrative responses addressing the proposed Project’s method of service delivery, relationship building strategies, participation requirements, and strategies for meeting various participant needs (e.g. health insurance and health needs).

Unsheltered Full Application Task: (5 of 6) Monitoring History Report 2022	N	(optional) “Applicant Name_Monitoring Report”	Y	<p>Applicants must disclose their contracting activity over the last five (5) years. This includes</p> <ul style="list-style-type: none"> • Receipt of Federal or State Awards • Whether the Applicant is subject to the 2CFR200 Single Financial Audit Requirements <ul style="list-style-type: none"> ◦ And where the Applicant is subject to the Single Audit requirements, whether the Applicant has had any late submissions to the Federal Audit Clearinghouse in the last five (5) years • Returns of Funds other than Pandemic Relief Funding such as ESG-CV <p>NOTE: Optional Monitoring Report (File Upload)</p> <ul style="list-style-type: none"> • Agencies that have been monitored by a State or Federal Agency in the last three (3) years, and that monitoring resulted in a finding, are required to disclose that, and upload the monitoring report for review. Applicants that have had no findings in the last 3 years are exempted from this upload.
Unsheltered Full Application Task: (6 of 6) Required File Uploads (1 of 3) Applicant Profile	Y	“Applicant Name_Project Name_ApplicantProfile ” (Applicant Profile)	N	<p>Applicants will upload the following file:</p> <ul style="list-style-type: none"> • Applicant Profile (eSNAPS Export) <p>HUD Applicant Resources : Accessing the Application (Applicant Profile Detailed Instructions) Esnaps login</p> <p>Esnaps is HUD’s Grant Management Software. Applicants must upload the Agency’s <u>submitted</u> Applicant Profile from e-snaps into Apply. Incomplete or draft uploads will be returned for correction.</p> <p>All Applicants are asked to add Eric Samuels, President & CEO, Texas Homeless Network as a registrant to assist in any application troubleshooting that we might be able to offer. User name: THN Email: Eric@thn.org Please contact Jim Ward Director of Planning, at jim@thn.org if you require assistance or have further questions.</p> <p>NOTE: All Agencies must have an approved Code of Conduct on file with HUD. If your Agency is not on the list linked here, you must attach a code of conduct to your applicant profile.</p> <p>The CoC will NOT grant an extension for this Application Component. Applications submitted with incomplete Applicant Profiles will be considered incomplete</p>
Unsheltered Full Application Task: (6 of 6) Required File Uploads (2 of 3) e-snaps Project Application	Y	“Applicant Name_Project Name_ProjectApp” (Project Application) “Applicant Name_e- SNAPS_Ext_Req	N	<p>Applicants will upload the following file:</p> <ul style="list-style-type: none"> • Project Application (eSNAPS Export) <p>HUD Applicant Resources : Project Application Detailed Instructions & Esnaps login</p> <p>THN Staff must review the completed e-snaps project application to review and rank projects. Applicants must upload a submitted e-snaps application to Apply. This means that an applicant must complete the e-snaps portion of the project application before a complete application in Apply can be submitted.</p> <p>Errors in the esnaps upload can result in delays in project award, or in rare circumstances, HUD declining an award after an offer of conditional award. It is critical that the responses to the questions asked in the esnaps Project Application are responsive to the question asked. Applicants must use the esnaps Project Application Detailed Instructions, and Navigational guide to answer questions completely.</p>

				<p>Note: To request an extension to this application requirement, you must submit on letterhead in it's place</p> <ul style="list-style-type: none"> • The name of the Project Application in e-snaps • The reason for the extension request and whether the application has been started in the system • A self-imposed deadline that is before October 3, 2022 • An acknowledgement that the Application will not be included in the final submission without all required materials • Additionally, <u>Applicants must also upload the partially completed application to Apply that reflects activity the day of the submission deadline on the submission summary of e-snaps</u>
Unsheltered Full Application Task: (6 of 6) Required File Uploads (3 of 3) Certification of Consistency with the Consolidated Application	Y	"Applicant Name_Project Name_2991" OR "Applicant Name_Project Name_2991_EXT(or Appeal)"	N	<p>Applicants will upload the following file:</p> <ul style="list-style-type: none"> • Certification of Consistency with the Consolidated Plan HUD-2991 <p><u>All</u> Applicants are required to submit Certification of Consistency with the Consolidated Plan (HUD-2991) Blank (HUD-2991) certificates are available for download in Apply, however your jurisdiction may use a different form.</p> <p>To determine whether a project is in a local Consolidated Planning Jurisdiction (CPJ) please visit this link If no part of an application will be carried out within a local Consolidated Planning jurisdiction, please contact the Texas Department of Housing and Community Affairs at Elizabeth.yevich@tdhca.state.tx.us</p> <p>NOTE: It is the responsibility of the Applicant to ensure that the HUD 2991 is completed correctly. THN will not accept a certificate that is incomplete, unsigned, or contains other errors. THN is unable to submit an application on your behalf without a HUD 2991. Applicants that are unable to collect a certificate of consistency, despite their attempts, must follow the steps in Section IV.C of the RFP for appeal. Under no circumstances will THN accept a HUD-2991 after Tuesday, October 4, 2022 at 11:59:59 AM</p> <p>Note: To request an extension to this application requirement, you must submit on letterhead (by the deadline) in it's place</p> <ul style="list-style-type: none"> • The name of the Project Application in e-snaps • The reason for the extension request and the date of the original written request • A self-imposed deadline that is before October 3, 2022 • An acknowledgement that the Application will not be included in the final submission without all required materials • Additionally, applicants must upload a copy of the original written request made before September 4th, 2022.

TX BoS CoC Plan for Serving Individuals and Families Experiencing Homelessness with Severe Service Needs

Vision

This plan is the start of the Texas Balance of State Continuum of Care's (TX BoS CoC's) dedicated efforts to increase resources for people who have severe service needs. The array of answers to the plan development survey questions and the broad geographic participation point to the uniqueness of each community in the CoC and also to the complexity of addressing homelessness both within a community and across the 215-county TX BoS CoC. This plan is intended to be structured enough to provide consistency and a minimum standard of shelter, housing, and services across the CoC yet flexible enough to allow local areas to tailor interventions that will meet their specific needs. The goal of this plan is to provide a framework for the CoC to implement strategies to reduce unsheltered homelessness and to target resources to people with severe service needs. We invite you to join us!

Participative Planning Process

Texas Homeless Network (THN), as the lead agency for the Texas Balance of State Continuum of Care (TX BoS CoC) drafted this *CoC Plan for Serving Individuals and Families Experiencing Homelessness with Severe Service Needs*. In order to facilitate a participative planning process, THN took several steps.

- Held an informational [webinar on 7/13/22](#) and invited people to give input; 63 attendees
- Published an online survey that was open from 7/20/22 through 8/12/22; 104 respondents
- Held a public consultation on the draft plan, by [webinar on 8/3/22](#); 32 attendees
- Posted a draft plan on THN's website and invited people to give feedback from 8/3-12/22; 5 respondents
- Discussed the Plan during the [CoC General Membership meeting on 8/10/22](#) by webinar; 71 attendees

All those planning opportunities were publicized on the CoC section of THN's website, on social media, by email to the CoC's "competition email list," and by email to various groups of CoC interested parties. Communications on the accessible website were provided in a manner that is effective for persons with hearing, visual, and other communication-related disabilities.

THN conducted a survey to gather CoC general members' input into the CoC Plan. Survey respondents reflect a diverse cross-section of the CoC and resemble the population of people experiencing homelessness in the CoC.

- 32% have lived experience of homelessness, 22% have lived experience of unsheltered homelessness
- 4% age 18-24, 17% age 25-34, 25% age 35-44, 25% age 45-54, 17% age 55-64, and 12% over 65
- 75% White, 24% Black or African American, and 2% White and Black or African American
- 77% Non-Hispanic/Latin(o)(a)(x), 23 % Hispanic/Latin(o)(a)(x)
- 72% women, 26% men, 1% transgender man, 1% gender non-conforming
- 88% identified as heterosexual, and 12% identified as LGBTQIA
- 8% are Veterans, 20% are living with a disability, and 19% have been arrested or incarcerated

To make the data more closely reflect the demographics of the population experiencing homelessness in the CoC, as reported in the 2022 Point In Time (PIT) Count, THN needed to receive more responses from certain demographics. Between the release of the draft plan on and the last day to accept input, THN staff publicized the opportunities to give feedback, with targeted outreach to organizations that serve people in those groups. Twenty-eight more surveys were received, and those additional respondents increased the diversity of respondents in almost every category. Ultimately, survey responses were submitted by 104 people who live and/or work in 83 BoS counties, representing geographic diversity.

CoC's Priorities in the Plan

This plan was written in response to the Supplemental Notice of Funding Opportunity (NOFO), but the priorities represent components of a strategy that are broadly applicable to a community's efforts to address unsheltered homelessness and meet the needs of people with severe service needs. These priorities reflect the most important components of the plan at this time and are woven throughout the sections of the plan. Applicants to the Supplemental NOFO must align with these priorities. For more information, please see the Supplemental NOFO Request for Proposals (RFP) that is projected to be available on Friday, August 26, 2022.

1. All Applicants must describe a community-wide commitment to the project. Applicants will be asked to identify partners in the development of the application and in the administration, oversight, and evaluation of the project. These partners should include stakeholder groups such as the Local Homeless Coalition (LHC), the Coordinated Entry Planning Entity, persons with lived experience of homelessness (PWLE), governmental agencies, and other cross-sector partners. As part of a commitment to reducing unsheltered homelessness, partners must not participate in activities that criminalize homelessness.
2. Applicants for Rural Set-Aside funds must request the maximum 20% allowed by HUD as part of the project for capacity building activities. Also, if awarded funds, grantees must use 50% or more of those capacity building funds to implement this CoC Plan at the project level.
3. All Applicants must leverage additional housing resources or healthcare resources in the operation of the project.
4. All Applicants whose projects are funded under this NOFO must have a landlord recruitment/engagement strategy.
5. All Applicants for Projects with a housing component must employ staff whose primary function is to assist individuals with their SSI/SSDI applications through the SSI/SSDI Outreach Assessment and Referral (SOAR) process.
6. All Applicants must clearly describe how their project will implement Housing First principles and practices.
7. Project-level Street Outreach activities [Street Outreach that is part of a Housing Project–Permanent Supportive Housing (PSH) or Rapid Re-Housing (RRH) or Joint Transitional Housing/Rapid Re-Housing (TH/RRH)] must connect participants to immediate access to low-barrier shelter or housing.
8. Street Outreach projects funded through Supportive Services Only (SSO) must be accountable to their communities, meaning that they have a letter of support from the Local Homeless Coalition (LHC).
9. All Street Outreach projects funded through this initiative must identify, engage, and serve people who are unsheltered and people with severe service needs, and resolve their current housing crisis for both the short term and the long term
10. Street Outreach should be strategic, culturally appropriate, coordinated, and predictable, and it should prioritize identification of the most vulnerable people. It should also strive to immediately resolve their housing crisis as part of a larger, community-wide housing strategy, with access to housing resources.
11. Street Outreach projects funded under the Rural Set-Aside must ensure that emergency lodging is truly short-term emergency lodging and not a substitute for permanent housing.
12. All Applicants must target people who are unsheltered, or with histories of unsheltered homelessness, and people with severe service needs
13. All applicants must clearly describe how persons with lived experience of homelessness (PWLE) meaningfully contributed to the project design and development of the project and how PWLE will participate in the implementation of projects funded under this Supplemental NOFO.
14. All Applicants must describe how the project will identify and serve “underserved” communities, or those communities that have not previously been served by the homeless system at the same rate that they experience homelessness in the community. Applicants will be scored on their methods for using [Culturally and Linguistically Appropriate Services \(CLAS\)](#) standards when identifying people experiencing homelessness. Also, applicants will be expected to follow CLAS standards in their projects funded under the Supplemental NOFO.

P-1. Leveraging Housing Resources

P-1a. Development of new units and creation of housing opportunities

One goal of the Supplemental NOFO is to increase the number of permanent housing units available to persons experiencing homelessness. In order to do that effectively, funds requested must be leveraged with other housing resources. The CoC Board, acting on behalf of the CoC, may establish partnerships in order to gain permanent housing units across the CoC. But the primary leveraging of housing resources will be done by Applicants within their respective project applications.

At the 7/13 webinar and in the survey for the CoC Plan, Public Housing Authorities' (PHAs') programs were the most-often cited housing resource that respondents want the CoC to partner with [15% PHA–public housing and 15% PHA–Housing Choice Vouchers (HCVs) referred through Coordinated Entry (CE)]. The CoC will model this type of partnership with the State PHA, to implement a homeless preference for the State HCV program through CE and a prioritization plan for “incremental” vouchers (Stability Vouchers) using CE.

Also, THN is structuring the leveraging of housing resources within projects as both a threshold criterion and a scored component of the local competition. Applicants that demonstrate written commitments from PHAs for at least 50% of the total units available to the project may be awarded full points on this scoring criterion. Commitments from other housing resources for at least 50% of the total units available to the project may be awarded partial points. Applicants that do not reach the 50% goal may receive partial points for this criterion. Commitment of units must be documented by a formal agreement.

P-1a. Attachment (P-1. in e-snaps)–Leveraging Housing Commitment

See the letters leveraging housing commitments attached in the e-snaps application on Screen 4A.

P-1b. Attachment (P-1.a. in e-snaps)–PHA Commitment

See the PHA commitment letters attached in the e-snaps application on Screen 4A for details.

P-1c. Landlord Recruitment

P-1c.1. Current Strategy

The CoC's strategy for landlord recruitment involves identifying high-performing communities in our service area, examining the factors in their success, and replicating those strategies at a CoC Level, to guide further development and implementation. The CoC does not have a CoC-wide strategy for landlord recruitment that covers the entire 215-county geographic area, but activity on the CoC level does exist. THN, in collaboration with TDHCA, administers the Emergency Housing Voucher (EHV) program. TDHCA made 380 vouchers available to people in 186 TX BoS CoC counties. The EHV staff at THN developed and now administer a robust landlord incentive program, conduct landlord engagement, and provide housing navigation services to program participants, all of which involve staff working with landlords and property managers.

P-1c.1.a. That strategy has worked well to house 21 households as of 7/27/22, in units across the CoC's area.

P-1c.1.b. That strategy has worked well to identify units in areas where the CoC has historically not been able to identify units. The project operated in CoC counties that were not covered by a local EHV allocation and areas where the local PHA declined the EHV vouchers. The strategy has also worked well to identify new units in areas where the CoC had been able to identify units, but not at a rate sufficient to address the need. Also, under the ESG Program–CARES Act (ESG-CV-2) funds, THN contracted with Endeavors to provide CE for counties not covered in the CoC's 17 CE regions. The project included efforts to increase the number of landlords/property owners willing to house people experiencing homelessness. The CoC can leverage relationships that have been developed and connect property owners to other projects.

P-1c.2. Both the EHV program and the ESG-CV-2 program involved new practices that the CoC implemented within the past three years. Some lessons learned include the need to provide landlord incentives and the need for both pre-lease and post-lease landlord engagement, recruitment, and retention efforts. THN plans to use the experience gained to train other projects on landlord engagement and housing navigation.

P-1c.3. The CoC plans to use data collected from surveys and to collect data from recipients and subrecipients [of EHV, ESG, and Emergency Rental Assistance-Housing Stability Services (ERA-HSS) funds] on strategies they have used and lessons they have learned to develop a CoC-wide written standard that BoS communities will be expected to follow. THN will use the data to reach out to communities that have not used landlord incentives or recruited landlords and to advocate for flexible funding or for the targeted use of landlord incentives combined with landlord recruitment. THN is especially interested in comparing data from rural communities and urban communities. And THN aims to provide training for a CoC-wide strategy for landlord recruitment when money for incentives exists and when it does not.

To update the landlord recruitment strategy, the CoC will use HMIS data from THN's EHV project that looks at the relative success when landlord incentives are used versus when they are not, as demonstrated by the rate of lease-up (or time from voucher issuance to date leased) compared to other EHV projects. The CoC will use a similar process to identify projects in the CoC that meet or exceed performance expectations for System Performance Measures (SPMs), Measure 1, "Length of Time Persons Remain Homeless" and interview those providers to determine opportunities to scale to the CoC level. The CoC will evaluate the effectiveness of strategies used under other pandemic relief funds and incorporate practices that can be scaled. Evaluation of the landlord recruitment strategy will be incorporated into the CoC's strategy to improve performance on SPMs.

A number of communities in the CoC have local landlord recruitment strategies.

- Community Healthcare partnered with their local Aging and Disability Resource Center, PHAs, and veterans resource center to hold landlord engagement events in different parts of the region that their Supportive Services for Veteran Families (SSVF) program covers. Three new landlords attended each of two events. One lesson learned is that they need to do more targeted outreach to new landlords and managers of apartment complexes in the area.
- Panhandle Community Services (PCS) held "landlord briefings" to teach landlords/property managers about the voucher program, to ensure property owners/managers have shared knowledge of the program and to dispel negative stereotypes about voucher holders. PCS also used landlord incentive payments provided by ESG-CV funds. These strategies worked well. Even after the incentive payments stopped, the landlords continued renting to the agency's voucher holders. One lesson the agency learned is that walking landlords through how to prepare their units for inspection resulted in a decreased need for re-inspections.
- Grayson County Shelters: The emergency shelter found that landlords did not like accepting "incentives," but they were open to taking "administrative fees." So, the program showed landlords how to include language about administrative fees in their leases, which encouraged more landlords to participate and to accept more tenants. The victim services shelter educated landlords on-on-one about the additional security measures survivors need. They also targeted landlords that have multiple single-family residences, where they have had the most success recruiting landlords. The strategies streamlined placing clients in housing, including people with more needs, such as elderly people and people with severe mental illness.

In order to make the most of this funding opportunity, applicants for Rural Set-Aside funds must request the maximum allowed (20% of funds requested as part of the project) for capacity building activities. Also, if awarded funds, grantees must use 50% or more of those capacity building funds to implement this CoC Plan at the project level. An example of a capacity building activity could be the development of a community-level landlord recruitment strategy.

P-2. Leveraging Healthcare Resources

Another goal of the Supplemental NOFO funds is to improve health outcomes and housing stability among people experiencing homelessness who have high vulnerabilities. In order to do that effectively, funds requested must be leveraged with healthcare resources. In the poll and survey for this plan, the highest percentage of responses about healthcare resources that the CoC should partner with were Local Mental Health Authorities (LMHAs) (26%) and substance use disorder treatment services (23%). The CoC Board, acting on behalf of the CoC, may establish partnerships in order to increase healthcare resources to help persons experiencing homelessness across the CoC, for example, with the State Health and Human Services Commission or with “Be Well, Texas.” The primary leveraging of healthcare resources, though, will be done by Applicants within their respective project applications. THN is structuring the leveraging of healthcare resources within projects as a threshold criterion and a scored component of the local competition. Applicants that demonstrate written commitments from LMHAs may be awarded full points on this scoring criterion. Commitments from any other healthcare resources may be awarded partial points. Commitment of services must be documented by a formal agreement.

In order to make the most of this funding opportunity, the CoC will require projects to use SOAR to connect people to mainstream benefits and will provide guidance and support to Applicants to structure the Supportive Services request to fund these positions. Also, Applicants for Rural Set-Aside funds must request the maximum allowed (20% of funds requested as part of the project) for capacity building activities. Also, if awarded funds, grantees must use 50% or more of those capacity building funds to implement this CoC Plan at the project level. An example of a capacity building activity is staff training to become a SOAR-trained case manager.

P-2. Attachment (P-3. in e-snaps)–Healthcare Leveraging Commitment

See the letters leveraging healthcare commitments attached in the e-snaps application on Screen 4A.

P3. Current Strategy to Identify, Shelter, and House People Experiencing Unsheltered Homelessness

P-3.a. Current Street Outreach Strategy

The CoC does not have a CoC-wide strategy to identify, shelter, and house people. But the need exists to identify and connect with households experiencing unsheltered homelessness across the CoC, especially in the most rural parts. Street outreach is a critical component in a successful CE implementation, as it is often used to identify and provide access to people who may not be served otherwise. The CoC’s strategy for street outreach involves identifying high-performing communities in the service area, examining factors in their success, and replicating those strategies at a CoC level, to guide further development and implementation.

There is broad diversity in the availability of street outreach services across communities in the CoC. And in the survey, 51% of homeless service partners said their community does not have a street outreach strategy or they are unaware of one. Also, the intended function of street outreach varies greatly, depending largely on geography and funding. Informal street outreach tends to focus on identification, but without sufficient resources to provide immediate access to temporary or permanent housing.

The intent of Street Outreach programs funded through this initiative is to identify the most vulnerable people, resolve the housing crisis for both the short term and the long term, and ensure that emergency lodging is not a substitute for permanent housing. Applicants for street outreach as a Supportive Services Only (SSO) project must clearly describe a strategy to connect participants to immediate crisis housing, including the use of CE to identify people experiencing unsheltered homelessness or people with severe service needs. Street outreach must prioritize those two groups. Street outreach should consist of formal, coordinated partnerships and must be marketed to the community and providers not administering street outreach.

The CoC lead agency will work with communities to develop a street outreach strategy that aligns with the following practices (P-3.a.1. through P-3.a.6.). In the meantime, local communities have been encouraged to design and conduct street outreach that aligns with the practices. Many of them are already doing so.

P-3.a.1. Ensure that outreach teams are coordinated

Survey responses reveal that organizations across the CoC use social services staff, mental health care providers, and/or police outreach teams to conduct street outreach, coordinating efforts across entities in any one community. Some teams reach out to people in encampments, where they are living. Others go to “soup kitchens” and cooling centers to talk with people and offer services. And some have street outreach in CE.

P-3.a.2. Ensure that outreach is frequent

Evidence-based practices include engaging people experiencing unsheltered homelessness frequently and regularly. Teams in several communities conduct street outreach daily, and others do so weekly. One survey response stated the importance of “increasing flow to the by-name list through increased outreach and increased access to Coordinated Entry.” And answers to how agencies/communities could expand their street outreach or improve its performance included reaching out more often than only on the day of the PIT Count.

P-3.a.3. Help people exit homelessness and unsheltered homelessness

Evidence-based practices include engaging people and building trust and relationships, offering people immediate access to shelter, temporary housing, or permanent housing, and enrolling people in programs quickly. The focus of street outreach under this NOFO will be connecting people with housing interventions.

P-3.a.4. Engage PEH with the highest vulnerabilities and use culturally appropriate strategies

Evidence-based practices include meeting clients where they are living and using culturally appropriate strategies. Some survey respondents agreed that going to encampments and other places not meant for human habitation led them to find people experiencing homelessness with the highest vulnerabilities, while others said they have had more success establishing trusting relationships with PEH by first meeting them at a community kitchen, public library, or other place where PEH gather and seek services. Strategies may vary but the overarching goal is to use methods that are respectful of and responsive to the needs of diverse PEH.

P-3.a.5. Use outreach teams to connect people to permanent housing

A focus of street outreach under this NOFO is to connect people to permanent housing. One group that has used local strategies based on data and performance is West Central Texas Homeless Coalition. Homeless services providers and faith communities recognized that some people experiencing homelessness were receiving hotel vouchers from multiple organizations and staying in hotels repeatedly rather than moving toward permanent housing. So, now faith communities use their funds to pay for household goods, to help people settling into permanent housing, rather than paying for hotel stays. This collaborative effort across the community has resulted in a different way to provide assistance that helps people enter permanent housing.

P-3.a.6. Hire people with lived expertise of unsheltered homelessness to conduct street outreach

The CoC recognizes the value of hiring people with lived expertise of unsheltered homelessness. The CoC is drawing on the success of peer support in mental health care settings. Through a four-year research project with Via Hope, THN is working to develop the evidence base for a peer support certification for homeless services, which could provide career options for PWLE and incentivize agencies to hire PWLE. Some agencies are already employing people with lived expertise as case managers, administrative staff, and direct services staff, but no survey respondent specifically mentioned hiring PWLE to conduct street outreach.

P-3.b. Current Strategy to Provide Immediate Access to Low-Barrier Shelter and Temporary Housing

P-3.b.1. Current strategy

The CoC's strategy for providing immediate access to low-barrier shelter and temporary housing involves identifying high-performing communities in our service area, examining the factors in their success, and replicating those strategies at a CoC Level, to guide further development and implementation.

While many survey respondents (65%) said that they provide access to immediate low-barrier shelter or temporary housing, almost all respondents identified a need for more access to immediate shelter and greater coordination with developers, local government, and landlords. The CoC's 2020 Gaps Analysis identified regional differences in shelter bed availability and the need for more emergency shelters with fewer eligibility restrictions, such as being a survivor of domestic violence. All regions have some shelter beds, but very few have beds available on a per-capita basis. And many of those beds were unoccupied on the night of the 2020 PIT Count. If bed availability (including type, number, and location) does not match the need, immediate sheltering options are not accessible. Matching availability with need is a priority for the TX BoS CoC, and it is a strategy included in the CoC Strategic Plan. And some CoC communities have responded to unsheltered homelessness by operating low-barrier shelter and temporary housing using converted hotels that people experiencing homelessness can access immediately.

P-3.b.2. How well it performs at providing low-barrier culturally appropriate access to temporary accommodations to all individuals and families experiencing unsheltered homelessness

This is an area of growth for the TX BoS CoC. Due to the large geography covered, there is wide variation in the strength of communities to provide culturally appropriate access to temporary accommodations. Several CoC communities have operated non-congregate shelter in the past, specifically during COVID-19 surges, when people were more at risk of illness and death. More communities have moved to the non-congregate model since 2020, especially as congregate settings have become less appealing to the people they are meant to serve.

The CoC has not yet evaluated the effectiveness of these approaches, but anecdotally three communities have successfully operated non-congregate shelter. First, the City of Denton sheltered people in two hotels in response to the COVID-19 pandemic. The strategy performed well at providing low-barrier, culturally appropriate access to temporary accommodations, and it created capacity in existing congregate settings. Second, New Braunfels has operated hotel rooms as non-congregate shelter for the past 18 months. The city does not have an emergency shelter building, and affordable rental housing is scarce, especially for elderly people and people with disabilities, so the hotel fills those gaps. The hotel/shelter is low-barrier not only for people entering for the first time but also for people to re-enter the program after exiting, if needed. Third, San Marcos provided non-congregate shelter in hotel rooms during a winter storm in 2021. Individuals, organizations, businesses, and government participated, and they sheltered more than 200 people within a few days. Their strategies also performed well at providing low-barrier, culturally appropriate access and in a community with no prior access for unsheltered people. Low-barrier shelter and temporary housing is a vital option to offer to persons who want to live in temporary housing before entering permanent housing.

P-3.b.3. New practices implemented over the past three years and lessons learned

New practices that were implemented over the past three years include use of non-congregate settings, prioritizing the space in those settings for people with severe service needs who might otherwise need higher-level interventions such as PSH, and connecting households to permanent interventions.

A number of lessons were learned. For instance, implementing new non-congregate shelter models without sufficient resources to move households into permanent housing leads to temporary solutions becoming

long-term and are not appealing to people experiencing homelessness. Also, pairing non-congregate solutions with supportive services is critical to success. For example, New Braunfels community members have seen the value of having a healthcare provider and a mental health care team on-site at the hotel/shelter. And because the number of people with dual diagnoses is high, organizers are working to find ways to have more substance use recovery services on-site. San Marcos leaders learned the importance of community members pitching in to help in countless ways. Having an extreme weather event can rally people around a cause, but a longer-term strategy is needed. If people are housed and stable, then resources can be spent helping people to live in stable housing rather than marshaling a huge response to shelter people in an emergency.

P-3.c. Current Strategy to Provide Immediate Access to Low-Barrier Permanent Housing

P-3.c.1.a. Current strategy, including the use of a Housing First Approach

The CoC's strategy for providing immediate access to low-barrier permanent housing has centered on aligning federal resources such as CoC Program, ESG Program, and Supportive Services for Veteran Families (SSVF) with state-level resources like the Healthy Communities Collaborative in a Housing First orientation through consultation, coordination, written standards, and policies and procedures. Also, the CoC has required projects funded under annual CoC Program NOFOs and now this Supplemental NOFO to use Housing First as a guiding philosophy at the project level. The CoC's strategy also involves identifying high-performing communities in the CoC's service area, examining the factors in their success, and replicating those strategies at a CoC level, to guide further development and implementation.

P-3.c.1.b. How the strategy is connected to permanent housing in "Leveraging Housing Resources"

The strategies that have been tried and evaluated, and the lessons learned from those implementations, have led the CoC to establish priorities in this CoC Plan. Project applicants submitting requests for funding under this NOFO must follow those priorities.

This section will be updated when the projects included in the CoC's Priority Listing are identified.

P-3.c.2. How well it performs at providing low-barrier and culturally appropriate access

The CoC's strategy has worked well at providing access to permanent housing because the written standards, policies and procedures, and consultation increase awareness and knowledge, and they set expectations that projects will provide low-barrier and culturally appropriate access, and they are regularly assessed.

Communities that have performed well at providing low-barrier and culturally appropriate access to permanent housing have used strategies such as hiring people with lived experience of homelessness and using peer support models in various aspects of the HCRS. In the poll and survey, 60% of respondents said their communities provide immediate access to low-barrier permanent housing. One respondent also said that immediate access is part of their program design, but it is not possible to fulfill when the project is operating at full capacity. Many noted challenges with a lack of housing supply, years-long waiting lists for public housing, or no public housing in their communities, all of which can hinder access. Others noted their successes, such as establishing homeless preferences in public housing, operating PSH, providing intensive case management, and collaborating with community partners to effectively use the resources that are available.

P-3.c.3. Evidence that supports the use of the CoC's current strategy

Aligning federal and state resources and developing policies and written standards are fundamental ways to make effective use of resources and ensure common expectations. Also, requiring projects to use Housing First, an evidence-based practice, increases the number of people gaining access to housing.

The CoC is also drawing from the use of peer support in mental health and substance use recovery settings to develop avenues for persons with lived expertise of homelessness to use their expertise in a variety of settings

and with a focus on housing. Through involvement in a four-year research project with Via Hope, THN is working to develop the evidence for a peer support certification for homeless services. Also, in the TX BoS CoC many communities do not have permanent housing interventions such as RRH or PSH at all, so there is an opportunity to develop permanent housing options that incorporate best practices such as peer support.

P-3.c.4. New practices implemented over the past three years and lessons learned

New practices have been implemented over the past three years. Survey respondents described using homeless preferences in PHA voucher programs; getting involved in “moving on” strategies in housing voucher programs; and promoting a range of housing options, from home repair and accessory dwelling units to zoning changes and urban infill. Attendees on 8/2 also described using case conferencing working from a by-name list.

Lessons learned from those practices include:

- All projects funded under this Supplemental NOFO and prior Annual NOFOs have required Housing First as a guiding philosophy at the applicant level, but we are learning that unless the entire community adopts a Housing First/low-barrier approach, that provider will find it increasingly difficult to maintain the level of effort and maintain relationships with public and private partners.
- Oversight of Housing First and other concepts that are rooted less in hard data and more in philosophies is challenging. The CoC leans heavily on HMIS data, for example, the number of participants exited from a project before 90 days to temporary or unsheltered locations. That percentage may indicate that the project is having difficulty building relationships with participants or with developing attractive supportive services that participants want to engage with.
- A number of CoC communities have operated low-barrier permanent housing, both RRH and PSH for years, and found varying success. Where that PSH or RRH provider plays a central role in the community’s HCRS, they find more success.
- Use what is available in your community in the most collaborative, strategic, and effective ways.
- Work to take advantage of new funding opportunities (CARES Act, EHV, ERA, HOME-ARP, and the like) that can allow for new program models, new partnerships, and significant changes.

Numerous respondents described a significant barrier to the success of new practices is the limited amount of housing available in their communities. A comment at the 7/13 webinar said, " Once a person receives CE, gets connected to RRH or PSH, then connects to Housing Navigation, there's a whole new set of barriers due to current housing market. Lack of affordable housing but also increased restrictions from property managers such as high income requirements, no flexibility on evictions or criminal history." Also, communities in the TX BoS CoC face some unique challenges to housing, such as immigration (people coming into Texas from Mexico seeking shelter and services and National Guard troops occupying housing/hotels/motels in border cities); the oil and natural gas industry (workers living in housing in areas with drilling activity); natural disasters (hurricanes and flooding along the Gulf Coast and the Louisiana border, dangerously high temperatures, and extreme cold weather); and industry (Space X, Tesla, and Amazon) whose employees move to Texas for work.

P-4. Updating the CoC’s Strategy with Data and Performance

P-4.1.a., P-4.2.a., and P-4.3.a. The CoC and Supplemental NOFO-funded projects within it will continuously review data and best practices and use that information to inform local strategies to reduce unsheltered homelessness by creating accountability to the local community for these projects and by assembling groups of local stakeholders, as well as the PWLE Workgroup, to evaluate and monitor the projects using quarterly reporting, HMIS data, feedback from partners, and other localized strategies.

Using CE and project enrollment data as well as PIT data, STELLA-P, and Longitudinal Statistical Analysis (LSA), the CoC will evaluate the trends of unsheltered homelessness at the CoC level and also at the county

level, but more important, for the specific households that are served with projects funded under this NOFO. Staff plan to watch closely the communities in the CoC with high levels of unsheltered homelessness and will adjust enrollment targets, prioritization factors, and performance benchmarks, as needed.

The CoC will hire additional technical assistance and compliance and monitoring staff for additional capacity at the CoC lead agency. The launch of projects awarded under the Rural and Unsheltered set-asides will start with a series of CoC meetings and in-depth trainings for providers around topics such as effective street outreach, Coordinated Entry, case conferencing, eligibility verifications, HUD compliance, policy and procedure workshops, and other technical assistance. The CoC will group the providers in cohorts of Unsheltered recipients and a single cohort of Rural recipients to provide peer support, development of CoC leadership, and promotion of best practices. CoC Lead agency staff, in partnership with the Applicant, Local Homeless Coalition (LHC), the local CE Planning Entity, local governmental entities, and cross-sector partners will meet to orient the community to the goals of the projects, evaluate the efficacy of these projects regularly, and correct, as needed, to ensure that the projects continue to meet the needs of the community and serve the intended participants, providing ongoing accountability.

In addition to the ongoing monitoring of project data, staff will conduct desk monitoring and client file reviews. The CoC will develop trainings for program managers and for administrators to include topics such as the COSO Internal Control Integrated Framework, 2 CFR 200, and other topics, to promote middle management stability and growth of case management and supportive services capacity over the lifetime of the projects. The CoC will post quarterly reports for all agencies awarded under this NOFO on the CoC's website, in an effort to promote a transparent culture of accountability to the communities we serve.

The CoC will continue identifying high-performing communities funded through this initiative in the CoC's service area, examining the factors in their success, and replicating those strategies at a CoC level, to guide further development and implementation of these projects and strengthening the CoC's strategy to identify shelter and house individuals experiencing unsheltered homelessness and severe service needs.

P-4.1. Street outreach

Street outreach priorities in this plan, which are also best practices, that projects must align with are:

1. Street outreach projects are accountable to the community, not only to their own project or agency.
2. Street outreach must connect people to immediate housing interventions.
3. Street outreach must identify, engage, and serve people who are unsheltered or who have histories of unsheltered homelessness and who have severe service needs.
4. Street outreach will be connected to Coordinated Entry (CE).
5. Street outreach will be connected to HMIS.

P-4.1.b. Street outreach should be connected to HMIS and, where available, CE, in order to promote prompt identification and connection to resources to resolve unsheltered homelessness. In the TX BoS CoC some communities are incorporating CE into street outreach, and a variety of partners contribute to HMIS. Project applicants will propose items 1-3 above in the project design, and the CoC will assist projects with implementing items 4 and 5, as needed.

P-4.1.c. Street outreach projects funded under this initiative should incorporate new partners and operate effectively in more communities. In communities such as Denton, Killeen, and Lubbock, homeless outreach teams are led by police departments. And in 2022, the CoC's Data Committee developed a policy around law enforcement's use of HMIS, considering potential benefits and drawbacks, and they could do that for other partners, too. Denton also includes medical personnel in street outreach, and the cross-sector partners have access to CE workflows and contribute to HMIS. Many communities also involve city government staff (parks

and recreation, code enforcement, and public health) and faith communities in their outreach activities. Applicants for street outreach are encouraged to look to peers to identify best practices, think creatively about solutions for their community, and propose street outreach activities consistent with this plan.

P-4.2.b. Providing access to low-barrier shelter and temporary accommodations

The practices proposed for funding under this NOFO, which are also best practices, are:

- Providing access to low-barrier shelter and temporary accommodations will, from the beginning, focus on helping people to obtain permanent housing.
- Emergency lodging is a temporary, short-term activity and not a long-term solution. Emergency lodging must add to the existing strategy and not fund or replace existing activities.
- Street outreach should be connected to a strategy to provide immediate access to short term accommodations.

P-4.3.b. Rapidly housing people who have histories of unsheltered homelessness in permanent housing

The practices proposed for funding under this NOFO, which are also best practices, are:

- Housing interventions must add to the current strategy and not fund or replace existing activities.
- Housing resources funded under this NOFO must target people living unsheltered, or with histories of unsheltered homelessness.
- All projects must employ Housing First.
- Housing projects are encouraged to promote and provide peer support services as a component of case management and supportive services activities.
- Housing projects under the Rural Set-Aside may request emergency lodging, but as a support to housing, not as a primary intervention.

The CoC is proposing projects that will capitalize on funding that is available and activities that are within our control to increase access to housing opportunities for people experiencing unsheltered homelessness and who have severe service needs in our rural and more suburban communities.

P-5. Identify and Prioritize Households Experiencing or with Histories of Unsheltered Homelessness

P-5.1. Strategy for ensuring resources provided under this NOFO will reduce unsheltered homelessness

Using CE and project enrollment data as well as PIT data, STELLA-P, and Longitudinal Statistical Analysis (LSA), the CoC will evaluate the trends of unsheltered homelessness at the CoC level, the county level, and for the specific households that are served with projects funded under this NOFO. Staff plan to closely watch communities with high levels of unsheltered homelessness and will adjust enrollment targets, prioritization factors, and performance benchmarks, as needed. The hope is to foster an environment of local accountability and community buy-in to evaluate whether these projects meet their intended function—to serve people that are unsheltered, or have histories of unsheltered homelessness. Over the long-term these projects will reduce levels of unsheltered homelessness in the community.

The CoC will hire additional technical assistance and compliance and monitoring staff for additional capacity at the CoC lead agency. The launch of projects awarded under the Rural and Unsheltered set-asides will start with a series of CoC meetings and in-depth trainings for providers around topics such as effective street outreach, Coordinated Entry, case conferencing, eligibility verifications, HUD compliance, policy and procedure workshops, and other technical assistance. That start-up support is recommended by HUD regional technical assistance contacts, the three HUD Field Offices in Texas, and the CoC's Community Investment Committee. The CoC will group the providers in cohorts of Unsheltered recipients and a single cohort of Rural recipients to provide peer support, development of CoC leadership, and promotion of best practices. CoC Lead agency staff, in partnership with the Applicant, Local Homeless Coalition (LHC), the local CE Planning Entity, local governmental entities, and cross-sector partners will meet to orient the community to the goals of the projects,

evaluate the efficacy of these projects regularly, and correct, as needed, to ensure that the projects continue to meet the needs of the community and serve the intended participants, providing ongoing accountability.

In addition to the ongoing monitoring of project data, staff will conduct desk monitoring and client file reviews. The CoC will develop trainings for program managers and for administrators to include topics such as the COSO Internal Control Integrated Framework, 2 CFR 200, and other topics, to promote middle management stability and growth of case management and supportive services capacity over the lifetime of the projects. The CoC will post quarterly reports for all agencies awarded under this NOFO on the CoC's website, in an effort to promote a transparent culture of accountability to the communities we serve.

P-5.2.a. How the CoC will adopt program eligibility processes that reduce unsheltered homelessness

The CoC will incentivize the targeting of unsheltered homelessness through the RFP. The CoC encourages eligibility processes that will screen-in unsheltered people. Only projects that adopt Housing First will be included in the CoC Plan. Certain eligibility criteria, such as prior shelter enrollment, familial size, or any specific diagnosis, are not allowed. Applicants must give a percentage of participants coming from unsheltered locations, and that will become a performance expectation. Applicants must communicate eligibility requirements and processes. Then the CoC will work with them to align projects with the CoC's Written Standards and the plan priorities. Eligibility processes will be evaluated regularly.

P-5.2.b. How the CoC will adopt Coordinated Entry processes that reduce unsheltered homelessness

Several changes to CE processes will occur. First, the CoC will adopt strategies that prioritize unsheltered homelessness as a primary assessment factor for the resources under this NOFO. Initially the CoC will reorganize the existing CE priority factors to emphasize the relative weight of a person sleeping outside in relation to the other existing factors. The CoC will not use assessment "scores" as the basis for enrollment into any project; rather, the score will inform the intervention type, and other factors specific to the household will determine the order of enrollment. The CoC will prioritize households in partnership with the CoC's CE Steering Committee and local CE Planning Entities, which are diverse, so prioritization is expected to evolve.

Second, by-name case conferencing will be employed to ensure fidelity to the established prioritization criteria and to ensure projects are prioritizing people living unsheltered. Third, the CoC will require street outreach funded under this initiative to participate in CE and to target that outreach to underserved communities. Fourth, in order to collect more comprehensive data on people living unsheltered, the CoC will make HMIS licenses free to groups funded under this initiative that have not previously participated in HMIS.

In addition to initial adoption of alternate prioritization processes for these projects, the CoC will evaluate the intended and actual consequences of changes to the CE process. And the CoC's PWLE Workgroup will provide input into, and ultimately approve, the CoC's prioritization of these funds. This group will hold the CoC accountable to targeting people living in unsheltered locations and people with severe service needs through regular oversight and monitoring of performance outcomes. Also, the CoC is conducting a CE evaluation to improve the efficacy of CE, and staff plan to incorporate recommendations into future plans for CE. The CoC expects that these changes will reduce unsheltered homelessness. Staff hired at the CoC lead agency and at projects through this supplemental NOFO will lead the efforts to prioritize unsheltered homelessness.

P-5.3. How the CoC will use street outreach to connect unsheltered people with housing resources

The CoC will not recommend any street outreach projects that are limited in scope or that are not accountable to the entire community. That is, project-level street outreach will not be funded as a Supportive Services Only (SSO) project. These project types will be screened during the threshold review for accountability to the larger community and must have a clearly described housing strategy. Such projects may request emergency lodging under the Rural Set-Aside but will not be funded without a clear housing strategy that must be approved by the

Local Homeless Coalition and the local Coordinated Entry Planning Entity. Points will be given to street outreach projects that leverage short-term housing resources.

P-5.4. Additional steps the CoC is taking to ensure access to housing and other community resources

P-5.4.a. Steps to increase access to identification

The CoC will promote and support the use of street outreach across the CoC to identify more people experiencing unsheltered homelessness. The CoC will also consult with communities that have developed effective ways to assist persons with obtaining identification documents that are needed to participate in services and housing. The CoC will require projects to use Culturally and Linguistically Appropriate Services (CLAS) standards in street outreach, respecting and being responsive to the specific needs of each person. And the CoC will encourage the hiring of people with lived experience of unsheltered homelessness to conduct street outreach and to serve as peer support specialists.

P-5.4.b. Providing housing navigation services

The CoC will incentivize landlord recruitment through application scoring. The CoC will promote housing navigation services by, for example, providing CoC-wide training on CoC success using housing navigation services in the EHV program to assist participants to locate housing that meets their needs and centers client choice. THN may also use peer cohorts to share best practices and successful housing navigation strategies.

P-5.4.c. Providing access to health care and other supportive services

Entities in the CoC are providing access to healthcare and other supportive services as part of CoC Program- and ESG-funded projects and are proposing to do so in project applications under this NOFO. In recent years, much evidence has shown the importance of social determinants of health, including housing, and both healthcare organizations and homeless services providers are finding ways to come together and jointly serve people experiencing homelessness. Finding funding for supportive services has been a challenge for many communities. But the CoC plans to do deeper analysis in the communities where these activities are more common, like Denton, Abilene, and Corpus Christi, to determine the best practices as well as areas for growth, and to scale these strategies to the CoC level, to the extent that is possible.

P-6. Involving Individuals with Lived Experience of Homelessness in Decision Making

P-6.1. Meaningful outreach efforts to engage people with lived experience to develop a working group

CoC lead agency staff publicized the opportunity for PWLE to serve on the workgroup in the TX BoS CoC section of THN's website, in the CoC newsletter which is sent to the CoC's email list, on social media, through staff contacts with providers, and by asking service providers and CoC general members to invite PWLE to nominate themselves. Also, staff worked with two PWLE (one THN employee and one service provider) as planners to help develop the group. Those two PWLE also co-facilitate the group, along with other staff.

P-6.2. PWLE are meaningfully and intentionally integrated into the CoC decision-making structure

The CoC has intentionally engaged PWLE in the decision-making structure for a number of years. First, in addition to the one CoC Board seat that must be filled by a PWLE, the CoC has filled other seats with PWLE every year. Those seats on the CoC's main decision-making body—that acts on behalf of the CoC and holds the authority to vote on policies—is a direct way that PWLE are integrated into decision making. Second, in the spring of 2022 the CoC Board voted to add a seat to the board to be filled by a Youth Action Board (YAB) member, reinforcing the importance of intentionally integrating youth PWLE. Third, PWLE have traditionally served on CoC Committees and on CoC governance entities in local areas (Local Homeless Coalitions and CE Planning Entities). Fourth, THN has intentionally reached out to PWLE to serve on the Independent Review Team that scores project applications in the competitive process for CoC Program funding. Fifth, a strategy in the CoC Strategic Plan is to involve more PWLE in CoC activities, including decision making. THN staff have developed a PWLE Workgroup that began meeting in August 2022.

CoC lead agency staff envision that the PWLE Workgroup will play these roles, among others that members may identify as their priorities:

- The group will guide staff on revising the CoC Strategic Plan, which has goals related to CE, HMIS, data, funding, improving access to housing and services, educating the community, and influencing policymakers.
- Like other CoC committees, the group has the authority to recommend policies to the CoC Board
- Staff will seek input and recommendations from the committee about CoC activities, such as CE processes, CE prioritization, HMIS, RRH, PSH, and how the CoC can better support local communities.
- Members will tell staff what they want to address, then work with staff to plan and evaluate changes.

Also, staff will present a proposal to fill CoC Board Seat 1 with a PWLE Workgroup member, giving PWLE true voting power on the board. And the PWLE Workgroup had the opportunity to sign a letter of support for the priorities in the CoC Plan. Members will also be invited to co-develop the CE prioritization standards for projects funded under this NOFO and in other ways to participate in their implementation/evaluation. The CoC lead agency employs PLE, who routinely give input from their experience and expertise. While hiring PWLE is a priority for THN, applicants to various funding opportunities are incentivized to find ways to give PWLE decision making power within projects. And project staff are often recruited for CoC committees and the board.

P-6.A.3. CoC encourages projects to involve PLE of unsheltered homelessness in the delivery of services

The CoC incentivizes projects to engage PWLE by awarding points in the scoring for CoC Program funding, using criteria such as:

- The organization solicits feedback through truly anonymous satisfaction surveys.
- The organization hosts regular focus groups and/or listening sessions with participants.
- The organization has a standing consumer advisory committee.
- A current or former participant(s), or someone with current or past lived experience of homelessness, sits on the Board of Directors or other equivalent policymaking entity.
- The organization employs current or former participants in the project.

Staff also regularly ask about PWLE involvement when discussing ongoing project development and performance improvement. And staff encourage providers to hire PWLE– to take advantage of their expertise from going through the HCRS and their valuable role as peer support. On the CoC level, the lead agency models involving persons with lived experience of unsheltered homelessness as agency employees and on the agency's board, the CoC Board, and CoC committees. Also, THN, two agencies in the CoC, and cohorts of peers are participating in a research study on peer support in non-traditional settings, like homeless services. Led by Via Hope, the project may result in developing a peer support specialist certification in homeless services, which could enhance peers' skills and create new career opportunities in homeless services.

P-6a.Attachment (P-9c. in e-snaps) Lived Experience Support Letter

See the letter signed by PWLE Workgroup members that is attached in the e-snaps application on Screen 4A.

P-7. Supporting Underserved Communities and Supporting Equitable Community Development

P-7.1. Current strategy to identify populations

The CoC's strategy to identify populations in the CoC's geographic area that have not been served by the homeless system at the same rate they are experiencing homelessness revolves around assessment and planning.

- The CoC's 2020 Gaps Analysis revealed important data about racial groups disproportionately represented in the homeless population. Strategies addressing recommendations in the gaps analysis were included in the CoC Strategic Plan and Action Plan. For example, lead agency staff are identifying the five BoS counties with the highest racial disparities and will address the disparities using research-backed approaches and monitor progress. Also, the lead agency anticipates updating the gaps analysis to capture newer data.

- The CoC lead agency has contracted with a consultant to conduct an evaluation of Coordinated Entry. That evaluation will include analyzing CE data in HMIS. That data will then be compared to PIT Count data and Census data on the CoC's general population to identify populations underserved by the HCRS.
- THN is seeking a consultant to develop a strategic plan that includes efforts to further racial equity within THN and eventually within the CoC.
- As with other topics in this CoC Plan, the CoC's strategy for identifying underserved populations involves working with communities in our service area, examining the factors in their success, and replicating those strategies at a CoC level, to guide further development and implementation.

P-7.2. How underserved communities in their geographic area interact with the homeless system

Description: In the TX BoS CoC, underserved populations vary from community to community. Survey respondents gave details about the underserved community in their cities and towns: youth ages 13 to 24; Black, Indigenous, and other People of Color (BIPOC); people who identify as LGBTQ; people with dual diagnoses (mental health diagnosis and substance use disorder diagnosis); people living in poverty; people living with disabilities; formerly incarcerated people; migrant farm workers; people living in tent cities; people who cannot access primary health care; people who earn low wages; and people without access to transportation.

Interaction: Respondents also described how underserved communities interact with the homeless system, and those also varied from area to area. The responses ranged from "they do not, unless outreach is provided," to "mostly through soup kitchens and the police or EMS" and from "We serve as [a] resource center to connect our unserved communities to the homeless system" to "Coordinated Entry Access Points." Anecdotally, many people in our CoC are experiencing unsheltered homelessness and are not being identified.

P-7.3. Current strategy to provide outreach, engagement, and housing interventions

Since underserved groups have different strengths, needs, and barriers across various communities, strategies to provide outreach, engagement, housing interventions, and supportive services to assist them also vary. THN received more than thirty responses to a question about how current strategies could be improved to better assist underserved populations. Some examples include:

- "Engagement through lived experience boards, having multiple opportunities to provide feedback without fear of retribution, developing leadership material for lived experience boards"
- "Reduce barriers such as IDs, background checks and offer more locations as well as transportation for homeless to shelters and cooling/warming centers. Provide outreach within communities for instance - phone, computer - some access point in high traffic areas for homeless to use when in need or distress."
- "write letters, e-mail, call, or visit public officials at the city, county, state and federal levels asking what they are doing about homelessness and/or mentioning"

The lead agency will require applicants for funding under this initiative to describe how the project will identify and serve "underserved" communities. Applicants will be scored on their methods for using [Culturally and Linguistically Appropriate Services \(CLAS\)](#) when identifying people experiencing homelessness who are not currently being served. Also, awardees will be expected to follow CLAS standards in their work in the projects. THN will work with service providers, the PWLE Workgroup, and other stakeholders to develop a CoC-wide strategy that provides minimum standards and consistency across the CoC as well as flexibility so communities can tailor it to their specific needs.

Next Steps: Once this plan is approved by the PWLE Workgroup and CoC Board, the next steps are to incorporate it into the CoC Strategic Plan and 2023 Action Plan. The Strategic Plan and Action Plans are developed by THN staff with input from CoC general members and are overseen by the Strategic Planning Committee and PWLE Workgroup. Implementation of this plan will begin with the Notice of Conditional Award by HUD, and projects awarded under this NOFO should plan to start operations in 2023.

FY22 SUPPLEMENTAL NOFO RURAL Set-Aside Permanent Supportive Housing FULL APPLICATION Questions and Scoring Criteria

QUESTION	Question Type/ Choices	Question Description APPLICANT	POINT VALUE	IRT ASSESSMENT CRITERIA QUESTION DESCRIPTION
Agency Capacity - ALL (TASK)				
Agency Capacity	Section Header			
Q1. What year was your organization designated by the IRS as a Nonprofit entity or other eligible applicant designation? (5pts)	Dropdown		5	(5 pts) Organization receives 1 point for operating for 5 years, then one additional point per year up to a total of 5 points
Q2. Racial Equity must be a focus of projects working to end homelessness. Dismantling systemic racism must be a focus of the work that we do. We know that there are disparities associated with Race, Ethnicity & Gender Identity in the TX BoS CoC. Please affirm any of the actions your Organization has taken from the following list. (6 pts)	Checkbox		6	One point per action taken by the applicant up to a total of 6 points Other responses should be evaluated prior to awarding points
	Our Organization has a public written commitment to address/eliminate racial and ethnic inequities in guiding documentation (i.e. mission, vision, goals, etc.)			
	Racial equity knowledge, skills, and practices are a part of staff job descriptions and work plans			
	Agency employs bi-lingual direct service staff working directly with this project provides participants with project forms & agreements in languages other than English on request			
	Current or former participants are involved in the planning and design of new policies and procedures			
	Agency has made a written public commitment to Equal Access in Federal Programming and does not discriminate based on Gender Identity or Sexual Orientation			
	Other _____			
	None of the above apply			
Q3. Involvement from persons with lived experience of homelessness during the planning and implementation of a project is critical to ensuring participants can access the services they want, need, and will use. Please affirm any of the actions your organization has taken, or will take if awarded funds, from the following list. (6 pts)	Checkbox		6	One point per action taken by the applicant up to a total of 6 points Other responses should be evaluated prior to awarding points
	The organization solicits feedback through truly anonymous satisfaction surveys			
	The organization hosts regular focus groups and/or listening sessions with participants			
	The organization has a standing consumer advisory committee			
	A current or former participant(s), or someone with current or past lived experience of homelessness, sits on Board of Directors or other equivalent policymaking entity			
	The organization employs current or former participants in the project			
	Other _____			
	None of the above apply			

Q4. What process did you utilize when determining the need for this application? If no specific data sources, how did you determine community need? Please provide as much detail as possible. (5pts)	Narrative		5	Applicants must identify data sources, groups, advisory bodies, or other means of establishing community need other than internal data sources. Applicants that do not identify external data sources may only receive 2 points 1 point - Evidence of data-driven decision making 1 point - HMIS or comparable database data used 1 point - Point in Time Count Data used (external) 1 point - Housing Inventory County data used (external) 1 point - Other local data used (external)
Q5. Does your agency have the support of the Local Homelessness Coalition (LHC)? (10 pts)		Can upload letters of support from non LHCs if LHC has a conflict or non-existent	10	Applicants must demonstrate the support of the Local Homeless Coalition through a signed letter from the chair of the Local Coalition (10 pts), Applicants that upload letters of support from other partners are eligible for 5pts per letter uploaded
	Yes			
	No			
	<i>If yes, show Q5a.</i>			
Q5a. Please upload the letter of support(s). (Not Scored)	File upload, max 3		N/A	Not Scored, informational only- See uploads section
		Section TOTAL	32	
Financial Management and Administration -ALL (TASK)				
Financial Management and Administration	Section Header			
Q1. Please upload an Org Chart updated in 2022 (Not Scored)	File Upload		N/A	Not Scored, informational only- See uploads section
Q2. Describe how your organization has implemented or will implement the required Internal Controls at 2 CFR 200.302a (5 pts)	Narrative		5	The Organization must acknowledge the COSO Internal Control Integrated Framework to receive points No partial points
Q3. Describe the internal financial and administrative monitoring activities utilized by the organization (4pts)	Narrative		4	Organization has an internal monitoring strategy (2) Organization communicates monitoring policy and engages staff in monitoring on a regular and predictable basis (2)
Q4. All Applicants are required to Match CoC Program funding at 25% Cash or In-Kind with firm written commitments. Please review the CoC Virtual Binder that communicates the Match Requirements for the CoC Program. Please upload your Match documentation. (Not Scored)	File Upload		N/A	Not Scored, informational only- See uploads section
	File Upload (Match Documentation) ALL			
		Section TOTAL	9	
BUDGET TABLE - ALL (TASK)- RURAL				
Budget Table	Section Header			
This table will not match your Summary Budget screen in e-snaps, that application asks for information about additional budget lines that are eligible, such as HMIS and in limited circumstances, Operating. Applicants should take care to make sure that the Budget line items here, correspond to matching Budget Line Items in e-snaps			Not Scored	Use this table to answer questions in CoC Priorities Section Q5d or Q6d
Cost	HUD Request	Leveraged Assistance		
Rental Assistance				
Supportive Services				
Other Eligible Uses				
Admin				
Total				
PSH				
Component Specific Questions (Task)				
Alignment with CoC Priorities -PSH (Page 1)				
Community-wide commitment	Section Header			
Q1. Summary of the Proposed Project (Not Scored)	Narrative		N/A	Not Score, information only
Q2. Please name the partner organizations that were consulted in the development of the Project Application (3 pts)	Narrative		3	1 pt per partner organization, up to 3 points

Q3. Please name the partner organizations that will participate in the implementation and oversight of the Project, if awarded (3 pts)	Narrative		3	1 pt per partner organization, up to 3 points (1)Has dedicated staff conducting ongoing landlord outreach (1)Describes specific incentives offered to Landlords (1)Describes how agency solicits feedback from Landlords and incorporates that feedback to improve efforts (1)Describes data sources used to develop strategy (1)Other reasoned approaches
Q4. Please describe the Landlord Recruitment Strategy that will be implemented as part of this project, and how the Applicant will update that strategy based on data and performance (5pts)	Narrative		5	0 pts if no Housing Commitment If yes, see Q5d
Q5. Do you plan to leverage housing partnerships as part of this application? (25 pts)	Multiple Choice		0	
	Yes			
	No			
If yes, show Q5a - 5d				
Q5a What is the total value of the commitment?	Currency Text Box		N/A	Not Scored
Q5b What is the total HUD request?	Currency Text Box	This amount must match the Total HUD Request in the Budget Task	N/A	Not Scored
Q5c. Please describe the housing partnerships that will be leveraged to meet the needs of Project Participants as part of this Project Application	Narrative		N/A	Not Scored
		Public Housing Authority Commitment 25 pts Possible 20 pts if the partner is a Public Housing Authority & valued at least 50% of the total budget on the Budget Portion of this application 10 pts if the partner is a Public Housing Authority & valued less than 50% of the total budget on the Budget Portion of this application 5 pts if the partner is a Public Housing Authority but MOU does not list total value 5pts if on THN MOU Template All Other Housing Commitments 15 pts Possible 5 pts if written commitment present OR 5 pts if written commitment present, but no value listed 10 pts if the resource is valued at more than 25% but less than 50% 5 pts if the resource is valued at less than 25% 0 pts if no Housing Commitment, or a non-relevant upload	25	Divide the Total HUD Request (Q5b) by 2. Compare this value to the value of the commitment (Q5a) to score this question. Public Housing Authority Commitment 25 pts Possible 20 pts if the partner is a Public Housing Authority & valued at least 50% of the total budget on the Budget Portion of this application 10 pts if the partner is a Public Housing Authority & valued less than 50% of the total budget on the Budget Portion of this application 5 pts if the partner is a Public Housing Authority but MOU does not list total value 5pts if on THN MOU Template All Other Housing Commitments 15 pts Possible 5 pts if written commitment present OR 5 pts if written commitment present, but no value listed 10 pts if the resource is valued at more than 25% but less than 50% 5 pts if the resource is valued at less than 25% 0 pts if no Housing Commitment, or a non-relevant upload
Q5d. Please upload written commitments from this/these partners	File Upload			
Q6. Do you plan to leverage healthcare partnerships as part of this application? (25 pts)	Multiple Choice			0 pts if no Healthcare partnerships If yes, see Q6d
	Yes			
	No			
If yes, show Q6a - Q6d				
Q6a What is the total value of the commitment?	Currency Text Box		N/A	Not Scored
Q6b What is the total HUD request?	Currency Text Box	This amount must match the Total HUD Request in the Budget Task	N/A	Not Scored
Q6c. Please describe the healthcare partnerships that will be leveraged to meet the needs of Project Participations as part of this Project Application	Narrative		N/A	Not Scored

Q6d. Please upload written commitments from this/these partners	File Upload	<p>Local Mental Health Authority (LMHA) Commitment 25 pts Possible</p> <p>20 pts if the partner is a LMHA & valued at least 50% of the total budget on the Budget Portion of this application 10 pts if the partner is a LMHA & valued less than 50% of the total budget on the Budget Portion of this application 5 pts if the partner is a LMHA but MOU does not list total value 5pts if on THN MOU Template</p> <p>All Other Healthcare Commitments 15 pts Possible</p> <p>5 pts if written commitment present OR 5 pts if written commitment present, but no value listed</p> <p>10 pts if the resource is valued at more than 25% but less than 50% 5 pts if the resource is valued at less than 25%</p> <p>0 pts if no Healthcare Commitment, or a non-relevant</p>	25	<p>Divide the Total HUD Request (Q6b) by 2. Compare this value to the value of the commitment (Q6a) to score this question.</p> <p>Local Mental Health Authority (LMHA) Commitment 25 pts Possible</p> <p>20 pts if the partner is a LMHA & valued at least 50% of the total budget on the Budget Portion of this application 10 pts if the partner is a LMHA & valued less than 50% of the total budget on the Budget Portion of this application 5 pts if the partner is a LMHA but MOU does not list total value 5pts if on THN MOU Template</p> <p>All Other Healthcare Commitments 15 pts Possible</p> <p>5 pts if written commitment present OR 5 pts if written commitment present, but no value listed</p> <p>10 pts if the resource is valued at more than 25% but less than 50% 5 pts if the resource is valued at less than 25%</p> <p>0 pts if no Healthcare Commitment, or a non-relevant upload</p>
Q7. Assisting participants to access mainstream resources such as SSI/SSDI is a priority for the CoC. Will this project employ a person whose primary role is to assist participants using SSI/SSDI Outreach Access and Recovery (SOAR)? (5 pts)	Multiple choice	Note: Applicants may request funding for these positions under the Supportive Services Budget Line in e-snaps	5	<p>Yes= 5 No = 0pts</p>
	Yes			
	No			
Q8. Please describe this project's utilization of Housing First (4 pts)	Narrative		4	<p>Describes no prerequisites to project entry or retention (e.g. sobriety, participation in mental health/health services, etc.) and/or low barrier admission process (e.g. screening people in, not out) (2) Describes flexible approach, individualized supports, client choice, and autonomy; services are voluntary (2)</p>
Q9. How will this project meaningfully engage Persons With Lived Experience (PWLE)? (4 pts)	Narrative		4	<p>Organization will employ project-level staff with lived expertise (2) Organization will include PWLE in implementation or evaluation of project, including staff, Board Members, or current or former participants (2)</p>
Q10. How will this project identify and serve "underserved" communities? Please describe the underserved community in your response. (10 pts)	Narrative	Please describe the Culturally, Linguistically Appropriate Standards (CLAS) strategies employed to identify, engage and house "underserved" Communities	10	<p>Response includes method for identifying people experiencing homelessness not currently being served by the local homeless service system using Culturally and Linguistically Appropriate Standards https://thinkculturalhealth.hhs.gov/assets/pdfs/EnhancedNationalCLASSstandards.pdf</p>
Q11. Will this project request the maximum available for Capacity Building activities, and commit to leveraging 50% of those funds to implement the priorities identified in the CoC plan? (5 pts)	Multiple choice		5	<p>Yes= 5 No = 0pts</p>
	Yes			
	No			
Q12. Are you requesting Emergency Lodging?	Multiple choice		N/A	Unscored, information only
	Yes			
	No			
If yes, show Q12a.				
Q12a. Describe the strategy the Project will utilize to ensure that emergency lodging is truly short-term emergency lodging and not a substitute for permanent housing. (4 pts)	Narrative		4	<p>(1)Strategy includes target length of time to transition from emergency lodging to PH (1)Strategy includes process for reassessing appropriateness of housing (1)Strategy includes housing-focused goal planning as function of helping relationship (1)Strategy includes reference to larger community-level housing access goals (access to resources)</p>

Q13. Please describe how this Project will connect participants to immediate, low-barrier shelter or housing? (4 pts)	Narrative		4	(1) Strategy includes transportation method (1) Strategy includes methodology for assessing housing needs (1) Strategy includes an acknowledgement of limited housing resources (1) Strategy includes reference to larger community-level housing access goals, (access to resources)
		Section TOTAL	97	
System Performance Measures -PSH (Page 2)				
System Performance Measures	Section Header			
These selections will become part of the implementation plan for this project and will be shared with relevant stakeholders for effective oversight and evaluation. Please see Section E of the CoC Plan to address severe service needs for more information about the proposed evaluation and oversight process	Description			
Q1. SPM 1 What is the length of time the average participant will remain homeless following identification? (I.e.: how long will it take you to house someone, once they are identified?) (10pts)	Multiple Choice	Please set realistic expectations- Base this response on your prior and anticipated performance	10	0-30 days = 10 31-60 days = 5 61+ days = 0
	0-30 days			
	31-60 days			
	61+ days			
Q2. SPM2 What percentage of participants who exit homelessness to permanent housing will return to homelessness within 6, 12 or 24 months?	Q2 (SPM2) is a description, followed by Q2a, Q2b, and Q2c which all have dropdown responses Dropdown	Please set realistic expectations- Base this response on your prior and anticipated performance		
Q2a What percentage of participants will return to homelessness at 6 months? (10pts)	0-2%3-5%6-8%9-10%11+%		10	0-2% - 10 points 3-5% - 7 points 6-8% - 4 points 9-10% - 2 point 11+% - 0 points
Q2b What percentage of participants will return to homelessness at 12 months? (10pts)	0-2% 3-5% 6-10% 11+%		10	0-2% - 10 points 3-5% - 7 points 6-10% - 3 points 11+% - 0 point
Q2c What percentage of participants will return to homelessness at 24 months? (10pts)	0-5%6-10%11+%		10	0-5% - 10 points 6-10% - 5 points 11+% - 0 points
Q3. SPM4 What percentage of (adult) participants will increase their income (earned or unearned) while enrolled in the project? (10pts)	Multiple Choice	Please set realistic expectations- Base this response on your prior and anticipated performance	10	0-15% = 0pts 15-30% = 3 pts 31-40% = 7 pts 40%+ = 10 pts
	0-15%			
	16-30%			
	31-40%			
	40+%			
Q4. SPM4 What percentage of participants will increase their income (earned or unearned) at exit from the project (10pts)	Multiple Choice	Please set realistic expectations- Base this response on your prior and anticipated performance	10	0-15% = 0pts 16-30% = 1pts 31-40% = 5 pts 40%+ = 10 pts
	0-15%			
	16-30%			
	31-40%			
	40+%			
Q5. SPM7b.1 What percentage of participants that exit, will exit to permanent housing destinations by the end of the first year of operation? (10pts)	Multiple Choice	Please set realistic expectations- Base this response on your prior and anticipated performance	10	0-70% - 0pts 71-80-% 1pt 81-90% 4pts 91-95% 7pts 96+ 10pts
	0-70%			
	70-80%			
	81-90%			
	91-95%			
	96+%			
Q6. SPM7b.2 What percentage of participants that remain enrolled will retain housing at the end of the first year? (10pts)	Multiple Choice	Please set realistic expectations- Base this response on your prior and anticipated performance	10	0-80% 0 pts 81-90% 4 pts 91-95% 7 pts 96%+ 10 pts
	0-80%			

	81-90%			
	91-95%			
	96+%			
		Section TOTAL	80	
General Application -PSH (Page 3)				
General Application Questions		Section Header		
Q1. When fully operational, how many participants will the project serve at any given point in time? (Not Scored)	text		N/A	Not Scored, information only
Q1a. What is the total Supportive Service Budget not including leveraged assistance? (5pts)	Currency	Must match HUD Supportive Services Request in Budget Task	5	Reviewer should divide \$ amount in Q1a by the number of persons in Q1 to get a cost per participant \$0-\$7000= 5pts \$7,001 = 0pts
Q2. Describe the techniques staff uses to ensure that participant engagement is culturally appropriate, regular, trust is developed, and outreach and services are relationship-focused. (5 pts)	Narrative		5	regular, predictable schedule (1) Organization's outreach strategy includes multiple methods of outreach such as in or out of agency office, in participant's home, in local community which may include outreach conducted at other organizations or public locations within community (e.g. feeding centers, local library, etc.) (1) Response includes reference to cultural appropriateness/competency which may include relevant staff training or experience (1) Staff efforts utilize harm reduction principles, non-judgmental, non-coercive (1) Case management loads are appropriate and case management schedules may be flexible to engage participant's with who work or have other obligations during working hours (1)
Q3. How is service delivery (a) tailored to meet the participants' unique needs, (b) strength based, (c) trauma informed, and (d) participant centered? (5 pts)	Narrative		5	Experiences how the project will incorporate evidence-based practices for client engagement (2) Staff training/certification or relevant experience for strengths-based and trauma-informed care (1) Housing/service plans developed in consultation with clients and are revised when appropriate (2)
Q4. Does the project impose restrictions on length of participation beyond that which would be mandated by HUD? (16 points)	Multiple Choice		16	Yes = 0 pts No = 16 pts
	Yes			
	No			
Q5. Please describe the Organization's experience utilizing the Coordinated Entry process, if any. If no experience with CE, please describe the proposed prioritization factors that will determine order of enrollment. (2 pts)	Narrative		2	Currently operating projects that utilize CE Involvement with Coordinated Entry Planning Entity Prioritizing clients with most severe service needs (disabilities, mental health and substance use issues, elderly) Local CE "entry" points (does the agency offer CE assessments? where would someone go to be assessed?)
Q6. Please describe any conditional service participation requirements for participants to maintain assistance. (ex. Participants must attend mental health appointments, life skills groups, must meet with the case manager, must gain a job within the first 3 weeks, etc.) (2 pts)	Narrative		2	Full points if project communicates no conditional participation requirements to maintain assistance No partial points
Q7. Please describe how the project systematically keeps project staff up-to-date regarding mainstream resources available for program participants (e.g., SNAP, SSI, TANF) within the geographic area. (2 pts)	Narrative		2	Describes a detailed plan to keep staff informed of mainstream resources for participants (1). Strategy described is regular and predictable (1)
Q8. Describe how the project collaborates with healthcare organizations to assist program participants with meeting health needs. (2 pts)	Narrative		2	Organization describes partnership and/or referral path to health provider (may include behavioral health) (1pt) Organization describes assistance with connecting participant to health provider (e.g. coordinating services, transportation) (1pt)
Q9. Describe how the project provides assistance with the effective utilization of Medicaid and other health benefits. (2 pts)	Narrative		2	Describes a detailed plan to utilize Medicaid and connect participants to health services (2)
Q10. Describe the strategy the Project will utilize to provide supportive services to participants to ensure successful retention of housing or to help obtain housing utilizing Supplemental CoC Program funds. (2pts)	Narrative		2	Describes strategy for assessing participant needs at intake, as needed, and on a regular and predictable schedule (2)
Q11. Describe the strategy the Project will utilize to provide supportive services to participants to ensure successful retention of housing or to help obtain housing utilizing alternative funding sources or by leveraging existing community services. (2pts)	Narrative		2	Describes strategy for assessing participant needs at intake, as needed, and on a regular and predictable schedule (1pt) Response must identify services offered internally through alternative funding OR services offered within local community (1pt)

Q12. Describe how the Project will assess and meet the individual needs of each Participant through referrals to local resources, social services, and benefits such as workforce and early childhood education resources, etc. (2 pts)	Narrative		2	Describes strategy for assessing participant needs at intake, as needed, and on a regular and predictable schedule (1pt) Describes referral pathway or strategy for connecting participants to available, local resources (1pt)
		Section TOTAL	47	
IF CAPITAL COSTS REQUESTED (SHOW IF YES to CC in I2A) (TASK)				
Capital Costs	Section Header			
Q1. Please identify the Activity Requested (MC)	Multiple Choice	Not Scored	N/A	Not Scored, Information Only
	Rehabilitation			
	Acquisition			
	Construction			
Q2. Please describe the full scope of the proposed activities. (10 pts)	Narrative		10	Applicants can only receive full points for commitment to operate as PSH following completion of the Capital Project. Applicants should describe the type of capital costs requested and their proposed uses, proposed partnerships, target population, other funding leveraged
Q3. Have you identified the site of the proposed project? (Not Scored)	Multiple Choice		N/A	Not Scored
	Yes			
	No			
Q4. Have you performed any pre-award activities such as an Environmental Review? If yes, please describe. (5 pts)	Narrative		5	5 points if an Environmental Review has been completed. Other activities =0 points
Q5. Please describe a detailed plan to comply with 24 CFR Part 75 (Section 3) (10 pts)	Narrative		10	Has a reasonable strategy to comply with Part 75, that is, doing business with low-income or minority owned businesses
Q6. The CoC is prioritizing projects where there are firm written commitments from other sources of funding. Do you have Written Commitments of Funding?. NOTE: To be eligible for funding under the Supplemental NOFO you must have written commitments from Housing or Healthcare providers, or both. (5 pts)	Multiple Choice		5	5 points if partnerships are present. Regardless of the type of partnership
	Yes			
	No			
		Section TOTAL	30	
MONITORING HISTORY REPORT - ALL (TASK) (10 pts)				REVIEW Description: The Applicant completes these questions, and may not answer all questions. Questions start with Q1 and end with Q5a. If you do not see the question reference in the scoring criteria below, score full points
			5	If Q3a = Yes, 0 pts if No, 5 pts If Q3a not present, 5pts
			5	If last Column in Q5a = Yes in any row, 0 pts, If Q5a not present or "No" in all rows in the last column 5pts
		Section TOTAL	10	
REQUIRED FILE UPLOADS - ALL (TASK)				
Required File Uploads	Section Header			
Applicant Profile (eSNAPS) (Not Scored)	File Upload	Applicants are required to upload a <u>submitted</u> Applicant Profile exported from e-snaps	N/A	Not Scored
Project Application (eSNAPS) (Not Scored)	File Upload	Applicants are required to upload a <u>submitted</u> Project Application exported from e-snaps	N/A	Not Scored
Certification of Consistency with the Consolidated Plan HUD-2991 (Not Scored)	File Upload	Please check to make sure that HUD Form 2991 is attached, and matches the information in e-snaps- In particular, the Project Application	N/A	Not Scored
PROJECT TOTAL			305	

FY22 SUPPLEMENTAL NOFO RURAL Set-Aside Rapid Re-Housing FULL APPLICATION Questions and Scoring Criteria

QUESTION	Question Type/ Choices	Question Description APPLICANT	POINT VALUE	IRT ASSESSMENT CRITERIA QUESTION DESCRIPTION
Agency Capacity - ALL (TASK)				
Agency Capacity	Section Header			
Q1. What year was your organization designated by the IRS as a Nonprofit entity or other eligible applicant designation? (5pts)	Dropdown		5	(5 pts) Organization receives 1 point for operating for 5 years, then one additional point per year up to a total of 5 points
Q2. Racial Equity must be a focus of projects working to end homelessness. Dismantling systemic racism must be a focus of the work that we do. We know that there are disparities associated with Race, Ethnicity & Gender Identity in the TX BoS CoC. Please affirm any of the actions your Organization has taken from the following list. (6 pts)	Checkbox		6	One point per action taken by the applicant up to a total of 6 points Other responses should be evaluated prior to awarding points
	Our Organization has a public written commitment to address/eliminate racial and ethnic inequities in guiding documentation (i.e. mission, vision, goals, etc.)			
	Racial equity knowledge, skills, and practices are a part of staff job descriptions and work plans			
	Agency employs bi-lingual direct service staff working directly with this project provides participants with project forms & agreements in languages other than English on request			
	Current or former participants are involved in the planning and design of new policies and procedures			
	Agency has made a written public commitment to Equal Access in Federal Programming and does not discriminate based on Gender Identity or Sexual Orientation			
	Other _____			
	None of the above apply			
Q3. Involvement from persons with lived experience of homelessness during the planning and implementation of a project is critical to ensuring participants can access the services they want, need, and will use. Please affirm any of the actions your organization has taken, or will take if awarded funds, from the following list. (6 pts)	Checkbox		6	One point per action taken by the applicant up to a total of 6 points Other responses should be evaluated prior to awarding points
	The organization solicits feedback through truly anonymous satisfaction surveys			
	The organization hosts regular focus groups and/or listening sessions with participants			
	The organization has a standing consumer advisory committee			
	A current or former participant(s), or someone with current or past lived experience of homelessness, sits on Board of Directors or other equivalent policymaking entity			
	The organization employs current or former participants in the project			
	Other _____			
	None of the above apply			

Q4. What process did you utilize when determining the need for this application? If no specific data sources, how did you determine community need? Please provide as much detail as possible. (5pts)	Narrative		5	<p>Applicants must identify data sources, groups, advisory bodies, or other means of establishing community need other than internal data sources. Applicants that do not identify external data sources may only receive 2 points</p> <p>1 point - Evidence of data-driven decision making 1 point - HMIS or comparable database data used 1 point - Point in Time Count Data used (external) 1 point - Housing Inventory County data used (external) 1 point - Other local data used (external)</p>
Q5. Does your agency have the support of the Local Homelessness Coalition (LHC)? (10 pts)		Can upload letters of support from non LHCs if LHC has a conflict or non-existent	10	<p>Applicants must demonstrate the support of the Local Homeless Coalition through a signed letter from the chair of the Local Coalition (10 pts), Applicants that upload letters of support from other partners are eligible for 5pts per letter uploaded</p>
	Yes			
	No			
	<i>If yes, show Q5a.</i>			
Q5a. Please upload the letter of support(s). (Not Scored)	File upload, max 3		N/A	Not Scored, informational only- See uploads section
		Section TOTAL	32	
Financial Management and Administration -ALL (TASK)				
Financial Management and Administration	Section Header			
Q1. Please upload an Org Chart updated in 2022 (Not Scored)	File Upload		N/A	Not Scored, informational only- See uploads section
Q2. Describe how your organization has implemented or will implement the required Internal Controls at 2 CFR 200.302a (5 pts)	Narrative		5	<p>The Organization must acknowledge the COSO Internal Control Integrated Framework to receive points No partial points</p>
Q3. Describe the internal financial and administrative monitoring activities utilized by the organization (4pts)	Narrative		4	<p>Organization has an internal monitoring strategy (2) Organization communicates monitoring policy and engages staff in monitoring on a regular and predictable basis (2)</p>
Q4. All Applicants are required to Match CoC Program funding at 25% Cash or In-Kind with firm written commitments. Please review the CoC Virtual Binder that communicates the Match Requirements for the CoC Program. Please upload your Match documentation. (Not Scored)	File Upload		N/A	Not Scored, informational only- See uploads section
File Upload (Match Documentation) ALL				
		Section TOTAL	9	
BUDGET TABLE - ALL (TASK)- RURAL				
Budget Table	Section Header			
This table will not match your Summary Budget screen in e-snaps, that application asks for information about additional budget lines that are eligible, such as HMIS and in limited circumstances, Operating. Applicants should take care to make sure that the Budget line items here, correspond to matching Budget Line Items in e-snaps			Not Scored	Use this table to answer questions in CoC Priorities Section Q5d or Q6d
Cost	HUD Request	Leveraged Assistance		
Rental Assistance				
Supportive Services				
Other Eligible Uses				
Admin				
Total				
RRH				
Component Specific Questions (Task)				
Alignment with CoC Priorities -RRH (Page 1)				
Community-wide commitment	Section Header			
Q1. Summary of the Proposed Project (Not Scored)	Narrative		N/A	Unscored, information only
Q2. Please name the partner organizations that were consulted in the development of the Project Application (3pts)	Narrative		3	1 pt per partner organization, up to 3 points

Q3. Please name the partner organizations that will participate in the implementation and oversight of the Project, if awarded (3 pts)	Narrative		3	1 pt per partner organization, up to 3 points (1)Has dedicated staff conducting ongoing landlord outreach (1)Describes specific incentives offered to Landlords (1)Describes how agency solicits feedback from Landlords and incorporates that feedback to improve efforts (1)Describes data sources used to develop strategy (1)Other reasoned approaches
Q4. Please describe the Landlord Recruitment Strategy that will be implemented as part of this project, and how the Applicant will update that strategy based on data and performance (5 pts)	Narrative		5	0 pts if no Housing Commitment If yes, see Q5d
Q5. Do you plan to leverage housing partnerships as part of this application? (25 pts)	Multiple Choice		0	
	Yes			
	No			
If yes, show Q5a - 5d				
Q5a What is the total value of the commitment?	Currency Text Box		N/A	Not Scored
Q5b What is the total HUD request?	Currency Text Box	This amount must match the Total HUD Request in the Budget Task	N/A	Not Scored
Q5c. Please describe the housing partnerships that will be leveraged to meet the needs of Project Participants as part of this Project Application	Narrative		N/A	Not Scored
Q5d. Please upload written commitments from this/these partners	File Upload	Public Housing Authority Commitment 25 pts Possible 20 pts if the partner is a Public Housing Authority & valued at least 50% of the total budget on the Budget Portion of this application 10 pts if the partner is a Public Housing Authority & valued less than 50% of the total budget on the Budget Portion of this application 5 pts if the partner is a Public Housing Authority but MOU does not list total value 5pts if on THN MOU Template All Other Housing Commitments 15 pts Possible 5 pts if written commitment present OR 5 pts if written commitment present, but no value listed 10 pts if the resource is valued at more than 25% but less than 50% 5 pts if the resource is valued at less than 25% 0 pts if no Housing Commitment, or a non-relevant upload	25	Divide the Total HUD Request (Q5b) by 2. Compare this value to the value of the commitment (Q5a) to score this question. Public Housing Authority Commitment 25 pts Possible 20 pts if the partner is a Public Housing Authority & valued at least 50% of the total budget on the Budget Portion of this application 10 pts if the partner is a Public Housing Authority & valued less than 50% of the total budget on the Budget Portion of this application 5 pts if the partner is a Public Housing Authority but MOU does not list total value 5pts if on THN MOU Template All Other Housing Commitments 15 pts Possible 5 pts if written commitment present OR 5 pts if written commitment present, but no value listed 10 pts if the resource is valued at more than 25% but less than 50% 5 pts if the resource is valued at less than 25% 0 pts if no Housing Commitment, or a non-relevant upload
Q6. Do you plan to leverage healthcare partnerships as part of this application? (25 pts)	Multiple Choice			0 pts if no Healthcare partnerships If yes, see Q6d
	Yes			
	No			
If yes, show Q6a - Q6d				
Q6a What is the total value of the commitment?	Currency Text Box		N/A	Not Scored
Q6b What is the total HUD request?	Currency Text Box	This amount must match the Total HUD Request in the Budget Task	N/A	Not Scored
Q6c. Please describe the healthcare partnerships that will be leveraged to meet the needs of Project Participations as part of this Project Application	Narrative		N/A	Not Scored

Q6d. Please upload written commitments from this/these partners	File Upload	<p>Local Mental Health Authority (LMHA) Commitment 25 pts Possible</p> <p>20 pts if the partner is a LMHA & valued at least 50% of the total budget on the Budget Portion of this application 10 pts if the partner is a LMHA & valued less than 50% of the total budget on the Budget Portion of this application 5 pts if the partner is a LMHA but MOU does not list total value 5pts if on THN MOU Template</p> <p>All Other Healthcare Commitments 15 pts Possible</p> <p>5 pts if written commitment present OR 5 pts if written commitment present, but no value listed</p> <p>10 pts if the resource is valued at more than 25% but less than 50% 5 pts if the resource is valued at less than 25% 0 pts if no Healthcare Commitment, or a non-relevant upload</p>	25	<p>Divide the Total HUD Request (Q6b) by 2. Compare this value to the value of the commitment (Q6a) to score this question.</p> <p>Local Mental Health Authority (LMHA) Commitment 25 pts Possible</p> <p>20 pts if the partner is a LMHA & valued at least 50% of the total budget on the Budget Portion of this application 10 pts if the partner is a LMHA & valued less than 50% of the total budget on the Budget Portion of this application 5 pts if the partner is a LMHA but MOU does not list total value 5pts if on THN MOU Template</p> <p>All Other Healthcare Commitments 15 pts Possible</p> <p>5 pts if written commitment present OR 5 pts if written commitment present, but no value listed</p> <p>10 pts if the resource is valued at more than 25% but less than 50% 5 pts if the resource is valued at less than 25% 0 pts if no Healthcare Commitment, or a non-relevant upload</p>
Q7. Assisting participants to access mainstream resources such as SSI/SSDI is a priority for the CoC. Will this project employ a person whose primary role is to assist participants using SSI/SSDI Outreach Access and Recovery (SOAR)? (5 pts)	Multiple choice		5	<p>Yes= 5 No = 0pts</p>
	Yes			
	No			
Q8. Please describe this project's utilization of Housing First (4 pts)	Narrative		4	<p>Describes no prerequisites to project entry or retention (e.g. sobriety, participation in mental health/health services, etc.) and/or low barrier admission process (e.g. screening people in, not out) (2) Describes flexible approach, individualized supports, client choice, and autonomy; services are voluntary (2)</p>
Q9. How will this project meaningfully engage Persons With Lived Experience (PWLE)? (4 pts)	Narrative		4	<p>Organization will employ project-level staff with lived expertise (2) Organization will include PWLE in implementation or evaluation of project, including staff, Board Members, or current or former participants (2)</p>
Q10. How will this project identify and serve "underserved" communities? Please describe the underserved community in your response. (10 pts)	Narrative		10	<p>Response includes method for identifying people experiencing homelessness not currently being served by the local homeless service system using Culturally and Linguistically Appropriate Standards https://thinkculturalhealth.hhs.gov/assets/pdfs/EnhancedNationalCLASSstandards.pdf</p>
Q11. Will this project request the maximum available for Capacity Building activities, and commit to leveraging 50% of those funds to implement the priorities identified in the CoC plan? (5 pts)	Multiple choice		5	<p>Yes= 5 No = 0pts</p>
	Yes			
	No			
Q12. Are you requesting Emergency Lodging?	Multiple choice		N/A	Unscored, information only
	Yes			
	No			
If yes, show Q12a.				
Q12a. Describe the strategy the Project will utilize to project to ensure that emergency lodging is truly short-term emergency lodging and not a substitute for permanent housing. (4 pts)	Narrative		4	<p>(1)Strategy includes target length of time to transition from emergency lodging to PH (1)Strategy includes process for reassessing appropriateness of housing (1)Strategy includes housing-focused goal planning as function of helping relationship (1)Strategy includes reference to larger community-level housing access goals (access to resources)</p>

Q13. Please describe how this Project will connect participants to immediate, low-barrier shelter or housing? (4 pts)	Narrative		4	(1) Strategy includes transportation method (1) Strategy includes methodology for assessing housing needs (1) Strategy includes an acknowledgement of limited housing resources (1) Strategy includes reference to larger community-level housing access goals, (access to resources)
		Section TOTAL	97	
System Performance Measures -RRH				
System Performance Measures	Section header			
These selections will become part of the implementation plan for this project and will be shared with relevant stakeholders for effective oversight and evaluation. Please see Section E of the CoC Plan to address severe service needs for more information about the proposed evaluation and oversight process	Description			
Q1. SPM 1 What is the length of time the average participant will remain homeless following identification? (I.e.: how long will it take you to house someone, once they are identified?) (10pts)	Multiple Choice	Please set realistic expectations- Base this response on your prior and anticipated performance	10	0-30 days = 10 31-60 days = 5 61+ days = 0
	0-30 days			
	31-60 days			
	61+ days			
Q2. SPM2 What percentage of participants who exit homelessness to permanent housing will return to homelessness within 6, 12 or 24 months?	Q2 (SPM2) is a description, followed by Q2a, Q2b, and Q2c which all have dropdown responses Dropdown	Please set realistic expectations- Base this response on your prior and anticipated performance		
Q2a What percentage of participants will return to homelessness at 6 months? (10pts)	0-2% 3-5% 6-8% 9-10% 11+%		10	0-2% - 10 points 3-5% - 7 points 6-8% - 4 points 9-10% - 2 point 11+% - 0 points
Q2b What percentage of participants will return to homelessness at 12 months? (10pts)	0-2% 3-5% 6-10% 11+%		10	0-2% - 10 points 3-5% - 7 points 6-10% - 3 points 11+% - 0 point
Q2c What percentage of participants will return to homelessness at 24 months? (10pts)	0-5% 6-10% 11+%		10	0-5% - 10 points 6-10% - 5 points 11+% - 0 points
Q3. SPM4 What percentage of (adult) participants will increase their income (earned or unearned) while enrolled in the project? (10pts)	Multiple Choice	Please set realistic expectations- Base this response on your prior and anticipated performance	10	0-30% = 0pts 31-40% = 3 pts 41-50% = 7 pts 51%+ = 10 pts
	0-30%			
	31-40%			
	41-50%			
	51%+			
Q4. SPM4 What percentage of participants will increase their income (earned or unearned) at exit from the project? (10pts)	Multiple Choice	Please set realistic expectations- Base this response on your prior and anticipated performance	10	0-30% = 0pts 31-40% = 3 pts 41-50% = 7 pts 51%+ = 10 pts
	0-30%			
	31-40%			
	41-50%			
	51%+			
Q5. SPM7b.1 What percentage of participants that exit, will exit to permanent housing destinations by the end of the first year of operation? (10pts)	Multiple Choice	Please set realistic expectations- Base this response on your prior and anticipated performance	10	0-70% - 0pts 71-80% 4pt 81-90% 7pts 91+ 10pts
	0-70%			
	70-80%			
	81-90%			
	91+%			
Q6. SPM7b.2 What percentage of participants that remain enrolled will retain housing at the end of the first year? (10pts)	Multiple Choice	Please set realistic expectations- Base this response on your prior and anticipated performance	10	0-70% 0 pts 71-80% 4 pts 81-90% 7 pts 91+% 10 pts
	0-70%			
	71-80%			
	81-90%			

	91+%			
		Section TOTAL	80	
General Application -RRH				
General Application	Section header			
Q1. When fully operational, how many participants will the project serve at any given point in time? (Not Scored)	Text		N/A	Not Scored
Q1a. What is the total Supportive Service Budget not including leveraged assistance? (5 pts)	Currency	Must match HUD Supportive Services Request in Budget Task	5	Reviewer should divide \$ amount in Q1a by the number of persons in Q1 to get a cost per participant \$0-\$7000= 5pts \$7,001 = 0pts
Q2. Describe the techniques staff uses to ensure that participant engagement is culturally appropriate, regular, trust is developed, and outreach is relationship-focused. (5 pts)	Narrative		5	Organization describes that services and outreach will occur on a regular, predictable schedule (1) Organization's outreach strategy includes multiple methods of outreach such as in or out of agency office, in participant's home, in local community which may include outreach conducted at other organizations or public locations within community (e.g. feeding centers, local library, etc.) (1) Response includes reference to cultural appropriateness/competency which may include relevant staff training or experience (1) Staff efforts utilize harm reduction principles, non-judgmental, non-coercive (1) Case management loads are appropriate and case management schedules may be flexible to engage participant's with who work or have other obligations during working hours (1)
Q3. How is service delivery (a) tailored to meet the participants' unique needs, (b) strength based, (c) trauma informed, and (d) participant centered? (5 pts)	Narrative		5	Describes how the project will incorporate evidence-based practices for client engagement (2) Staff training/certification or relevant experience for strengths-based and trauma-informed care (1) Housing/service plans developed in consultation with clients and are revised when appropriate (2)
Q4. Please describe your understanding and experience with the Progressive Engagement approach to delivering Rental Assistance. (4pts)	Narrative	Please see the TX BoS CoC Written Standards for expectations regarding the implementation of Progressive Engagement	4	(2) Applicant states experience using Progressive Engagement (2) Response reflects that Rental Assistance will be offered based on the unique needs of the household, approach is flexible and individualized
Q5. Does the project impose restrictions on length of participation beyond that which would be mandated by HUD? (E.g. less than 24 months of rental assistance for RRH) (20pts)	Multiple Choice		20	(0) Applicant restricts length of participation (20) Applicant does not restrict length of participation
Yes	Yes			
No	No			
Q6. Please describe the Organization's experience utilizing the Coordinated Entry process, if any. If no experience with CE, please describe the proposed prioritization factors that will determine order of enrollment (2 pts)	Narrative		2	Currently operating projects that utilize CE Involvement with Coordinated Entry Planning Entity Prioritizing clients with most severe service needs (disabilities, mental health and substance use issues, elderly) Local CE "entry" points (does the agency offer CE assessments? where would someone go to be assessed?)
Q7. Please describe any conditional service participation requirements for participants to maintain assistance. (ex. Participants must attend mental health appointments, life skills groups, must meet with the case manager, must gain a job within the first 3 weeks, etc.) (2 pts)	Narrative		2	Full points if project communicates no conditional participation requirements to maintain assistance No partial points
Q8. Please describe how the project systematically keeps project staff up-to-date regarding mainstream resources available for program participants (e.g., SNAP, SSI, TANF) within the geographic area. (2 pts)	Narrative		2	Describes a detailed plan to keep staff informed of mainstream resources for participants (1). Strategy described is regular and predictable (1)
Q9. Describe how the project collaborates with healthcare organizations to assist program participants with meeting health needs. (2 pts)	Narrative		2	Organization describes partnership and/or referral path to health provider (may include behavioral health) (1pt) Organization describes assistance with connecting participant to health provider (e.g. coordinating services, transportation) (1pt)
Q10. Describe how the project provides assistance with the effective utilization of Medicaid and other health benefits (2 pts)	Narrative		2	Describes a detailed plan to utilize Medicaid and connect participants to health services (2)
Q11. Describe the strategy the Project will utilize to provide supportive services to participants to ensure successful retention of housing or to help obtain housing utilizing Supplemental CoC Program funds (2 pts)	Narrative		2	Describes strategy for assessing participant needs at intake, as needed, and on a regular and predictable schedule

Q12. Describe the strategy the Project will utilize to provide supportive services to participants to ensure successful retention of housing or to help obtain housing utilizing alternative funding sources or by leveraging existing community services. (2 pts)	Narrative		2	Describes strategy for assessing participant needs at intake, as needed, and on a regular and predictable schedule (1pt) Response must identify services offered internally through alternative funding OR services offered within local community (1pt)
Q13. Describe how the Project will assess and meet the individual needs of each Participant through referrals to local resources, social services, and benefits such as workforce and early childhood education resources, etc. (2 pts)	Narrative		2	Describes strategy for assessing participant needs at intake, as needed, and on a regular and predictable schedule (1pt) Describes referral pathway or strategy for connecting participants to available, local resources (1pt)
		Section TOTAL	55	
MONITORING HISTORY REPORT - RRH				REVIEW Description: The Applicant completes these questions, and may not answer all questions. Questions start with Q1 and end with Q5a. If you do not see the question reference in the scoring criteria below, score full points
			5	If Q3a = Yes, 0 pts if No, 5 pts If Q3a not present, 5pts
			5	If last Column in Q5a = Yes in any row, 0 pts, If Q5a not present or "No" in all rows in the last column 5pts
		Section TOTAL	10	
FILE UPLOADS - ALL (TASK)				
Applicant Profile (eSNAPS)	File Upload	Applicants are required to upload a <u>submitted Project Application exported from e-snaps</u>	N/A	Not Scored
Project Application (eSNAPS)	File Upload	Applicants are required to upload a <u>submitted Project Application exported from e-snaps</u>	N/A	Not Scored
Certification of Consistency with the Consolidated Plan HUD-2991	File upload	Please check to make sure that HUD Form 2991 is attached, and matches the information in e-snaps- In particular, the Project Application	N/A	Not Scored
PROJECT TOTAL			283	

FY22 SUPPLEMENTAL NOFO RURAL Set-Aside Joint Transitional Housing and Rapid Re-Housing FULL APPLICATION Questions and Scoring Criteria

QUESTION	Question Type/ Choices	Question Description APPLICANT	POINT VALUE	IRT ASSESSMENT CRITERIA QUESTION DESCRIPTION
Agency Capacity - ALL (TASK)				
Agency Capacity	Section Header			
Q1. What year was your organization designated by the IRS as a Nonprofit entity or other eligible applicant designation? (5pts)	Dropdown		5	(5 pts) Organization receives 1 point for operating for 5 years, then one additional point per year up to a total of 5 points
Q2. Racial Equity must be a focus of projects working to end homelessness. Dismantling systemic racism must be a focus of the work that we do. We know that there are disparities associated with Race, Ethnicity & Gender Identity in the TX BoS CoC. Please affirm any of the actions your Organization has taken from the following list. (6 pts)	Checkbox		6	One point per action taken by the applicant up to a total of 6 points Other responses should be evaluated prior to awarding points
	Our Organization has a public written commitment to address/eliminate racial and ethnic inequities in guiding documentation (i.e. mission, vision, goals, etc.)			
	Racial equity knowledge, skills, and practices are a part of staff job descriptions and work plans			
	Agency employs bi-lingual direct service staff working directly with this project provides participants with project forms & agreements in languages other than English on request			
	Current or former participants are involved in the planning and design of new policies and procedures			
	Agency has made a written public commitment to Equal Access in Federal Programming and does not discriminate based on Gender Identity or Sexual Orientation			
	Other			
	None of the above apply			
Q3. Involvement from persons with lived experience of homelessness during the planning and implementation of a project is critical to ensuring participants can access the services they want, need, and will use. Please affirm any of the actions your organization has taken, or will take if awarded funds, from the following list. (6 pts)	Checkbox		6	One point per action taken by the applicant up to a total of 6 points Other responses should be evaluated prior to awarding points
	The organization solicits feedback through truly anonymous satisfaction surveys			
	The organization hosts regular focus groups and/or listening sessions with participants			
	The organization has a standing consumer advisory committee			
	A current or former participant(s), or someone with current or past lived experience of homelessness, sits on Board of Directors or other equivalent policymaking entity			
	The organization employs current or former participants in the project			
	Other			
	None of the above apply			

Q4. What process did you utilize when determining the need for this application? If no specific data sources, how did you determine community need? Please provide as much detail as possible. (5pts)	Narrative		5	Applicants must identify data sources, groups, advisory bodies, or other means of establishing community need other than internal data sources. Applicants that do not identify external data sources may only receive 2 points 1 point - Evidence of data-driven decision making 1 point - HMIS or comparable database data used 1 point - Point in Time Count Data used (external) 1 point - Housing Inventory County data used (external) 1 point - Other local data used (external)
Q5. Does your agency have the support of the Local Homelessness Coalition (LHC)? (10 pts)		Can upload letters of support from non LHCs if LHC has a conflict or non-existent	10	Applicants must demonstrate the support of the Local Homeless Coalition through a signed letter from the chair of the Local Coalition (10 pts), Applicants that upload letters of support from other partners are eligible for 5pts per letter uploaded
	Yes			
	No			
<i>If yes, show Q5a.</i>				
Q5a. Please upload the letter of support(s). (Not Scored)	File upload, max 3		N/A	Not Scored, informational only- See uploads section
		Section TOTAL	32	
Financial Management and Administration -ALL (TASK)				
Financial Management and Administration	Section Header			
Q1. Please upload an Org Chart updated in 2022 (Not Scored)	File Upload		N/A	Not Scored, informational only- See uploads section
Q2. Describe how your organization has implemented or will implement the required Internal Controls at 2 CFR 200.302a (5 pts)	Narrative		5	The Organization must acknowledge the COSO Internal Control Integrated Framework to receive points No partial points
Q3. Describe the internal financial and administrative monitoring activities utilized by the organization (4pts)	Narrative		4	Organization has an internal monitoring strategy (2) Organization communicates monitoring policy and engages staff in monitoring on a regular and predictable basis (2)
Q4. All Applicants are required to Match CoC Program funding at 25% Cash or In-Kind with firm written commitments. Please review the CoC Virtual Binder that communicates the Match Requirements for the CoC Program. Please upload your Match documentation. (Not Scored)	File Upload		N/A	Not Scored, informational only- See uploads section
File Upload (Match Documentation) ALL				
		Section TOTAL	9	
BUDGET TABLE - ALL (TASK)- RURAL				
Budget Table	Section Header			
This table will not match your Summary Budget screen in e-snaps, that application asks for information about additional budget lines that are eligible, such as HMIS and in limited circumstances, Operating. Applicants should take care to make sure that the Budget line items here, correspond to matching Budget Line Items in e-snaps			Not Scored	Use this table to answer questions in CoC Priorities Section Q5d or Q6d
Cost	HUD Request	Leveraged Assistance		
Rental Assistance				
Supportive Services				
Other Eligible Uses				
Admin				
Total				
Alignment with CoC Priorities -TH/RRH				
Community-wide commitment	Section Header			
Q1. Summary of the Proposed Project (Not Scored)	Narrative		N/A	Not Scored, information only
Q2. Please name the partner organizations that were consulted in the development of the Project Application (3 pts)	Narrative		3	1 pt per partner organization, up to 3 points
Q3. Please name the partner organizations that will participate in the implementation and oversight of the Project, if awarded (3 pts)	Narrative		3	1 pt per partner organization, up to 3 points

Q4. Please describe the Landlord Recruitment Strategy that will be implemented as part of this project, and how the Applicant will update that strategy based on data and performance (5 pts)	Narrative		5	(1)Has dedicated staff conducting ongoing Landlord outreach (1)Describes specific incentives offered to Landlords (1)Describes how agency solicits feedback from Landlords and incorporates that feedback to improve efforts (1)Describes data sources used to develop strategy (1)Other reasoned approaches
Q5. Do you plan to leverage housing partnerships as part of this application? (25 pts)	Multiple Choice		0	0 pts if no Housing Commitment If yes, see Q5b
	Yes			
	No			
If yes, show Q5a - 5d				
Q5a What is the total value of the commitment?	Currency Text Box		N/A	Not Scored
Q5b What is the total HUD request?	Currency Text Box	This amount must match the Total HUD Request in the Budget Task	N/A	Not Scored
Q5c. Please describe the housing partnerships that will be leveraged to meet the needs of Project Participants as part of this Project Application	Narrative		N/A	Not Scored
Q5d. Please upload written commitments from this/these partners	File Upload	Public Housing Authority Commitment 25 pts Possible 20 pts if the partner is a Public Housing Authority & valued at least 50% of the total budget on the Budget Portion of this application 10 pts if the partner is a Public Housing Authority & valued less than 50% of the total budget on the Budget Portion of this application 5 pts if the partner is a Public Housing Authority but MOU does not list total value 5pts if on THN MOU Template All Other Housing Commitments 15 pts Possible 5 pts if written commitment present OR 5 pts if written commitment present, but no value listed 10 pts if the resource is valued at more than 25% but less than 50% 5 pts if the resource is valued at less than 25% 0 pts if no Housing Commitment, or a non-relevant upload	25	Divide the Total HUD Request (Q5b) by 2. Compare this value to the value of the commitment (Q5a) to score this question. Public Housing Authority Commitment 25 pts Possible 20 pts if the partner is a Public Housing Authority & valued at least 50% of the total budget on the Budget Portion of this application 10 pts if the partner is a Public Housing Authority & valued less than 50% of the total budget on the Budget Portion of this application 5 pts if the partner is a Public Housing Authority but MOU does not list total value 5pts if on THN MOU Template All Other Housing Commitments 15 pts Possible 5 pts if written commitment present OR 5 pts if written commitment present, but no value listed 10 pts if the resource is valued at more than 25% but less than 50% 5 pts if the resource is valued at less than 25% 0 pts if no Housing Commitment, or a non-relevant upload
Q6. Do you plan to leverage healthcare partnerships as part of this application? (25 pts)	Multiple Choice			0 pts if no Healthcare partnerships If yes, see Q6b
	Yes			
	No			
If yes, show Q6a - Q6d				
Q6a What is the total value of the commitment?	Currency Text Box		N/A	Not Scored
Q6b What is the total HUD request?	Currency Text Box	This amount must match the Total HUD Request in the Budget Task	N/A	Not Scored
Q6c. Please describe the healthcare partnerships that will be leveraged to meet the needs of Project Participations as part of this Project Application	Narrative		N/A	Not Scored

Q6d. Please upload written commitments from this/these partners	File Upload	<p>Local Mental Health Authority (LMHA) Commitment 25 pts Possible</p> <p>20 pts if the partner is a LMHA & valued at least 50% of the total budget on the Budget Portion of this application 10 pts if the partner is a LMHA & valued less than 50% of the total budget on the Budget Portion of this application 5 pts if the partner is a LMHA but MOU does not list total value 5pts if on THN MOU Template</p> <p>All Other Healthcare Commitments 15 pts Possible</p> <p>5 pts if written commitment present OR 5 pts if written commitment present, but no value listed</p> <p>10 pts if the resource is valued at more than 25% but less than 50% 5 pts if the resource is valued at less than 25% 0 pts if no Healthcare Commitment, or a non-relevant upload</p>	25	<p>Divide the Total HUD Request (Q6b) by 2. Compare this value to the value of the commitment (Q6a) to score this question.</p> <p>Local Mental Health Authority (LMHA) Commitment 25 pts Possible</p> <p>20 pts if the partner is a LMHA & valued at least 50% of the total budget on the Budget Portion of this application 10 pts if the partner is a LMHA & valued less than 50% of the total budget on the Budget Portion of this application 5 pts if the partner is a LMHA but MOU does not list total value 5pts if on THN MOU Template</p> <p>All Other Healthcare Commitments 15 pts Possible</p> <p>5 pts if written commitment present OR 5 pts if written commitment present, but no value listed</p> <p>10 pts if the resource is valued at more than 25% but less than 50% 5 pts if the resource is valued at less than 25% 0 pts if no Healthcare Commitment, or a non-relevant upload</p>
Q7. Assisting participants to access mainstream resources such as SSI/SSDI is a priority for the CoC. Will this project employ a person whose primary role is to assist participants using SSI/SSDI Outreach Access and Recovery (SOAR)? (5 pts)	Multiple Choice		5	<p>Yes= 5 No = 0pts</p>
Yes				
No				
Q8. Please describe this project's utilization of Housing First (4 pts)	Narrative		4	<p>Describes no prerequisites to project entry or retention (e.g. sobriety, participation in mental health/health services, etc.) and/or low barrier admission process (e.g. screening people in, not out) (2) Describes flexible approach, individualized supports, client choice, and autonomy; services are voluntary (2)</p>
Q9. How will this project meaningfully engage Persons With Lived Experience (PWLE)? (4 pts)	Narrative		4	<p>Organization will employ project-level staff with lived expertise (2) Organization will include PWLE in implementation or evaluation of project, including staff, Board Members, or current or former participants (2)</p>
Q10. How will this project identify and serve "underserved" communities? Please describe the underserved community in your response. (10 pts)	Narrative		10	<p>response includes method for identifying people experiencing homelessness not currently being served by the local homeless service system using Culturally and Linguistically Appropriate Standards https://thinkculturalhealth.hhs.gov/assets/pdfs/EnhancedNationalCLASSstandards.pdf</p>
Q11. Will this project request the maximum available for Capacity Building activities, and commit to leveraging 50% of those funds to implement the priorities identified in the CoC plan? (5 pts)	Multiple Choice		5	<p>Yes= 5 No = 0pts</p>
Yes				
No				
Q12. Are you requesting Emergency Lodging?	Multiple Choice		N/A	Unscored, information only
Yes				
No				
If yes, Q12a				
Q12a. If requesting Emergency Lodging, how will this project ensure that emergency lodging is truly short-term emergency lodging and not a substitute for permanent housing? (4 pts)	Narrative		4	<p>(1)Strategy includes target length of time to transition from emergency lodging to PH (1)Strategy includes process for reassessing appropriateness of housing (1)Strategy includes housing-focused goal planning as function of helping relationship (1)Strategy includes reference to larger community-level housing access goals (access to resources)</p>

Q13. Please describe how this Project will connect participants to immediate, low-barrier shelter or housing? (4 pts)	Narrative		4	(1) Strategy includes transportation method (1) Strategy includes methodology for assessing housing needs (1) Strategy includes an acknowledgement of limited housing resources (1) Strategy includes reference to larger community-level housing access goals, (access to resources)
		Section TOTAL	97	
System Performance Measures -TH/RRH				
System Performance Measures	Section header			
These selections will become part of the implementation plan for this project and will be shared with relevant stakeholders for effective oversight and evaluation. Please see Section E of the CoC Plan to address severe service needs for more information about the proposed evaluation and oversight process				
Q1. SPM 1 What is the length of time the average participant will remain homeless following identification? (I.e.: how long will it take you to house someone, once they are identified?) (10pts)	Multiple Choice	Please set realistic expectations- Base this response on your prior and anticipated performance	10	0-30 days = 10 31-60 days = 5 61+ days = 0
	0-30 days			
	31-60 days			
	61+ days			
Q2. SPM2 What percentage of participants who exit homelessness to permanent housing will return to homelessness within 6, 12 or 24 months?	Q2 (SPM2) is a description, followed by Q2a, Q2b, and Q2c which all have dropdown responses Dropdown	Please set realistic expectations- Base this response on your prior and anticipated performance		
Q2a What percentage of participants will return to homelessness at 6 months? (10pts)	0-2% 3-5% 6-8% 9-10% 11+%		10	0-2% - 10 points 3-5% - 7 points 6-8% - 4 points 9-10% - 2 point 11+% - 0 points
Q2b What percentage of participants will return to homelessness at 12 months? (10pts)	0-2% 3-5% 6-10% 11+%		10	0-2% - 10 points 3-5% - 7 points 6-10% - 3 points 11+% - 0 point
Q2c What percentage of participants will return to homelessness at 24 months? (10pts)	0-5% 6-10% 11+%		10	0-5% - 10 points 6-10% - 5 points 11+% - 0 points
Q3. SPM4 What percentage of (adult) participants will increase their income (earned or unearned) while enrolled in the project? (10pts)	Multiple Choice	Please set realistic expectations- Base this response on your prior and anticipated performance	10	0-30% = 0pts 31-40% = 3 pts 41-50% = 7 pts 51%+ = 10 pts
	0-30%			
	31-40%			
	41-50%			
	51%+			
Q4. SPM4 What percentage of participants will increase their income (earned or unearned) at exit from the project? (10pts)	Multiple Choice	Please set realistic expectations- Base this response on your prior and anticipated performance	10	0-30% = 0pts 31-40% = 3 pts 41-50% = 7 pts 51%+ = 10 pts
	0-30%			
	31-40%			
	41-50%			
	51%+			
Q5. SPM7b.1 What percentage of participants that exit, will exit to permanent housing destinations by the end of the first year of operation? (10pts)	Multiple Choice	Please set realistic expectations- Base this response on your prior and anticipated performance	10	0-70% - 0pts 71-80% 4pt 81-90% 7pts 91+ 10pts
	0-70%			
	70-80%			
	81-90%			
	91+%			
Q6. SPM7b.2 What percentage of participants that remain enrolled will retain housing at the end of the first year? (10pts)	Multiple Choice	Please set realistic expectations- Base this response on your prior and anticipated performance	10	0-70% 0 pts 71-80% 4 pts 81-90% 7 pts 91+% 10 pts
	0-70%			
	71-80%			
	81-90%			

	91+%			
		Section TOTAL	80	
General Application -TH/RRH				
General Application Questions	Section Header			
Q1. When fully operational, how many participants will the project serve at any given point in time? (Not Scored)	Text		N/A	Not scored; information only
Q1a. What is the total Supportive Service Budget not including leveraged assistance? (5pts)	Currency	Must match HUD Supportive Services Request in Budget Task	5	Reviewer should divide \$ amount in Q1a by the number of persons in Q1 to get a cost per participant \$0-\$7000= 5pts \$7,001 = 0pts
Q2. Based on your projections, using a single night at full operation, approximately how many units will operate as Rapid Rehousing and how many units will operate as Transitional Housing? Please note that HUD requires that there be at least twice the Rapid Rehousing versus Transitional Housing (2:1) (Not Scored)	Text		N/A	Not scored; information only
	RRH units: _____			
	TH units: _____			
Q3. Describe how the program ensures participants have autonomy and agency in decision-making throughout their enrollment including the ability to move between components (TH to RRH and vice versa)? (6 pts)	Narrative		6	Organization communicates that participants have access to choose between Transitional Housing and RRH Components at intake (2) Organization communicates that participants have access to choose between TH and RRH Components throughout enrollment (2) Organization communicates that housing intervention will be reassessed on a regular and predictable schedule (2)
Q3a. Joint Component TH/RRH Projects must center client choice by prioritizing movement from TH to RRH components. Please confirm your understanding. (Not scored)	Checkbox		N/A	
Q4. Describe the techniques staff uses to ensure that participant engagement is culturally appropriate, regular, trust is developed, and outreach is relationship-focused. (5 pts)	Narrative		5	Organization describes that services and outreach will occur on a regular, predictable schedule (1) Organization's outreach strategy includes multiple methods of outreach such as in or out of agency office, in participant's home, in local community which may include outreach conducted at other organizations or public locations within community (e.g. feeding centers, local library, etc.) (1) Response includes reference to cultural appropriateness/competency which may include relevant staff training or experience (1) Staff efforts utilize harm reduction principles, non-judgmental, non-coercive (1) Case management loads are appropriate and case management schedules may be flexible to engage participant's with who work or have other obligations during working hours (1)
Q5. How is service delivery (a) tailored to meet the individual needs, (b) strength based, (c) trauma informed, and (d) participant centered? (5 pts)	Narrative		5	Describes how the project will incorporate evidence-based practices for client engagement Staff training/certification or relevant experience for strengths-based and trauma-informed care Housing/service plans developed in consultation with clients and are revised when appropriate
Q6. Please describe your understanding and experience with the Progressive Engagement approach to delivering Rental Assistance (4 pts)	Narrative	Please see the TX BoS CoC Written Standards for expectations regarding the implementation of Progressive Engagement	4	Response reflects that Rental Assistance will be offered based on the unique needs of the household, approach is flexible and individualized
Q7. Does the project impose restrictions on length of participation beyond that which would be mandated by HUD? (E.g. less than 24 months of rental assistance for RRH or TH) (20 pts)	Multiple Choice		20	(0) Applicant restricts length of participation (20) Applicant does not restrict length of participation
	Yes			
	No			
Q8. Please describe the Organization's experience utilizing the Coordinated Entry process, if any. If no experience with CE, please describe the proposed prioritization factors that will determine order of enrollment. (2 pts)	Narrative		2	Currently operating projects that utilize CE Involvement with Coordinated Entry Planning Entity Prioritizing clients with most severe service needs (disabilities, mental health and substance use issues, elderly) Local CE "entry" points (does the agency offer CE assessments? where would someone go to be assessed?)
Q9. Please describe any conditional service participation requirements for participants to maintain assistance. (ex. Participants must attend mental health appointments, life skills groups, must meet with the case manager, must gain a job within the first 3 weeks, etc.) (2 pts)	Narrative		2	Full points if project communicates no conditional participation requirements to maintain assistance No partial points

Q10. Please describe how the project systematically keeps project staff up-to-date regarding mainstream resources available for program participants (e.g., snap, SSI, TANF) within the geographic area. (2 pts)	Narrative		2	Describes a detailed plan to keep staff informed of mainstream resources for participants (1). Strategy described is regular and predictable (1)
Q11. Describe how the project collaborates with healthcare organizations to assist program participants with meeting health needs. (2 pts)	Narrative		2	Organization describes partnership and/or referral path to health provider (may include behavioral health) (1pt) Organization describes assistance with connecting participant to health provider (e.g. coordinating services, transportation) (1pt)
Q12. Describe how the project provides assistance with the effective utilization of Medicaid and other health benefits. (2 pts)	Narrative		2	Describes a detailed plan to utilize Medicaid and connect participants to health services (2pts)
Q13. Describe the strategy the Project will utilize to provide supportive services to participants to ensure successful retention of housing or to help obtain housing utilizing Supplemental CoC Program funds. (2 pts)	Narrative		2	Describes strategy for assessing participant needs at intake, as needed, and on a regular and predictable schedule (2pts)
Q14. Describe the strategy the Project will utilize to provide supportive services to participants to ensure successful retention of housing or to help obtain housing utilizing alternative funding sources or by leveraging existing community services. (2 pts)	Narrative		2	Describes strategy for assessing participant needs at intake, as needed, and on a regular and predictable schedule (1pt) Response must identify services offered internally through alternative funding OR services offered within local community (1pt)
Q15. Describe how the Project will assess and meet the individual needs of each Participant through referrals to local resources, social services, and benefits such as workforce and early childhood education resources, etc. (2 pts)	Narrative		2	Describes strategy for assessing participant needs at intake, as needed, and on a regular and predictable schedule (1 pt) Describes referral pathway or strategy for connecting participants to available, local resources (1pt)
		Section TOTAL	61	
MONITORING HISTORY REPORT - TH/RRH				REVIEW Description: The Applicant completes these questions, and may not answer all questions. Questions start with Q1 and end with Q5a. If you do not see the question reference in the scoring criteria below, score full points
			5	If Q3a = Yes, 0 pts if No, 5 pts If Q3a not present, 5pts
			5	If last Column in Q5a = Yes in any row, 0 pts, If Q5a not present or "No" in all rows in the last column 5pts
		Section TOTAL	10	
FILE UPLOADS - ALL (TASK)				
Applicant Profile (eSNAPS)	File Upload	Applicants are required to upload a <u>submitted</u> Applicant Profile exported from e-snaps	N/A	Not Scored
Project Application (eSNAPS)	File Upload	Applicants are required to upload a <u>submitted</u> Project Application exported from e-snaps	N/A	Not Scored
Certification of Consistency with the Consolidated Plan HUD-2991	File Upload	Please check to make sure that HUD Form 2991 is attached, and matches the information in e-snaps- In particular, the Project Application	N/A	Not Scored
PROJECT TOTAL			289	

FY22 SUPPLEMENTAL NOFO RURAL Set-Aside Supportive Services Only FULL APPLICATION Questions and Scoring Criteria

QUESTION	Question Type/ Choices	Question Description APPLICANT	POINT VALUE	IRT ASSESSMENT CRITERIA QUESTION DESCRIPTION
Agency Capacity - ALL (TASK)				
Agency Capacity	Section Header			
Q1. What year was your organization designated by the IRS as a Nonprofit entity or other eligible applicant designation? (5pts)	Dropdown		5	(5 pts) Organization receives 1 point for operating for 5 years, then one additional point per year up to a total of 5 points
Q2. Racial Equity must be a focus of projects working to end homelessness. Dismantling systemic racism must be a focus of the work that we do. We know that there are disparities associated with Race, Ethnicity & Gender Identity in the TX BoS CoC. Please affirm any of the actions your Organization has taken from the following list. (6 pts)	Checkbox		6	One point per action taken by the applicant up to a total of 6 points Other responses should be evaluated prior to awarding points
	Our Organization has a public written commitment to address/eliminate racial and ethnic inequities in guiding documentation (i.e. mission, vision, goals, etc.)			
	Racial equity knowledge, skills, and practices are a part of staff job descriptions and work plans			
	Agency employs bi-lingual direct service staff working directly with this project provides participants with project forms & agreements in languages other than English on request			
	Current or former participants are involved in the planning and design of new policies and procedures			
	Agency has made a written public commitment to Equal Access in Federal Programming and does not discriminate based on Gender Identity or Sexual Orientation			
	Other _____			
	None of the above apply			
Q3. Involvement from persons with lived experience of homelessness during the planning and implementation of a project is critical to ensuring participants can access the services they want, need, and will use. Please affirm any of the actions your organization has taken, or will take if awarded funds, from the following list. (6 pts)	Checkbox		6	One point per action taken by the applicant up to a total of 6 points Other responses should be evaluated prior to awarding points
	The organization solicits feedback through truly anonymous satisfaction surveys			
	The organization hosts regular focus groups and/or listening sessions with participants			
	The organization has a standing consumer advisory committee			
	A current or former participant(s), or someone with current or past lived experience of homelessness, sits on Board of Directors or other equivalent policymaking entity			
	The organization employs current or former participants in the project			
	Other _____			
	None of the above apply			

Q4. What process did you utilize when determining the need for this application? If no specific data sources, how did you determine community need? Please provide as much detail as possible. (5pts)	Narrative		5	Applicants must identify data sources, groups, advisory bodies, or other means of establishing community need other than internal data sources. Applicants that do not identify external data sources may only receive 2 points 1 point - Evidence of data-driven decision making 1 point - HMIS or comparable database data used 1 point - Point in Time Count Data used (external) 1 point - Housing Inventory County data used (external) 1 point - Other local data used (external)
Q5. Does your agency have the support of the Local Homelessness Coalition (LHC)? (10 pts)		Can upload letters of support from non LHCs if LHC has a conflict or non-existent	10	Applicants must demonstrate the support of the Local Homeless Coalition through a signed letter from the chair of the Local Coalition (10 pts), Applicants that upload letters of support from other partners are eligible for 5pts per letter uploaded
	Yes			
	No			
<i>If yes, show Q5a.</i>				
Q5a. Please upload the letter of support(s). (Not Scored)	File upload, max 3		N/A	Not Scored, informational only- See uploads section
		Section TOTAL	32	
Financial Management and Administration -ALL (TASK)				
Financial Management and Administration	Section Header			
Q1. Please upload an Org Chart updated in 2022 (Not Scored)	File Upload		N/A	Not Scored, informational only- See uploads section
Q2. Describe how your organization has implemented or will implement the required Internal Controls at 2 CFR 200.302a (5 pts)	Narrative		5	The Organization must acknowledge the COSO Internal Control Integrated Framework to receive points No partial points
Q3. Describe the internal financial and administrative monitoring activities utilized by the organization (4pts)	Narrative		4	Organization has an internal monitoring strategy (2) Organization communicates monitoring policy and engages staff in monitoring on a regular and predictable basis (2)
Q4. All Applicants are required to Match CoC Program funding at 25% Cash or In-Kind with firm written commitments. Please review the CoC Virtual Binder that communicates the Match Requirements for the CoC Program. Please upload your Match documentation. (Not Scored)	File Upload		N/A	Not Scored, informational only- See uploads section
File Upload (Match Documentation) ALL				
		Section TOTAL	9	
BUDGET TABLE - ALL (TASK)- RURAL				
Budget Table	Section Header			
This table will not match your Summary Budget screen in e-snaps, that application asks for information about additional budget lines that are eligible, such as HMIS and in limited circumstances, Operating. Applicants should take care to make sure that the Budget line items here, correspond to matching Budget Line Items in e-snaps				
			Not Scored	Use this table to answer questions in CoC Priorities Section Q5d or Q6d

Cost	HUD Request	Leveraged Assistance
Rental Assistance		
Supportive Services		
Other Eligible Uses		
Admin		
Total		

SSO				
Alignment with CoC Priorities -SSO				
Section Heading: Community-wide commitment				
Q1. Summary of the Proposed Project	Narrative		N/A	Unscored, information only
Q2. Please name the partner organizations that were consulted in the development of the Project Application (3 pts)	Narrative		3	1 pt per partner organization, up to 3 points
Q3. Please name the partner organizations that will participate in the implementation and oversight of the Project, if awarded (3 pts)	Narrative		3	1 pt per partner organization, up to 3 points

Q4. Do you plan to leverage housing partnerships as part of this application? (25 pts)	Multiple Choice		0	0 pts if no Housing Commitment If yes, see Q4b
	Yes			
	No			
If yes, show Q4a - 4d				
Q4a What is the total value of the commitment?	Currency Text Box		N/A	Not Scored
Q4b What is the total HUD request?	Currency Text Box	This amount must match the Total HUD Request in the Budget Task	N/A	Not Scored
Q4c. Please describe the housing partnerships that will be leveraged to meet the needs of Project Participants as part of this Project Application	Narrative		N/A	Not Scored
Q4d. Please upload written commitments from this/these partners	File Upload	Public Housing Authority Commitment 25 pts Possible 20 pts if the partner is a Public Housing Authority & valued at least 50% of the total budget on the Budget Portion of this application 10 pts if the partner is a Public Housing Authority & valued less than 50% of the total budget on the Budget Portion of this application 5 pts if the partner is a Public Housing Authority but MOU does not list total value 5pts if on THN MOU Template All Other Housing Commitments 15 pts Possible 5 pts if written commitment present OR 5 pts if written commitment present, but no value listed 10 pts if the resource is valued at more than 25% but less than 50% 5 pts if the resource is valued at less than 25% 0 pts if no Housing Commitment, or a non-relevant upload	25	Divide the Total HUD Request (Q4b) by 2. Compare this value to the value of the commitment (Q4a) to score this question. Public Housing Authority Commitment 25 pts Possible 20 pts if the partner is a Public Housing Authority & valued at least 50% of the total budget on the Budget Portion of this application 10 pts if the partner is a Public Housing Authority & valued less than 50% of the total budget on the Budget Portion of this application 5 pts if the partner is a Public Housing Authority but MOU does not list total value 5pts if on THN MOU Template All Other Housing Commitments 15 pts Possible 5 pts if written commitment present OR 5 pts if written commitment present, but no value listed 10 pts if the resource is valued at more than 25% but less than 50% 5 pts if the resource is valued at less than 25% 0 pts if no Housing Commitment, or a non-relevant upload
Q5. Do you plan to leverage healthcare partnerships as part of this application? (25 pts)	Multiple Choice			0 pts if no Healthcare partnerships If yes, see Q5b
	Yes			
	No			
If yes, show Q5a - Q5d				
Q5a What is the total value of the commitment?	Currency Text Box		N/A	Not Scored
Q5b What is the total HUD request?	Currency Text Box	This amount must match the Total HUD Request in the Budget Task	N/A	Not Scored
Q5c. Please describe the healthcare partnerships that will be leveraged to meet the needs of Project Participations as part of this Project Application	Narrative		N/A	Not Scored

Q5d. Please upload written commitments from this/these partners	File Upload	<p>Local Mental Health Authority (LMHA) Commitment 25 pts Possible</p> <p>20 pts if the partner is a LMHA & valued at least 50% of the total budget on the Budget Portion of this application 10 pts if the partner is a LMHA & valued less than 50% of the total budget on the Budget Portion of this application 5 pts if the partner is a LMHA but MOU does not list total value 5pts if on THN MOU Template</p> <p>All Other Healthcare Commitments 15 pts Possible</p> <p>5 pts if written commitment present OR 5 pts if written commitment present, but no value listed</p> <p>10 pts if the resource is valued at more than 25% but less than 50% 5 pts if the resource is valued at less than 25%</p> <p>0 pts if no Healthcare Commitment, or a non-relevant upload</p>	25	<p>Divide the Total HUD Request (Q5b) by 2. Compare this value to the value of the commitment (Q5a) to score this question.</p> <p>Local Mental Health Authority (LMHA) Commitment 25 pts Possible</p> <p>20 pts if the partner is a LMHA & valued at least 50% of the total budget on the Budget Portion of this application 10 pts if the partner is a LMHA & valued less than 50% of the total budget on the Budget Portion of this application 5 pts if the partner is a LMHA but MOU does not list total value 5pts if on THN MOU Template</p> <p>All Other Healthcare Commitments 15 pts Possible</p> <p>5 pts if written commitment present OR 5 pts if written commitment present, but no value listed</p> <p>10 pts if the resource is valued at more than 25% but less than 50% 5 pts if the resource is valued at less than 25%</p> <p>0 pts if no Healthcare Commitment, or a non-relevant upload</p>
Q6. Please describe this project's utilization of Housing First (4pts)	Narrative		4	<p>Describes no prerequisites to project entry or retention (e.g. sobriety, participation in mental health/health services, etc.) and/or low barrier admission process (e.g. screening people in, not out) (2) Describes flexible approach, individualized supports, client choice, and autonomy; services are voluntary (2)</p>
Q7. How will this project meaningfully engage Persons With Lived Experience (PWLE)? (4pts)	Narrative		4	<p>Organization will employ project-level staff with lived expertise (2) Organization will include PWLE in implementation or evaluation of project, including staff, Board Members, or current or former participants (2)</p>
Q8. How will this project identify and serve "underserved" communities? (Please describe the underserved community in your response) (10pts)	Narrative		10	<p>Response includes method for identifying people experiencing homelessness not currently being served by the local homeless service system using Culturally and Linguistically Appropriate Standards https://thinkculturalhealth.hhs.gov/assets/pdfs/EnhancedNationalCLASstandards.pdf</p>
Q9. Will this project request the maximum available for Capacity Building activities, and commit to leveraging 50% of those funds to implement the priorities identified in the CoC plan? (5pts)	Narrative		5	<p>Yes= 5 No = 0pts</p>
Q10. Are you requesting Emergency Lodging? (Not scored)	Multiple Choice		N/A	Unscored, information only
	Yes			
	No			
<i>If yes, show Q10a</i>				
Q10a. Describe the strategy the Project will utilize to ensure that emergency lodging is truly short-term emergency lodging and not a substitute for permanent housing. (5pts)	Narrative		5	<p>(1) Strategy includes target length of time to transition from emergency lodging to PH (1) Strategy includes process for reassessing appropriateness of housing (2) Strategy includes housing-focused goal planning as function of helping relationship (1) Strategy includes reference to larger community-level housing access goals (access to resources)</p>
Q11 Supportive Service Only-SO exists to connect people to immediate crisis resolution, please describe the strategy to connect participants in Street Outreach to immediate temporary/emergency housing or immediate permanent housing, and how that is coordinated at the community level? (8pts)	Narrative		8	<p>Applicant has a reasoned strategy that includes (4) access or proposed access to immediate temporary/emergency housing and permanent housing interventions (4) details about coordination with organizations identified in Q2 of this section</p>

Q12. Supportive Services Only-SSO funded as a standalone project must be accountable to the community, and not to any one specific agency or organization. Describe the strategy the Project will utilize to ensure it will both serve and be accountable to the community including any assistance provided after the participant has been housed. (8pts)	Narrative		8	Applicant has a reasoned strategy that includes (4) specific proposed oversight or evaluation activities (4) details about coordination with organizations identified in Q2 of this section
		Section TOTAL	100	
System Performance Measures-SSO				
System Performance Measures	Section Header			
These selections will become part of the implementation plan for this project and will be shared with relevant stakeholders for effective oversight and evaluation. Please see Section E of the CoC Plan to address severe service needs for more information about the proposed evaluation and oversight process	Description			
Q1. SPM 1 What is the length of time the average participant will remain homeless following identification? (I.e.: how long will it take you to house someone, once they are identified?) (10 pts)	Multiple Choice	Please set realistic expectations- Base this response on your prior and anticipated performance	10	0-30 days = 10 31-60 days = 5 61+ days = 0
	0-30 days			
	31-60 days			
	61+ days			
Q2. SPM7a.1 SSO ONLY What percentage of participants will exit to temporary or permanent housing placements? (10 pts)	Multiple Choice	Please set realistic expectations- Base this response on your prior and anticipated performance	10	0-10% - 0 pts 11-20% - 4 pts 21-30% - 7 pts 31%+ - 10 pts
	0-10%			
	11-20%			
	21-30%			
	31-40%			
	41+%			
Q3. Do you plan to provide case management or other supportive services after the household has been housed? (Unscored)	Multiple Choice	Note: Case Management and Supportive Services is limited to 6 months per participant following placement in permanent housing	N/A	Unscored, information only
	Yes			
	No			
IF YES SHOW Q4				
Q4. SPM4 What percentage of participants will increase their income (earned or unearned) at exit from the project (10pts)	Multiple Choice	Please set realistic expectations- Base this response on your prior and anticipated performance	10	0-15% = 0pts 15-30% = 10pts
	0-15%			
	15-30%			
Q5. SPM2 What percentage of participants who exit homelessness to permanent housing will return to homelessness within 6, 12 or 24 months?	Q2 (SPM2) is a description, followed by Q2a, Q2b, and Q2c which all have dropdown responses Dropdown	Please set realistic expectations- Base this response on your prior and anticipated performance		
Q2a What percentage of participants will return to homelessness at 6 months? (10pts)	0-5% 6-8% 9-10% 11+%		10	0-5% - 10 pts 6-8% - 7 pts 9-10% - 3 pts 11+% - 0 pts
Q2b What percentage of participants will return to homelessness at 12 months? (10pts)	0-10% 11-15% 16-20% 21+%		10	0-10% - 10 pts 11-15% - 7 pts 16-20% - 3 pts 21+% - 0 pts
Q2c What percentage of participants will return to homelessness at 24 months? (10pts)	0-10% 11-25% 26+%		10	0-10% - 10 pts 11-25% - 5 pts 26+% - 0 pts
		Section TOTAL	60	
General Application-SSO				
General Application Questions	Section Header			
Q1. How many total participants will this Project serve over a 12 month period? (Not scored)	Text		N/A	Unscored, information only
Q1a. What is the total Supportive Service Budget not including leveraged assistance? (5 pts)	Currency	Must match HUD Supportive Services Request in Budget Task	5	Reviewer should divide \$ amount in Q1a by the number of persons in Q1 to get a cost per participant \$0-\$3000= 5pts \$3,001 = 0pts

Q2. How is service delivery (a) tailored to meet the individual needs, (b) strength based, (c) trauma informed, and (d) participant centered? (5 pts)	Narrative		5	Describes how the project will incorporate evidence-based practices for client engagement (2) Staff training/certification or relevant experience for strengths-based and trauma-informed care (1) Housing/service plans developed in consultation with clients and are revised when appropriate (2)
Q3. Describe the techniques staff uses to ensure that participant engagement is culturally appropriate, regular, trust is developed, and outreach is relationship-focused. (5 pts)	Narrative		5	Organization describes that services and outreach will occur on a regular, predictable schedule (1) Organization's outreach strategy includes multiple methods of outreach such as in or out of agency office, in participant's home, in local community which may include outreach conducted at other organizations or public locations within community (e.g. feeding centers, local library, etc.) (1) Response includes reference to cultural appropriateness/competency which may include relevant staff training or experience (1) Staff efforts utilize harm reduction principles, non-judgmental, non-coercive (1) Case management loads are appropriate and case management schedules may be flexible to engage participant's with who work or have other obligations during working hours (1) Currently operating projects that utilize CE
Q4. Please describe the Organization's experience utilizing the Coordinated Entry process, if any. If no experience with CE, please describe the proposed prioritization factors that will determine order of enrollment. (2 pts)	Narrative		2	Involvement with Coordinated Entry Planning Entity Prioritizing clients with most severe service needs (disabilities, mental health and substance use issues, elderly) Local CE "entry" points (does the agency offer CE assessments? where would someone go to be assessed?)
Q5. Please describe any conditional service participation requirements for participants to maintain assistance. (ex. Participants must attend mental health appointments, life skills groups, must meet with the case manager, must gain a job within the first 3 weeks, etc.) (2 pts)	Narrative		2	Full points if project communicates no conditional participation requirements to maintain assistance No partial points
Q6. Describe how the project collaborates with healthcare organizations to assist program participants with meeting emergent health needs. (2 pts)	Narrative		2	Organization describes partnership and/or referral path to health provider (may include behavioral health) (1pt) Organization describes assistance with connecting participant to health provider (e.g. coordinating services, transportation) (1pt)
Q7. Describe how the project provides assistance with the effective utilization of Medicaid and other health benefits. (2 pts)	Narrative		2	Describes a detailed plan to utilize Medicaid and connect participants to health services (2pts)
Q8. Describe the strategy the Project will utilize to ensure supportive services are provided to individuals with the highest service needs. (2 pts)	Narrative		2	Describes strategy for determine and prioritizing the highest service needs (1pt), including those with unsheltered homelessness and those who do not traditionally engage with supportive services (1pt)
Q9. Describe how the Project will assess and meet the individual needs of each Participant through referrals to local resources, social services, and benefits such as workforce and early childhood education resources, etc. (2 pts)	Narrative		2	Describes strategy for assessing participant needs at intake, as needed, and on a regular and predictable schedule (1 pt) Describes referral pathway or strategy for connecting participants to available, local resources (1pt)
		Section TOTAL	27	
MONITORING HISTORY REPORT - SSO				REVIEW Description: The Applicant completes these questions, and may not answer all questions. Questions start with Q1 and end with Q5a. If you do not see the question reference in the scoring criteria below, score full points
			5	If Q3a = Yes, 0 pts if No, 5 pts If Q3a not present, 5pts
			5	If last Column in Q5a = Yes in any row, 0 pts, If Q5a not present or "No" in all rows in the last column 5pts
		Section TOTAL	10	
FILE UPLOADS - ALL (TASK)				
Applicant Profile (eSNAPS)	File Upload	Applicants are required to upload a <u>submitted</u> Applicant Profile exported from e-snaps	N/A	Not Scored
Project Application (eSNAPS)	File Upload	Applicants are required to upload a <u>submitted</u> Project Application exported from e-snaps	N/A	Not Scored

Certification of Consistency with the Consolidated Plan HUD-2991	File Upload	Please check to make sure that HUD Form 2991 is attached, and matches the information in e-snaps- In particular, the Project Application	N/A	Not Scored
PROJECT TOTAL			238	

FY22 SUPPLEMENTAL NOFO UNSHELTERED Set-Aside Permanent Supportive Housing FULL APPLICATION Questions and Scoring Criteria

QUESTION	Question Type/ Choices	Question Description APPLICANT	POINT VALUE	IRT ASSESSMENT CRITERIA QUESTION DESCRIPTION
Agency Capacity - ALL (TASK)				
Agency Capacity	Section Header			
Q1. What year was your organization designated by the IRS as a Nonprofit entity or other eligible applicant designation? (5pts)	Dropdown		5	(5 pts) Organization receives 1 point for operating for 5 years, then one additional point per year up to a total of 5 points
Q2. Racial Equity must be a focus of projects working to end homelessness. Dismantling systemic racism must be a focus of the work that we do. We know that there are disparities associated with Race, Ethnicity & Gender Identity in the TX BoS CoC. Please affirm any of the actions your Organization has taken from the following list. (6 pts)	Checkbox		6	One point per action taken by the applicant up to a total of 6 points Other responses should be evaluated prior to awarding points
	Our Organization has a public written commitment to address/eliminate racial and ethnic inequities in guiding documentation (i.e. mission, vision, goals, etc.)			
	Racial equity knowledge, skills, and practices are a part of staff job descriptions and work plans			
	Agency employs bi-lingual direct service staff working directly with this project provides participants with project forms & agreements in languages other than English on request			
	Current or former participants are involved in the planning and design of new policies and procedures			
	Agency has made a written public commitment to Equal Access in Federal Programming and does not discriminate based on Gender Identity or Sexual Orientation			
	Other			
	None of the above apply			
Q3. Involvement from persons with lived experience or homelessness during the planning and implementation of a project is critical to ensuring participants can access the services they want, need, and will use. Please affirm any of the actions your organization has taken, or will take if awarded funds, from the following list. (6 pts)	Checkbox		6	One point per action taken by the applicant up to a total of 6 points Other responses should be evaluated prior to awarding points
	The organization solicits feedback through truly anonymous satisfaction surveys			
	The organization hosts regular focus groups and/or listening sessions with participants			
	The organization has a standing consumer advisory committee			
	A current or former participant(s), or someone with current or past lived experience of homelessness, sits on Board of Directors or other equivalent policymaking entity			
	The organization employs current or former participants in the project			
	Other			
	None of the above apply			
Q4. What process did you utilize when determining the need for this application? If no specific data sources, how did you determine community need? Please provide as much detail as possible. (5pts)	Narrative		5	Applicants must identify data sources, groups, advisory bodies, or other means of establishing community need other than internal data sources. Applicants that do not identify external data sources may only receive 2 points 1 point - Evidence of data-driven decision making 1 point - HMIS or comparable database data used 1 point - Point in Time Count Data used (external) 1 point - Housing Inventory County data used (external) 1 point - Other local data used (external)
Q5. Does your agency have the support of the Local Homelessness Coalition (LHC)? (10 pts)		Can upload letters of support from non LHCs if LHC has a conflict or non-existent	10	Applicants must demonstrate the support of the Local Homeless Coalition through a signed letter from the chair of the Local Coalition (10 pts), Applicants that upload letters of support from other partners are eligible for 5pts per letter uploaded
	Yes			
	No			
<i>If yes, show Q5a.</i>				
Q5a. Please upload the letter of support(s). (Not Scored)	File upload, max 3		N/A	Not Scored, informational only- See uploads section
		Section TOTAL	32	
Financial Management and Administration -ALL (TASK)				
Financial Management and Administration	Section Header			

Q1. Please upload an Org Chart updated in 2022 (Not Scored)	File Upload		N/A	Not Scored, informational only- See uploads section															
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Q5d. Please upload written commitments from this/these partners	File Upload		25	
Q6. Do you plan to leverage healthcare partnerships as part of this application? (25 pts)	Multiple Choice			0 pts if no Healthcare partnerships If yes, see Q6d
	Yes			
	No			
If yes, show Q6a - Q6d				
Q6a What is the total value of the commitment?	Currency Text Box		N/A	Not Scored
Q6b What is the total HUD request?	Currency Text Box	This amount must match the Total HUD Request in the Budget Task	N/A	Not Scored
Q6c. Please describe the healthcare partnerships that will be leveraged to meet the needs of Project Participations as part of this Project Application	Narrative		N/A	Not Scored
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Q7. Assisting participants to access mainstream resources such as SSI/SSDI is a priority for the CoC. Will this project employ a person whose primary role is to assist participants using SSI/SSDI Outreach Access and Recovery (SOAR)? (5 pts)	Multiple choice	Note: Applicants may request funding for these positions under the Supportive Services Budget Line in e-snaps	5	Yes= 5 No = 0pts

	Yes			
	No			
Q8. Please describe this project's utilization of Housing First (4 pts)	Narrative		4	Describes no prerequisites to project entry or retention (e.g. sobriety, participation in mental health/health services, etc.) and/or low barrier admission process (e.g. screening people in, not out) (2) Describes flexible approach, individualized supports, client choice, and autonomy; services are voluntary (2)
Q9. How will this project meaningfully engage Persons With Lived Experience (PWLE)? (4 pts)	Narrative		4	Organization will employ project-level staff with lived expertise (2) Organization will include PWLE in implementation or evaluation of project, including staff, Board Members, or current or former participants (2)
Q10. How will this project identify and serve "underserved" communities? Please describe the underserved community in your response. (10 pts)	Narrative	Please describe the Culturally, Linguistically Appropriate Standards (CLAS) strategies employed to identify, engage and house "underserved" Communities	10	Response includes method for identifying people experiencing homelessness not currently being served local homeless service system using Culturally and Linguistically Appropriate Standards (10pts) https://thinkculturalhealth.hhs.gov/assets/pdfs/EnhancedNationalCLASstandards.pdf
Q11. Please describe how this Project will connect participants to immediate, low-barrier shelter or housing. (4 pts)	Narrative		4	(1) Strategy includes transportation method (1) Strategy includes methodology for assessing housing needs (1) Strategy includes an acknowledgement of limited housing resources (1) Strategy includes reference to larger community-level housing access goals, (access to resources)
System Performance Measures -PSH (Page 2)		Section TOTAL	88	
System Performance Measures		Section Header		
These selections will become part of the implementation plan for this project and will be shared with relevant stakeholders for effective oversight and evaluation. Please see Section E of the CoC Plan to address severe service needs for more information about the proposed evaluation and oversight process		Description		
Q1. SPM 1 What is the length of time the average participant will remain homeless following identification? (I.e.: how long will it take you to house someone, once they are identified?) (10pts)	Multiple Choice	Please set realistic expectations- Base this response on your prior and anticipated performance	10	0-30 days = 10 31-60 days = 5 61+ days = 0
	0-30 days			
	31-60 days			
	61+ days			
Q2. SPM2 What percentage of participants who exit homelessness to permanent housing will return to homelessness within 6, 12 or 24 months?	Q2 (SPM2) is a description, followed by Q2a, Q2b, and Q2c which all have dropdown responses Dropdown	Please set realistic expectations- Base this response on your prior and anticipated performance		
Q2a What percentage of participants will return to homelessness at 6 months? (10pts)	0-2% 3-5% 6-8% 9-10% 11+%		10	0-2% = 10 points 3-5% = 7 points 6-8% = 4 points 9-10% = 2 point 11+% = 0 points
Q2b What percentage of participants will return to homelessness at 12 months? (10pts)	0-2% 3-5% 6-10% 11+%		10	0-2% = 10 points 3-5% = 7 points 6-10% = 3 points 11+% = 0 point
Q2c What percentage of participants will return to homelessness at 24 months? (10pts)	0-5% 6-10% 11+%		10	0-5% = 10 points 6-10% = 5 points 11+% = 0 points
Q3. SPM4 What percentage of (adult) participants will increase their income (earned or unearned) while enrolled in the project? (10pts)	Multiple Choice	Please set realistic expectations- Base this response on your prior and anticipated performance	10	0-15% = 0pts 16-30% = 3 pts 31-40% = 7 pts 40%+ = 10 pts
	0-15%			
	16-30%			
	31-40%			
	40+%			
Q4. SPM4 What percentage of participants will increase their income (earned or unearned) at exit from the project (10pts)	Multiple Choice	Please set realistic expectations- Base this response on your prior and anticipated performance	10	0-15% = 0pts 16-30% = 1pts 31-40% = 5 pts 40%+ = 10 pts
	0-15%			
	16-30%			
	31-40%			
	40+%			

Q5. SPM7b.1 What percentage of participants that exit, will exit to permanent housing destinations by the end of the first year of operation? (10pts)	Multiple Choice	Please set realistic expectations- Base this response on your prior and anticipated performance	10	0-70% 0pts 71-80% 1pt 81-90% 4pts 91-95% 7pts 96+ 10pts
	0-70%			
	70-80%			
	81-90%			
	91-95%			
	96+%			
Q6. SPM7b.2 What percentage of participants that remain enrolled will retain housing at the end of the first year? (10pts)	Multiple Choice	Please set realistic expectations- Base this response on your prior and anticipated performance	10	0-80% 0 pts 81-90% 4 pts 91-95% 7 pts 96%+ 10 pts
	0-80%			
	81-90%			
	91-95%			
	96+%			
Section TOTAL			80	
General Application -PSH (Page 3)				
General Application Questions				
Q1. When fully operational, how many participants will the project serve at any given point in time? (Not Scored)	text		N/A	Not Scored, information only
Q1a. What is the total Supportive Service Budget not including leveraged assistance? (5pts)	Currency	Must match HUD Supportive Services Request in Budget Task	5	reviewer should divide \$ amount in Q1a by the number of persons in Q1 to get a cost per participant \$0-\$7000= 5pts \$7,001 = 0pts
Q2. Describe the techniques staff uses to ensure that participant engagement is culturally appropriate, regular, trust is developed, and outreach and services are relationship-focused. (5 pts)	Narrative		5	Organization describes that services and outreach will occur on a regular, predictable schedule (1) Organization's outreach strategy includes multiple methods of outreach such as in or out of agency office, in participant's home, in local community which may include outreach conducted at other organizations or public locations within community (e.g. feeding centers, local library, etc.) (1) Response includes reference to cultural appropriateness/competency which may include relevant staff training or experience (1) Staff efforts utilize harm reduction principles, non-judgmental, non-coercive (1) Case management loads are appropriate and case management schedules may be flexible to engage participant's with who work or have other obligations during working hours (1)
Q3. How is service delivery (a) tailored to meet the participants' unique needs, (b) strength based, (c) trauma informed, and (d) participant centered? (5 pts)	Narrative		5	Describes how the project will incorporate evidence-based practices for client engagement (2) Staff training/certification or relevant experience for strengths-based and trauma-informed care (1) Housing/service plans developed in consultation with clients and are revised when appropriate (2)
Q4. Does the project impose restrictions on length of participation beyond that which would be mandated by HUD? (16 points)	Multiple Choice		16	Yes = 0 pts No = 16 pts
	Yes			
	No			
Q5. Please describe the Organization's experience utilizing the Coordinated Entry process, if any. If no experience with CE, please describe the proposed prioritization factors that will determine order of enrollment. (2 pts)	Narrative		2	Currently operating projects that utilize CE Involvement with Coordinated Entry Planning Entity Prioritizing clients with most severe service needs (disabilities, mental health and substance use issues, elderly) Local CE "entry" points (does the agency offer CE assessments? where would someone go to be assessed?)
Q6. Please describe any conditional service participation requirements for participants to maintain assistance. (ex. Participants must attend mental health appointments, life skills groups, must meet with the case manager, must gain a job within the first 3 weeks, etc.) (2 pts)	Narrative		2	Full points if project communicates no conditional participation requirements to maintain assistance No partial points
Q7. Please describe how the project systematically keeps project staff up-to-date regarding mainstream resources available for program participants (e.g., SNAP, SSI, TANF) within the geographic area. (2 pts)	Narrative		2	Describes a detailed plan to keep staff informed of mainstream resources for participants. Strategy described is regular and predictable (2 pts)

Q8. Describe how the project collaborates with healthcare organizations to assist program participants with meeting health needs. (2 pts)	Narrative		2	Organization describes partnership and/or referral path to health provider (may include behavioral health) (1pt) Organization describes assistance with connecting participant to health provider (e.g. coordinating services, transportation) (1pt)
Q9. Describe how the project provides assistance with the effective utilization of Medicaid and other health benefits. (2 pts)	Narrative		2	Describes a detailed plan to utilize Medicare and connect participants to health services (2pts)
Q10. Describe the strategy the Project will utilize to provide supportive services to participants to ensure successful retention of housing or to help obtain housing utilizing Supplemental CoC Program funds. (2pts)	Narrative		2	Describes strategy for assessing participant needs at intake, as needed, and on a regular and predictable schedule (2pts)
Q11. Describe the strategy the Project will utilize to provide supportive services to participants to ensure successful retention of housing or to help obtain housing utilizing alternative funding sources or by leveraging existing community services. (2pts)	Narrative		2	Describes strategy for assessing participant needs at intake, as needed, and on a regular and predictable schedule (1pt) Response must identify services offered internally through alternative funding OR services offered within local community (1pt)
Q12. Describe how the Project will assess and meet the individual needs of each Participant through referrals to local resources, social services, and benefits such as workforce and early childhood education resources, etc. (2 pts)	Narrative		2	Describes strategy for assessing participant needs at intake, as needed, and on a regular and predictable schedule (1pt) Describes referral pathway or strategy for connecting participants to available, local resources (1pt)
		Section TOTAL	47	
MONITORING HISTORY REPORT - ALL (TASK) (10 pts)				REVIEW Description: The Applicant completes these questions, and may not answer all questions. Questions start with Q1 and end with Q5a. If you do not see the question reference in the scoring criteria below, score full points
			5	If Q3a = Yes, 0 pts if No, 5 pts If Q3a not present, 5pts
			5	If last Column in Q5a = Yes in any row, 0 pts, If Q5a not present or "No" in all rows in the last column 5pts
		Section TOTAL	10	
REQUIRED FILE UPLOADS - ALL (TASK)				
Applicant Profile (eSNAPS) (Not Scored)	File Upload	Applicants are required to upload a submitted Applicant Profile exported from e-snaps	N/A	Not Scored
Project Application (eSNAPS) (Not Scored)	File Upload	Applicants are required to upload a submitted Project Application exported from e-snaps	N/A	Not Scored
Certification of Consistency with the Consolidated Plan HUD-2991 (Not Scored)	File Upload	Please check to make sure that HUD Form 2991 is attached, and matches the information in e-snaps- In particular, the Project Application	N/A	Not Scored
		PROJECT TOTAL	266	

FY22 SUPPLEMENTAL NOFO UNSHELTERED Set-Aside Rapid Re-Housing FULL APPLICATION Questions and Scoring Criteria

QUESTION	Question Type/ Choices	Question Description APPLICANT	POINT VALUE	IRT ASSESSMENT CRITERIA QUESTION DESCRIPTION
Agency Capacity - ALL (TASK)				
Agency Capacity	Section Header			
Q1. What year was your organization designated by the IRS as a Nonprofit entity or other eligible applicant designation? (5pts)	Dropdown		5	(5 pts) Organization receives 1 point for operating for 5 years, then one additional point per year up to a total of 5 points
Q2. Racial Equity must be a focus of projects working to end homelessness. Dismantling systemic racism must be a focus of the work that we do. We know that there are disparities associated with Race, Ethnicity & Gender Identity in the TX BoS CoC. Please affirm any of the actions your Organization has taken from the following list. (6 pts)	Checkbox		6	One point per action taken by the applicant up to a total of 6 points Other responses should be evaluated prior to awarding points
	Our Organization has a public written commitment to address/eliminate racial and ethnic inequities in guiding documentation (i.e. mission, vision, goals, etc.)			
	Racial equity knowledge, skills, and practices are a part of staff job descriptions and work plans			
	Agency employs bi-lingual direct service staff working directly with this project provides participants with project forms & agreements in languages other than English on request			
	Current or former participants are involved in the planning and design of new policies and procedures			
	Agency has made a written public commitment to Equal Access in Federal Programming and does not discriminate based on Gender Identity or Sexual Orientation			
	Other _____			
	None of the above apply			
Q3. Involvement from persons with lived experience of homelessness during the planning and implementation of a project is critical to ensuring participants can access the services they want, need, and will use. Please affirm any of the actions your organization has taken, or will take if awarded funds, from the following list. (6 pts)	Checkbox		6	One point per action taken by the applicant up to a total of 6 points Other responses should be evaluated prior to awarding points
	The organization solicits feedback through truly anonymous satisfaction surveys			
	The organization hosts regular focus groups and/or listening sessions with participants			
	The organization has a standing consumer advisory committee			
	A current or former participant(s), or someone with current or past lived experience of homelessness, sits on Board of Directors or other equivalent policymaking entity			
	The organization employs current or former participants in the project			
	Other _____			
	None of the above apply			
Q4. What process did you utilize when determining the need for this application? If no specific data sources, how did you determine community need? Please provide as much detail as possible. (5pts)	Narrative		5	Applicants must identify data sources, groups, advisory bodies, or other means of establishing community need other than internal data sources. Applicants that do not identify external data sources may only receive 2 points 1 point - Evidence of data-driven decision making 1 point - HMIS or comparable database data used 1 point - Point in Time Count Data used (external) 1 point - Housing Inventory County data used (external) 1 point - Other local data used (external)
Q5. Does your agency have the support of the Local Homelessness Coalition (LHC)? (10 pts)		Can upload letters of support from non LHCs if LHC has a conflict or non-existent	10	Applicants must demonstrate the support of the Local Homeless Coalition through a signed letter from the chair of the Local Coalition (10 pts). Applicants that upload letters of support from other partners are eligible for 5pts per letter uploaded
	Yes			
	No			
	<i>If yes, show Q5a.</i>			
Q5a. Please upload the letter of support(s). (Not Scored)	File upload, max 3		N/A	Not Scored, informational only- See uploads section
Financial Management and Administration -ALL (TASK)				
Financial Management and Administration	Section Header			
Section TOTAL			32	

Q1. Please upload an Org Chart updated in 2022 (Not Scored)	File Upload		N/A	Not Scored, informational only- See uploads section															
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Q6. Do you plan to leverage healthcare partnerships as part of this application? (25 pts)	Multiple Choice			0 pts if no Healthcare partnerships If yes, see Q6d
	Yes			
	No			
If yes, show Q6a - Q6d				
Q6a What is the total value of the commitment?	Currency Text Box		N/A	Not Scored
Q6b What is the total HUD request?	Currency Text Box	This amount must match the Total HUD Request in the Budget Task	N/A	Not Scored
Q6c. Please describe the healthcare partnerships that will be leveraged to meet the needs of Project Participations as part of this Project Application	Narrative		N/A	Not Scored
Q6d. Please upload written commitments from this/these partners	File Upload	<p>Local Mental Health Authority (LMHA) Commitment 25 pts Possible</p> <p>20 pts if the partner is a LMHA & valued at least 50% of the total budget on the Budget Portion of this application 10 pts if the partner is a LMHA & valued less than 50% of the total budget on the Budget Portion of this application 5 pts if the partner is a LMHA but MOU does not list total value 5pts if on THN MOU Template</p> <p>All Other Healthcare Commitments 15 pts Possible</p> <p>5 pts if written commitment present OR 5 pts if written commitment present, but no value listed</p> <p>10 pts if the resource is valued at more than 25% but less than 50% 5 pts if the resource is valued at less than 25%</p>	25	<p>Divide the Total HUD Request (Q6b) by 2. Compare this value to the value of the commitment (Q6a) to score this question.</p> <p>Local Mental Health Authority (LMHA) Commitment 25 pts Possible</p> <p>20 pts if the partner is a LMHA & valued at least 50% of the total budget on the Budget Portion of this application 10 pts if the partner is a LMHA & valued less than 50% of the total budget on the Budget Portion of this application 5 pts if the partner is a LMHA but MOU does not list total value 5pts if on THN MOU Template</p> <p>All Other Healthcare Commitments 15 pts Possible</p> <p>5 pts if written commitment present OR 5 pts if written commitment present, but no value listed</p> <p>10 pts if the resource is valued at more than 25% but less than 50% 5 pts if the resource is valued at less than 25%</p> <p>0 pts if no Healthcare Commitment, or a non-relevant upload</p>
Q7. Assisting participants to access mainstream resources such as SSI/SSDI is a priority for the CoC. Will this project employ a person whose primary role is to assist participants using SSI/SSDI Outreach Access and Recovery (SOAR)? (5 pts)	Multiple choice		5	Yes= 5 No = 0pts

	Yes			
	No			
Q8. Please describe this project's utilization of Housing First (4 pts)	Narrative		4	Describes no prerequisites to project entry or retention (e.g. sobriety, participation in mental health/health services, etc) and/or low barrier admission process (e.g. screening people in, not out) (2) Describes flexible approach, individualized supports, client choice, and autonomy; services are voluntary (2)
Q9. How will this project meaningfully engage Persons With Lived Experience (PWLE)? (4 pts)	Narrative		4	Organization will employ project-level staff with lived expertise (2) Organization will include PWLE in implementation or evaluation of project, including staff, Board Members, or current or former participants (2)
Q10. How will this project identify and serve "underserved" communities? Please describe the underserved community in your response. (10 pts)	Narrative		10	Response includes method for identifying people experiencing homelessness not currently being served local homeless service system using Culturally and Linguistically Appropriate Standards (10pts) https://thinkculturalhealth.hhs.gov/assets/pdfs/EnhancedNationalCLASSstandards.pdf
Q12. Please describe how this Project will connect participants to immediate, low-barrier shelter or housing. (4 pts)	Narrative		4	(1) Strategy includes transportation method (1) Strategy includes methodology for assessing housing needs (1) Strategy includes an acknowledgement of limited housing resources (1) Strategy includes reference to larger community-level housing access goals, (access to resources)
		Section TOTAL	88	
System Performance Measures -RRH				
System Performance Measures	Section header			
These selections will become part of the implementation plan for this project and will be shared with relevant stakeholders for effective oversight and evaluation. Please see Section E of the CoC Plan to address severe service needs for more information about the proposed evaluation and oversight process	Description			
Q1. SPM 1 What is the length of time the average participant will remain homeless following identification? (I.e.: how long will it take you to house someone, once they are identified?) (10pts)	Multiple Choice	Please set realistic expectations- Base this response on your prior and anticipated performance	10	0-30 days = 10 31-60 days = 5 61+ days = 0
	0-30 days			
	31-60 days			
	61+ days			
Q2. SPM2 What percentage of participants who exit homelessness to permanent housing will return to homelessness within 6, 12 or 24 months?	Q2 (SPM2) is a description, followed by Q2a, Q2b, and Q2c which all have dropdown responses Dropdown	Please set realistic expectations- Base this response on your prior and anticipated performance		
Q2a What percentage of participants will return to homelessness at 6 months? (10pts)	0-2% 3-5% 6-8% 9-10% 11+%		10	0-2% = 10 points 3-5% = 7 points 6-8% = 4 points 9-10% = 2 point 11+% = 0 points
Q2b What percentage of participants will return to homelessness at 12 months? (10pts)	0-2% 3-5% 6-10% 11+%		10	0-2% = 10 points 3-5% = 7 points 6-10% = 3 points 11+% = 0 points
Q2c What percentage of participants will return to homelessness at 24 months? (10pts)	0-5% 6-10% 11+%		10	0-5% = 10 points 6-10% = 5 points 11+% = 0 points
Q3. SPM4 What percentage of (adult) participants will increase their income (earned or unearned) while enrolled in the project? (10pts)	Multiple Choice	Please set realistic expectations- Base this response on your prior and anticipated performance	10	0-30% = 0pts 31-40% = 3 pts 41-50% = 7 pts 51%+ = 10 pts
	0-30%			
	31-40%			
	41-50%			
	51%+			
Q4. SPM4 What percentage of participants will increase their income (earned or unearned) at exit from the project? (10 pts)	Multiple Choice	Please set realistic expectations- Base this response on your prior and anticipated performance	10	0-30% = 0pts 31-40% = 3 pts 41-50% = 7 pts 51%+ = 10 pts
	0-30%			
	31-40%			
	41-50%			
	51%+			

Q5. SPM7b.1 What percentage of participants that exit, will exit to permanent housing destinations by the end of the first year of operation? (10pts)	Multiple Choice	Please set realistic expectations- Base this response on your prior and anticipated performance	10	0-70% - 0pts 71-80-% 4pt 81-90% 7pts 91+ 10pts
	0-70%			
	70-80%			
	81-90%			
	91+%			
Q6. SPM7b.2 What percentage of participants that remain enrolled will retain housing at the end of the first year? (10pts)	Multiple Choice	Please set realistic expectations- Base this response on your prior and anticipated performance	10	0-70% 0 pts 71-80% 4 pts 81-90% 7 pts 91+ 10 pts
	0-70%			
	71-80%			
	81-90%			
	91+%			
Section TOTAL			80	
General Application -RRH				
General Application				
Q1. When fully operational, how many participants will the project serve at any given point in time? (Not Scored)	Text		N/A	Not Scored
Q1a. What is the total Supportive Service Budget not including leveraged assistance? (5pts)	Currency	Must match HUD Supportive Services Request in Budget Task	5	Reviewer should divide \$ amount in Q1a by the number of persons in Q1 to get a cost per participant \$0-\$3000= 5pts \$3,001 = 0pts
Q2. Describe the techniques staff uses to ensure that participant engagement is culturally appropriate, regular, trust is developed, and outreach is relationship-focused. (5 pts)	Narrative		5	regular, predictable schedule (1) Organization's outreach strategy includes multiple methods of outreach such as in or out of agency office, in participant's home, in local community which may include outreach conducted at other organizations or public locations within community (e.g. feeding centers, local library, etc) (1) Response includes reference to cultural appropriateness/competency which may include relevant staff training or experience (1) Staff efforts utilize harm reduction principles, non-judgmental, non-coercive (1) Case management loads are appropriate and case management schedules may be flexible to engage participant's with who work or have other obligations during working hours (1)
Q3. How is service delivery (a) tailored to meet the participants' unique needs, (b) strength based, (c) trauma informed, and (d) participant centered? (5 pts)	Narrative		5	Describes how the project will incorporate evidence-based practices for client engagement (2) Staff training/certification or relevant experience for strengths-based and trauma-informed care (1) Housing/service plans developed in consultation with clients and are revised when appropriate (2)
Q4. Please describe your understanding and experience with the Progressive Engagement approach to delivering Rental Assistance. (4pts)	Narrative	Please see the TX BoS CoC Written Standards for expectations regarding the implementation of Progressive Engagement	4	(2) Applicant states experience using Progressive Engagement (2) Response reflects that Rental Assistance will be offered based on the unique needs of the household, approach is flexible and individualized
Q5. Does the project impose restrictions on length of participation beyond that which would be mandated by HUD? (E.g. less than 24 months of rental assistance for RRH) (20pts)	Multiple Choice		20	(0) Applicant restricts length of participation (20) Applicant does not restrict length of participation
	Yes			
	No			
Q6. Please describe the Organization's experience utilizing the Coordinated Entry process, if any. If no experience with CE, please describe the proposed prioritization factors that will determine order of enrollment (2 pts)	Narrative		2	Currently operating projects that utilize CE Involvement with Coordinated Entry Planning Entity Prioritizing clients with most severe service needs (disabilities, mental health and substance use issues, elderly) Local CE "entry" points (does the agency offer CE assessments? where would someone go to be assessed?)
Q7. Please describe any conditional service participation requirements for participants to maintain assistance. (ex. Participants must attend mental health appointments, life skills groups, must meet with the case manager, must gain a job within the first 3 weeks, etc.) (2 pts)	Narrative		2	Full points if project communicates no conditional participation requirements to maintain assistance No partial points
Q8. Please describe how the project systematically keeps project staff up-to-date regarding mainstream resources available for program participants (e.g., SNAP, SSI, TANF) within the geographic area. (2 pts)	Narrative		2	Describes a detailed plan to keep staff informed of mainstream resources for participants (1). Strategy described is regular and predictable (1)

Q9. Describe how the project collaborates with healthcare organizations to assist program participants with meeting health needs. (2 pts)	Narrative		2	Organization describes partnership and/or referral path to health provider (may include behavioral health) (1pt) Organization describes assistance with connecting participant to health provider (e.g. coordinating services, transportation) (1pt)
Q10. Describe how the project provides assistance with the effective utilization of Medicaid and other health benefits (2 pts)	Narrative		2	Describes a detailed plan to utilize Medicaid and connect participants to health services (2pts)
Q11. Describe the strategy the Project will utilize to provide supportive services to participants to ensure successful retention of housing or to help obtain housing utilizing Supplemental CoC Program funds (2 pts)	Narrative		2	Describes strategy for assessing participant needs at intake, as needed, and on a regular and predictable schedule (2pts)
Q12. Describe the strategy the Project will utilize to provide supportive services to participants to ensure successful retention of housing or to help obtain housing utilizing alternative funding sources or by leveraging existing community services. (2 pts)	Narrative		2	Describes strategy for assessing participant needs at intake, as needed, and on a regular and predictable schedule (1pt) Response must identify services offered internally through alternative funding OR services offered within local community (1pt)
Q13. Describe how the Project will assess and meet the individual needs of each Participant through referrals to local resources, social services, and benefits such as workforce and early childhood education resources, etc. (2 pts)	Narrative		2	Describes strategy for assessing participant needs at intake, as needed, and on a regular and predictable schedule (1pt) Describes referral pathway or strategy for connecting participants to available, local resources (1pt)
		Section TOTAL	55	
MONITORING HISTORY REPORT - RRH				REVIEW Description: The Applicant completes these questions, and may not answer all questions. Questions start with Q1 and end with Q5a. If you do not see the question reference in the scoring criteria below, score full points
			5	If Q3a = Yes, 0 pts if No, 5 pts If Q3a not present, 5pts
			5	If last Column in Q5a = Yes in any row, 0 pts, If Q5a not present or "No" in all rows in the last column 5pts
		Section TOTAL	10	
FILE UPLOADS - ALL (TASK)				
Applicant Profile (eSNAPS) (Not Scored)	File Upload	Applicants are required to upload a submitted Applicant Profile exported from e-snaps	N/A	Not Scored
Project Application (eSNAPS) (Not Scored)	File Upload	Applicants are required to upload a submitted Project Application exported from e-snaps	N/A	Not Scored
Certification of Consistency with the Consolidated Plan HUD-2991 (Not Scored)	File Upload	Please check to make sure that HUD Form 2991 is attached, and matches the information in e-snaps- In particular, the Project Application	N/A	Not Scored
PROJECT TOTAL			274	

FY22 SUPPLEMENTAL NOFO UNSHELTERED Set-Aside Joint Transitional Housing and Rapid Re-Housing FULL APPLICATION Questions and Scoring
Criteria

QUESTION	Question Type/ Choices	Question Description APPLICANT	POINT VALUE	IRT ASSESSMENT CRITERIA QUESTION DESCRIPTION
Agency Capacity - ALL (TASK)				
Agency Capacity	Section Header			
Q1. What year was your organization designated by the IRS as a Nonprofit entity or other eligible applicant designation? (5pts)	Dropdown		5	(5 pts) Organization receives 1 point for operating for 5 years, then one additional point per year up to a total of 5 points
Q2. Racial Equity must be a focus of projects working to end homelessness. Dismantling systemic racism must be a focus of the work that we do. We know that there are disparities associated with Race, Ethnicity & Gender Identity in the TX BoS CoC. Please affirm any of the actions your Organization has taken from the following list. (6 pts)	Checkbox		6	One point per action taken by the applicant up to a total of 6 points Other responses should be evaluated prior to awarding points
	Our Organization has a public written commitment to address/eliminate racial and ethnic inequities in guiding documentation (i.e. mission, vision, goals, etc.)			
	Racial equity knowledge, skills, and practices are a part of staff job descriptions and work plans			
	Agency employs bi-lingual direct service staff working directly with this project provides participants with project forms & agreements in languages other than English on request			
	Current or former participants are involved in the planning and design of new policies and procedures			
	Agency has made a written public commitment to Equal Access in Federal Programming and does not discriminate based on Gender Identity or Sexual Orientation			
	Other			
	None of the above apply			
Q3. Involvement from persons with lived experience or homelessness during the planning and implementation of a project is critical to ensuring participants can access the services they want, need, and will use. Please affirm any of the actions your organization has taken, or will take if awarded funds, from the following list. (6 pts)	Checkbox		6	One point per action taken by the applicant up to a total of 6 points Other responses should be evaluated prior to awarding points
	The organization solicits feedback through truly anonymous satisfaction surveys			
	The organization hosts regular focus groups and/or listening sessions with participants			
	The organization has a standing consumer advisory committee			
	A current or former participant(s), or someone with current or past lived experience of homelessness, sits on Board of Directors or other equivalent policymaking entity			
	The organization employs current or former participants in the project			
	Other			
	None of the above apply			
Q4. What process did you utilize when determining the need for this application? If no specific data sources, how did you determine community need? Please provide as much detail as possible. (5pts)	Narrative		5	Applicants must identify data sources, groups, advisory bodies, or other means of establishing community need other than internal data sources. Applicants that do not identify external data sources may only receive 2 points 1 point - Evidence of data-driven decision making 1 point - HMIS or comparable database data used 1 point - Point in Time Count Data used (external) 1 point - Housing Inventory County data used (external) 1 point - Other local data used (external)
Q5. Does your agency have the support of the Local Homelessness Coalition (LHC)? (10 pts)		Can upload letters of support from non LHCs if LHC has a conflict or non-existent	10	Applicants must demonstrate the support of the Local Homeless Coalition through a signed letter from the chair of the Local Coalition (10 pts), Applicants that upload letters of support from other partners are eligible for 5pts per letter uploaded
	Yes			
	No			
<i>If yes, show Q5a.</i>				
Q5a. Please upload the letter of support(s). (Not Scored)	File upload, max 3		N/A	Not Scored, informational only- See uploads section
		Section TOTAL	32	

Financial Management and Administration -ALL (TASK)				
Financial Management and Administration			Section Header	
Q1. Please upload an Org Chart updated in 2022 (Not Scored)			File Upload	N/A Not Scored, informational only- See uploads section
Q2. Describe how your organization has implemented or will implement the required Internal Controls at 2 CFR 200.302a (5 pts)			Narrative	5 The Organization must acknowledge the COSO Internal Control Integrated Framework to receive points No partial points
Q3. Describe the internal financial and administrative monitoring activities utilized by the organization (4pts)			Narrative	4 Organization has an internal monitoring strategy (2) Organization communicates monitoring policy and engages staff in monitoring on a regular and predictable basis (2)
Q4. All Applicants are required to Match CoC Program funding at 25% Cash or In-Kind with firm written commitments. Please review the CoC Virtual Binder that communicates the Match Requirements for the CoC Program. Please upload your Match documentation. (Not Scored)			File Upload	N/A Not Scored, informational only- See uploads section
File Upload (Match Documentation) ALL				
			Section TOTAL	9
BUDGET TABLE - ALL (TASK)- UNSHELTERED				
Budget Table			Section Header	
This table will not match your Summary Budget screen in e-snaps, that application asks for information about additional budget lines that are eligible, such as HMIS and in limited circumstances, Operating. Applicants should take care to make sure that the Budget line items here, correspond to matching Budget Line Items in e-snaps			Description	Not Scored Use this table to answer questions in CoC Priorities Section Q5d or Q6d
Cost	HUD Request	Leveraged Assistance		
Rental Assistance				
Supportive Services				
Admin				
Total				
TH/RRH				
Alignment with CoC Priorities -TH/RRH				
Community-wide commitment			Section Header	
Q1. Summary of the Proposed Project (Not Scored)			Narrative	N/A Not Scored, information only
Q2. Please name the partner organizations that were consulted in the development of the Project Application (3 pts)			Narrative	3 1 pt. per partner organization, up to 3 points
Q3. Please name the partner organizations that will participate in the implementation and oversight of the Project, if awarded (3 pts)			Narrative	3 1 pt. per partner organization, up to 3 points
Q4. Please describe the Landlord Recruitment Strategy that will be implemented as part of this project, and how the Applicant will update that strategy based on data and performance (5 pts)			Narrative	5 (1)Has dedicated staff conducting ongoing landlord outreach (1)Describes specific incentives offered to Landlords (1)Describes how agency solicits feedback from Landlords and incorporates that feedback to improve efforts (1)Describes data sources used to develop strategy (1)Other reasoned approaches
Q5. Do you plan to leverage housing partnerships as part of this application? (25 pts)			Multiple Choice	0 0 pts if no Housing Commitment If yes, see Q5b
			Yes	
			No	
If yes, show Q5a - 5d				
Q5a What is the total value of the commitment?			Currency Text Box	N/A Not Scored
Q5b What is the total HUD request?			Currency Text Box	N/A Not Scored
Q5c. Please describe the housing partnerships that will be leveraged to meet the needs of Project Participants as part of this Project Application			Narrative	N/A Not Scored

Q5d. Please upload written commitments from this/these partners	File Upload	<p>Public Housing Authority Commitment 25 pts Possible</p> <p>20 pts if the partner is a Public Housing Authority & valued at least 50% of the total budget on the Budget Portion of this application 10 pts if the partner is a Public Housing Authority & valued less than 50% of the total budget on the Budget Portion of this application 5 pts if the partner is a Public Housing Authority but MOU does not list total value 5pts if on THN MOU Template</p> <p>All Other Housing Commitments 15 pts Possible</p> <p>5 pts if written commitment present OR 5 pts if written commitment present, but no value listed</p> <p>10 pts if the resource is valued at more than 25% but less than 50% 5 pts if the resource is valued at less than 25%</p> <p>0 pts if no Housing Commitment, or a non-relevant upload</p>	25	<p>Divide the Total HUD Request (Q5b) by 2. Compare this value to the value of the commitment (Q5a) to score this question.</p> <p>Public Housing Authority Commitment 25 pts Possible</p> <p>20 pts if the partner is a Public Housing Authority & valued at least 50% of the total budget on the Budget Portion of this application 10 pts if the partner is a Public Housing Authority & valued less than 50% of the total budget on the Budget Portion of this application 5 pts if the partner is a Public Housing Authority but MOU does not list total value 5pts if on THN MOU Template</p> <p>All Other Housing Commitments 15 pts Possible</p> <p>5 pts if written commitment present OR 5 pts if written commitment present, but no value listed</p> <p>10 pts if the resource is valued at more than 25% but less than 50% 5 pts if the resource is valued at less than 25%</p> <p>0 pts if no Housing Commitment, or a non-relevant upload</p>
Q6. Do you plan to leverage healthcare partnerships as part of this application? (25 pts)	Multiple Choice			0 pts if no Healthcare partnerships If yes, see Q6b
	Yes			
	No			
If yes, show Q6a - Q6d				
Q6a What is the total value of the commitment?	Currency Text Box		N/A	Not Scored
Q6b What is the total HUD request?	Currency Text Box	This amount must match the Total HUD Request in the Budget Task	N/A	Not Scored
Q6c. Please describe the healthcare partnerships that will be leveraged to meet the needs of Project Participations as part of this Project Application	Narrative		N/A	Not Scored
Q6d. Please upload written commitments from this/these partners	File Upload	<p>Local Mental Health Authority (LMHA) Commitment 25 pts Possible</p> <p>20 pts if the partner is a LMHA & valued at least 50% of the total budget on the Budget Portion of this application 10 pts if the partner is a LMHA & valued less than 50% of the total budget on the Budget Portion of this application 5 pts if the partner is a LMHA but MOU does not list total value 5pts if on THN MOU Template</p> <p>All Other Healthcare Commitments 15 pts Possible</p> <p>5 pts if written commitment present OR 5 pts if written commitment present, but no value listed</p> <p>10 pts if the resource is valued at more than 25% but less than 50% 5 pts if the resource is valued at less than 25%</p>	25	<p>Divide the Total HUD Request (Q6b) by 2. Compare this value to the value of the commitment (Q6a) to score this question.</p> <p>Local Mental Health Authority (LMHA) Commitment 25 pts Possible</p> <p>20 pts if the partner is a LMHA & valued at least 50% of the total budget on the Budget Portion of this application 10 pts if the partner is a LMHA & valued less than 50% of the total budget on the Budget Portion of this application 5 pts if the partner is a LMHA but MOU does not list total value 5pts if on THN MOU Template</p> <p>All Other Healthcare Commitments 15 pts Possible</p> <p>5 pts if written commitment present OR 5 pts if written commitment present, but no value listed</p> <p>10 pts if the resource is valued at more than 25% but less than 50% 5 pts if the resource is valued at less than 25%</p> <p>0 pts if no Healthcare Commitment, or a non-relevant upload</p>
Q7. Assisting participants to access mainstream resources such as SSI/SSDI is a priority for the CoC. Will this project employ a person whose primary role is to assist participants using SSI/SSDI Outreach Access and Recovery (SOAR)? (5 pts)	Multiple Choice		5	Yes= 5 No = 0pts

	Yes			
	No			
Q8. Please describe this project's utilization of Housing First (4 pts)	Narrative		4	Describes no prerequisites to project entry or retention (e.g. sobriety, participation in mental health/health services, etc.) and/or low barrier admission process (e.g. screening people in, not out) (2) Describes flexible approach, individualized supports, client choice, and autonomy; services are voluntary (2)
Q9. How will this project meaningfully engage Persons With Lived Experience (PWLE)? (4 pts)	Narrative		4	Organization will employ project-level staff with lived expertise (2) Organization will include PWLE in implementation or evaluation of project, including staff, Board Members, or current or former participants (2)
Q10. How will this project identify and serve "underserved" communities? Please describe the underserved community in your response. (10 pts)	Narrative		10	Response includes method for identifying people experiencing homelessness not currently being served local homeless service system using Culturally and Linguistically Appropriate Standards (10pts) https://thinkculturalhealth.hhs.gov/assets/pdfs/EnhancedNationalCLASSstandards.pdf
Q11. Please describe how this Project will connect participants to immediate, low-barrier shelter or housing? (4 pts)	Narrative		4	(1) Strategy includes transportation method (1) Strategy includes methodology for assessing housing needs (1) Strategy includes an acknowledgement of limited housing resources (1) Strategy includes reference to larger community-level housing access goals, (access to resources)
		Section TOTAL	88	
System Performance Measures -TH/RRH				
System Performance Measures				
These selections will become part of the implementation plan for this project and will be shared with relevant stakeholders for effective oversight and evaluation. Please see Section E of the CoC Plan to address severe service needs for more information about the proposed evaluation and oversight process				
Q1. SPM 1 What is the length of time the average participant will remain homeless following identification? (I.e.: how long will it take you to house someone, once they are identified?) (10pts)	Multiple Choice	Please set realistic expectations- Base this response on your prior and anticipated performance	10	0-30 days = 10 31-60 days = 5 61+ days = 0
	0-30 days			
	31-60 days			
	61+ days			
Q2. SPM2 What percentage of participants who exit homelessness to permanent housing will return to homelessness within 6, 12 or 24 months?	Q2 (SPM2) is a description, followed by Q2a, Q2b, and Q2c which all have dropdown responses Dropdown	Please set realistic expectations- Base this response on your prior and anticipated performance		
Q2a What percentage of participants will return to homelessness at 6 months? (10pts)	0-2% 3-5% 6-8% 9-10% 11+%		10	0-2% = 10 points 3-5% = 7 points 6-8% = 4 points 9-10% = 2 point 11+% = 0 points
Q2b What percentage of participants will return to homelessness at 12 months? (10pts)	0-2% 3-5% 6-10% 11+%		10	0-2% = 10 points 3-5% = 7 points 6-10% = 3 points 11+% = 0 point
Q2c What percentage of participants will return to homelessness at 24 months? (10pts)	0-5% 6-10% 11+%		10	0-5% = 10 points 6-10% = 5 points 11+% = 0 points
Q3. SPM4 What percentage of (adult) participants will increase their income (earned or unearned) while enrolled in the project? (10)	Multiple Choice	Please set realistic expectations- Base this response on your prior and anticipated performance	10	0-30% = 0pts 31-40% = 3 pts 41-50% = 7 pts 51%+ = 10 pts
	0-30%			
	31-40%			
	41-50%			
	51%+			
Q4. SPM4 What percentage of participants will increase their income (earned or unearned) at exit from the project? (10pts)	Multiple Choice	Please set realistic expectations- Base this response on your prior and anticipated performance	10	0-30% = 0pts 31-40% = 3 pts 41-50% = 7 pts 51%+ = 10 pts
	0-30%			
	31-40%			
	41-50%			
	51%+			

Q5. SPM7b.1 What percentage of participants that exit, will exit to permanent housing destinations by the end of the first year of operation? (10pts)	Multiple Choice	Please set realistic expectations- Base this response on your prior and anticipated performance	10	0-70% - 0pts 71-80 -% 4pt 81-90% 7pts 91+ 10pts
	0-70%			
	70-80%			
	81-90%			
	91+%			
Q6. SPM7b.2 What percentage of participants that remain enrolled will retain housing at the end of the first year? (10pts)	Multiple Choice	Please set realistic expectations- Base this response on your prior and anticipated performance	10	0-70% 0 pts 71-80% 4 pts 81-90% 7 pts 91+ 10 pts
	0-70%			
	71-80%			
	81-90%			
	91+%			
		Section TOTAL	80	
General Application -TH/RRH				
General Application Questions		Section Header		
Q1. When fully operational, how many participants will the project serve at any given point in time? (Not Scored)	Text		N/A	Not scored; information only
Q1a. What is the total Supportive Service Budget not including leveraged assistance? (5pts)	Currency	Must match HUD Supportive Services Request in Budget Task	5	Reviewer should divide \$ amount in Q1a by the number of persons in Q1 to get a cost per participant \$0-\$7000= 5pts \$7,001 = 0pts
Q2. Based on your projections, using a single night at full operation, approximately how many units will operate as Rapid Rehousing and how many units will operate as Transitional Housing? Please note that HUD requires that there be at least twice the Rapid Rehousing versus Transitional Housing (2:1) (Not Scored)	Text		N/A	Not scored; information only
	RRH units: _____			
	TH units: _____			
Q3. Describe how the program ensures participants have autonomy and agency in decision-making throughout their enrollment including the ability to move between components (TH to RRH and vice versa)? (6 pts)	Narrative		6	Organization communicates that participants have access to choose between Transitional Housing and RRH Components at intake (2) Organization communicates that participants have access to choose between TH and RRH Components throughout enrollment (2) Organization communicates that housing intervention will be reassessed on a regular and predictable schedule (2)
Q3a. Joint Component TH/RRH Projects must center client choice by prioritizing movement from TH to RRH components. Please confirm your understanding. (Not scored)	Checkbox		N/A	
Q4. Describe the techniques staff uses to ensure that participant engagement is culturally appropriate, regular, trust is developed, and outreach is relationship-focused. (5 pts)	Narrative		5	Organization describes that services and outreach will occur on a regular, predictable schedule (1) Organization's outreach strategy includes multiple methods of outreach such as in or out of agency office, in participant's home, in local community which may include outreach conducted at other organizations or public locations within community (e.g. feeding centers, local library, etc.) (1) Response includes reference to cultural appropriateness/competency which may include relevant staff training or experience (1) Staff efforts utilize harm reduction principles, non-judgmental, non-coercive (1) Case management loads are appropriate and case management schedules may be flexible to engage participant's with who work or have other obligations during working hours (1)
Q5. How is service delivery (a) tailored to meet the individual needs, (b) strength based, (c) trauma informed, and (d) participant centered? (5 pts)	Narrative		5	Describes how the project will incorporate evidence-based practices for client engagement (2) Staff training/certification or relevant experience for strengths-based and trauma-informed care (1) Housing/service plans developed in consultation with clients and are revised when appropriate (2)
Q6. Please describe your understanding and experience with the Progressive Engagement approach to delivering Rental Assistance (4 pts)	Narrative	Please see the TX BoS CoC Written Standards for expectations regarding the implementation of Progressive Engagement	4	Response reflects that Rental Assistance will be offered based on the unique needs of the household, approach is flexible and individualized (4pts)
Q7. Does the project impose restrictions on length of participation beyond that which would be mandated by HUD? (E.g. less than 24 months of rental assistance for RRH or TH) (20 pts)	Multiple Choice		20	(0) Applicant restricts length of participation (20) Applicant does not restrict length of participation
	Yes			
	No			

Q8. Please describe the Organization's experience utilizing the Coordinated Entry process, if any. If no experience with CE, please describe the proposed prioritization factors that will determine order of enrollment. (2 pts)	Narrative		2	Currently operating projects that utilize CE Involvement with Coordinated Entry Planning Entity Prioritizing clients with most severe service needs (disabilities, mental health and substance use issues, elderly) Local CE "entry" points (does the agency offer CE assessments? where would someone go to be assessed?)
Q9. Please describe any conditional service participation requirements for participants to maintain assistance. (ex. Participants must attend mental health appointments, life skills groups, must meet with the case manager, must gain a job within the first 3 weeks, etc.) (2 pts)	Narrative		2	Full points if project communicates no conditional participation requirements to maintain assistance No partial points
Q10. Please describe how the project systematically keeps project staff up-to-date regarding mainstream resources available for program participants (e.g., snap, SSI, TANF) within the geographic area. (2 pts)	Narrative		2	Describes a detailed plan to keep staff informed of mainstream resources for participants (1). Strategy described is regular and predictable (1)
Q11. Describe how the project collaborates with healthcare organizations to assist program participants with meeting health needs. (2 pts)	Narrative		2	Organization describes partnership and/or referral path to health provider (may include behavioral health) (1pt) Organization describes assistance with connecting participant to health provider (e.g. coordinating services, transportation) (1pt)
Q12. Describe how the project provides assistance with the effective utilization of Medicaid and other health benefits. (2 pts)	Narrative		2	Describes a detailed plan to utilize Medicaid and connect participants to health services (2pts)
Q13. Describe the strategy the Project will utilize to provide supportive services to participants to ensure successful retention of housing or to help obtain housing utilizing Supplemental CoC Program funds. (2 pts)	Narrative		2	Describes strategy for assessing participant needs at intake, as needed, and on a regular and predictable schedule (2pts)
Q14. Describe the strategy the Project will utilize to provide supportive services to participants to ensure successful retention of housing or to help obtain housing utilizing alternative funding sources or by leveraging existing community services. (2 pts)	Narrative		2	Describes strategy for assessing participant needs at intake, as needed, and on a regular and predictable schedule (1pt) Response must identify services offered internally through alternative funding OR services offered within local community (1pt)
Q15. Describe how the Project will assess and meet the individual needs of each Participant through referrals to local resources, social services, and benefits such as workforce and early childhood education resources, etc. (2 pts)	Narrative		2	Describes strategy for assessing participant needs at intake, as needed, and on a regular and predictable schedule (1pt) Describes referral pathway or strategy for connecting participants to available, local resources (1pt)
		Section TOTAL	61	
MONITORING HISTORY REPORT - TH/RRH				REVIEW Description: The Applicant completes these questions, and may not answer all questions. Questions start with Q1 and end with Q5a. If you do not see the question reference in the scoring criteria below, score full points
			5	If Q3a = Yes, 0 pts if No, 5 pts If Q3a not present, 5pts
			5	If last Column in Q5a = Yes in any row, 0 pts, If Q5a not present or "No" in all rows in the last column 5pts
		Section TOTAL	10	
FILE UPLOADS - ALL (TASK)				
Applicant Profile (eSNAPS) (Not Scored)	File Upload	Applicants are required to upload a submitted Applicant Profile exported from e-snaps	N/A	Not Scored
Project Application (eSNAPS) (Not Scored)	File Upload	Applicants are required to upload a submitted Project Application exported from e-snaps	N/A	Not Scored
Certification of Consistency with the Consolidated Plan HUD-2991 (Not Scored)	File Upload	Please check to make sure that HUD Form 2991 is attached, and matches the information in e-snaps- In particular, the Project Application	N/A	Not Scored
		PROJECT TOTAL	280	

FY22 SUPPLEMENTAL NOFO UNSHELTERED Set-Aside Supportive Services Only FULL APPLICATION Questions and Scoring Criteria

QUESTION	Question Type/ Choices	Question Description APPLICANT	POINT VALUE	IRT ASSESSMENT CRITERIA QUESTION DESCRIPTION
Agency Capacity - ALL (TASK)				
Agency Capacity	Section Header			
Q1. What year was your organization designated by the IRS as a Nonprofit entity or other eligible applicant designation? (5pts)	Dropdown		5	(5 pts) Organization receives 1 point for operating for 5 years, then one additional point per year up to a total of 5 points
Q2. Racial Equity must be a focus of projects working to end homelessness. Dismantling systemic racism must be a focus of the work that we do. We know that there are disparities associated with Race, Ethnicity & Gender Identity in the TX BoS Coca. Please affirm any of the actions your Organization has taken from the following list. (6 pts)	Checkbox		6	One point per action taken by the applicant up to a total of 6 points Other responses should be evaluated prior to awarding points
	Our Organization has a public written commitment to address/eliminate racial and ethnic inequities in guiding documentation (i.e. mission, vision, goals, etc.)			
	Racial equity knowledge, skills, and practices are a part of staff job descriptions and work plans			
	Agency employs bi-lingual direct service staff working directly with this project provides participants with project forms & agreements in languages other than English on request			
	Current or former participants are involved in the planning and design of new policies and procedures			
	Agency has made a written public commitment to Equal Access in Federal Programming and does not discriminate based on Gender Identity or Sexual Orientation			
	Other _____			
	None of the above apply			
Q3. Involvement from persons with lived experience of homelessness during the planning and implementation of a project is critical to ensuring participants can access the services they want, need, and will use. Please affirm any of the actions your organization has taken, or will take if awarded funds, from the following list. (6 pts)	Checkbox		6	One point per action taken by the applicant up to a total of 6 points Other responses should be evaluated prior to awarding points
	The organization solicits feedback through truly anonymous satisfaction surveys			
	The organization hosts regular focus groups and/or listening sessions with participants			
	The organization has a standing consumer advisory committee			
	A current or former participant(s), or someone with current or past lived experience of homelessness, sits on Board of Directors or other equivalent policymaking entity			
	The organization employs current or former participants in the project			
	Other _____			
	None of the above apply			
Q4. What process did you utilize when determining the need for this application? If no specific data sources, how did you determine community need? Please provide as much detail as possible. (5pts)	Narrative		5	Applicants must identify data sources, groups, advisory bodies, or other means of establishing community need other than internal data sources. Applicants that do not identify external data sources may only receive 2 points 1 point - Evidence of data-driven decision making 1 point - HMIS or comparable database data used 1 point - Point in Time Count Data used (external) 1 point - Housing Inventory County data used (external) 1 point - Other local data used (external)
Q5. Does your agency have the support of the Local Homelessness Coalition (LHC)? (10 pts)		Can upload letters of support from non LHCs if LHC has a conflict or non-existent	10	Applicants must demonstrate the support of the Local Homeless Coalition through a signed letter from the chair of the Local Coalition (10 pts), Applicants that upload letters of support from other partners are eligible for 5pts per letter uploaded
	Yes			
	No			
	<i>If yes, show Q5a.</i>			
Q5a. Please upload the letter of support(s). (Not Scored)	File upload, max 3		N/A	Not Scored, informational only- See uploads section
Financial Management and Administration -ALL (TASK)			32	
Financial Management and Administration	Section Header			

Q1. Please upload an Org Chart updated in 2022 (Not Scored)	File Upload		N/A	Not Scored, informational only- See uploads section															
Q2. Describe how your organization has implemented or will implement the required Internal Controls at 2 CFR 200.302a (5 pts)	Narrative		5	The Organization must acknowledge the COSO Internal Control Integrated Framework to receive points No partial points															
Q3. Describe the internal financial and administrative monitoring activities utilized by the organization (4pts)	Narrative		4	Organization has an internal monitoring strategy (2) Organization communicates monitoring policy and engages staff in monitoring on a regular and predictable basis (2)															
Q4. All Applicants are required to Match Coca Program funding at 25% Cash or In-Kind with firm written commitments. Please review the Coca Virtual Binder that communicates the Match Requirements for the Coca Program. Please upload your Match documentation. (Not Scored)	File Upload		N/A	Not Scored, informational only- See uploads section															
File Upload (Match Documentation) ALL																			
BUDGET TABLE - ALL (TASK)- UNSHELTERED		Section TOTAL	9																
Budget Table	Section Header																		
This table will not match your Summary Budget screen in e-snaps, that application asks for information about additional budget lines that are eligible, such as HMIS and in limited circumstances, Operating. Applicants should take care to make sure that the Budget line items here, correspond to matching Budget Line Items in e-snaps	Description		Not Scored	Use this table to answer questions in Coca Priorities Section Q5d or Q6d															
<table border="1"> <tr> <td>Cost</td> <td>HUD Request</td> <td>Leveraged Assistance</td> </tr> <tr> <td>Rental Assistance</td> <td></td> <td></td> </tr> <tr> <td>Supportive Services</td> <td></td> <td></td> </tr> <tr> <td>Admin</td> <td></td> <td></td> </tr> <tr> <td>Total</td> <td></td> <td></td> </tr> </table>	Cost	HUD Request	Leveraged Assistance	Rental Assistance			Supportive Services			Admin			Total						
Cost	HUD Request	Leveraged Assistance																	
Rental Assistance																			
Supportive Services																			
Admin																			
Total																			
SSO																			
Alignment with Coca Priorities -SSO																			
Section Heading: Community-wide commitment																			
Q1. Summary of the Proposed Project	Narrative		N/A	Unscored, information only															
Q2. Please name the partner organizations that were consulted in the development of the Project Application (3 pts)	Narrative		3	1 pt. per partner organization, up to 3 points															
Q3. Please name the partner organizations that will participate in the implementation and oversight of the Project, if awarded (3 pts)	Narrative		3	1 pt. per partner organization, up to 3 points															
Q4. Do you plan to leverage housing partnerships as part of this application? (25 pts)	Multiple Choice		0	0 pts if no Housing Commitment If yes, see Q4b															
	Yes																		
	No																		
If yes, show Q4a - 4d																			
Q4a What is the total value of the commitment?	Currency Text Box		N/A	Not Scored															
Q4b What is the total HUD request?	Currency Text Box	This amount must match the Total HUD Request in the Budget Task	N/A	Not Scored															
Q4c. Please describe the housing partnerships that will be leveraged to meet the needs of Project Participants as part of this Project Application	Narrative		N/A	Not Scored															

Q4d. Please upload written commitments from this/these partners	File Upload	Public Housing Authority Commitment 25 pts Possible 20 pts if the partner is a Public Housing Authority & valued at least 50% of the total budget on the Budget Portion of this application 10 pts if the partner is a Public Housing Authority & valued less than 50% of the total budget on the Budget Portion of this application 5 pts if the partner is a Public Housing Authority but MOU does not list total value 5pts if on THN MOU Template All Other Housing Commitments 15 pts Possible 5 pts if written commitment present OR 5 pts if written commitment present, but no value listed 10 pts if the resource is valued at more than 25% but less than 50% 5 pts if the resource is valued at less than 25% 0 pts if no Housing Commitment, or a non-relevant upload	25	Divide the Total HUD Request (Q4b) by 2. Compare this value to the value of the commitment (Q4a) to score this question. Public Housing Authority Commitment 25 pts Possible 20 pts if the partner is a Public Housing Authority & valued at least 50% of the total budget on the Budget Portion of this application 10 pts if the partner is a Public Housing Authority & valued less than 50% of the total budget on the Budget Portion of this application 5 pts if the partner is a Public Housing Authority but MOU does not list total value 5pts if on THN MOU Template All Other Housing Commitments 15 pts Possible 5 pts if written commitment present OR 5 pts if written commitment present, but no value listed 10 pts if the resource is valued at more than 25% but less than 50% 5 pts if the resource is valued at less than 25% 0 pts if no Housing Commitment, or a non-relevant upload
Q5. Do you plan to leverage healthcare partnerships as part of this application? (25 pts)	Multiple Choice			0 pts if no Healthcare partnerships If yes, see Q5b
	Yes			
	No			
If yes, show Q5a - Q5d				
Q5a What is the total value of the commitment?	Currency Text Box		N/A	Not Scored
Q5b What is the total HUD request?	Currency Text Box	This amount must match the Total HUD Request in the Budget Task	N/A	Not Scored
Q5c. Please describe the healthcare partnerships that will be leveraged to meet the needs of Project Participations as part of this Project Application	Narrative		N/A	Not Scored
Q5d. Please upload written commitments from this/these partners	File Upload	Local Mental Health Authority (LMHA) Commitment 25 pts Possible 20 pts if the partner is a LMHA & valued at least 50% of the total budget on the Budget Portion of this application 10 pts if the partner is a LMHA & valued less than 50% of the total budget on the Budget Portion of this application 5 pts if the partner is a LMHA but MOU does not list total value 5pts if on THN MOU Template All Other Healthcare Commitments 15 pts Possible 5 pts if written commitment present OR 5 pts if written commitment present, but no value listed 10 pts if the resource is valued at more than 25% but less than 50% 5 pts if the resource is valued at less than 25%	25	Divide the Total HUD Request (Q5b) by 2. Compare this value to the value of the commitment (Q5a) to score this question. Local Mental Health Authority (LMHA) Commitment 25 pts Possible 20 pts if the partner is a LMHA & valued at least 50% of the total budget on the Budget Portion of this application 10 pts if the partner is a LMHA & valued less than 50% of the total budget on the Budget Portion of this application 5 pts if the partner is a LMHA but MOU does not list total value 5pts if on THN MOU Template All Other Healthcare Commitments 15 pts Possible 5 pts if written commitment present OR 5 pts if written commitment present, but no value listed 10 pts if the resource is valued at more than 25% but less than 50% 5 pts if the resource is valued at less than 25% 0 pts if no Healthcare Commitment, or a non-relevant upload

Q6. Please describe this project's utilization of Housing First (4pts)	Narrative		4	Describes no prerequisites to project entry or retention (e.g. sobriety, participation in mental health/health services, etc.) and/or low barrier admission process (e.g. screening people in, not out) (2) Describes flexible approach, individualized supports, client choice, and autonomy; services are voluntary (2)
Q7. How will this project meaningfully engage Persons With Lived Experience (PWLE)? (4pts)	Narrative		4	Organization will employ project-level staff with lived expertise (2) Organization will include PWLE in implementation or evaluation of project, including staff, Board Members, or current or former participants (2)
Q8. How will this project identify and serve "underserved" communities? (Please describe the underserved community in your response) (10pts)	Narrative		10	Response includes method for identifying people experiencing homelessness not currently being served local homeless service system using Culturally and Linguistically Appropriate Standards (10pts) https://thinkculturalhealth.hhs.gov/assets/pdfs/EnhancedNationalCLASSstandards.pdf
Q9. Supportive Service Only (SSO-SO) exists to connect people to immediate crisis resolution, please describe the strategy to connect participants in Street Outreach to immediate temporary/emergency housing or immediate permanent housing, and how that is coordinated at the community level? (8pts)	Narrative		8	Applicant has a reasoned strategy that includes (4) access or proposed access to immediate temporary/emergency housing and permanent housing interventions (4) details about coordination with organizations identified in Q2 of this section
Q10. Supportive Services Only (SSO-SO) funded as a standalone project must be accountable to the community, and not to any one specific agency or organization. Describe the strategy the Project will utilize to ensure it will both serve and be accountable to the community including any assistance provided after the participant has been housed. (8pts)	Narrative		8	Applicant has a reasoned strategy that includes (4) specific proposed oversight or evaluation activities (4) details about coordination with organizations identified in Q2 of this section
Section TOTAL			90	
System Performance Measures-SSO				
System Performance Measures	Section Header			
These selections will become part of the implementation plan for this project and will be shared with relevant stakeholders for effective oversight and evaluation. Please see Section E of the Coca Plan to address severe service needs for more information about the proposed evaluation and oversight process	Description			
Q1. SPM 1 What is the length of time the average participant will remain homeless following identification? (i.e.: how long will it take you to house someone, once they are identified?) (10 pts)	Multiple Choice	Please set realistic expectations- Base this response on your prior and anticipated performance	10	0-30 days = 10 31-60 days = 5 61+ days = 0
	0-30 days			
	31-60 days			
	61+ days			
Q2. SPM7a.1 SSO ONLY What percentage of participants will exit to temporary or permanent housing placements? (10 pts)	Multiple Choice	Please set realistic expectations- Base this response on your prior and anticipated performance	10	0-10% - 0 pts 11-20% - 4 pts 21-30% - 7 pts 31+ - 10 pts
	0-10%			
	11-20%			
	21-30%			
	31-40%			
	41+%			
Q3. Do you plan to provide case management or other supportive services after the household has been housed? (Unscored)	Multiple Choice	Note: Case Management and Supportive Services is limited to 6 months per participant following placement in permanent housing	N/A	Unscored, information only
	Yes			
	No			
IF YES SHOW Q4				
Q4. SPM4 What percentage of participants will increase their income (earned or unearned) at exit from the project (10pts)	Multiple Choice	Please set realistic expectations- Base this response on your prior and anticipated performance	10	0-15% = 0pts 15-30% = 10pts
	0-15%			
	15-30%			
Q5. SPM2 What percentage of participants who exit homelessness to permanent housing will return to homelessness within 6, 12 or 24 months?	Q5 (SPM2) is a description, followed by Q5a, Q5b, and Q5c which all have dropdown responses Dropdown	Please set realistic expectations- Base this response on your prior and anticipated performance		
	0-5%			0-5% - 10 pts
	6-8%			6-8% - 7 pts
	9-10%			9-10% - 3 pts
Q5a What percentage of participants will return to homelessness at 6 months? (10pts)	11+%		10	11+ - 0 pts

Q5b What percentage of participants will return to homelessness at 12 months? (10pts)	0-10% 11-15% 16-20% 21+%		10	0-10% - 10 pts 11-15% - 7 pts 16-20% - 3 pts 21+% - 0 pts
Q5c What percentage of participants will return to homelessness at 24 months? (10pts)	0-10% 11-25% 26+%		10	0-10% - 10 pts 11-25% - 5 pts 26+% - 0 pts
		Section TOTAL	60	
General Application-SSO				
General Application Questions		Section Header		
Q1. How many total participants will this Project serve over a 12 month period? (Not scored)	Text		N/A	Unscored, information only
Q1a. What is the total Supportive Service Budget not including leveraged assistance? (5 pts)	Currency	Must match HUD Supportive Services Request in Budget Task	5	Reviewer should divide \$ amount in Q1a by the number of persons in Q1 to get a cost per participant \$0-\$7000= 5pts \$7,001 = 0pts
Q2. How is service delivery (a) tailored to meet the individual needs, (b) strength based, (c) trauma informed, and (d) participant centered? (5 pts)	Narrative		5	Describes how the project will incorporate evidence-based practices for client engagement (2) Staff training/certification or relevant experience for strengths-based and trauma-informed care (1) Housing/service plans developed in consultation with clients and are revised when appropriate (2)
Q3. Describe the techniques staff uses to ensure that participant engagement is culturally appropriate, regular, trust is developed, and outreach is relationship-focused. (5 pts)	Narrative		5	Organization describes that services and outreach will occur on a regular, predictable schedule (1) Organization's outreach strategy includes multiple methods of outreach such as in or out of agency office, in participant's home, in local community which may include outreach conducted at other organizations or public locations within community (e.g. feeding centers, local library, etc.) (1) Response includes reference to cultural appropriateness/competency which may include relevant staff training or experience (1) Staff efforts utilize harm reduction principles, non-judgmental, non-coercive (1) Case management loads are appropriate and case management schedules may be flexible to engage participant's with who work or have other obligations during working hours (1)
Q4. Please describe the Organization's experience utilizing the Coordinated Entry process, if any. If no experience with CE, please describe the proposed prioritization factors that will determine order of enrollment. (2 pts)	Narrative		2	Currently operating projects that utilize CE Involvement with Coordinated Entry Planning Entity Prioritizing clients with most severe service needs (disabilities, mental health and substance use issues, elderly) Local CE "entry" points (does the agency offer CE assessments? where would someone go to be assessed?)
Q5. Please describe any conditional service participation requirements for participants to maintain assistance. (ex. Participants must attend mental health appointments, life skills groups, must meet with the case manager, must gain a job within the first 3 weeks, etc.) (2 pts)	Narrative		2	Full points if project communicates no conditional participation requirements to maintain assistance No partial points
Q6. Describe how the project collaborates with healthcare organizations to assist program participants with meeting emergent health needs. (2 pts)	Narrative		2	Organization describes partnership and/or referral path to health provider (may include behavioral health) (1pt) Organization describes assistance with connecting participant to health provider (e.g. coordinating services, transportation) (1pt)
Q7. Describe how the project provides assistance with the effective utilization of Medicaid and other health benefits. (2 pts)	Narrative		2	Describes a detailed plan to utilize Medicaid and connect participants to health services (2pts)
Q8. Describe the strategy the Project will utilize to ensure supportive services are provided to individuals with the highest service needs. (2 pts)	Narrative		2	Describes strategy for determine and prioritizing the highest service needs (1pt), including those with unsheltered homelessness and those who do not traditionally engage with supportive services (1pt)
Q9. Describe how the Project will assess and meet the individual needs of each Participant through referrals to local resources, social services, and benefits such as workforce and early childhood education resources, etc. (2 pts)	Narrative		2	Describes strategy for assessing participant needs at intake, as needed, and on a regular and predictable schedule (1 pt) Describes referral pathway or strategy for connecting participants to available, local resources (1pt)
		Section TOTAL	27	
MONITORING HISTORY REPORT - SSO				REVIEW Description: The Applicant completes these questions, and may not answer all questions. Questions start with Q1 and end with Q5a. If you do not see the question reference in the scoring criteria below, score full points
			5	If Q3a = Yes, 0 pts if No, 5 pts If Q3a not present, 5pts
			5	If last Column in Q5a = Yes in any row, 0 pts, If Q5a not present or "No" in all rows in the last column 5pts

		Section TOTAL	10	
FILE UPLOADS - ALL (TASK)				
Applicant Profile (eSNAPS) (Not Scored)	File Upload	Applicants are required to upload a submitted Applicant Profile exported from e-snaps	N/A	Not Scored
Project Application (eSNAPS) (Not Scored)	File Upload	Applicants are required to upload a submitted Project Application exported from e-snaps	N/A	Not Scored
Certification of Consistency with the Consolidated Plan HUD-2991 (Not Scored)	File Upload	Please check to make sure that HUD Form 2991 is attached, and matches the information in e-snaps- In particular, the Project Application	N/A	Not Scored
PROJECT TOTAL			228	

Appendix E: Grievance Policy

Purpose

The purpose of the grievance procedure is to settle any disagreement between an Applicant Organization for the HUD Continuum of Care (CoC) Program funding and the Texas Balance of State Continuum of Care (TX BoS CoC) as quickly and impartially as possible, to ensure an efficient, transparent, and fair competition.

Applicability

A grievance may be filed by any Applicant Organization that claims it has been adversely affected by:

1. Improper application of rules, regulations, and/or procedures concerning participation in the Annual Bonus CoC Supplemental application process, as outlined in the FY2022 TX BoS CoC Supplemental Rural and Unsheltered Request for Proposals
2. Improper interpretation of rules, regulations, and/or procedures concerning participation in the TX BoS CoC FY 2022 CoC Supplemental application process, as outlined in the FY2022 TX BoS CoC Supplemental Rural and Unsheltered Request for Proposals or,
3. Disparity in the application of rules, regulations, and/or procedures regarding participation in the TX BoS CoC FY 2022 CoC Supplemental application process, as outlined in the FY2022 TX BoS CoC Supplemental Rural and Unsheltered Request for Proposals or,
4. Violation of rules, regulations, and/or procedures concerning participation in the TX BoS CoC FY 2022 CoC Supplemental application process, as outlined in the FY2022 TX BoS CoC Supplemental Rural and Unsheltered Request for Proposals

Procedure for Filing Grievances and Grievance Appeals

The following steps must be taken, in the order given. Time limits shall begin on the end of the first day after the applicable occurrence, filing, appeal, response, or recommendation. Due to the nature and time constraints of the CoC Program competition, working days shall include weekends and City, County, State and/or Federal holidays.

Step 1

In order to be considered, a grievance must be filed in writing with the CoC Lead Agency, Texas Homeless Network (THN), within twenty-four (24) hours of notification of preliminary

ranking results and whether or not the organization's application will be included in the CoC's Consolidated Application. An email clearly stating the issue and the policy which the Applicant Organization believes was violated, and a proposed resolution is sufficient to serve as a written grievance, although use of the attached form is strongly encouraged.

The Applicant Organization's grievance email should be sent to the attention of TX BoS CoC Executive Committee, c/o Daisy Lopez, at txboscoc@thn.org

Step 2

The TX BoS CoC Board has until the deadline listed in the RFP to investigate and respond in writing, using the attached official form. Applicant Organization should expect to receive the response via email. The Board's decision/response is final and binding.

Step 3

If the Applicant Organization is not satisfied with the TX BoS CoC Board's response, depending on the type of appeal, the Applicant Organization may file an appeal with HUD, as outlined in 24 CFR 578.35. Details can be found in [Section X of the 2022 CoC Program NOFO](#)

1. The initial grievance must be submitted in writing to the TX BoS CoC within the allowable time frame in order to be considered. Email is strongly preferred.
2. To expedite the process the Applicant Organization should cite the applicable sections of the RFP or the NOFO pertaining to their grievance

**TX BoS CoC FY 2022 CoC Supplemental Application Process Grievance
Appeal Form**

Applicant Organization: _____

Applicant Organization's Address: _____

Applicant Organization's Phone Number: _____

Applicant Representative: _____ Job Title: _____

Applicant Representative's Email Address: _____

We have received a response to our organization's grievance from the CoC Director of Planning (or designated staff person, in his/her absence) on (date)_____. Because this answer is unacceptable to us, we wish to file a formal grievance appeal.

Nature of grievance appeal. Explain how you believe that this situation satisfies the Applicability section of the FY2022 CoC Program Grievance Procedure including names and dates, and cite the specific applicable sections of the RFP that you believe were violated (Use additional pages if needed.)

We believe a just and fair resolution of our grievance appeal is:

Date

Signature

TX BoS CoC FY 2022 CoC Program Supplemental Application Process

Grievance Appeal Form – The TX BoS CoC Board Response

Applicant Organization: _____

Applicant Representative: _____

The TX BoS CoC Board Response to Applicant Organization's Grievance Appeal:

If the Applicant Organization is not satisfied with the Board's response, depending on the type of grievance appeal, the Applicant Organization may file an appeal with HUD as outlined in 24 CFR 578.35. Details can be found in Section X of the 2022 NOFO:

Printed Name

Date

Signature