



REQUEST FOR QUALIFICATIONS FOR

Ongoing Administration of Housing and Services for People Experiencing Homelessness in Taylor County

ISSUE DATE: Thursday November 17, 2022

PROPOSALS DUE:

Proposals are due by 11:59:59 PM on the date(s) listed below

Wednesday, November 30, 2022

SUBMIT TO: txboscoc@thn.org ATTN: Director of Planning

RFQ POINT OF CONTACT:

Jim Ward

Director of Planning

jim@thn.org

(512)861-2165

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I. INTRODUCTION – INVITATION & BACKGROUND

SUMMARY:

Texas Homeless Network (THN) serves as the Collaborative Applicant and Homeless Management Information System (HMIS) Lead Agency for the Texas Balance of State Continuum of Care, which covers 215 counties of Texas' 254. The Texas Balance of State Continuum of Care (CoC) was formed to carry out the responsibilities required under the CoC Program Interim Rule (24 CFR 578). The CoC is comprised of a broad group of stakeholders dedicated to ending and preventing homelessness across Texas. The over-arching CoC responsibility is to ensure community-wide implementation of efforts to end homelessness, including ensuring programmatic and systemic effectiveness of the local continuum of care program.

This solicitation is intended to identify an eligible agency in the Taylor County (Abilene) region that possess the qualifications to administer federal funding awarded by the US Department of Housing and Urban Development (HUD) through the Continuum of Care Program (CoC). Successful entities will demonstrate the eligibility, will, experience and (current) capacity to assume control of two (2) CoC Program contracts currently in place and administered by Abilene Hope Haven (AHH) in Taylor County. These grants are anticipated to become available in June and July of 2023 respectively. The selected respondent may choose to work with the current recipient in advance of those dates, following the notice of support.

These projects are intended to serve persons experiencing chronic and literal homelessness as defined by HUD statute, and operate as Permanent Supportive Housing, and Rapid Re-Housing respectively. The projected timeline for an entity to begin this work is flexible, but the need is emergent, and the CoC will look to move quickly in partnership with AHH and HUD once an acceptable entity is identified.

The purpose of this RFQ is to identify an Organization in the Taylor County area that is willing, able, and possesses the qualifications & capacity to take control of these contracts. The exact technical process that will be required varies. The ideal candidate should be flexible, and willing to work with the current recipient, the CoC, and HUD to explore all options available to ensure continuity of services for persons currently enrolled in these projects, and that these funds continue to be available to the residents of Taylor County.

Section II, "Project Scope of Work", of this RFQ describes the specific considerations and deliverables expected from prospective Recipients. Sections V and VI, "Proposal Preparation and Submission" and "Proposal Requirements," respectively describe how THN will select the most qualified organization for the CoC's support.

II. PROJECT SCOPE OF WORK

In Abilene, AHH has operated two CoC Projects for a number of years. The Organization is refocusing on other efforts to address homelessness, and has initiated a significant amendment to their HUD Housing Projects. The two projects include a Rapid Re-Housing Project, Hope Housing Services and a Permanent Supportive Housing Project, Hope Housing Services- PSH. These are awards made through HUD's investment in the Continuum of Care Program. The grants are awarded on a competitive basis through an annual process facilitated by Texas Homeless Network on behalf of the Texas Balance of State CoC. Prospective Recipients must agree to operate the projects in their current configuration without modification. The most recent renewal applications for each of the projects are attached to this solicitation as Attachment A, and Attachment B.

Rapid Re-Housing (RRH)

In general, RRH is service enriched rental assistance, that is tailored to the individual households' strengths and needs. Households may receive up to 24 months of rental assistance, and supportive services that promote housing access, stability, and retention. The purpose of RRH is to prepare households to maintain housing without, or with minimal (mainstream) community supports. The Project subject to transfer is contracted to provide certain supportive services including holistic case management to support housing stability and other ancillary activities to support housing stability. A full list of the services that must be provided by the recipient are listed in Attachment A 4A.1 (p.31)

Permanent Supportive Housing (PSH)

Permanent Supportive Housing is a non-time limited housing intervention that combines rental assistance and an intensive menu of Supportive Services to promote housing stability for households who met the definition of chronic homelessness at the time of enrollment in the program. Similar to the RRH project, Recipients must offer holistic case management to households, a full list of eligible services, and which are the obligation of the recipient are listed in Attachment B 4A.1 (p. 31)

Additional key considerations for each project include but are not limited to;

1. These projects must continue to accept referrals exclusively from the West Texas Homeless Network (Abilene) Coordinated Entry System. Eligibility is limited to those qualifying under Category 1 or 4 of the HUD homeless definition, or in the case of PSH, the HUD chronic homeless definition
2. Both projects serve households/participants utilizing a Housing First Approach, meaning the only eligibility requirements for participation is eligible homeless status. Applicants need not possess income, or have any particular characteristic including credit score, criminal history, or specific diagnosis. Prospective Recipients must maintain this approach to serving current and future households
3. Similarly, there are no target populations for these projects. This means that prospective Recipients must serve all that qualify, are eligible and referred to a vacancy in the project.
4. Households/Participants may not be exited from the project without cause. Failure to adhere to treatment recommendations, failure to obtain or increase income or participate in Supportive Services, are alone insufficient justification to terminate a households'

assistance

5. Both projects operate in a scattered-site model, meaning that Households/Participants are free to select housing of their choice, (that meet statutory criteria for assistance) and the Recipient meets the housing stability needs of participants in the community.
6. Both projects require the use of ClientTrack, the Texas Balance of State CoC's Homeless Management Information System (HMIS)

Prospective Recipients are advised of the following;

1. Abilene Hope Haven has secured funding through mid-2023. AHH has applied for renewal of each grant respectively. The CoC expects the outcomes of these renewal applications, or awards, to be announced in early 2023. Proposers must clearly articulate their intent to take control of the contracts numbered in Section III of this RFQ or register their interest pending notice of award for the contracts beginning in FY 2023, or an alternative arrangement agreeable by all parties (i.e. THN, HUD, AHH and the Recipient), such as entering into a Memorandum of Understanding with AHH to provide operational support, in advance of the formal grant amendment
2. Eligible Recipients must satisfy all eligibility criteria as published by HUD in [the FY2022 CoC Program Notice of Funding Opportunity \(NOFO\)](#) Section V.A and V.B.1-3. [More information about Section V.B.1 of the NOFO can be accessed here](#)
3. Applicants recommended to administer these funds will be required to participate in Start-up Technical Assistance with THN as the CoC's Lead Agency, and any subsequent or ongoing technical assistance as needed
4. Applicants selected for recommendation will be required to sign and return the [CoC Expectations Form](#) and any subsequent revisions to the form, throughout the duration of administration.

III. BUDGETS

These grants are awarded on an annual basis, renewal funding is not guaranteed. Respondents selected for support will be required to renew these contracts in the summer of 2023, for a contract term that will expire in 2025. THN as the CoC Collaborative Applicant facilitates the renewal process.

The current budgets and grant contract dates are listed in the table below.

<u>Grant Type</u>	<u>Grant Name/Number</u>	<u>Contract Term</u>	<u>Budget</u>
RRH	Hope Housing Services / TX0465L6T072105	07/01/2022-06/30/2023	\$261,311
RRH	Hope Housing Services / Pending	07/01/2023-06/30/2024	TBD
PSH	Hope Housing Services- PSH/ TX0529L6T072103	06/01/2022-05/31/2023	\$225,181
PSH	Hope Housing Services- PSH/ Pending	06/01/2023-05/31/2024	TBD

IV. TIMELINE

THN will make every effort to adhere to the following anticipated schedule:

	Event	Date
1.	Issue of RFQ	Thursday November 17, 2022
2.	Submission of Responses	November 30, 2022 11:59:59 PM
3.	Response Evaluation	December 2, 2022
5.	Issue Notice of Support	December 15, 2022

A. POINT OF CONTACT

THN has designated a Lead who is responsible for the conduct of this solicitation:

Jim Ward, Director of Planning
3000 S. IH 35 Ste 100
Austin, TX 78704
Telephone: (512)861-2165
Email: jim@thn.org

Submit any inquiries or request regarding this solicitation to the Point of Contact in writing. Proposers should contact ONLY the Point of Contact regarding this solicitation. Other THN employees do not have the authority to respond.

B. EXPLANATION OF EVENTS

1. ISSUE OF RFQ

This RFQ is issued by Texas Homeless Network on behalf of the Texas Balance of State Continuum of Care. THN Staff will perform proactive outreach to the West Texas Homeless Network to identify prospective respondents and may reach out to those groups directly.

2. SUBMISSION OF RESPONSES

Submit the response by the deadline. Proposers are encouraged to submit responses early. One response per Proposer please. Submit response by emailing the proposal as an attachment with the following subject "Response to RFQ for Abilene PSH/RRH" to txboscoc@thn.org

3. RESPONSE EVALUATION

An Evaluation Committee (EC) consisting of THN Staff and Abilene Hope Haven Staff will review and evaluate responses and make recommendations to the CoC Board of Directors for an endorsement. The EC will evaluate proposals in accordance with scoring criteria published in this RFQ, the FY2022 NOFO, and the FY2022 TX BoS CoC Program Annual Competition. If required, staff external to the committee will review financial documents submitted to confirm the completeness, accuracy, and the provider's ability to perform.

Respondents may be invited to participate in additional interviews, demonstrations, and/or presentations as required. The CoC intends to recommend a single agency for award as a result of this solicitation

NOTE: All Proposers must be eligible to contract with the US Department of Housing and Urban Development. THN staff will make eligibility determinations based on submissions by the respondent

4. NOTICE OF SUPPORT

Following the evaluation of all responses the CoC Board of Directors will convene at a regular meeting of the Texas Balance of State CoC Board on December 15, 2022. Staff will present recommendations to the board at that meeting, where the board will discuss and consider staff recommendation. Following adoption of a recommendation or a decision reached by the Board, THN staff will coordinate next steps directly with the respondent selected for support. This step may include additional meetings with Abilene Hope Haven or the Fort Worth HUD Field Office before an official letter of support is offered.

V. PROPOSAL PREPARATION AND SUBMISSION

These instructions outline the guidelines governing the format and content of the requested response and the approach to be used in its development and presentation. Only that information which is essential to an understanding and evaluation of the Respondents qualifications should be submitted. No limitation on the content of the proposal is intended in these instructions and inclusion of any pertinent data or information is permitted within the page requirements. Submissions that do not follow formatting requirements in this section and in Section V. Proposal Requirements may be penalized up to five (5) points. Submissions submitted after the due date outlined in Section III. A. will not be considered.

A. NUMBER OF RESPONSES

Legally established non-profit businesses (e.g. 501c3) or other entities eligible to administer HUD CoC Program Funding may submit a response. Respondents must be registered with the System for Award Management at sam.gov, possesses a valid DUNS or UEIN, and otherwise be eligible to contract with the United States Department of Housing and Urban Development, and eligible for a CoC Program Award. One submission per Organization.

B. PROPOSAL FORMAT

Respondents must complete an excel workbook supplied by the CoC. This document consists of a variety of questions, and criteria for the response evaluation. Respondents should complete both Columns D and Column F of this workbook where appropriate. In addition, there are supplemental uploads required. Supplemental uploads are generated by the respondent. Questions about the workbook or assessment criteria should be directed to the CoC Performance Manager, hope@thn.org.

The CoC will not accept handwritten proposals. Proposers must computer generate or type their Responses using 12-point font with 1.5 line spacing and 1-inch margins. Include the page number on each page of the response.

C. PROPOSAL PACKET COMPONENTS AND CHECKLIST

Tab	Document	Format
1	RFQ Self-Assessment	Excel Workbook: Download Here
2	Miscellaneous Supporting Documents: (e.g., Statement from the Agency’s Controller or Chief Financial Officer, job descriptions, other spreadsheets)	Proposer generated

D. INSTRUCTIONS TO PROPOSERS

A proposal and all attachments shall be in English and complete and free of ambiguities, alterations, and erasures. The proposals must be executed by a duly authorized officer or agent of Proposer. In the event of conflict between words and numerals, the words shall prevail. Completed proposals should be emailed as an attachment to txboscoc@thn.org ATTN Jim Ward, Director of Planning.

Respondents may request additional time to complete any portion of the Proposal Packet by emailing txboscoc@thn.org ATTN Jim Ward. Please include a reasonable extension request, such as 5 business days or the like.

VI. EVALUATION

A. FACTORS

Assessment criteria and the factors considered when evaluating submissions are listed in Column H of the RFQ Self-Assessment workbook. Please pay careful attention to Column H and ensure that your responses in Column D are responsive to the assessment criteria.

B. OTHER FACTORS

The response with the highest score(s) will not automatically be awarded a contract. That decision-making authority ultimately lies with the US Department of Housing and Urban Development. In making support recommendations the CoC will consider the Evaluation Committee's recommendation and the Agency's & Continuum of Care's overall needs. The U.S. Department of Housing and Urban Development will determine whether any particular agency recommended by the CoC is eligible for contract.

No guarantee is conveyed in connection to this RFQ, implied or otherwise.

Attachment A

Before Starting the Project Application

To ensure that the Project Application is completed accurately, ALL project applicants should review the following information BEFORE beginning the application.

Things to Remember:

- Additional training resources can be found on the HUD.gov at https://www.hud.gov/program_offices/comm_planning/coc.
- Questions regarding the FY 2022 CoC Program Competition process must be submitted to CoCNOFO@hud.gov.
- Questions related to e-snaps functionality (e.g., password lockout, access to user’s application account, updating Applicant Profile) must be submitted to e-snaps@hud.gov.
- Project applicants are required to have a Unique Entity Identifier (UEI) number and an active registration in the Central Contractor Registration (CCR)/System for Award Management (SAM) in order to apply for funding under the Fiscal Year (FY) 2022 Continuum of Care (CoC) Program Competition. For more information see FY 2022 CoC Program Competition NOFO.
- To ensure that applications are considered for funding, applicants should read all sections of the FY 2022 CoC Program NOFO.
- Detailed instructions can be found on the left menu within e-snaps. They contain more comprehensive instructions and so should be used in tandem with navigational guides, which are also found on the HUD Exchange.
- Before starting the project application, all project applicants must complete or update (as applicable) the Project Applicant Profile in e-snaps, particularly the Authorized Representative and Alternate Representative forms as HUD uses this information to contact you if additional information is required (e.g., allowable technical deficiency).
- Carefully review each question in the Project Application. Questions from previous competitions may have been changed or removed, or new questions may have been added, and information previously submitted may or may not be relevant. Data from the FY 2021 Project Application will be imported into the FY 2022 Project Application; however, applicants will be required to review all fields for accuracy and to update information that may have been adjusted through the post award process or a grant agreement amendment. Data entered in the post award and amendment forms in e-snaps will not be imported into the project application.
- Rental assistance projects can only request the number of units and unit size as approved in the final HUD-approved Grant Inventory Worksheet (GIW).
- Transitional housing, permanent supportive housing with leasing, rapid re-housing, supportive services only, renewing safe havens, and HMIS can only request the Annual Renewal Amount (ARA) that appears on the CoC’s HUD-approved GIW. If the ARA is reduced through the CoC’s reallocation process, the final project funding request must reflect the reduced amount listed on the CoC’s reallocation forms.
- HUD reserves the right to reduce or reject any renewal project that fails to adhere to 24 CFR part 578 and the application requirements set forth in the FY 2022 CoC Program Competition NOFA.

1A. SF-424 Application Type

1. Type of Submission: Application

2. Type of Application: Renewal Project Application

If "Revision", select appropriate letter(s):

If "Other", specify:

3. Date Received: 09/15/2022

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier: TX0465

This is the first 6 digits of the Grant Number, known as the PIN, that will also be indicated on Screen 3A Project Detail. This number must match the first 6 digits of the grant number on the HUD approved Grant Inventory Worksheet (GIW).

Check to confirm that the Federal Award Identifier has been updated to reflect the most recently awarded grant number

6. Date Received by State:

7. State Application Identifier:

1B. SF-424 Legal Applicant

8. Applicant

a. Legal Name: Abilene Hope Haven, Inc.

b. Employer/Taxpayer Identification Number (EIN/TIN): 75-2518820

c. Unique Entity Identifier: GKBSL2QC7FL3

d. Address

Street 1: 801 S. Treadaway Blvd.

Street 2:

City: Abilene

County:

State: Texas

Country: United States

Zip / Postal Code: 79602

e. Organizational Unit (optional)

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application

Prefix: Mrs.

First Name: Cortney

Middle Name:

Last Name: Horton

Suffix:

Title: Coalition Coordinator

Organizational Affiliation: Abilene Hope Haven, Inc.

Telephone Number: (325) 677-4673

Extension:

Fax Number: (325) 677-4674

Email: chorton@bettyhardwick.org

1C. SF-424 Application Details

9. Type of Applicant: M. Nonprofit with 501C3 IRS Status

10. Name of Federal Agency: Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Title: CoC Program

CFDA Number: 14.267

12. Funding Opportunity Number: FR-6600-N-25

Title: Continuum of Care Homeless Assistance Competition

13. Competition Identification Number:

Title:

1D. SF-424 Congressional District(s)

14. Area(s) affected by the project (State(s) only): Texas
(for multiple selections hold CTRL key)

15. Descriptive Title of Applicant's Project: Hope Housing Services

16. Congressional District(s):

a. Applicant: TX-019
(for multiple selections hold CTRL key)

b. Project: TX-019
(for multiple selections hold CTRL key)

17. Proposed Project

a. Start Date: 06/01/2023

b. End Date: 05/31/2024

18. Estimated Funding (\$)

a. Federal:

b. Applicant:

c. State:

d. Local:

e. Other:

f. Program Income:

g. Total:

1E. SF-424 Compliance

19. Is the Application Subject to Review By State Executive Order 12372 Process? b. Program is subject to E.O. 12372 but has not been selected by the State for review.

If "YES", enter the date this application was made available to the State for review:

20. Is the Applicant delinquent on any Federal debt? No

If "YES," provide an explanation:

1F. SF-424 Declaration

By signing and submitting this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

I AGREE:

21. Authorized Representative

Prefix: Mr.

First Name: Manuel

Middle Name:

Last Name: Carneiro

Suffix:

Title: Interim Executive Director

Telephone Number: (325) 677-4673
(Format: 123-456-7890)

Fax Number: (325) 677-4674
(Format: 123-456-7890)

Email: manny@abilenehopehaven.org

Signature of Authorized Representative: Considered signed upon submission in e-snaps.

Date Signed: 09/15/2022

1G. HUD 2880

Applicant/Recipient Disclosure/Update Report - form HUD-2880
U.S. Department of Housing and Urban Development
OMB Approval No. 2506-0214 (exp.02/28/2022)

Applicant/Recipient Information

1. Applicant/Recipient Name, Address, and Phone

Agency Legal Name: Abilene Hope Haven, Inc.

Prefix: Mr.

First Name: Manuel

Middle Name:

Last Name: Carneiro

Suffix:

Title: Interim Executive Director

Organizational Affiliation: Abilene Hope Haven, Inc.

Telephone Number: (325) 677-4673

Extension:

Email: manny@abilenehopehaven.org

City: Abilene

County:

State: Texas

Country: United States

Zip/Postal Code: 79602

2. Employer ID Number (EIN): 75-2518820

3. HUD Program: Continuum of Care Program

4. Amount of HUD Assistance Requested/Received

4a. Total Amount Requested for this project: \$261,311

5. State the name and location (street address, city and state) of the project or activity: Hope Housing Services 801 S. Treadaway Blvd. Abilene Texas

Refer to project name, addresses and CoC Project Identifying Number (PIN) entered into the attached project application.

Part I Threshold Determinations

1. Are you applying for assistance for a specific project or activity? Yes
(For further information, see 24 CFR Sec. 4.3).

2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1 - Sep. 30)? For further information, see 24 CFR Sec. 4.9. Yes

Part II Other Government Assistance Provided or Requested/Expected Sources and Use of Funds

Such assistance includes, but is not limited to, any grant, loan, subsidy, guarantee, insurance, payment, credit, or tax benefit.

Department/Local Agency Name and Address	Type of Assistance	Amount Requested / Provided	Expected Uses of the Funds
United Way of Abilene, 240 Cypress St., Abilene, TX 79601	Coc Grant	\$60,000.00	HMIS / Supportive Services / Admin/ Rental Assistance

Part III Interested Parties

You must disclose:

- 1. All developers, contractors, or consultants involved in the application for the assistance or in the planning, development, or implementation of the project or activity and
- 2. any other person who has a financial interest in the project or activity for which the assistance is sought that exceeds \$50,000 or 10 percent of the assistance (whichever is lower).

Alphabetical list of all persons with a reportable financial interest in the project or activity (For individuals, give the last name first)	Social Security No. or Employee ID No.	Type of Participation	Financial Interest in Project/Activity (\$)	Financial Interest in Project/Activity (%)
Betty Hardwick Center, 2616 S Clack St, Abilene, TX 79606		Match Provider- Hope Housing Services	\$18,000.00	5%
Betty Hardwick Center, 2616 S Clack St, Abilene, TX 79606		Match Provider- Hope Housing Services (PSH)	\$56,000.00	25%

Certification

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional nondisclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

I certify that the information provided on this form and in any accompanying documentation is true and accurate. I acknowledge that making, presenting, submitting, or causing to be submitted a false, fictitious, or fraudulent statement, representation, or certification may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment.

I AGREE:

Name / Title of Authorized Official: Manuel Carneiro, Interim Executive Director

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 09/02/2022

1H. HUD 50070

HUD 50070 Certification for a Drug Free Workplace

Applicant Name: Abilene Hope Haven, Inc.

Program/Activity Receiving Federal Grant Funding: CoC Program

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:	
<p>a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.</p>	<p>e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;</p>
<p>b. Establishing an on-going drug-free awareness program to inform employees — (1) The dangers of drug abuse in the workplace (2) The Applicant's policy of maintaining a drug-free workplace; (3) Any available drug counseling, rehabilitation, and employee assistance programs; and (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.</p>	<p>f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted — (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;</p>
<p>c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;</p>	<p>g. Making a good faith effort to continue to maintain a drugfree workplace through implementation of paragraphs a. thru f.</p>
<p>d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will — (1) Abide by the terms of the statement; and (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;</p>	

Sites for Work Performance.

The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)
 Workplaces, including addresses, entered in the attached project application.
 Refer to addresses entered into the attached project application.

I certify that the information provided on this form and in any accompanying documentation is true and accurate. I acknowledge that making, presenting, submitting, or causing to be submitted a false, fictitious, or fraudulent statement, representation, or certification may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment.

X

WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§ 287, 1001, 1010, 1012; 31 U.S.C. §3729, 3802)

Authorized Representative

Prefix: Mr.

First Name: Manuel

Middle Name

Last Name: Carneiro

Suffix:

Title: Interim Executive Director

Telephone Number: (325) 677-4673
(Format: 123-456-7890)

Fax Number: (325) 677-4674
(Format: 123-456-7890)

Email: manny@abilenehopehaven.org

Signature of Authorized Representative: Considered signed upon submission in e-snaps.

Date Signed: 09/15/2022

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate:

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Applicant's Organization: Abilene Hope Haven, Inc.

Name / Title of Authorized Official: Manuel Carneiro, Interim Executive Director

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 09/15/2022

1J. SF-LLL

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352.
Approved by OMB0348-0046

HUD requires a new SF-LLL submitted with each annual CoC competition and completing this screen fulfills this requirement.

Answer "Yes" if your organization is engaged in lobbying associated with the CoC Program and answer the questions as they appear next on this screen. The requirement related to lobbying as explained in the SF-LLL instructions states: "The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action."

Answer "No" if your organization is NOT engaged in lobbying.

Does the recipient or subrecipient of this CoC grant participate in federal lobbying activities (lobbying a federal administration or congress) in connection with the CoC Program? No

Legal Name: Abilene Hope Haven, Inc.

Street 1: 801 S. Treadaway Blvd.

Street 2:

City: Abilene

County: Taylor

State: Texas

Country: United States

Zip / Postal Code: 79602

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I certify that this information is true and complete.

Authorized Representative

Prefix: Mr.

First Name: Manuel

Middle Name:

Last Name: Carneiro

Suffix:

Title: Interim Executive Director

Telephone Number: (325) 677-4673
(Format: 123-456-7890)

Fax Number: (325) 677-4674
(Format: 123-456-7890)

Email: manny@abilenehopehaven.org

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 09/15/2022

IK. SF-424B

(SF-424B) ASSURANCES - NON-CONSTRUCTION PROGRAMS

OMB Number: 4040-0007
Expiration Date: 02/28/2022

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

- | | |
|----|---|
| 1. | Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application. |
| 2. | Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives. |
| 3. | Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain. |
| 4. | Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency. |
| 5. | Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F). |
| 6. | Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism, (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application. |
| 7. | Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases. |
| 8. | Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds. |

- 9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327~333), regarding labor standards for federally-assisted construction subagreements.
- 10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
- 11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93~205).
- 12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
- 13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
- 14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
- 15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
- 16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
- 17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
- 18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
- 19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

As the duly authorized representative of the applicant, I certify:

Authorized Representative for: Abilene Hope Haven, Inc.

Prefix: Mr.

First Name: Manuel

Middle Name:

Last Name: Carneiro

Suffix:

Title: Interim Executive Director

Signature of Authorized Certifying Official: Considered signed upon submission in e-snaps.

Date Signed: 09/15/2022

Information About Submission without Changes

Follow the instructions below making note of the exceptions and limitations to the “Submit Without Changes” process.

In general, HUD expects a project’s proposed project application information will remain the same from year-to-year unless changes are directed by HUD or approved through the grant agreement amendment process. However, HUD expects applicants to carefully review their information to determine if submitting without changes accurately reflects the expiring grant requesting renewal.

The data from previously submitted new and renewal project applications can be imported into a FY 2022 renewal project application. The “Submit without Changes” process is not applicable for:

- first time renewing project applications
- a project application that did not import last FY 2021 information
- a project that had Issues or Conditions that were addressed in FY 2021 Post-Award and updates need to be reflected in the FY 2022 project application
- a project that had amendments approved in FY 2020 or FY 2021 that need to be reflected in the FY 2022 project application

e-snaps will automatically be set to “Make Changes” and all questions on each screen must be updated.

The e-snaps screens that remain “open” for required annual updates and do not affect applicants’ ability to select “Submit without Changes” are:

- Recipient Performance Screen
- Consolidation and Expansion
- Screen 3A. Project Detail
- Screen 6D. Sources of Match
- All of Part 7: Attachments and Certification; and
- All of Part 8: Submission Summary.

All other screens in Part 2 through Part 6 begin in “Read-Only” format and should be reviewed for accuracy; including any updates that were made to the 2021 project during the CoC Post Award Issues and Conditions process or as amended. If all the imported data is accurate and no edits or updates are needed to any screens other than the mandatory screens and questions noted above, project applicants should select “Submit Without Changes” in Part 8. If project applicants imported data and do need to make updates to the information on one or more screens, they must navigate to Part 8: “Submission Without Changes” Screen, select “Make Changes”, and check the box next to each relevant screen title to unlock screens for editing. After project applicants select the screens they intend to edit via checkboxes, click “Save” and those screens will be available for edit. Once a project applicant selects a checkbox and clicks “Save”, the project applicant cannot uncheck the box.

Please refer to the Detailed Instructions found on the left side menu of e-snaps or hud.gov to find more in depth information about applying under the FY 2022 CoC Competition.

Submission Without Changes

1. Are the requested renewal funds reduced from the previous award due to reallocation? Yes
2. Do you wish to submit this application without making changes? Please refer to the guidelines below to inform you of the requirements. Make changes

The applicant has either selected "Yes" to Question #1 , has not brought forward details from a previously awarded renewal project application, or has manually selected "Make Changes" to question #2 and has checked a checkbox. The applicant must therefore make changes to the application information. If this is not a first time renewal and the applicant would like to bring forward information from a previously awarded renewal project application, exit this application, click on the "Projects" link from the left menu, select "Renewal Project Application FY2019" from the "Funding Opportunity Name" dropdown, click on the folder icon to create a renewal project, and select an expiring renewal project from the drop down list next to the "Import Data From" field.

3. Specify which screens require changes by clicking the checkbox next to the name and then clicking the Save button.

Part 2 - Subrecipient Information	
2A. Subrecipients	<input type="checkbox"/>
Part 3 - Project Information	
3A. Project Detail	<input checked="" type="checkbox"/>
3B. Description	<input checked="" type="checkbox"/>
Part 4 - Housing Services and HMIS	
4A. Services	<input checked="" type="checkbox"/>
4B. Housing Type	<input checked="" type="checkbox"/>
Part 5 - Participants and Outreach Information	
5A. Households	<input checked="" type="checkbox"/>
5B. Subpopulations	<input checked="" type="checkbox"/>
Part 6 - Budget Information	

6A. Funding Request	<input checked="" type="checkbox"/>
6C. Rental Assistance	<input checked="" type="checkbox"/>
6D. Match	<input checked="" type="checkbox"/>
6E. Summary Budget	<input checked="" type="checkbox"/>
Part 7 - Attachment(s) & Certification	
7A. Attachment(s)	<input checked="" type="checkbox"/>
7A. In-Kind Match MOU Attachment	<input checked="" type="checkbox"/>
7B. Certification	<input checked="" type="checkbox"/>

You have selected "Make Changes" to question #2 above. Provide a brief description of the changes that will be made to the project information screens (bullets are appropriate):

Updates for current year and upcoming year changes.

You have selected "Make Changes." Once this screen is saved, you will be prohibited from "unchecking" any box that has been checked regardless of whether a change to data on the corresponding screen will be made.

Recipient Performance

- 1. Did you submit your previous year's Annual Performance Report (APR) on time? Yes
- 2. Do you have any unresolved HUD Monitoring or OIG Audit finding(s) concerning any previous grant term related to this renewal project request? No
- 3. Do you draw funds quarterly for your current renewal project? Yes
- 4. Have any funds remained available for recapture by HUD for the most recently expired grant term related to this renewal project request? Yes

4a. If HUD recaptured funds provide an explanation.

HUD recaptured unspent funds for our Hope Housing Services Project 2020. With the transition in case management staff, lack of consistency with case management and a decrease in housing stock with an increase in rent rates, it effected our grant cycle. There were also issues with collaboration between our agency and our network, which did not allow us to utilize the funding to the fullest extent that our network needed and has historically provided.

Renewal Grant Consolidation or Renewal Grant Expansion

The FY2022 CoC Competition will continue offering opportunities to expand or consolidate CoC projects.

1. Expansions and Consolidations will submit individual applications.

a. Expansions will ONLY submit a Stand-Alone Renewal application and a Stand-Alone New application.

b. Consolidations will ONLY submit individual renewal project applications, identifying the renewal application that will survive, and the renewal applications that will terminate. Up to 10 grants may be included in a consolidation.



2. HUD HQ will combine the budget data (e.g., units, budgets) for Expansion or Consolidation requests from the individual project applications selected for conditional award and provide a data report with further instructions for the field office and conditional recipient.

**1. Is this renewal project application requesting to No
consolidate or expand?**

If "No" click on "Next" or "Save & Next" below to move to the next screen.

2A. Project Subrecipients

This screen is currently read only and only includes data from the previous grant. To make changes to this information, navigate to the Submission without Changes screen, select "Make Changes" in response to Question 2, and then check the box next each screen that requires a change to match the current grant agreement, as amended, or to account for a reallocation of funds.

This form lists the subrecipient organization(s) for the project. To add a subrecipient, select the  icon. To view or update subrecipient information already listed, select the view  option.

Total Expected Sub-Awards: \$0

Organization	Type	Sub-Award Amount
This list contains no items		

3A. Project Detail

1. Expiring Grant Project Identification Number TX0465
(PIN):

(e.g., the "Federal Award Identifier" indicated on form 1A. Application Type)

2. CoC Number and Name: TX-607 - Texas Balance of State CoC

3. CoC Collaborative Applicant Name: Texas Homeless Network

4. Project Name: Hope Housing Services

5. Project Status: Standard

6. Component Type: PH

6a. Select the type of PH project. RRH

7. Is your organization, or subrecipient, a victim service provider defined in 24 CFR 578.3? No

3B. Project Description

1. Provide a description that addresses the entire scope of the proposed project.

Hope Housing Services (HHS) functions to provide neighbors experiencing homelessness affordable housing opportunities that promote voluntary supportive services efforts towards self-sufficiency. In FY 2021, HHS served decreased number households from the previous (41) in FY 2020, due to significant turnover in Abilene Hope Haven, Inc and reduced case management staff. Abilene Hope Haven, Inc. is currently restructuring it's programming to ensure that it can increase capacity for the remainder of FY2022 and into FY 2023.

We continue to recognize a deficit in safe, affordable housing options, especially for our neighbors experiencing homelessness in Taylor County. Coordinated Entry and was implemented on January 23rd of 2018. We now have 2 entry points. Abilene Hope Haven, Inc. remains the only HUD CoC provider in our community. Additionally, HHS is the only non-veteran housing project that is housing first in Abilene. HHS uses the VI-SPDAT and HMIS Housing Priority List to determine who to serve with this Rapid Rehousing project. In the grant cycle March 2021 - May 2022, we housed a total of (10) new households.

Currently, we maintain an average of (35) days from enrollment to housed. Abilene Hope Haven, Inc. has identified several landlords and property managers to work with us on this project. We will work with WTHN and other community partners to assist housing location services. Our neighbors can choose from the available properties a place to live that best suit their needs. Once housed, Case Managers meet at least once a month with participants to develop voluntary, client directed service plans with the goal of housing stability and self-sufficiency. FY 2021 progressive case management efforts resulted in exits with positive housing destinations, however, the statistics decreased from FY 2020 due to decrease in case management abilities..

To better support participants in their housing stability, Hope Housing Services collaborates with community partners. This year we created a greater focus on locating additional partners to support our participants through shifts in society, such as virtual services since the pandemic. Currently we partner with these resources for service connection and need:

- Mental Health: Betty Hardwick Center, Highland Ministry of Counseling, Lindsey Truelove, LPC
- Substance Use: Abilene Recovery Counsel, Julie Gonzales, LCDC, West Texas harm Reduction
- Employment: FaithWorks job and education programs, Goodwill West Texas, Workforce Solutions of West Central Texas, City Lights Culinary Program
- Health Care: Walk-in Clinic, Taylor County Public Health Department, MERCY Clinic

HHS has an expectation that 80% of our neighbors will remain stably housed following completion of the program and that 60% of participants will maintain or increase income from all sources from project entry to exit. These statistics have fallen some in FY 2021 to FY 2020 due to lack of case managers and turnover in the Abilene Hope Haven, Inc. staff, including the Executive Director and Director of Programs.

2. Check the appropriate box(s) if this project will have a specific subpopulation focus. (Select all that apply)

N/A - Project Serves All Subpopulations	<input checked="" type="checkbox"/>	Domestic Violence	<input type="checkbox"/>
Veterans	<input type="checkbox"/>	Substance Abuse	<input type="checkbox"/>
Youth (under 25)	<input type="checkbox"/>	Mental Illness	<input type="checkbox"/>
Families with Children	<input type="checkbox"/>	HIV/AIDS	<input type="checkbox"/>
		Chronic Homeless	<input type="checkbox"/>
		Other(Click 'Save' to update)	<input type="checkbox"/>

3. Housing First

3a. Does the project quickly move participants into permanent housing Yes

3b. Does the project enroll program participants who have the following barriers? Select all that apply.

Having too little or little income	<input checked="" type="checkbox"/>
Active or history of substance use	<input checked="" type="checkbox"/>
Having a criminal record with exceptions for state-mandated restrictions	<input checked="" type="checkbox"/>
History of victimization (e.g. domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
None of the above	<input type="checkbox"/>

3c. Will the project prevent program participant termination for the following reasons? Select all that apply.

Failure to participate in supportive services	<input checked="" type="checkbox"/>
Failure to make progress on a service plan	<input checked="" type="checkbox"/>
Loss of income or failure to improve income	<input checked="" type="checkbox"/>
Any other activity not covered in a lease agreement typically found for unassisted persons in the project's geographic area	<input checked="" type="checkbox"/>
None of the above	<input type="checkbox"/>

3d. Does the project follow a "Housing First" approach? Yes

4A. Supportive Services for Program Participants

1. For all supportive services available to program participants, indicate who will provide them and how often they will be provided.
 Click 'Save' to update.

Supportive Services	Provider	Frequency
Assessment of Service Needs	Applicant	As needed
Assistance with Moving Costs	Applicant	As needed
Case Management	Applicant	Monthly
Child Care	Partner	As needed
Education Services	Partner	As needed
Employment Assistance and Job Training	Partner	As needed
Food	Applicant	As needed
Housing Search and Counseling Services	Applicant	As needed
Legal Services	Partner	As needed
Life Skills Training	Partner	As needed
Mental Health Services	Partner	As needed
Outpatient Health Services	Partner	As needed
Outreach Services	Partner	As needed
Substance Abuse Treatment Services	Partner	As needed
Transportation	Applicant	As needed
Utility Deposits	Applicant	As needed

Identify whether the project includes the following activities:



2. Transportation assistance to program participants to attend mainstream benefit appointments, employee training, or jobs? Yes

3. Annual follow-up with program participants to ensure mainstream benefits are received and renewed? Yes

4. Do program participants have access to SSI/SSDI technical assistance provided by this project, subrecipient, or partner agency? Yes

4a. Has the staff person providing the technical assistance completed SOAR training in the past 24 months? No

4B. Housing Type and Location

The following list summarizes each housing site in the project. To add a housing site to the list, select the  icon. To view or update a housing site already listed, select the  icon.

Total Units: 16

Total Beds: 44

Housing Type	Housing Type (JOINT)	Units	Beds
Single family homes/townhou...	---	16	44

4B. Housing Type and Location Detail

1. **Housing Type:** Single family homes/townhouses/duplexes

2. **Indicate the maximum number of units and beds available for program participants at the selected housing site.**

a. **Units:** 16

b. **Beds:** 44

3. Address

Project applicants must enter an address for all proposed and existing properties. If the location is not yet known, enter the expected location of the housing units. For Scattered-site and Single-family home housing, or for projects that have units at multiple locations, project applicants should enter the address where the majority of beds will be located or where the majority of beds are located as of the application submission. Where the project uses tenant-based rental assistance in the RRH portion, or if the address for scattered-site or single-family homes housing cannot be identified at the time of application, enter the address for the project's administration office. Projects serving victims of domestic violence, including human trafficking, must use a PO Box or other anonymous address to ensure the safety of participants.

Street 1: 801 S. Treadaway

Street 2:

City: Abilene

State: Texas

ZIP Code: 79602

4. **Select the geographic area(s) associated with the address:
(for multiple selections hold CTRL Key)**

489441 Taylor County

5A. Program Participants - Households

Households	Households with at Least One Adult and One Child	Adult Households without Children	Households with Only Children	Total
Total Number of Households	6	10	0	16

Characteristics	Persons in Households with at Least One Adult and One Child	Adult Persons in Households without Children	Persons in Households with Only Children	Total
Persons over age 24	4	20		24
Persons ages 18-24	3	7		10
Accompanied Children under age 18	10			10
Unaccompanied Children under age 18				0
Total Persons	17	27	0	44

Click Save to automatically calculate totals

5B. Program Participants - Subpopulations

Persons in Households with at Least One Adult and One Child

Characteristics	CH (Not Veterans)	CH Veterans	Veterans (Not CH)	Chronic Substance Abuse	HIV/AIDS	Severely Mentally Ill	DV	Physical Disability	Developmental Disability	Persons Not Represented by a Listed Subpopulation
Persons over age 24	2	0	0	0	0	0	0	0	0	2
Persons ages 18-24	0	0	0	1	0	0	1	0	0	2
Children under age 18	0			0	0	3	3	0	0	4
Total Persons	2	0	0	1	0	3	4	0	0	8

Click Save to automatically calculate totals

Persons in Households without Children

Characteristics	CH (Not Veterans)	CH Veterans	Veterans (Not CH)	Chronic Substance Abuse	HIV/AIDS	Severely Mentally Ill	DV	Physical Disability	Developmental Disability	Persons Not Represented by a Listed Subpopulation
Persons over age 24	7	0	0	5	1	6	5	1	0	13
Persons ages 18-24	0	0	0	2	0	2	2	0	0	1
Total Persons	7	0	0	7	1	8	7	1	0	14

Click Save to automatically calculate totals

Persons in Households with Only Children

Characteristics	CH (Not Veterans)	CH Veterans	Veterans (Not CH)	Chronic Substance Abuse	HIV/AIDS	Severely Mentally Ill	DV	Physical Disability	Developmental Disability	Persons Not Represented by a Listed Subpopulation
Accompanied Children under age 18										
Unaccompanied Children under age 18										
Total Persons	0			0	0	0	0	0	0	0



Describe the unlisted subpopulations referred to above:

Families and individuals that are literally homeless, but do not meet the definition of chronic homelessness.

6A. Funding Request

1. Do any of the properties in this project have an active restrictive covenant? No
2. Was the original project awarded as either a Samaritan Bonus or Permanent Housing Bonus project? No
3. Does this project propose to allocate funds according to an indirect cost rate? No
4. Renewal Grant Term: This field is pre-populated with a one-year grant term and cannot be edited: 1 Year
5. Select the costs for which funding is requested:
- | | |
|---------------------|-------------------------------------|
| Rental Assistance | <input checked="" type="checkbox"/> |
| Supportive Services | <input checked="" type="checkbox"/> |
| HMIS | <input checked="" type="checkbox"/> |

6C. Rental Assistance Budget

The following list summarizes the rental assistance funding request for the total term of the project. To add information to the list, select the  icon. To view or update information already listed, select the  icon.

Total Request for Grant Term:		\$168,096	
Total Units:		16	
Type of Rental Assistance	FMR Area	Total Units Requested	Total Request
TRA	TX - Abilene, TX MSA (4805999999)	16	\$168,096

Rental Assistance Budget Detail

Type of Rental Assistance: TRA



Metropolitan or non-metropolitan fair market rent area: TX - Abilene, TX MSA (4805999999)

Does the applicant request rental assistance funding for less than the area's per unit size fair market rents? No

Size of Units	# of Units (Applicant)		FMR Area (Applicant)	HUD Paid Rent (Applicant)	12 Months		Total Request (Applicant)
SRO		x	\$478	\$478	x	12 =	\$0
0 Bedroom		x	\$637	\$637	x	12 =	\$0
1 Bedroom	6	x	\$674	\$674	x	12 =	\$48,528
2 Bedrooms	6	x	\$870	\$870	x	12 =	\$62,640
3 Bedrooms	4	x	\$1,186	\$1,186	x	12 =	\$56,928
4 Bedrooms		x	\$1,476	\$1,476	x	12 =	\$0
5 Bedrooms		x	\$1,697	\$1,697	x	12 =	\$0
6 Bedrooms		x	\$1,919	\$1,919	x	12 =	\$0
7 Bedrooms		x	\$2,140	\$2,140	x	12 =	\$0
8 Bedrooms		x	\$2,362	\$2,362	x	12 =	\$0
9 Bedrooms		x	\$2,583	\$2,583	x	12 =	\$0
Total Units and Annual Assistance Requested							\$168,096
		16					
Grant Term							1 Year
Total Request for Grant Term							\$168,096

Click the 'Save' button to automatically calculate totals.

6D. Sources of Match

The following list summarizes the funds that will be used as Match for this project. To add a Match source to the list, select the  icon. To view or update a Match source already listed, select the  icon.

Summary for Match

Total Value of Cash Commitments:	\$60,000
Total Value of In-Kind Commitments:	\$18,000
Total Value of All Commitments:	\$78,000

1. Will this project generate program income described in 24 CFR 578.97 to use as Match for this project? No

Before grant execution, services to be provided by a third party must be documented by a memorandum of understanding (MOU) between the recipient or subrecipient and the third party that will provide the services.

Type	Source	Contributor	Value of Commitments
Cash	Private	United Way of Abi...	\$60,000
In-Kind	Private	Betty Hardwick	\$18,000

Sources of Match Detail

- 1. Type of Match Commitment: Cash
- 2. Source: Private
- 3. Name of Source: United Way of Abilene
(Be as specific as possible and include the office or grant program as applicable)
- 4. Amount of Written Commitment: \$60,000

Sources of Match Detail

- 1. Type of Match Commitment: In-Kind
- 2. Source: Private
- 3. Name of Source: Betty Hardwick
(Be as specific as possible and include the office or grant program as applicable)
- 4. Amount of Written Commitment: \$18,000

Before grant execution, services to be provided by a third party must be documented by a memorandum of understanding (MOU) between the recipient or subrecipient and the third party that will provide the services.

6E. Summary Budget

The following information summarizes the funding request for the total term of the project. Budget amounts from the Leased Units, Rental Assistance, and Match screens have been automatically imported and cannot be edited. However, applicants must confirm and correct, if necessary, the total budget amounts for Leased Structures, Supportive Services, Operating, HMIS, and Admin. Budget amounts must reflect the most accurate project information according to the most recent project grant agreement or project grant agreement amendment, the CoC's final HUD-approved FY 2018 GIW or the project budget as reduced due to CoC reallocation. Please note that, new for FY 2018, there are no detailed budget screens for Leased Structures, Supportive Services, Operating, or HMIS costs. HUD expects the original details of past approved budgets for these costs to be the basis for future expenses. However, any reasonable and eligible costs within each CoC cost category can be expended and will be verified during a HUD monitoring.

Eligible Costs	Total Assistance Requested for 1 year Grant Term (Applicant)
1a. Leased Units	\$0
1b. Leased Structures	\$0
2. Rental Assistance	\$168,096
3. Supportive Services	\$76,174
4. Operating	\$0
5. HMIS	\$1,400
6. Sub-total Costs Requested	\$245,670
7. Admin (Up to 10%)	\$15,641
8. Total Assistance plus Admin Requested	\$261,311
9. Cash Match	\$60,000
10. In-Kind Match	\$18,000
11. Total Match	\$78,000
12. Total Budget	\$339,311

7A. Attachment(s)

Document Type	Required?	Document Description	Date Attached
1) Subrecipient Nonprofit Documentation	No		
2) Other Attachment	No		
3) Other Attachment	No		

Attachment Details

Document Description:

Attachment Details

Document Description: United Way of Abilene Match

Attachment Details

Document Description:

7A. In-Kind Match MOU Attachment

Document Type	Required?	Document Description	Date Attached
In-Kind Match MOU	No	Betty Hardwick HH...	09/15/2022

Attachment Details

Document Description: Betty Hardwick HHS MOU Hope Housing Services 2022

7B. Certification

A. For all projects:

Fair Housing and Equal Opportunity

It will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000(d)) and regulations pursuant thereto (Title 24 CFR part I), which state that no person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance, and will immediately take any measures necessary to effectuate this agreement. With reference to the real property and structure(s) thereon which are provided or improved with the aid of Federal financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of any transfer, transferee, for the period during which the real property and structure(s) are used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.

It will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and with implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion, sex, disability, familial status or national origin.

It will comply with Executive Order 11063 on Equal Opportunity in Housing and with implementing regulations at 24 CFR Part 107 which prohibit discrimination because of race, color, creed, sex or national origin in housing and related facilities provided with Federal financial assistance.

It will comply with Executive Order 11246 and all regulations pursuant thereto (41 CFR Chapter 60-1), which state that no person shall be discriminated against on the basis of race, color, religion, sex or national origin in all phases of employment during the performance of Federal contracts and shall take affirmative action to ensure equal employment opportunity. The applicant will incorporate, or cause to be incorporated, into any contract for construction work as defined in Section 130.5 of HUD regulations the equal opportunity clause required by Section 130.15(b) of the HUD regulations.

It will comply with Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701(u)), and regulations pursuant thereto (24 CFR Part 135), which require that to the greatest extent feasible opportunities for training and employment be given to lower-income residents of the project and contracts for work in connection with the project be awarded in substantial part to persons residing in the area of the project.

It will comply with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and with implementing regulations at 24 CFR Part 8, which prohibit discrimination based on disability in Federally-assisted and conducted programs and activities.

It will comply with the Age Discrimination Act of 1975 (42 U.S.C. 6101-07), as amended, and implementing regulations at 24 CFR Part 146, which prohibit discrimination because of age in projects and activities receiving Federal financial assistance.

It will comply with Executive Orders 11625, 12432, and 12138, which state that program participants shall take affirmative action to encourage participation by businesses owned and operated by members of minority groups and women.

If persons of any particular race, color, religion, sex, age, national origin, familial status, or disability who may qualify for assistance are unlikely to be reached, it will establish additional procedures to ensure that interested persons can obtain information concerning the assistance. It will comply with the reasonable modification and accommodation requirements and, as appropriate, the accessibility requirements of the Fair Housing Act and section 504 of the Rehabilitation Act of 1973, as amended.

Additional for Rental Assistance Projects:

If applicant has established a preference for targeted populations of disabled persons pursuant to 24 CFR 578.33(d) or 24 CFR 582.330(a), it will comply with this section's nondiscrimination requirements within the designated population.

B. For non-Rental Assistance Projects Only.

20-Year Operation Rule.

Applicants receiving assistance for acquisition, rehabilitation or new construction: The project will be operated for no less than 20 years from the date of initial occupancy or the date of initial service provision for the purpose specified in the application.

15-Year Operation Rule – 24 CFR part 578 only.

Applicants receiving assistance for acquisition, rehabilitation or new construction: The project will be operated for no less than 15 years from the date of initial occupancy or the date of initial service provision for the purpose specified in the application.

1-Year Operation Rule.

For applicants receiving assistance for supportive services, leasing, or operating costs but not receiving assistance for acquisition, rehabilitation, or new construction: The project will be operated for the purpose specified in the application for any year for which such assistance is provided.

C. Explanation.

Where the applicant is unable to certify to any of the statements in this certification, such applicant shall provide an explanation.

Name of Authorized Certifying Official Manuel Carneiro

Date: 09/15/2022

Title: Interim Executive Director

Applicant Organization: Abilene Hope Haven, Inc.

PHA Number (For PHA Applicants Only):

I certify that I have been duly authorized by the applicant to submit this Applicant Certification and to ensure compliance. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties . (U.S. Code, Title 218, Section 1001).

Active SAM Status Requirement.

I certify that our organization has an active System for Award Management (SAM) registration as required by 2 CFR 200.300(b) at the time of project application submission to HUD and will ensure this SAM registration will be renewed annually to meet this requirement.

8B Submission Summary

Page	Last Updated
1A. SF-424 Application Type	09/02/2022
1B. SF-424 Legal Applicant	08/31/2022
1C. SF-424 Application Details	No Input Required

Renewal Project Application FY2022	Page 49	09/15/2022
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1D. SF-424 Congressional District(s)	09/02/2022
1E. SF-424 Compliance	09/02/2022
1F. SF-424 Declaration	09/02/2022
1G. HUD-2880	09/02/2022
1H. HUD-50070	09/02/2022
1I. Cert. Lobbying	09/02/2022
1J. SF-LLL	09/02/2022
IK. SF-424B	09/02/2022
Submission Without Changes	09/02/2022
Recipient Performance	09/02/2022
Renewal Grant Consolidation or Renewal Grant Expansion	09/02/2022
2A. Subrecipients	No Input Required
3A. Project Detail	09/02/2022
3B. Description	09/15/2022
4A. Services	09/02/2022
4B. Housing Type	08/31/2022
5A. Households	08/31/2022
5B. Subpopulations	08/31/2022
6A. Funding Request	09/02/2022
6C. Rental Assistance	08/31/2022
6D. Match	09/02/2022
6E. Summary Budget	No Input Required
7A. Attachment(s)	No Input Required
7A. In-Kind Match MOU Attachment	09/15/2022
7B. Certification	09/02/2022



Dedicated to People | Committed to Care

2616 South Clack Street
Abilene, TX 79606
ph. 325.690.5100
fax 325.690.5136
www.bettyhardwick.org

HUD Continuum of Care Grantee: Abilene Hope Haven, Inc.

And

Supportive Service Agency: Betty Hardwick Center

I. AGENCY INFORMATION AND PRIMARY CONTACTS

Grantee: Abilene Hope Haven, Inc.
801 South Treadaway
Abilene, TX 79602
325-677-4673
Manny Carneiro, Interim Executive Director
Faith Ochoa, Executive Administrative Assistant

Partner agency: Betty Hardwick Center
2616 S. Clack Street
Abilene, Texas 79606
325-690-4133
Jenny Goode, Chief Executive Officer

II. PURPOSE

This MOU defines the relationship between Abilene Hope Haven, Inc. and Betty Hardwick Center and the roles each Party is expected to play during the FY2022 HUD Continuum of Care Grant term. The goal of this partnership is to provide housing and supportive services, including case management, to people in the Abilene community who are experiencing homelessness. While Abilene Hope Haven offers services to any eligible individual or family, for the purposes of this agreement Betty Hardwick Center provides supportive services to individuals currently enrolled in the **Hope Housing Services program**.

III. STATEMENT OF MUTUAL BENEFIT AND INTEREST

The parties to this MOU have separate missions for which they are committed; however, each party's individual mission hinges together with shared responsibility. These responsibilities include but are not limited to:

As the CoC Grantee, Abilene Hope Haven, Inc. will provide the following services and resources:

- Conduct initial assessment in accordance with our community coordinated entry/housing crisis response system written standards
- Maintain the Housing Priority List (the order of which is based on VI-SPDAT scores) and match the next eligible person with appropriate available housing.



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- Assistance with housing identification, rent contribution calculation, application advising, housing quality inspection, Tenant-Based Rental Agreements, and mediation (pre-lease) with landlords and/or property managers
- Manage rental assistance and other housing and supportive services costs eligible under the CoC grant
- Provide, at minimum, monthly case management and supportive services

As a partner, Betty Hardwick Center will provide the following services:

- Based upon the client's assessed level of care, they may receive Mental Health Intake, Case Management, Counseling, Rehabilitation Skills Training, Peer Support, Outpatient Psychiatry and/or Crisis Intervention Services.
- The professions of the service provided will include counselors, psychiatrists, nurses, peer specialists, and case managers
- All of these services are currently available and will continue to be continuously available during the HUD Continuum of Care Grant Term, March 1, 2023, through February 28, 2024.
- The hourly cost of the service to be provided is: \$208/hour
- The approximate value of services annually is estimated at minimum total of \$18,000.

The above parties agree that it is to their mutual benefit and interest to work cooperatively to achieve this collective mission and their individual mission.

IV. TERM OF AGREEMENT

The term of this MOU runs concurrently with the term of the HUD CoC grant period, including any activities required for grant review and closeout

Either party may terminate this MOU upon thirty {30} days written notice without penalties or liabilities.




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2616 South Clack Street
Abilene, TX 79606
ph. 325.690.5100
fax 325.690.5136
www.bettyhardwick.org

V. VII. AUTHORIZATION

The signing of this MOU is not a formal undertaking. It implies that the signatories will strive to reach, to the best of their ability, the objectives stated in the MOU.



Manny Carneiro, Interim Executive Director

8/23/2022

Date



Jenny Goode, Chief Executive Officer

8/23/22

Date



Attachment B

Before Starting the Project Application

To ensure that the Project Application is completed accurately, ALL project applicants should review the following information BEFORE beginning the application.

Things to Remember:

- Additional training resources can be found on the HUD.gov at https://www.hud.gov/program_offices/comm_planning/coc.
- Questions regarding the FY 2022 CoC Program Competition process must be submitted to CoCNOFO@hud.gov.
- Questions related to e-snaps functionality (e.g., password lockout, access to user's application account, updating Applicant Profile) must be submitted to e-snaps@hud.gov.
- Project applicants are required to have a Unique Entity Identifier (UEI) number and an active registration in the Central Contractor Registration (CCR)/System for Award Management (SAM) in order to apply for funding under the Fiscal Year (FY) 2022 Continuum of Care (CoC) Program Competition. For more information see FY 2022 CoC Program Competition NOFO.
- To ensure that applications are considered for funding, applicants should read all sections of the FY 2022 CoC Program NOFO.
- Detailed instructions can be found on the left menu within e-snaps. They contain more comprehensive instructions and so should be used in tandem with navigational guides, which are also found on the HUD Exchange.
- Before starting the project application, all project applicants must complete or update (as applicable) the Project Applicant Profile in e-snaps, particularly the Authorized Representative and Alternate Representative forms as HUD uses this information to contact you if additional information is required (e.g., allowable technical deficiency).
- Carefully review each question in the Project Application. Questions from previous competitions may have been changed or removed, or new questions may have been added, and information previously submitted may or may not be relevant. Data from the FY 2021 Project Application will be imported into the FY 2022 Project Application; however, applicants will be required to review all fields for accuracy and to update information that may have been adjusted through the post award process or a grant agreement amendment. Data entered in the post award and amendment forms in e-snaps will not be imported into the project application.
- Rental assistance projects can only request the number of units and unit size as approved in the final HUD-approved Grant Inventory Worksheet (GIW).
- Transitional housing, permanent supportive housing with leasing, rapid re-housing, supportive services only, renewing safe havens, and HMIS can only request the Annual Renewal Amount (ARA) that appears on the CoC's HUD-approved GIW. If the ARA is reduced through the CoC's reallocation process, the final project funding request must reflect the reduced amount listed on the CoC's reallocation forms.
- HUD reserves the right to reduce or reject any renewal project that fails to adhere to 24 CFR part 578 and the application requirements set forth in the FY 2022 CoC Program Competition NOFA.

1A. SF-424 Application Type

- 1. Type of Submission: Application
- 2. Type of Application: Renewal Project Application

If "Revision", select appropriate letter(s):

If "Other", specify:

- 3. Date Received: 09/15/2022

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier: TX0529

This is the first 6 digits of the Grant Number, known as the PIN, that will also be indicated on Screen 3A Project Detail. This number must match the first 6 digits of the grant number on the HUD approved Grant Inventory Worksheet (GIW).

Check to confirm that the Federal Award Identifier has been updated to reflect the most recently awarded grant number

6. Date Received by State:

7. State Application Identifier:

1B. SF-424 Legal Applicant

8. Applicant

- a. Legal Name:** Abilene Hope Haven, Inc.
- b. Employer/Taxpayer Identification Number (EIN/TIN):** 75-2518820
- c. Unique Entity Identifier:** GKBSL2QC7FL3

d. Address

Street 1: 801 S. Treadaway Blvd.
Street 2:
City: Abilene
County:
State: Texas
Country: United States
Zip / Postal Code: 79602

e. Organizational Unit (optional)

Department Name:
Division Name:

f. Name and contact information of person to be contacted on matters involving this application

Prefix: Mrs.
First Name: Cortney
Middle Name:
Last Name: Horton
Suffix:
Title: Coalition Coordinator
Organizational Affiliation: Abilene Hope Haven, Inc.
Telephone Number: (325) 677-4673
Extension:

Fax Number: (325) 677-4674

Email: chorton@bettyhardwick.org

1C. SF-424 Application Details

9. Type of Applicant: M. Nonprofit with 501C3 IRS Status

10. Name of Federal Agency: Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Title: CoC Program
CFDA Number: 14.267

12. Funding Opportunity Number: FR-6600-N-25
Title: Continuum of Care Homeless Assistance Competition

13. Competition Identification Number:
Title:

1D. SF-424 Congressional District(s)

14. Area(s) affected by the project (State(s) only): Texas
(for multiple selections hold CTRL key)

15. Descriptive Title of Applicant's Project: Hope Housing Services- PSH

16. Congressional District(s):

a. Applicant: TX-019
(for multiple selections hold CTRL key)

b. Project: TX-019
(for multiple selections hold CTRL key)

17. Proposed Project

a. Start Date: 07/01/2023

b. End Date: 06/30/2024

18. Estimated Funding (\$)

a. Federal:

b. Applicant:

c. State:

d. Local:

e. Other:

f. Program Income:

g. Total:

1E. SF-424 Compliance

19. Is the Application Subject to Review By State Executive Order 12372 Process? b. Program is subject to E.O. 12372 but has not been selected by the State for review.

If "YES", enter the date this application was made available to the State for review:

20. Is the Applicant delinquent on any Federal debt? No

If "YES," provide an explanation:

1F. SF-424 Declaration

By signing and submitting this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

I AGREE:

21. Authorized Representative

Prefix: Mr.

First Name: Manuel

Middle Name:

Last Name: Carneiro

Suffix:

Title: Interim Executive Director

Telephone Number: (325) 677-4673
(Format: 123-456-7890)

Fax Number: (325) 677-4674
(Format: 123-456-7890)

Email: manny@abilenehopehaven.org

Signature of Authorized Representative: Considered signed upon submission in e-snaps.

Date Signed: 09/15/2022

1G. HUD 2880

Applicant/Recipient Disclosure/Update Report - form HUD-2880
U.S. Department of Housing and Urban Development
OMB Approval No. 2506-0214 (exp.02/28/2022)

Applicant/Recipient Information

1. Applicant/Recipient Name, Address, and Phone

Agency Legal Name: Abilene Hope Haven, Inc.
Prefix: Mr.
First Name: Manuel
Middle Name:
Last Name: Carneiro
Suffix:
Title: Interim Executive Director
Organizational Affiliation: Abilene Hope Haven, Inc.
Telephone Number: (325) 677-4673
Extension:
Email: manny@abilenehopehaven.org
City: Abilene
County:
State: Texas
Country: United States
Zip/Postal Code: 79602

2. Employer ID Number (EIN): 75-2518820

3. HUD Program: Continuum of Care Program

4. Amount of HUD Assistance Requested/Received

4a. Total Amount Requested for this project: \$225,181

5. State the name and location (street address, city and state) of the project or activity: Hope Housing Services- PSH 801 S. Treadaway Blvd. Abilene Texas

Refer to project name, addresses and CoC Project Identifying Number (PIN) entered into the attached project application.

Part I Threshold Determinations

1. Are you applying for assistance for a specific project or activity? Yes
 (For further information, see 24 CFR Sec. 4.3).

2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1 - Sep. 30)? For further information, see 24 CFR Sec. 4.9. Yes

Part II Other Government Assistance Provided or Requested/Expected Sources and Use of Funds

Such assistance includes, but is not limited to, any grant, loan, subsidy, guarantee, insurance, payment, credit, or tax benefit.

Department/Local Agency Name and Address	Type of Assistance	Amount Requested / Provided	Expected Uses of the Funds
United Way of Abilene, 240 Cypress St., Abilene, TX 79601	Coc Grant	\$60,000.00	HMIS / Supportive Services / Admin/ Rental Assistance

Part III Interested Parties

You must disclose:

1. All developers, contractors, or consultants involved in the application for the assistance or in the planning, development, or implementation of the project or activity and
2. any other person who has a financial interest in the project or activity for which the assistance is sought that exceeds \$50,000 or 10 percent of the assistance (whichever is lower).

Alphabetical list of all persons with a reportable financial interest in the project or activity (For individuals, give the last name first)	Social Security No. or Employee ID No.	Type of Participation	Financial Interest in Project/Activity (\$)	Financial Interest in Project/Activity (%)
Betty Hardwick Center, 2616 S Clack St, Abilene, TX 79606		Match Provider- Hope Housing Services	\$18,000.00	5%
Betty Hardwick Center, 2616 S Clack St, Abilene, TX 79606		Match Provider- Hope Housing Services (PSH)	\$56,000.00	25%

Certification

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional nondisclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

I certify that the information provided on this form and in any accompanying documentation is true and accurate. I acknowledge that making, presenting, submitting, or causing to be submitted a false, fictitious, or fraudulent statement, representation, or certification may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment.

I AGREE:

Name / Title of Authorized Official: Manuel Carneiro, Interim Executive Director

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 09/14/2022

1H. HUD 50070

HUD 50070 Certification for a Drug Free Workplace

Applicant Name: Abilene Hope Haven, Inc.

Program/Activity Receiving Federal Grant Funding: CoC Program

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:	
<p>a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.</p>	<p>e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;</p>
<p>b. Establishing an on-going drug-free awareness program to inform employees — (1) The dangers of drug abuse in the workplace (2) The Applicant's policy of maintaining a drug-free workplace; (3) Any available drug counseling, rehabilitation, and employee assistance programs; and (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.</p>	<p>f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted — (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;</p>
<p>c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;</p>	<p>g. Making a good faith effort to continue to maintain a drugfree workplace through implementation of paragraphs a. thru f.</p>
<p>d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will — (1) Abide by the terms of the statement; and (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;</p>	

Sites for Work Performance.

The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)
 Workplaces, including addresses, entered in the attached project application.
 Refer to addresses entered into the attached project application.

I certify that the information provided on this form and in any accompanying documentation is true and accurate. I acknowledge that making, presenting, submitting, or causing to be submitted a false, fictitious, or fraudulent statement, representation, or certification may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment.

X

WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§ 287, 1001, 1010, 1012; 31 U.S.C. §3729, 3802)

Authorized Representative

Prefix: Mr.

First Name: Manuel

Middle Name

Last Name: Carneiro

Suffix:

Title: Interim Executive Director

Telephone Number: (325) 677-4673
(Format: 123-456-7890)

Fax Number: (325) 677-4674
(Format: 123-456-7890)

Email: manny@abilenehopehaven.org

Signature of Authorized Representative: Considered signed upon submission in e-snaps.

Date Signed: 09/15/2022

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate:

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Applicant's Organization: Abilene Hope Haven, Inc.

Name / Title of Authorized Official: Manuel Carneiro, Interim Executive Director

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 09/15/2022

1J. SF-LLL

DISCLOSURE OF LOBBYING ACTIVITIES Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352. Approved by OMB0348-0046

HUD requires a new SF-LLL submitted with each annual CoC competition and completing this screen fulfills this requirement.

Answer "Yes" if your organization is engaged in lobbying associated with the CoC Program and answer the questions as they appear next on this screen. The requirement related to lobbying as explained in the SF-LLL instructions states: "The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action."

Answer "No" if your organization is NOT engaged in lobbying.

Does the recipient or subrecipient of this CoC grant participate in federal lobbying activities (lobbying a federal administration or congress) in connection with the CoC Program? No

Legal Name: Abilene Hope Haven, Inc.

Street 1: 801 S. Treadaway Blvd.

Street 2:

City: Abilene

County: Taylor

State: Texas

Country: United States

Zip / Postal Code: 79602

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I certify that this information is true and complete.

Authorized Representative

Prefix: Mr.

First Name: Manuel

Middle Name:

Last Name: Carneiro

Suffix:

Title: Interim Executive Director

Telephone Number: (325) 677-4673
(Format: 123-456-7890)

Fax Number: (325) 677-4674
(Format: 123-456-7890)

Email: manny@abilenehopehaven.org

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 09/15/2022

IK. SF-424B

(SF-424B) ASSURANCES - NON-CONSTRUCTION PROGRAMS

OMB Number: 4040-0007
Expiration Date: 02/28/2022

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

- | | |
|----|---|
| 1. | Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application. |
| 2. | Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives. |
| 3. | Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain. |
| 4. | Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency. |
| 5. | Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F). |
| 6. | Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism, (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application. |
| 7. | Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases. |
| 8. | Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds. |

- | | |
|-----|--|
| 9. | Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327~333), regarding labor standards for federally-assisted construction subagreements. |
| 10. | Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more. |
| 11. | Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93~205). |
| 12. | Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system. |
| 13. | Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.). |
| 14. | Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance. |
| 15. | Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance. |
| 16. | Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures. |
| 17. | Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations." |
| 18. | Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program. |
| 19. | Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award. |

As the duly authorized representative of the applicant, I certify:

Authorized Representative for: Abilene Hope Haven, Inc.

Prefix: Mr.

First Name: Manuel

Middle Name:

Last Name: Carneiro

Suffix:

Title: Interim Executive Director

Signature of Authorized Certifying Official: Considered signed upon submission in e-snaps.

Date Signed: 09/15/2022

Information About Submission without Changes

Follow the instructions below making note of the exceptions and limitations to the “Submit Without Changes” process.

In general, HUD expects a project’s proposed project application information will remain the same from year-to-year unless changes are directed by HUD or approved through the grant agreement amendment process. However, HUD expects applicants to carefully review their information to determine if submitting without changes accurately reflects the expiring grant requesting renewal.

The data from previously submitted new and renewal project applications can be imported into a FY 2022 renewal project application. The “Submit without Changes” process is not applicable for:

- first time renewing project applications
- a project application that did not import last FY 2021 information
- a project that had Issues or Conditions that were addressed in FY 2021 Post-Award and updates need to be reflected in the FY 2022 project application
- a project that had amendments approved in FY 2020 or FY 2021 that need to be reflected in the FY 2022 project application

e-snaps will automatically be set to “Make Changes” and all questions on each screen must be updated.

The e-snaps screens that remain “open” for required annual updates and do not affect applicants’ ability to select “Submit without Changes” are:

- Recipient Performance Screen
- Consolidation and Expansion
- Screen 3A. Project Detail
- Screen 6D. Sources of Match
- All of Part 7: Attachments and Certification; and
- All of Part 8: Submission Summary.

All other screens in Part 2 through Part 6 begin in “Read-Only” format and should be reviewed for accuracy; including any updates that were made to the 2021 project during the CoC Post Award Issues and Conditions process or as amended. If all the imported data is accurate and no edits or updates are needed to any screens other than the mandatory screens and questions noted above, project applicants should select “Submit Without Changes” in Part 8. If project applicants imported data and do need to make updates to the information on one or more screens, they must navigate to Part 8: “Submission Without Changes” Screen, select “Make Changes”, and check the box next to each relevant screen title to unlock screens for editing. After project applicants select the screens they intend to edit via checkboxes, click “Save” and those screens will be available for edit. Once a project applicant selects a checkbox and clicks “Save”, the project applicant cannot uncheck the box.

Please refer to the Detailed Instructions found on the left side menu of e-snaps or hud.gov to find more in depth information about applying under the FY 2022 CoC Competition.

Submission Without Changes

1. Are the requested renewal funds reduced from the previous award due to reallocation? No

2. Do you wish to submit this application without making changes? Please refer to the guidelines below to inform you of the requirements. Make changes

3. Specify which screens require changes by clicking the checkbox next to the name and then clicking the Save button.

Part 2 - Subrecipient Information	
2A. Subrecipients	<input checked="" type="checkbox"/>
Part 3 - Project Information	
3A. Project Detail	<input checked="" type="checkbox"/>
3B. Description	<input checked="" type="checkbox"/>
3C. Dedicated Plus	<input checked="" type="checkbox"/>
Part 4 - Housing Services and HMIS	
4A. Services	<input checked="" type="checkbox"/>
4B. Housing Type	<input checked="" type="checkbox"/>
Part 5 - Participants and Outreach Information	
5A. Households	<input checked="" type="checkbox"/>
5B. Subpopulations	<input checked="" type="checkbox"/>
Part 6 - Budget Information	
6A. Funding Request	<input checked="" type="checkbox"/>
6C. Rental Assistance	<input checked="" type="checkbox"/>
6D. Match	<input checked="" type="checkbox"/>
6E. Summary Budget	<input checked="" type="checkbox"/>
Part 7 - Attachment(s) & Certification	

7A. Attachment(s)	<input checked="" type="checkbox"/>
7A. In-Kind Match MOU Attachment	<input checked="" type="checkbox"/>
7B. Certification	<input checked="" type="checkbox"/>

You have selected "Make Changes" to question #2 above. Provide a brief description of the changes that will be made to the project information screens (bullets are appropriate):

Updates for current year and upcoming year changes.

You have selected "Make Changes." Once this screen is saved, you will be prohibited from "unchecking" any box that has been checked regardless of whether a change to data on the corresponding screen will be made.

Recipient Performance

1. Did you submit your previous year's Annual Performance Report (APR) on time? Yes
2. Do you have any unresolved HUD Monitoring or OIG Audit finding(s) concerning any previous grant term related to this renewal project request? No
3. Do you draw funds quarterly for your current renewal project? Yes
4. Have any funds remained available for recapture by HUD for the most recently expired grant term related to this renewal project request? Yes

4a. If HUD recaptured funds provide an explanation.

HUD recaptured unspent funds for our Hope Housing Services Project 2020. With the transition in case management staff, lack of consistency with case management and a decrease in housing stock with an increase in rent rates, it effected our grant cycle. There were also issues with collaboration between our agency and our network, which did not allow us to utilize the funding to the fullest extent that our network needed and has historically provided.

Renewal Grant Consolidation or Renewal Grant Expansion



The FY2022 CoC Competition will continue offering opportunities to expand or consolidate CoC projects.

1. Expansions and Consolidations will submit individual applications.
 - a. Expansions will ONLY submit a Stand-Alone Renewal application and a Stand-Alone New application.
 - b. Consolidations will ONLY submit individual renewal project applications, identifying the renewal application that will survive, and the renewal applications that will terminate. Up to 10 grants may be included in a consolidation.
2. HUD HQ will combine the budget data (e.g., units, budgets) for Expansion or Consolidation requests from the individual project applications selected for conditional award and provide a data report with further instructions for the field office and conditional recipient.

**1. Is this renewal project application requesting to No
consolidate or expand?**

If "No" click on "Next" or "Save & Next" below to move to the next screen.

2A. Project Subrecipients

This form lists the subrecipient organization(s) for the project. To add a subrecipient, select the  icon. To view or update subrecipient information already listed, select the view  option.

Total Expected Sub-Awards: \$0

Organization	Type	Sub-Award Amount
This list contains no items		

3A. Project Detail

- 1. Expiring Grant Project Identification Number (PIN):** TX0529
(e.g., the "Federal Award Identifier" indicated on form 1A. Application Type)
- 2. CoC Number and Name:** TX-607 - Texas Balance of State CoC
- 3. CoC Collaborative Applicant Name:** Texas Homeless Network
- 4. Project Name:** Hope Housing Services- PSH
- 5. Project Status:** Standard
- 6. Component Type:** PH
- 6a. Select the type of PH project.** PSH
- 7. Is your organization, or subrecipient, a victim service provider defined in 24 CFR 578.3?** No
- 8. Does this project include Replacement Reserves as a CoC Operating Cost?** No
(Attachment Requirement)

3B. Project Description

1. Provide a description that addresses the entire scope of the proposed project.

Hope Housing Services- PSH (HHS-PSH) functions to provide neighbors experiencing chronic homelessness affordable housing opportunities that promote voluntary supportive services efforts towards self-sufficiency. In FY 2020, HHS-PSH served (24) households, consisting of (34) individuals experiencing homelessness. HHS established dynamic coordinated entry efforts to provide enhanced community focus on chronic homeless housing opportunities.

We continue to recognize a deficit in safe, affordable housing options, especially for our neighbors experiencing homelessness in Taylor County. Coordinated Entry and was implemented on January 23rd of 2018. We now have 3 entry points. Abilene Hope Haven, Inc. remains the only HUD CoC provider in our community. HUD-VASH is the only Permanent Supportive Housing resource in Abilene. Therefore, HUD CoC funds for PSH are critical. Through coordinated entry, we are finding that more and more of our most vulnerable neighbors that qualify for PSH are ending up in the emergency room, jail, and institutions because of the lack of housing resources. This is not only economically inefficient, but these individuals and families are not able to get the stability they need to increase their quality of life. HHS-PSH uses the VI-SPDAT and HMIS Housing Priority List to determine who to serve with this Rapid Rehousing project.

Abilene Hope Haven, Inc. has identified several landlords and property managers to work with us on this project. We will continue to dedicate staff (Housing Navigator) to housing location services. Our neighbors can choose from the available properties a place to live that best suit their needs. Once housed, Case Managers meet at least once a month with participants to develop voluntary, client directed service plans with the goal of housing stability and self-sufficiency.

To better support participants in their housing stability, HHS-PSH collaborates with community partners. This year we created a greater focus on locating additional partners to support our participants through shifts in society, such as virtual service due a pandemic. Currently we partner with these resources for service connection and need:

- Mental Health: Betty Hardwick Center, Highland Ministry of Counseling, Lindsey Truelove, LPC
- Substance Use: Abilene Recovery Counsel, Julie Gonzales, LCDC, West Texas harm Reduction
- Employment: FaithWorks job and education programs, Goodwill West Texas, Workforce Solutions of West Central Texas, City Lights Culinary Program
- Health Care: Walk-in Clinic, Taylor County Public Health Department, MERCY Clinic

Project Outcomes: We anticipate 12 out of 15 adults will remain in permanent housing at the end of the operating year or exiting to permanent housing destinations during the operating year. We further anticipate 9 out of 15 adults will have increased their total income (from all sources) at the end of the project year, or project exit. Our

2. Check the appropriate box(s) if this project will have a specific subpopulation focus. (Select all that apply)

N/A - Project Serves All Subpopulations	<input checked="" type="checkbox"/>	Domestic Violence	<input checked="" type="checkbox"/>
Veterans	<input checked="" type="checkbox"/>	Substance Abuse	<input checked="" type="checkbox"/>
Youth (under 25)	<input type="checkbox"/>	Mental Illness	<input checked="" type="checkbox"/>
Families with Children	<input checked="" type="checkbox"/>	HIV/AIDS	<input checked="" type="checkbox"/>
		Chronic Homeless	<input checked="" type="checkbox"/>
		Other(Click 'Save' to update)	<input type="checkbox"/>

3. Housing First

3a. Does the project quickly move participants into permanent housing Yes

3b. Does the project enroll program participants who have the following barriers? Select all that apply.

Having too little or little income	<input checked="" type="checkbox"/>
Active or history of substance use	<input checked="" type="checkbox"/>
Having a criminal record with exceptions for state-mandated restrictions	<input checked="" type="checkbox"/>
History of victimization (e.g. domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
None of the above	<input type="checkbox"/>

3c. Will the project prevent program participant termination for the following reasons? Select all that apply.

Failure to participate in supportive services	<input checked="" type="checkbox"/>
Failure to make progress on a service plan	<input checked="" type="checkbox"/>
Loss of income or failure to improve income	<input checked="" type="checkbox"/>
Any other activity not covered in a lease agreement typically found for unassisted persons in the project's geographic area	<input checked="" type="checkbox"/>
None of the above	<input type="checkbox"/>

3d. Does the project follow a "Housing First" approach? Yes

3C. Dedicated Plus

Dedicated and DedicatedPLUS

A “100% Dedicated” project is a permanent supportive housing project that commits 100% of its beds to chronically homeless individuals and families, according to NOFA Section III.3.b.

A “DedicatedPLUS” project is a permanent supportive housing project where 100% of the beds are dedicated to serve individuals with disabilities and families in which one adult or child has a disability, including unaccompanied homeless youth, that at a minimum, meet ONE of the following criteria according to NOFA Section III.3.d:

- (1) experiencing chronic homelessness as defined in 24 CFR 578.3;
- (2) residing in a transitional housing project that will be eliminated and meets the definition of chronically homeless in effect at the time in which the individual or family entered the transitional housing project;
- (3) residing in a place not meant for human habitation, emergency shelter, or safe haven; but the individuals or families experiencing chronic homelessness as defined at 24 CFR 578.3 had been admitted and enrolled in a permanent housing project within the last year and were unable to maintain a housing placement;
- (4) residing in transitional housing funded by a joint TH and PH-RRH component project and who were experiencing chronic homelessness as defined at 24 CFR 578.3 prior to entering the project;
- (5) residing and has resided in a place not meant for human habitation, a safe haven, or emergency shelter for at least 12 months in the last three years, but has not done so on four separate occasions; or
- (6) receiving assistance through a Department of Veterans Affairs(VA)-funded homeless assistance program and met one of the above criteria at initial intake to the VA's homeless assistance system.

A renewal project where 100 percent of the beds are dedicated in their current grant as described in NOFA Section III.A.3.b. must either become DedicatedPLUS or remain 100% Dedicated. If a renewal project currently has 100 percent of its beds dedicated to chronically homeless individuals and families and elects to become a DedicatedPLUS project, the project will be required to adhere to all fair housing requirements at 24 CFR 578.93. Any beds that the applicant identifies in this application as being dedicated to chronically homeless individuals and families in a DedicatedPLUS project must continue to operate in accordance with Section III.A.3.b. Beds are identified on Screen 4B.

1. Is this project “100% Dedicated,” “DedicatedPLUS,” or “N/A”? 100% Dedicated

(Only select "N/A" if this project was originally awarded as a grant that did not have requirements to only serve persons experiencing chronic homelessness and meets the definition of “non-dedicated permanent supportive housing beds” in the NOFO Section III.C.2.p).

4A. Supportive Services for Program Participants

1. For all supportive services available to program participants, indicate who will provide them and how often they will be provided.
 Click 'Save' to update.

Supportive Services	Provider	Frequency
Assessment of Service Needs	Applicant	As needed
Assistance with Moving Costs	Applicant	As needed
Case Management	Applicant	Monthly
Child Care	Partner	As needed
Education Services	Partner	As needed
Employment Assistance and Job Training	Partner	As needed
Food	Applicant	As needed
Housing Search and Counseling Services	Applicant	As needed
Legal Services	Partner	As needed
Life Skills Training	Partner	As needed
Mental Health Services	Partner	As needed
Outpatient Health Services	Partner	As needed
Outreach Services	Applicant	As needed
Substance Abuse Treatment Services	Partner	As needed
Transportation	Applicant	As needed
Utility Deposits	Applicant	As needed

Identify whether the project includes the following activities:


2. Transportation assistance to program participants to attend mainstream benefit appointments, employee training, or jobs? Yes

3. Annual follow-up with program participants to ensure mainstream benefits are received and renewed? Yes

4. Do program participants have access to SSI/SSDI technical assistance provided by this project, subrecipient, or partner agency? Yes

4a. Has the staff person providing the technical assistance completed SOAR training in the past 24 months? No

4B. Housing Type and Location

The following list summarizes each housing site in the project. To add a housing site to the list, select the  icon. To view or update a housing site already listed, select the  icon.

Total Units: 15

Total Beds: 21

Total Dedicated CH Beds: 21

Housing Type	Housing Type (JOINT)	Units	Beds
Scattered-site apartments (...)	---	8	12
Single family homes/townhou...	---	7	9

4B. Housing Type and Location Detail

1. **Housing Type:** Scattered-site apartments (including efficiencies)

2. **Indicate the maximum number of units and beds available for program participants at the selected housing site.**

a. **Units:** 8

b. **Beds:** 12

3. **How many beds of the total beds in "2b. Beds" are dedicated to the chronically homeless?** 12

This includes both the "dedicated" and "prioritized" beds from previous competitions.

4. Address:

Project applicants must enter an address for all proposed and existing properties. If the location is not yet known, enter the expected location of the housing units. For Scattered-site and Single-family home housing, or for projects that have units at multiple locations, project applicants should enter the address where the majority of beds will be located or where the majority of beds are located as of the application submission. Where the project uses tenant-based rental assistance in the RRH portion, or if the address for scattered-site or single-family homes housing cannot be identified at the time of application, enter the address for the project's administration office. Projects serving victims of domestic violence, including human trafficking, must use a PO Box or other anonymous address to ensure the safety of participants.

Street 1: 801 S. Treadaway Blvd.

Street 2:

City: Abilene

State: Texas

ZIP Code: 79602

5. **Select the geographic area(s) associated with the address:**
(for multiple selections hold CTRL Key)

489441 Taylor County

4B. Housing Type and Location Detail

1. Housing Type: Single family homes/townhouses/duplexes

2. Indicate the maximum number of units and beds available for program participants at the selected housing site.

- a. Units:** 7
- b. Beds:** 9

3. How many beds of the total beds in "2b. Beds" are dedicated to the chronically homeless? 9

This includes both the "dedicated" and "prioritized" beds from previous competitions.

4. Address:

Project applicants must enter an address for all proposed and existing properties. If the location is not yet known, enter the expected location of the housing units. For Scattered-site and Single-family home housing, or for projects that have units at multiple locations, project applicants should enter the address where the majority of beds will be located or where the majority of beds are located as of the application submission. Where the project uses tenant-based rental assistance in the RRH portion, or if the address for scattered-site or single-family homes housing cannot be identified at the time of application, enter the address for the project's administration office. Projects serving victims of domestic violence, including human trafficking, must use a PO Box or other anonymous address to ensure the safety of participants.

Street 1: 801 S. Treadaway Blvd.

Street 2:

City: Abilene

State: Texas

ZIP Code: 79602

**5. Select the geographic area(s) associated with the address:
(for multiple selections hold CTRL Key)**

489441 Taylor County

5A. Program Participants - Households

Households	Households with at Least One Adult and One Child	Adult Households without Children	Households with Only Children	Total
Total Number of Households	3	12	0	15

Characteristics	Persons in Households with at Least One Adult and One Child	Adult Persons in Households without Children	Persons in Households with Only Children	Total
Persons over age 24	2	12		14
Persons ages 18-24	1	2		3
Accompanied Children under age 18	4		0	4
Unaccompanied Children under age 18			0	0
Total Persons	7	14	0	21

Click Save to automatically calculate totals

5B. Program Participants - Subpopulations

Persons in Households with at Least One Adult and One Child

Characteristics	CH (Not Veterans)	CH Veterans	Veterans (Not CH)	Chronic Substance Abuse	HIV/AIDS	Severely Mentally Ill	DV	Physical Disability	Developmental Disability	Persons Not Represented by a Listed Subpopulation
Persons over age 24	2	0	0	1	0	1	1	1	0	
Persons ages 18-24	1	0	0	0	0	1	0	0	0	
Children under age 18	4			0	0	1	1	0	1	
Total Persons	7	0	0	1	0	3	2	1	1	0

Click Save to automatically calculate totals

Persons in Households without Children

Characteristics	CH (Not Veterans)	CH Veterans	Veterans (Not CH)	Chronic Substance Abuse	HIV/AIDS	Severely Mentally Ill	DV	Physical Disability	Developmental Disability	Persons Not Represented by a Listed Subpopulation
Persons over age 24	12	0	0	4	0	4	2	4	2	
Persons ages 18-24	2	0	0	1	0	1	0	0	1	
Total Persons	14	0	0	5	0	5	2	4	3	0

Click Save to automatically calculate totals

Persons in Households with Only Children

Characteristics	CH (Not Veterans)	CH Veterans	Veterans (Not CH)	Chronic Substance Abuse	HIV/AIDS	Severely Mentally Ill	DV	Physical Disability	Developmental Disability	Persons Not Represented by a Listed Subpopulation
Accompanied Children under age 18										
Unaccompanied Children under age 18										
Total Persons	0			0	0	0	0	0	0	0



6A. Funding Request

1. Do any of the properties in this project have an active restrictive covenant? No
2. Was the original project awarded as either a Samaritan Bonus or Permanent Housing Bonus project? Yes
3. Does this project propose to allocate funds according to an indirect cost rate? No
4. Renewal Grant Term: This field is pre-populated with a one-year grant term and cannot be edited: 1 Year

5. Select the costs for which funding is requested:

Leased Units	<input type="checkbox"/>
Leased Structures	<input type="checkbox"/>
Rental Assistance	<input checked="" type="checkbox"/>
Supportive Services	<input checked="" type="checkbox"/>
Operating	<input type="checkbox"/>
HMIS	<input checked="" type="checkbox"/>

6C. Rental Assistance Budget

The following list summarizes the rental assistance funding request for the total term of the project. To add information to the list, select the  icon. To view or update information already listed, select the  icon.

Total Request for Grant Term:		\$128,376	
Total Units:		15	
Type of Rental Assistance	FMR Area	Total Units Requested	Total Request
TRA	TX - Abilene, TX MSA (4805999999)	15	\$128,376

Rental Assistance Budget Detail

Type of Rental Assistance: TRA



Metropolitan or non-metropolitan fair market rent area: TX - Abilene, TX MSA (4805999999)

Does the applicant request rental assistance funding for less than the area's per unit size fair market rents? No

Size of Units	# of Units (Applicant)		FMR Area (Applicant)	HUD Paid Rent (Applicant)		12 Months		Total Request (Applicant)
SRO		x	\$478	\$478	x	12	=	\$0
0 Bedroom		x	\$637	\$637	x	12	=	\$0
1 Bedroom	12	x	\$674	\$674	x	12	=	\$97,056
2 Bedrooms	3	x	\$870	\$870	x	12	=	\$31,320
3 Bedrooms		x	\$1,186	\$1,186	x	12	=	\$0
4 Bedrooms		x	\$1,476	\$1,476	x	12	=	\$0
5 Bedrooms		x	\$1,697	\$1,697	x	12	=	\$0
6 Bedrooms		x	\$1,919	\$1,919	x	12	=	\$0
7 Bedrooms		x	\$2,140	\$2,140	x	12	=	\$0
8 Bedrooms		x	\$2,362	\$2,362	x	12	=	\$0
9 Bedrooms		x	\$2,583	\$2,583	x	12	=	\$0
Total Units and Annual Assistance Requested								\$128,376
		15						
Grant Term								1 Year
Total Request for Grant Term								\$128,376

Click the 'Save' button to automatically calculate totals.

6D. Sources of Match

The following list summarizes the funds that will be used as Match for this project. To add a Match source to the list, select the  icon. To view or update a Match source already listed, select the  icon.

Summary for Match

Total Value of Cash Commitments:	\$295
Total Value of In-Kind Commitments:	\$56,000
Total Value of All Commitments:	\$56,295

1. Will this project generate program income described in 24 CFR 578.97 to use as Match for this project? No

Before grant execution, services to be provided by a third party must be documented by a memorandum of understanding (MOU) between the recipient or subrecipient and the third party that will provide the services.

Type	Source	Contributor	Value of Commitments
In-Kind	Private	Betty Hardwick Ce...	\$56,000
Cash	Private	Abilene Hope Have...	\$295

Sources of Match Detail

- 1. Type of Match Commitment: In-Kind
- 2. Source: Private
- 3. Name of Source: Betty Hardwick Center
(Be as specific as possible and include the office or grant program as applicable)
- 4. Amount of Written Commitment: \$56,000

Before grant execution, services to be provided by a third party must be documented by a memorandum of understanding (MOU) between the recipient or subrecipient and the third party that will provide the services.

Sources of Match Detail

- 1. Type of Match Commitment: Cash
- 2. Source: Private
- 3. Name of Source: Abilene Hope Haven, inc
(Be as specific as possible and include the office or grant program as applicable)
- 4. Amount of Written Commitment: \$295

6E. Summary Budget

The following information summarizes the funding request for the total term of the project. Budget amounts from the Leased Units, Rental Assistance, and Match screens have been automatically imported and cannot be edited. However, applicants must confirm and correct, if necessary, the total budget amounts for Leased Structures, Supportive Services, Operating, HMIS, and Admin. Budget amounts must reflect the most accurate project information according to the most recent project grant agreement or project grant agreement amendment, the CoC's final HUD-approved FY 2018 GIW or the project budget as reduced due to CoC reallocation. Please note that, new for FY 2018, there are no detailed budget screens for Leased Structures, Supportive Services, Operating, or HMIS costs. HUD expects the original details of past approved budgets for these costs to be the basis for future expenses. However, any reasonable and eligible costs within each CoC cost category can be expended and will be verified during a HUD monitoring.

Eligible Costs	Total Assistance Requested for 1 year Grant Term (Applicant)
1a. Leased Units	\$0
1b. Leased Structures	\$0
2. Rental Assistance	\$128,376
3. Supportive Services	\$77,100
4. Operating	\$0
5. HMIS	\$350
6. Sub-total Costs Requested	\$205,826
7. Admin (Up to 10%)	\$19,355
8. Total Assistance plus Admin Requested	\$225,181
9. Cash Match	\$295
10. In-Kind Match	\$56,000
11. Total Match	\$56,295
12. Total Budget	\$281,476

7A. Attachment(s)

Document Type	Required?	Document Description	Date Attached
1) Subrecipient Nonprofit Documentation	No		
2) Other Attachment	No		
3) Other Attachment	No		

Attachment Details

Document Description:

Attachment Details

Document Description: Betty Hardwick MOU - In-kind Match 2022

Attachment Details

Document Description:

7A. In-Kind Match MOU Attachment

Document Type	Required?	Document Description	Date Attached
In-Kind Match MOU	No	Betty Hardwick MO...	09/15/2022

Attachment Details

Document Description: Betty Hardwick MOU - In-kind Match

7B. Certification

A. For all projects:

Fair Housing and Equal Opportunity

It will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000(d)) and regulations pursuant thereto (Title 24 CFR part I), which state that no person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance, and will immediately take any measures necessary to effectuate this agreement. With reference to the real property and structure(s) thereon which are provided or improved with the aid of Federal financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of any transfer, transferee, for the period during which the real property and structure(s) are used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.

It will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and with implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion, sex, disability, familial status or national origin.

It will comply with Executive Order 11063 on Equal Opportunity in Housing and with implementing regulations at 24 CFR Part 107 which prohibit discrimination because of race, color, creed, sex or national origin in housing and related facilities provided with Federal financial assistance.

It will comply with Executive Order 11246 and all regulations pursuant thereto (41 CFR Chapter 60-1), which state that no person shall be discriminated against on the basis of race, color, religion, sex or national origin in all phases of employment during the performance of Federal contracts and shall take affirmative action to ensure equal employment opportunity. The applicant will incorporate, or cause to be incorporated, into any contract for construction work as defined in Section 130.5 of HUD regulations the equal opportunity clause required by Section 130.15(b) of the HUD regulations.

It will comply with Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701(u)), and regulations pursuant thereto (24 CFR Part 135), which require that to the greatest extent feasible opportunities for training and employment be given to lower-income residents of the project and contracts for work in connection with the project be awarded in substantial part to persons residing in the area of the project.

It will comply with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and with implementing regulations at 24 CFR Part 8, which prohibit discrimination based on disability in Federally-assisted and conducted programs and activities.

It will comply with the Age Discrimination Act of 1975 (42 U.S.C. 6101-07), as amended, and implementing regulations at 24 CFR Part 146, which prohibit discrimination because of age in projects and activities receiving Federal financial assistance.

It will comply with Executive Orders 11625, 12432, and 12138, which state that program participants shall take affirmative action to encourage participation by businesses owned and operated by members of minority groups and women.

If persons of any particular race, color, religion, sex, age, national origin, familial status, or disability who may qualify for assistance are unlikely to be reached, it will establish additional procedures to ensure that interested persons can obtain information concerning the assistance. It will comply with the reasonable modification and accommodation requirements and, as appropriate, the accessibility requirements of the Fair Housing Act and section 504 of the Rehabilitation Act of 1973, as amended.

Additional for Rental Assistance Projects:

If applicant has established a preference for targeted populations of disabled persons pursuant to 24 CFR 578.33(d) or 24 CFR 582.330(a), it will comply with this section's nondiscrimination requirements within the designated population.

B. For non-Rental Assistance Projects Only.

20-Year Operation Rule.

Applicants receiving assistance for acquisition, rehabilitation or new construction: The project will be operated for no less than 20 years from the date of initial occupancy or the date of initial service provision for the purpose specified in the application.

15-Year Operation Rule – 24 CFR part 578 only.

Applicants receiving assistance for acquisition, rehabilitation or new construction: The project will be operated for no less than 15 years from the date of initial occupancy or the date of initial service provision for the purpose specified in the application.

1-Year Operation Rule.

For applicants receiving assistance for supportive services, leasing, or operating costs but not receiving assistance for acquisition, rehabilitation, or new construction: The project will be operated for the purpose specified in the application for any year for which such assistance is provided.

C. Explanation.

Where the applicant is unable to certify to any of the statements in this certification, such applicant shall provide an explanation.

Name of Authorized Certifying Official Manuel Carneiro
Date: 09/15/2022
Title: Interim Executive Director
Applicant Organization: Abilene Hope Haven, Inc.

PHA Number (For PHA Applicants Only):

I certify that I have been duly authorized by the applicant to submit this Applicant Certification and to ensure compliance. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties . (U.S. Code, Title 218, Section 1001).

Active SAM Status Requirement.

I certify that our organization has an active System for Award Management (SAM) registration as required by 2 CFR 200.300(b) at the time of project application submission to HUD and will ensure this SAM registration will be renewed annually to meet this requirement.

8B Submission Summary

Page	Last Updated
1A. SF-424 Application Type	09/14/2022
1B. SF-424 Legal Applicant	09/01/2022

Renewal Project Application FY2022	Page 51	09/15/2022
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1C. SF-424 Application Details	No Input Required
1D. SF-424 Congressional District(s)	09/15/2022
1E. SF-424 Compliance	09/01/2022
1F. SF-424 Declaration	09/14/2022
1G. HUD-2880	09/14/2022
1H. HUD-50070	09/14/2022
1I. Cert. Lobbying	09/14/2022
1J. SF-LLL	09/14/2022
IK. SF-424B	09/14/2022
Submission Without Changes	09/14/2022
Recipient Performance	09/14/2022
Renewal Grant Consolidation or Renewal Grant Expansion	09/14/2022
2A. Subrecipients	No Input Required
3A. Project Detail	09/14/2022
3B. Description	09/14/2022
3C. Dedicated Plus	09/01/2022
4A. Services	09/15/2022
4B. Housing Type	09/01/2022
5A. Households	09/14/2022
5B. Subpopulations	No Input Required
6A. Funding Request	09/01/2022
6C. Rental Assistance	09/01/2022
6D. Match	09/15/2022
6E. Summary Budget	No Input Required
7A. Attachment(s)	No Input Required
7A. In-Kind Match MOU Attachment	09/15/2022
7B. Certification	09/14/2022

Memorandum of Understanding Between
HUD Continuum of Care Grantee: Abilene Hope
Haven, Inc.

And
Supportive Service Agency: Betty Hardwick Center



Dedicated to People | Committed to Care

2616 South Clack Street
Abilene, TX 79606
ph. 325.690.5100
fax 325.690.5136
www.bettyhardwick.org

I. AGENCY INFORMATION AND PRIMARY CONTACTS

Grantee: Abilene Hope Haven, Inc.
801 South Treadaway
Abilene, TX 79602
325-677-4673
Manny Carneiro, Interim Executive Director

Partner agency/organization:
Betty Hardwick Center
2616 S. Clack Street
Abilene, Texas 79606
325-690-5133
Jenny Goode, Chief Executive Officer

II. PURPOSE

This MOU defines the relationship between Abilene Hope Haven, Inc. and Betty Hardwick Center and the roles each Party is expected to play during the FY2022 HUD Continuum of Care Grant term. The goal of this partnership is to provide housing and supportive services, including case management, to people in the Abilene community who are experiencing homelessness. While Abilene Hope Haven offers services to any eligible individual or family, for the purposes of this agreement Betty Hardwick Center provides supportive services to individuals currently enrolled in the **Hope Housing Services - PSH program**.

III. STATEMENT OF MUTUAL BENEFIT AND INTEREST

The parties to this MOU have separate missions for which they are committed; however, each party's individual mission hinges together with shared responsibility. These responsibilities include but are not limited to:

As the CoC Grantee, Abilene Hope Haven, Inc. will provide the following services and resources:

- Conduct initial assessment in accordance with our community coordinated entry/housing crisis response system written standards
- Maintain and review the Housing Priority List (the order of which is based on VI-SPDAT)



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- scores) and match the next eligible person with appropriate available housing.
- Assistance with housing identification, rent contribution calculation, application advising, housing quality inspection, Tenant-Based Rental Agreements, and mediation (pre-lease) with landlords and/or property managers
- Manage rental assistance and other housing and supportive services costs eligible under the CoC grant
- Provide, at minimum, monthly case management and supportive services

As a partner, Betty Hardwick Center will provide the following services:

- Based upon the client's assessed level of care, they may receive Mental Health Intake, Case Management, Counseling, Rehabilitation Skills Training, Peer Support, Outpatient Psychiatry and/or Crisis Intervention Services.
- The professions of the service provided will include counselors, psychiatrists, nurses, peer specialists, and case managers
- All of these services are currently available and will continue to be continuously available during the HUD Continuum of Care Grant Term, July 1, 2021, through June 30, 2022.
- The hourly cost of the service to be provided varies widely across disciplines, but averages: \$208/hour
- The approximate value of services annually is estimated at a total of \$56,000.

The above parties agree that it is to their mutual benefit and interest to work cooperatively to achieve this collective mission and their individual mission.

IV. TERM OF AGREEMENT

The term of this MOU runs concurrently with the term of the HUD CoC grant period, including any activities required for grant review and closeout

Either party may terminate this MOU upon thirty {30} days written notice without penalties or liabilities.



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V. VII. AUTHORIZATION

The signing of this MOU is not a formal undertaking. It implies that the signatories will strive to reach, to the best of their ability, the objectives stated in the MOU.

Manny Carneiro, Interim Executive Director

8/23/2022

Date

Jenny Goode, Chief Executive Officer

8/23/22

Date

