

Texas Balance of State Continuum of Care

Data Committee Meeting

07/14/2022, 3 pm - 4:30 pm,

Meeting Minute NOTES

Topic	Discussion Summary	Action/Next Steps
Acceptance of April Meeting Minutes	<p>Quorum met; vote taken Motion entered by John Meier, seconded by Miguel Mireles Yes- Wallace Revalee, Michelle Yates, Tina Tetecatl, John Meier, Miguel Mireles No-</p>	
Committee Updates	<p>New Members/ Updates addressed: John Rodriguez has withdrawn from Chair position and is no longer part of the committee. New Data Committee member: Megan Ball – (introduction pending) Discussed both Chair and Secretary roles.</p>	No vote held today; will hold vote
Data Committee New Member Policy	<p><i>Data Committee Members will craft a policy around adding new members to the Data Committee.</i> Discussed current policy, drawbacks, and potential criteria to meet for new policy. Discussed THN policy for background checks for HMIS users. WR proposed having different/new criteria that must be met before being eligible to enroll in committee:</p> <ul style="list-style-type: none"> - Must be regular user - Must have 1 year of HMIS experience - Applies only to new members 	Marissa will draft policy update and a vote will be planned for next meeting.

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HMIS ROI- removal of client information policy	<p><i>Data Committee Members will discuss creating a policy around removal of client information</i></p> <p>Discussed current policy and process</p> <p>Discussed potential changes:</p> <ul style="list-style-type: none"> - Informing clients that complete data removal is not possible but that clients can request a change to their ROI at any time - Multiple members do not support complete data removal - Add case note as reminder for future enrollments/services 	
Racial Equity Analysis Overview-Cosme Dominguez	<p>Review Racial Equity Analysis of system-wide V-I-SPDAT/F-VI-SPDAT Data</p> <ul style="list-style-type: none"> - By-Name Lists mentioned as a potential alternative 	
Closing Discussion	<p>Questions/ Future topics suggestions:</p> <ul style="list-style-type: none"> - Data Quality Plan 	

Members in Attendance: Michelle Yates, Tina Tetecatl, Miguel Mireles, Wallace Revalee, John Meier, Lindsay LaGrange, Marissa Ortega, Cosme Dominguez

Informational Reads and Resources: N/A

Next Meeting: Sept. 1st, 3:00 pm – 4:30pm