

# Texas Balance of State Continuum of Care

## CoC Board Meeting

December 14, 2022

### NOTES

**Members Present:** Katherine Bisson, Marqus Butler, Briseida “Bee” Courtois, Tavia Hatfield, Daphne’ Houston, Daphne Jackson, John Meier, Arelecia “Dee” Ross

**Members Absent:** Courtney Douangdara, Natasha Hayden, Daisy Lopez, Kyle Moore, Andrea Omojola, Pamela Segura, and Nora Vargas

**Staff Present:** Margaret Hill, Mary Stahlke, and Jim Ward

Topic	Discussion Summary	Action/Next Steps
Welcome	Meeting called order without quorum at 2:03 PM. Voting items moved to end of agenda to give time for more members to arrive.	
EHV Program	THN agreed to accept 30 more Emergency Housing vouchers from TDHCA. The referral portal will reopen in early 2023. THN will hire additional housing navigation staff as well. 120 households have been housed so far as part of the program.	
Evaluation of 2022	Staff review the survey answers so far. Some board members still need to submit their responses. Overall positive comments about how the board year went.	
Thank you	Staff thanked board members whose terms will be over after this meeting.	
CoC Board Meetings	The board decided that they will meet by Zoom for the January 25 <sup>th</sup> meeting. The board officer election will take place at that meeting. There may be an in-person meeting/orientation in conjunction with Homelessness Awareness Day on February 22 <sup>nd</sup> .	
CoC Program	Due to lack of quorum, staff presented voting items. These items will be voted on electronically.  Staff presented the results of the Request for Qualifications for taking over the administration of the CoC Program funding awarded to Abilene Hope Haven and the Board Action Request (BAR).	Staff will send materials and a recording of the meeting to the board members not in attendance. Board members will vote on the agenda items electronically.
CoC Policies-- policy revisions	Staff presented the changes to the CoC Governance Charter made during the annual review of the document. Staff also presented changes made to the CoC	Staff will email board members to obtain electronic vote.

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	Committees Policy related to internal changes in how committees are developed and run.	
CoC Board Policies— policy revisions	Staff presented changes to the CoC Board Requirements Policy requested by the Executive Committee.	Staff will email board members to obtain electronic vote.
Electronic Voting	Staff will send a video of the meeting to the members not in attendance by the end of the day. Board members will have a 24-hour comment period on the voting items then 48 hours to vote on the items.	Staff will email board members to obtain electronic votes.
Meeting adjourned	Meeting adjourned at 3:05 PM	

**Next Board Meeting: January 25<sup>th</sup>, 2023, 2:00-3:30 PM**