

# Texas Balance of State Continuum of Care

## CoC Board Meeting

March 1, 2023

### NOTES

**Members Present:** Tracy Andrus, Breall Baccus, AB Bustos, Michelle Conner, Bee Courtois, Courtney Douangdara, Rob Hogan, Stephen Kazanjian, Nora Vargas

**Members Absent:** Marqus Butler, Natasha Hayden, Daphne Jackson, John Meier, Andrea Omojola, Dee Ross

**Staff Present:** Kraig Blaize-Fiero, Mary Stahlke, and Jim Ward, Kyra Henderson

Topic	Discussion Summary	Action/Next Steps
Welcome	Meeting called to order at 2:04 PM – Chair (Andrea) unable to attend. Co-Chair (Courtney) will Chair meeting.	
Consent Agenda	<ul style="list-style-type: none"> <li>• ITEM 1: Approval of the following item presented in the meeting materials:               <ul style="list-style-type: none"> <li>○ 1/25/2023 Board Meeting Notes –</li> </ul> </li> <li>• ITEM 2: Acceptance of the following report:               <ul style="list-style-type: none"> <li>○ January CoC Lead Agency Report</li> </ul> </li> </ul> Motion to approve. Motion seconded. No oppositions or abstains. Motion passed.	
CoC Board Orientation	<ul style="list-style-type: none"> <li>• Fuller orientation on 3/24, 11:00-4:00 – change to 3p instead of 4p.</li> <li>• Orientation videos (to include webinars) introduced to Board. Overview and definition, history, measures, goals, and responsibilities of CoC's and THN presented to Board. History of BoS (THN asked to be lead via TICH via HUD). Links to relevant videos sent via attachment and chat. ("What is a CoC 2-9-2023" attachment screenshared and presented by Mary). Previous accomplishments can also be viewed in a video. Q &amp; A re: CoC's in Texas.</li> <li>• Reminder to sign the Code of Conduct and fill in and sign the Conflict of Interest Statement – still need some members' submissions. Overview of documents to refresh what each document covers and it's importance. Time check.</li> </ul>	

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<p>Coordinated Entry (CE) Prioritization Standards</p>	<ul style="list-style-type: none"> <li>• Vote on returning to pre-COVID-19 CE Prioritization Standards (started at 2:31).</li> <li>• Quick intro from Kyra and overview of vote/goal. Brought forth by Coordinated Entry Steering Committee and voted by them already. Key difference – Covid measures don't take into account VI-SPDAT score. Open to questions. Motion to approve – Michelle Conner. Stephen Kazanjian - seconded. No opposes or abstains. Motion passed.</li> </ul>	
<p>Changes to CoC Committees</p>	<p>Vote on: (presented by Mary in place of Margaret – start at 2:39)  Overview of current committees – minutes are on website for each.</p> <ol style="list-style-type: none"> <li>1. Making the Strategic Planning Committee an ad hoc committee  - strategic plan (main goal) finished in 2021, implementation continued in 2022. Suggest going to ad hoc status until <b>next</b> strategic plan. Quarterly progress reports will continue to be posted and reviewed by BoS CoC board. Open to questions. Motion to approve – AB Bustos. Bee Courtois – seconded. No oppositions or abstains. Motion passed.</li> <li>2. Making other committees inactive  - inactive due to lack of staff capacity to support them. Executive committee members for each were not able to take over committee as thought, and staff was not able to support the tasks required to continue committees' ongoing efforts. Still supporting each subpopulation, just not with these specific committees. Regional approach might be more effective towards drawing down funds and having CoC staff level support the work. Motion to approve – Michelle Conner. AB Bustos – seconded. No opposes or abstains. Motion passed.</li> </ol>	<p>Will keep board informed if these committees will be back at some point.</p>

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CoC Program	<ul style="list-style-type: none"> <li>● Update on transfer of CoC Program Grant – prior board vote – existing grantee awarded grant move to LMHA as proposed grantee – HUD approved and funds preserved. Community will continue to serve those already serving and gain full potential through proposed grantee (LMHA).</li> <li>● Supplemental NOFO to Address Unsheltered and Rural Homelessness (SNOFO) Awards – 1 rural application accepted – Texas panhandle area.             <ul style="list-style-type: none"> <li>○ Advocacy discussion – Courtney discussed frustrations with processes and how continued advocacy can help support any imbalances of NOFO/SNOFO awards.</li> </ul> </li> </ul>	
EHV Program	<ul style="list-style-type: none"> <li>● Status report to the board – overview of EHV Program. EVH heat map of Texas shared via chat and screenshare. At least 1 referral from 96 different counties in short amount of time. Overview of funding for each voucher per request from chat. Additional info can be viewed online at thn.org/ehv – overview of subpopulations targeted by EHV Program funding goals.</li> <li>● EHV Referral Process – voucher portal not expected to reopen. 9/30/2023 – voucher needs to be allocated to household or voucher monies will be pulled for that specific, unclaimed voucher. Once housed – THN role is done and client finishes with TDHCA.</li> </ul>	
CoC Strategic Plan and Annual Action Plans	<ul style="list-style-type: none"> <li>● 2022 CoC Action Plan–Quarter 4 Report (started at 3:30p) – THN BoS governance website screenshared and reviewed by Mary. 3 year strategic planned opened/reviewed which included performance measures for each strategy/goal. Quarter (current) specific reportable info for strategic goals – in white. Measures for each strategic goals – in light green. Some reporting put on hold while evaluation conducted.</li> <li>● 2023 CoC Action Plan – finalized. Overview of supporting documentation. Relationship building on a CoC level needs to be strengthened. New emphasis on best practices training and racial equity efforts.</li> </ul>	
Board Member Topics	<p>Discuss any new business members want to discuss. (started at 3:48p). Courtney question – general capacity building and associated funding opportunities at a CoC level? Jim discussed w/ COO earlier – not very frequent or elaborate funding for this. Rely heavily on planning grant. Pres/ED E. Samuels has advocated for more funding for this. Most don't want to fund the entire state but also want to fund more than one county.</p>	

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	AB question on interns. AB will send UT school of public health internship POC to staff present.	
Next Boarding Meeting	Reminder about 4 hour gathering and call for response if financial assistance is needed for traveling to in-person orientation meeting. (Friday Mar. 24, 2023 11a-3p). Want to connect those with this need to Kraig to get it set up.	Mary will send details as event nears on specifics for that day.
Meeting Adjourned	Meeting adjourned at 4:00 PM	

**Next Board Meeting:** 3/24/2023, 11:00-3:00, in person and by webinar