

Texas Balance of State Continuum of Care

CoC Board Meeting

August 23, 2023

NOTES, approved 9/20/2023

Members Present: Tracy Andrus, Breall Baccus, AB Bustos, Marqus Butler, Michelle Conner, Bee Courtois, Courtney Douangdara, Daphne Jackson, Stephen Kazanjian, John Meier, Andrea Omojola, Stephanie Rocha

Members Absent: Rob Hogan, Rich Penksa, Dee Ross

Staff Present: Jen Beardsley, Kraig Blaize-Fiero, Mary Stahlke, and Jim Ward

Topic	Discussion Summary	Action/Next Steps
Welcome (Andrea O.)	New Member (Stephanie R.) welcomed. Meeting called to order at 2:02 PM – Chair (Andrea O.). Quorum met.	
Consent Agenda (Andrea O.)	ITEM 1: Approval of the following item presented in the meeting materials: <ul style="list-style-type: none"> • 6/28 Meeting Notes ITEM 2: Acceptance of the following reports: <ul style="list-style-type: none"> • July CoC Lead Agency Report • Motion to Approve – AB Bustos. Second – Bee Courtois. No opposed or abstained. Motion passed. 	Vote passed.
CoC Board Requirements Policy (Jim W.)	<ul style="list-style-type: none"> • Proposed changes – Updated CoC Board Requirements Policy regarding conflict of interest concerning award of grant or other financial benefits. Meeting quorum can be updated accordingly to remaining number of board members. Motion to approve allowing discussion amongst board members. Alternate language note 1 – approved. Removal of ‘excused absence clause’ approved w/ understanding of procedure • Motion to approve – Courtney D. Second – John M. Tracy A. & Daphne J. opposed, no abstained. Motion passed. 	Vote passed.
CoC Program (Jim W.)	Update on one of the funded projects. All allegations are just allegations currently and nothing has been substantiated by law enforcement, as of yet. Send any questions directly to Jim W.	

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Local Homeless Coalitions (Jen B.)	How THN supports local homeless coalitions (LHCs) presentation. General introduction to the 31 LHCs and prospective LHCs and what is involved with their interaction with THN.	
CoC Action Plan (Mary S.)	Q2 Report – did not have time to review	
CoC Board Participation (Andrea O.)	<p>Board Participation survey results reviewed for upcoming conference.</p> <ul style="list-style-type: none"> • Create video for board member introductions. • Social activity with THN Board that Wednesday evening at Meanwhile Brewing Co. • Sign-up for “Get Involved” Booth at Texas Conference on Ending Homelessness. Email Mary S. if you want to work at the booth. <p>Texas Conference on Ending Homelessness 9/27-9/29 Future Involvement for possible upcoming Board retreat (Feb)</p> <ul style="list-style-type: none"> • Available – AB, Breall, Courtney, Michelle, Stephanie, Tracy • Not Available – Stephen, Daphne (both are not available in person but could be available online) 	
Board Member Suggestions (All)	<p>Match requirements; what acceptable match activities are (Tracy’s suggestion) Andrea O. gave suggestions on what her organization uses for match. Bee C. (at 3:20p) and Stephen K. (at 3:24p) had to leave to attend another meeting.</p> <p>Courtney asked to talk about CoC regionalization at a future board meeting.</p>	
Closing (Andrea O.)		
Meeting Adjourned	Meeting adjourned at 3:26p.	