

# Texas Balance of State Continuum of Care

## CoC Board Meeting

May 28, 2025

Approved 6/25/2025

**Members Present:** Stephanie Andrade-Rocha, Michelle Conner, Courtney Horton, Daisy Lopez, Gary Medina, Grace Moody, Rich Penksa, Jason Priddy, Jessica Randle, Audra Rea, and Victor Rivera

**Members Absent:** Moises Arjona, Kyle Moore, and Megan Price

**Note:** Seat 13 is currently vacant

**Staff Present:** Mary Stahlke and Billy Streu

Topic	Discussion Summary	Action/Next Steps
Welcome (Stephanie)	Meeting called to order at 3:01 PM by Chair, Stephanie Andrade-Rocha. Quorum was met.	
Consent Agenda (Stephanie)	<p>ITEM 1: Approval of the following items presented in the meeting materials</p> <ul style="list-style-type: none"><li>Meeting minutes from 3/26/2025</li></ul> <p>Daisy moved to approve the meeting notes, and Courtney seconded the motion. Members voted. The motion passed.</p> <p>ITEM 2: Approval of the following reports presented in the meeting materials</p> <ul style="list-style-type: none"><li>March 2025 CoC Lead Agency Report</li><li>April 2025 CoC Lead Agency Report</li></ul> <p>Courtney moved to approve the reports, and Jason seconded the motion. Members voted. The motion passed.</p> <p>ITEM 3: Ratification of electronic vote results on the CoC Builds Request for Proposals (RFP)</p> <p>Courtney moved to ratify the results, and Daisy seconded the motion. Members voted. The motion passed.</p>	<p>Motion <b>passed</b>.</p> <p>Motion <b>passed</b>.</p> <p>Motion <b>passed</b>.</p>
CoC Board Officer Election (Mary)	Nominations were accepted. Stephanie moved to elect herself as chair, Audra as vice chair, and Victor as secretary. Members voted to elect the three people to the positions named in the motion.	<p>Motion <b>passed</b>.</p> <p>Staff will follow up with the officers to schedule their next meeting.</p>
CoC Builds (Billy)	Staff described the current CoC Builds Notice of Funding Opportunity (NOFO) and the TX BoS CoC's Request for Proposals (RFP) process, including the timeline. Intents to	Staff will continue running the competition process and will

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	<p>Apply are due 6/6, and the deadline for applications to be submitted in e-snaps (HUD's electronic system) is 6/11. Three board members will review the applications. Other board members will vote on the applicant to be submitted to HUD by the due date, 6/26.</p> <p>Staff also told board members that in a call, HUD staff mentioned that a "CoC NOFO" will be coming in June.</p>	submit the application by 6/26.
Action without a Meeting Policy (Mary)	Members discussed the policy and gave feedback to staff about changes needed.	Staff will edit the policy and bring it to the board's 6/25 meeting for a vote.
2025 CoC Action Plan (Mary)	Staff reviewed the 2025 CoC Action Plan, and members gave input. Daisy moved to approve the plan, and Stephanie seconded the motion. Members voted, and the motion passed.	Motion <b>passed</b> . Staff will implement the plan and provide progress reports to the board and the CoC general membership.
Goals (Mary)	Members discussed what they'd like to accomplish as individual board members and as a board.	None
CoC Modernization (Mary)	Staff gave an update on CoC Modernization. HUD has restored the technical assistance providers' contract, and staff have been talking with the TA providers regularly. Staff anticipate restarting the modernization efforts in June.	Staff and board liaison (Victor) will continue to update board members.
Board Member Suggestions (Victor)	Victor encouraged members to attend the Texas Conference on Ending Homelessness from September 17-19 in Austin. Staff reminded members that they had considered holding a board meeting on the evening on September 16 <sup>th</sup> .	Staff will talk with Executive Committee members about a possible meeting on 9/16.
Closing (Stephanie)	The Meeting adjourned at 4:44 PM.	

**Next Board Meeting:** Wednesday, June 25<sup>th</sup>, 3:00-5:00, by Zoom