

CoC Bonus - IRT Assessment - PSH

Project Details

1. Please list all counties you will serve with this funding. Counties not included on this list are not eligible to be served through the TX BoS CoC's CoC Program Competition. (1 point)

2 or more counties served = 1 point

1 county served = 0 points

- 2 or more counties served = 1 point
- 1 county served = 0 points

4. Are you, or any of your CoC Program subrecipients, a Faith-Based Organization? (1 point)

Yes = 1 point

No = 0 points

- Yes = 1 point
- No = 0 points

Project Details total score:

{{SUM(PD1.score,PD2.score)}}/2

Agency Capacity

1. Describe your organization's (and subrecipient(s) if applicable) experience in effectively utilizing Federal funds and performing the activities proposed in the application. Please provide examples that illustrate: (3 points)

(A) Working with and addressing the target population(s) identified housing and supportive service needs,

(B) developing and implementing relevant program and services

(C) Identifying and securing match funds from a variety of sources, and

(D) Managing basic organization operations including financial accounting systems

3 points if:

- Clearly describes the organization's and any subrecipients' experience administering Federal funds, with specific examples demonstrating successful performance.
- Provides detailed examples addressing all four areas (A–D), showing:
 - A: Strong experience working with the identified target population(s) and addressing their housing and service needs.
 - B: Demonstrated capacity to develop and implement relevant programs and services effectively.
 - C: A track record of identifying and securing match from multiple funding sources.
 - D: Established and reliable organizational operations, including robust financial and grants management systems.
- Demonstrates organizational readiness, capacity, and past performance consistent with successful CoC Program implementation.
- Provides sufficient detail and clarity to support confidence in the organization's ability to carry out the proposed project.

1.5 points if:

- Addresses experience with Federal funds and proposed activities, but lacks completeness, clarity, or specificity; OR
- Provides examples for some but not all four areas (A–D); OR
- Describes experience generally but does not clearly demonstrate past performance or organizational capacity; OR
- Adequately addresses experience but provides limited detail regarding financial systems or match funding practices.
- Overall, the response demonstrates partial capacity but is not fully developed or detailed.

0 points if:

- Does not describe relevant experience with Federal funds or proposed project activities; OR
 - Provides only vague or generic information that does not demonstrate organizational capacity; OR
 - Does not address most or all of the required areas (A–D); OR
 - Does not provide any meaningful examples of past performance.
- 3 points
 - 1.5 points
 - 0 points

2. Describe your organization’s (and subrecipient(s) if applicable) experience in leveraging Federal, State, local and private sector funds (2 points)

2 points if:

Clearly describes the organization’s and any subrecipients’ experience leveraging funding from all or most sources: Federal, State, local, and private sector.

- Provides specific examples demonstrating:
 - A track record of successfully securing and layering multiple funding streams.
 - Effective integration of these funds to support housing, services, and/or operations.
 - Strategic approaches to maximizing resources (e.g., partnerships, fundraising strategies, blended/collaborative funding models).
- Demonstrates strong organizational capacity and established systems for managing diverse funding sources.

1 point if:

- Addresses experience leveraging external funding, but provides limited detail or partial coverage of required funding types; OR
- Describes experience generally but lacks specific examples; OR
- Demonstrates capacity with some funding sources but not all levels (Federal, State, local, private); OR
- Indicates some experience but does not clearly show how leveraged funds supported program goals.
- Overall, the response shows some ability to leverage diverse resources but is not fully developed or comprehensive.

0 points if:

- Does not describe relevant experience leveraging multiple funding sources; OR

- Provides only vague or generic statements that do not demonstrate actual leveraged funding experience; OR
 - Does not address most of the required funding categories; OR
 - Does not provide any meaningful evidence of the organization's or subrecipient(s)' ability to secure or manage leveraged funds.
- 2 points
 - 1 point
 - 0 points

3. Provide a description of the program management and financial accounting system that will be used to administer the grant. Your response must include the accounting system used, your organization's system of checks and balances, and overall structure of how your organization will provide fiscal oversight to this grant. (2 points)

2 points if:

- Clearly identifies the financial accounting system used (e.g., specific software/platform) and demonstrates that it is appropriate for Federal grant management.
- Describes a well-defined system of checks and balances, such as separation of duties, approval workflows, internal controls, and reconciliation processes.
- Explains the organizational structure for fiscal oversight, including roles/responsibilities of staff or departments involved (e.g., finance department, grants management, executive oversight).
- Demonstrates strong program management practices, including monitoring, reporting, compliance tracking, and communication between program and finance staff.
- Provides sufficient detail to show the organization has reliable and compliant systems in place to administer the grant effectively.

1 point if:

- Identifies the accounting system but provides limited or general information about how it supports grant administration; OR
- Describes some checks and balances, but the description is incomplete or lacking clarity; OR
- Provides basic information about fiscal oversight structure, but does not clearly show strong internal controls or defined roles; OR
- Adequately describes either program management or financial oversight, but not both.
- Overall, the response demonstrates some capacity, but lacks the completeness or specificity needed for full points.

0 points if:

- Does not describe the accounting system, checks and balances, or oversight structure; OR
 - Provides statements so vague or generic that they do not demonstrate an actual management or financial system; OR
 - Omits key required components (e.g., fails to identify accounting system or internal controls); OR
 - Does not demonstrate the organization has the systems needed to manage a Federal grant.
- 2 points
 - 1 point
 - 0 points

4. Select all project and funding types your organization has experience with in the past 5 years. Please indicate the type of project and the corresponding funding source. Applicants may enter up to 5 awards. If more than 5, please select the most relevant 5 to the proposed project. Leave blank if no relevant experience. (6 points)

Points awarded per the number of prior projects operated, as follows:

- 0-2 projects = 0 pts
 - 3 projects = 2 pts
 - 4 projects = 4 pts
 - 5 projects = 6 pts
- 0 points
 - 2 points
 - 4 points
 - 6 points

Agency Capacity total score:

$\{\{SUM(AC1.score,AC2.score,AC3.score,AC4.score)\}\}/13$

Permanent Supportive Housing: Component Specific Questions

1. What type of housing model will your program provide (leasing, rental assistance, scattered site, site based, etc.)?

Describe your program housing strategy (from intake to move-in) and how the program housing type will fit the needs of program participants. (1 point)

1 point if:

- Applicant clearly explains what type of housing model they will adopt and clearly explains plan to meet community housing needs.

0 points if:

- Generic statements or applicant does not have a clear plan to fulfill housing needs in their community and does not have a chosen type of housing model.
- 1 point
- 0 points

2. Describe how the Project will provide supportive services and assistance that help participants obtain and maintain permanent housing in a manner that is responsive to their individual needs. (1 point)

In your response, briefly describe:

A) The types of supportive services that will be provided and how they will support housing stability

B) How participant needs will be assessed at intake and on an ongoing basis

C) How the Project will incorporate best practices (ex., participant-centered, trauma-informed, strengths-based approaches)

D) How the Project will use CoC-funded services, community partnerships, and other resources (ex., mainstream benefits) to meet participant needs

E) Any conditional service participation requirements for participants to maintain assistance (if applicable)

1 point if:

Response describes all of the following:

- Identifies specific supportive services (ex., case management, transportation, behavioral health, employment support) and explains how they support participants in obtaining and maintaining housing
- Explains how participant needs are assessed at intake and on an ongoing basis
- Describes how services are responsive to individual participant needs (not one-size-fits-all)
- Describes how the Project incorporates best practices such as participant-centered, trauma-informed, and/or strengths-based approaches
- Explains how the Project will use CoC-funded services, community partnerships, and other resources (including mainstream benefits) to meet participant needs

0 points if:

- Response is vague, general, or does not describe specific supportive services or how they support housing instability, or
- Does not explain how participant needs are assessed at intake and over time, or
- Does not demonstrate how services are tailored to participant needs, or
- Does not describe use of best practices (ex., trauma-informed, participant-centered approaches), or
- Does not explain how community partnerships, CoC resources, or other supports will be used.

- 1 point
- 0 points

3. Providing assistance only to individuals with disabilities or families in which one adult or child has a disability is a requirement for PSH programs under 24CFR 578.37(a)(1)(i). Additionally, the TX BoS CoC requires PSH programs to serve

only chronically homeless individuals. The definition for chronically homeless can be found at 24 CFR 578.3 “Chronically homeless”. Will the project only serve individuals and households that meet these criteria? (1 point)

1 point if:

- Applicant chooses "Yes"

0 points if:

- Applicant chooses "No"
- Yes = 1 point
- No = 0 points

Please explain how the average cost per household served for this project is reasonable and necessary, consistent with 2 CFR 200.404. In your answer, describe: (1 point)

A) How you calculated the average cost per household (including total annual project cost and projected households served);

B) How this cost compares to similar projects or local/community benchmarks; and

C) Any steps you take to ensure costs are economical while still achieving the project’s housing and service outcomes.

1 point if:

The response clearly includes all three elements:

- Specific mainstream programs named the project will connect participants to (e.g., Medicare/Medicaid, SSI/SSDI, TANF, SNAP, Workforce Innovation Opportunity Act/Workforce Board, Vocational Rehab, HUD-VASH if veterans, etc.).

- Other funding/in-kind supports identified for operations/services (e.g., city/county funds, United Way, hospital/managed-care contracts, philanthropy, food bank, furniture bank, legal aid, transportation passes), ideally with brief partner names or MOUs.
- Tracking/documentation method stated (e.g., HMIS fields/referrals, comparable database for Domestic Violence, case-note templates, benefit verification uploads, monthly dashboards).

0 points if:

- Lists only vague “public/private resources” with no specific programs, or
 - Mentions programs but no other funding/in-kind supports, or
 - Omits how tracking/documentation will occur (no HMIS/comparable system/process).
- 1 point
 - 0 points

5. Please describe how this project will be supplemented with resources from other public or private funding sources. In your answer, identify: (1 point)

A) The specific mainstream health, social, and employment programs you will connect participants to (e.g., Medicare, Medicaid, SSI, TANF, SNAP, WIOA/employment services);

B) Any other public or private funding or in-kind resources that will support project operations or services; and

C) How you will track and document participants’ access to these resources (e.g., in HMIS or another data system).

1 point if:

The response clearly includes all three elements:

- Specific mainstream programs named the project will connect participants to, (e.g., Medicare/Medicaid, SSI/SSDI, TANF, SNAP, Workforce Innovation Opportunity Act/Workforce Board, Vocational Rehab, HUD-VASH if veterans, etc.).
- Other funding/in-kind supports identified for operations/services, (e.g., city/county funds, United Way, hospital/managed-care contracts, philanthropy, food bank, furniture bank, legal aid, transportation passes), ideally with brief partner names or MOUs.

- Tracking/documentation method stated (e.g., HMIS fields/referrals, comparable database for Domestic Violence, case-note templates, benefit verification uploads, monthly dashboards).

0 points if:

- Lists only vague “public/private resources” with no specific programs, or
 - Mentions programs but no other funding/in-kind supports, or
 - Omits how tracking/documentation will occur (no HMIS/comparable system/process).
- 1 point
 - 0 points

6. Please explain how your project will assist participants in increasing earned income. (2 points)

2 points if:

- The applicant clearly describes specific project strategies, services, or activities that will help participants increase earned income.

0 points if:

- The applicant does not describe how the project will help participants increase earned income, or the response is vague, incomplete, or unrelated.
- 2 points
 - 0 points

7. Using past or current performance outcomes, please indicate the percentage of persons who will exit the project with increased employment income as a result of their participation. (4 points)

4 pts if:

- 50% or more

2pts if:

- 25%- <50%

0pts if:

- <25%
- 50% or more = 4 points
- 25% - <50% = 2 points
- <25 % = 0 points

8. Using past or current performance outcomes, respond to the following: (4 points)

Of the number that will exit to Permanent Housing annually, please provide the number of persons that return to homelessness in the following timeframes:

A) Less than 6 months

- 0-5%
- >5-10%
- >10%

B) 6-12 months

- 0-5%
- >5-10%
- >10%

C) 13 to 24 months

- 0-5%
- >5-10%
- >10%

4 points if:

0 responses are >10%

2 points if:

1 response is >10%

0 points if:

2 or more responses are >10%

- 4 points
- 2 points
- 0 points

Permanent Supportive Housing Component Specific Questions total score:

{{SUM(PSH1.score,PSH2.score,PSH3.score,PSH4.score,PSH5.score,PSH6.score,PSH7.score,PSH8.score)}}/15

Match Commitments and Monitoring History

3. In the last 5 years, has your agency had any funds recaptured (meaning reclaimed by the funder due to slow spending, monitoring findings, disallowed costs, or any other reason that required returning funds rather than using them as intended)?

If yes, please list the funding source, the grant start and end dates, the total grant award, and the amount recaptured. If more than five recaptures occurred, list only the five largest. Do not include any Pandemic Relief Funds. If none, please enter NA. (6 points)

6 points if:

The amount recaptured for any award is between 0-3% of the total award

3 points if:

The amount recaptured for any award is greater than 3% but less than 10%

0 points if:

The amount recaptured for any award is more 10% of the total award

The reviewer must calculate the Amount Recaptured as a percentage for each Funding Source where funds were recaptured in order to score this question.

To determine the percentage that was unspent, the reviewer should use the following formula:

$(\text{Amount recaptured} / \text{total award}) \times 100 = \% \text{ unspent}$

Example: \$10,000 recaptured divided by a total award of \$200,000 = 0.05. Then, 0.05 multiplied by 100 = 5%

- 6 points
- 3 points
- 0 points

Match Commitments and Monitoring History total score:

$\{\{\text{SUM}(\text{MCMH1.score})\}\}/6$

Leveraged Partnerships

2. Leveraged Partnerships Upload: Please upload one or more preliminary commitment letters on partner letterhead, signed and dated by an authorized representative.

Letters must describe resources or commitments that are in addition to the required 25% CoC Program Match. Resources counted toward match will not be eligible for local leverage/partnership points.

For full points, each letter must include:

- A) The partner organization name;
- B) The proposed project name (used consistently across application materials);
- C) A brief description of the services, resources, coordination, access, or implementation support the partner intends to provide;

D) How the partnership will support project participants or project implementation;

E) The dates the benefit will be available (aligned with project dates in e-snaps); and

F) A statement attesting that the described resources or commitments are in addition to, and not being counted toward, the required 25% CoC Program Match.

3 points if:

- Applicant uploads one or more preliminary commitment letters that clearly demonstrate:
 - Specific, project-relevant partnerships that materially support project implementation or participant access to housing, services, treatment, or other community-based supports, and
 - The documentation clearly reflects that the described commitments are in addition to the required 25% CoC Program Match.

1.5 points if:

- Applicant uploads at least one preliminary commitment letter showing: a relevant partnership or resource commitment, but the documentation is less specific regarding the partner's role, the nature of the support, the anticipated dates of the benefit, or how the partnership supports project participants or project implementation.

0 points if:

- No qualifying preliminary commitment letter is uploaded; or the uploaded documentation is too vague to verify the partner's intended role; or the uploaded documentation reflects resources being counted toward the required 25% CoC Program Match; or the required attestation that the commitment is in addition to, and not being counted toward, the required Match is missing.
- 3 points
 - 1.5 points
 - 0 points

Leveraged Partnerships Total Score

{{SUM(LP1.score)}}/3

Total Score:

0.0/39