

CoC Bonus - IRT Assessment - TH

Project Details

1. Please list all counties you will serve with this funding. Counties not included on this list are not eligible to be served through the TX BoS CoC's CoC Program Competition. (1 point)

2 or more counties served = 1 point

1 county served = 0 points

- 2 or more counties served = 1 point
- 1 county served = 0 points

4. Are you, or any of your CoC Program subrecipients, a Faith-Based Organization? (1 point)

Yes = 1 point

No = 0 points

- Yes = 1 point
- No = 0 points

Project Details total score:

{{SUM(PD1.score,PD2.score)}}/2

Agency Capacity

1. Describe your organization's (and subrecipient(s) if applicable) experience in effectively utilizing Federal funds and performing the activities proposed in the application. Please provide examples that illustrate: (3 points)

(A) Working with and addressing the target population(s) identified housing and supportive service needs,

(B) developing and implementing relevant program and services

(C) Identifying and securing match funds from a variety of sources, and

(D) Managing basic organization operations including financial accounting systems

3 points if:

- Clearly describes the organization's and any subrecipients' experience administering Federal funds, with specific examples demonstrating successful performance.
- Provides detailed examples addressing all four areas (A–D), showing:
 - A: Strong experience working with the identified target population(s) and addressing their housing and service needs.
 - B: Demonstrated capacity to develop and implement relevant programs and services effectively.
 - C: A track record of identifying and securing match from multiple funding sources.
 - D: Established and reliable organizational operations, including robust financial and grants management systems.
- Demonstrates organizational readiness, capacity, and past performance consistent with successful CoC Program implementation.
- Provides sufficient detail and clarity to support confidence in the organization's ability to carry out the proposed project.

1.5 points if:

- Addresses experience with Federal funds and proposed activities, but lacks completeness, clarity, or specificity; OR
- Provides examples for some but not all four areas (A–D); OR
- Describes experience generally but does not clearly demonstrate past performance or organizational capacity; OR
- Adequately addresses experience but provides limited detail regarding financial systems or match funding practices.
- Overall, the response demonstrates partial capacity but is not fully developed or detailed.

0 points if:

- Does not describe relevant experience with Federal funds or proposed project activities; OR
 - Provides only vague or generic information that does not demonstrate organizational capacity; OR
 - Does not address most or all of the required areas (A–D); OR
 - Does not provide any meaningful examples of past performance.
- 3 points
 - 1.5 points
 - 0 points

2. Describe your organization’s (and subrecipient(s) if applicable) experience in leveraging Federal, State, local and private sector funds (2 points)

2 points if:

Clearly describes the organization’s and any subrecipients’ experience leveraging funding from all or most sources: Federal, State, local, and private sector.

- Provides specific examples demonstrating:
 - A track record of successfully securing and layering multiple funding streams.
 - Effective integration of these funds to support housing, services, and/or operations.
 - Strategic approaches to maximizing resources (e.g., partnerships, fundraising strategies, blended/collaborative funding models).
- Demonstrates strong organizational capacity and established systems for managing diverse funding sources.

1 point if:

- Addresses experience leveraging external funding, but provides limited detail or partial coverage of required funding types; OR
- Describes experience generally but lacks specific examples; OR
- Demonstrates capacity with some funding sources but not all levels (Federal, State, local, private); OR
- Indicates some experience but does not clearly show how leveraged funds supported program goals.
- Overall, the response shows some ability to leverage diverse resources but is not fully developed or comprehensive.

0 points if:

- Does not describe relevant experience leveraging multiple funding sources; OR

- Provides only vague or generic statements that do not demonstrate actual leveraged funding experience; OR
 - Does not address most of the required funding categories; OR
 - Does not provide any meaningful evidence of the organization's or subrecipient(s)' ability to secure or manage leveraged funds.
- 2 points
 - 1 point
 - 0 points

3. Provide a description of the program management and financial accounting system that will be used to administer the grant. Your response must include the accounting system used, your organization's system of checks and balances, and overall structure of how your organization will provide fiscal oversight to this grant. (2 points)

2 points if:

- Clearly identifies the financial accounting system used (e.g., specific software/platform) and demonstrates that it is appropriate for Federal grant management.
- Describes a well-defined system of checks and balances, such as separation of duties, approval workflows, internal controls, and reconciliation processes.
- Explains the organizational structure for fiscal oversight, including roles/responsibilities of staff or departments involved (e.g., finance department, grants management, executive oversight).
- Demonstrates strong program management practices, including monitoring, reporting, compliance tracking, and communication between program and finance staff.
- Provides sufficient detail to show the organization has reliable and compliant systems in place to administer the grant effectively.

1 point if:

- Identifies the accounting system but provides limited or general information about how it supports grant administration; OR
- Describes some checks and balances, but the description is incomplete or lacking clarity; OR
- Provides basic information about fiscal oversight structure, but does not clearly show strong internal controls or defined roles; OR
- Adequately describes either program management or financial oversight, but not both.
- Overall, the response demonstrates some capacity, but lacks the completeness or specificity needed for full points.

0 points if:

- Does not describe the accounting system, checks and balances, or oversight structure; OR
 - Provides statements so vague or generic that they do not demonstrate an actual management or financial system; OR
 - Omits key required components (e.g., fails to identify accounting system or internal controls); OR
 - Does not demonstrate the organization has the systems needed to manage a Federal grant.
- 2 points
 - 1 point
 - 0 points

4. Select all project and funding types your organization has experience with in the past 5 years. Please indicate the type of project and the corresponding funding source. Applicants may enter up to 5 awards. If more than 5, please select the most relevant 5 to the proposed project. Leave blank if no relevant experience. (6 points)

Points awarded per the number of prior projects operated, as follows:

- 0-2 projects = 0 pts
 - 3 projects = 2 pts
 - 4 projects = 4 pts
 - 5 projects = 6 pts
- 0 points
 - 2 points
 - 4 points
 - 6 points

Agency Capacity total score:

{{SUM(AC1.score,AC2.score,AC3.score,AC4.score)}}/13

Transitional Housing: Component Specific Questions

1. Please describe how this Transitional Housing project will provide and/or partner with other organizations to provide eligible supportive services necessary to assist program

participants to obtain and maintain permanent housing. (2 points)

In your answer, clearly identify:

A) Which supportive services (behavioral healthcare, job training, case management, etc.) will be provided directly by your organization and which will be provided through formal partnerships (e.g., MOUs, contracts);

B) How often and in what ways participants will access these services (on-site, off-site, virtual); and

C) How these services support participants in moving from transitional housing to permanent housing and promote long-term housing stability after exit (housing-focused services).

2 points if:

- Who does what: Lists key services (housing search/landlord work, case management, mental health/substance use disorder care, benefits/SSI–SSDI, employment, tenancy skills, move-in help, aftercare) and says which are in-house vs. via named partners (MOUs/contracts).
- Access details: Says how often services happen (e.g., weekly, monthly, at intake + 30 days) and where/how (on-site, off-site, virtual).
- Housing focus: Explains the step-by-step path from TH → Permanent Housing (landlord pipeline/Public Housing Authority, deposits/utility help) and has aftercare (e.g., 90–180 days of check-ins).

0 points if:

- Generic statements (“we provide support as needed”), no service list, no partner roles, or
 - No frequency or access info, or
 - No link to moving into Permanent Housing or staying housed after exit.
-
- 2 points
 - 0 points

2. Please describe your organization's prior experience operating Transitional Housing or other housing projects that have successfully helped homeless individuals and families exit homelessness within 24 months. If your agency does not have experience operating Transitional Housing, please provide your plan to address these benchmarks. (1 point)

In your answer, identify:

A) The types of projects operated (e.g., TH, RRH, PSH, other housing-focused programs);

B) The time period you operated these projects; and

C) Any available outcome data showing that participants exited homelessness to permanent or stable housing within 24 months (include percentages or numbers, if available)

D) If you have not yet met these benchmarks, describe the concrete strategies, partnerships, and plan you will use to reach them for this project.

1 point if:

Response clearly includes either of the following:

- For providers with prior experience:
 - Project types listed (e.g., TH, RRH, PSH, other housing-focused programs), and
 - Time period stated (years operated or start–end dates), and
 - Outcome data provided showing exits to permanent or stable housing within 24 months (percent or count), tied to those projects.

OR

- For providers with no prior experience:
 - Clearly states that the organization does not have prior experience meeting the benchmarks, and

- Describes concrete strategies, partnerships, and a realistic plan to achieve successful exits to permanent or stable housing within 24 months for the proposed project.

0 points if:

For experienced applicants:

- Missing one or more of the three: project types, time period, outcome data; or
- Provides only general statements of success (“strong results”) with no numbers/percentages; or
- Data not tied to exits within 24 months (unclear timeframe).

For applicants without experience:

- Does not provide a clear or actionable plan to achieve housing outcomes, or
 - Provides vague or general strategies without identifying concrete approaches or partnerships, or
 - Does not address how the project will meet the 24-month housing exit benchmark.
-
- 1 point
 - 0 points

3. Please describe your organization’s past or current performance—and/or your specific plan—to ensure that participants in this project achieve both of the following outcomes within 24 months: (1) at least 50% exit to permanent housing, and (2) at least 50% exit with employment income, as documented in HMIS or another data system you use. In your answer, identify: (4 points)

A) Any existing projects where you have already met or exceeded these benchmarks (include timeframes and outcome data, if available); and

B) If you have not yet met these benchmarks, the concrete strategies, partnerships, and tracking methods you will use to reach them for this project

4 points if:

Applicant does both of the following:

A) Addresses both benchmarks clearly

- Speaks to both outcomes: $\geq 50\%$ exit to permanent housing and $\geq 50\%$ exit with employment income within 24 months.

B) Provides EITHER past performance OR a concrete plan

- Past performance path: Names project(s) and timeframe(s) where both benchmarks were met/exceeded, with numbers or % and cites HMIS/other system as the source.
- Example: “RRH, 2023–2024: 58% exited to Permanent Housing; 54% exited with employment (HMIS Annual Performance Report).”

OR

- Plan path (if benchmarks not yet met): Lists specific strategies (e.g., dedicated job developer, employer MOUs/contracts, rapid Permanent Housing search/landlord pipeline), named partners (workforce board, Public Housing Authority, clinics), and tracking methods (HMIS fields/reports, monthly dashboards) tied to the 24-month timeline.

0 points if:

- Fails to address both benchmarks, or
- Only generic statements (no data, no named strategies/partners, no HMIS/tracking), or
- Past results or plans are not tied to a 24-month window.

- 4 points
- 0 points

4. Please describe how this project will be supplemented with resources from other public or private funding sources. In your answer, identify: (1 point)

A) The specific mainstream health, social, and employment programs you will connect participants to (e.g., Medicare, Medicaid, SSI, TANF, SNAP, WIOA/employment services);

B) Any other public or private funding or in-kind resources that will support project operations or services; and

C) How you will track and document participants' access to these resources (e.g., in HMIS or another data system).

1 point if:

The response clearly includes all three elements:

- Specific mainstream programs named the project will connect participants to, (e.g., Medicare/Medicaid, SSI/SSDI, TANF, SNAP, Workforce Innovation Opportunity Act/Workforce Board, Vocational Rehab, HUD-VASH if veterans, etc.).
- Other funding/in-kind supports identified for operations/services, (e.g., city/county funds, United Way, hospital/managed-care contracts, philanthropy, food bank, furniture bank, legal aid, transportation passes), ideally with brief partner names or MOUs.
- Tracking/documentation method stated (e.g., HMIS fields/referrals, comparable database for Domestic Violence, case-note templates, benefit verification uploads, monthly dashboards).

0 points if:

- Lists only vague “public/private resources” with no specific programs, or
 - Mentions programs but no other funding/in-kind supports, or
 - Omits how tracking/documentation will occur (no HMIS/comparable system/process).
- 1 point
 - 0 points

5. Please describe the proposed Transitional Housing project's approach to assessing participant service needs, delivering individualized supportive services, and supporting participant engagement in services, activities, and/or employment during program participation. In your answer, describe: (2 points)

A) How the project will assess the service needs of program participants;

B) How the project will provide individualized services, activities, and/or employment opportunities during participants' time in Transitional Housing so that participants are engaged for

up to 20 hours per week, as applicable under the FY26 CoC Program NOFO;

C) How the project will identify and make exceptions, where applicable, for participants over age 62, participants with handicaps as defined in 24 CFR 8.3, and participants with a developmental disability as defined in 24 CFR 578.3; and

D) How the project will create individualized service plans for each participant.

2 points if:

Response clearly describes all the following:

- Explains how participant service needs will be assessed at intake and on an ongoing basis
- Describes how individualized supportive services, activities, and/or employment opportunities will be provided to participants
- Clearly explains how participants will be engaged in services, activities, and/or employment for up to 20 hours per week (as applicable)
- Identifies specific types of services or activities (ex., case management, employment services, behavioral health) and distinguishes what is required versus optional, if applicable
- Explains how participation expectations are communicated to participants (ex., orientation, service agreements, ongoing case management)
- Describes how the project will identify and implement appropriate exceptions for participants over age 62, participants with handicaps, or participants with developmental disabilities
- Describes how individualized service plans will be developed and used to support participant goals, including housing stability, health/wellness, and/or employment

1 point if:

Response includes some but not all of the following:

- Describes needs assessment or services, but lacks detail on how they are implemented or individualized
- References engagement in services or activities but does not clearly explain how the 20-hour expectation will be achieved
- Lists services or activities but does not clearly distinguish required participation or how expectations are communicated

- Mentions exceptions for certain populations but does not clearly explain how they will be identified or applied
- Mentions service plans but does not explain how they are developed or used

0 points if:

- Does not clearly describe how participant needs are assessed, or
- Does not describe how services or activities are structured to support engagement, or
- Does not explain how participants will meet the 20-hour engagement expectation (where applicable), or
- Does not address exceptions for participants over age 62 or participants with disabilities, or
- Does not describe individualized service planning, or
- Response is vague, general, or does not demonstrate a clear approach to delivering and managing supportive services.

- 2 points
- 1 point
- 0 points

5a. Supportive Service Requirement Upload: If the project plans to require supportive service participation from program participants, attach a sample supportive service agreement (such as a contract, occupancy agreement, lease, or equivalent) that clearly shows the participant's obligation to engage in supportive services as a condition of program participation consistent with 24 CFR 578.75(h). (6 points)

6 points if:

An upload is provided that: 1) clearly states which Supportive Services are required to maintain participation, and 2) Requires the participant to acknowledge and agree to the participation terms (i.e. there is a field for the client and agency to sign and date the form)

0 points if:

An upload is provided that: 1) does not state Supportive Services are required to maintain participation, and/or 2) does not require the participant to acknowledge and agree to the participation terms (i.e., there is no field for the client and agency to sign and date the form)

- 6 points
- 0 points

6. Please explain how the average cost per household served for this project is reasonable and necessary, consistent with 2 CFR 200.404. In your answer, describe: (1 point)

A) How you calculated the average cost per household (including total annual project cost and projected households served);

B) How this cost compares to similar projects or local/community benchmarks; and

C) Any steps you take to ensure costs are economical while still achieving the project's housing and service outcomes.

1 point if:

The response clearly includes all three items:

- How average cost/household was calculated.
- States total annual project cost and projected households served, and shows the math (e.g., "\$600,000 / 50 household = \$12,000 per household").
- Comparison to similar projects/benchmarks.
- Compares the figure to local/community benchmarks or similar projects (e.g., prior TH projects, county/CoC averages) and briefly explains any variance.
- Economy measures while maintaining outcomes.
- Lists concrete steps to keep costs economical without hurting housing/service results (e.g., shared staffing, braided funding for services, competitive procurement, reasonable administrative costs, leveraging in-kind, landlord incentives only as needed).

0 points if:

- Missing any of the three: no clear math, no benchmark comparison, or no cost-control steps; OR
- Only generic claims ("costs are reasonable") with no numbers or specifics.
- 1 point
- 0 points

Transitional Housing Component Specific Questions total score:

{{SUM(TH1.score,TH2.score,TH3.score,TH4.score,TH5.score,TH6.score,TH7.score)}}/17

Match Commitments and Monitoring History

3. In the last 5 years, has your agency had any funds recaptured (meaning reclaimed by the funder due to slow spending, monitoring findings, disallowed costs, or any other reason that required returning funds rather than using them as intended)?

If yes, please list the funding source, the grant start and end dates, the total grant award, and the amount recaptured. If more than five recaptures occurred, list only the five largest. Do not include any Pandemic Relief Funds. If none, please enter NA. (6 points)

6 points if:

The amount recaptured for any award is between 0-3% of the total award

3 points if:

The amount recaptured for any award is greater than 3% but less than 10%

0 points if:

The amount recaptured for any award is more 10% of the total award

The reviewer must calculate the Amount Recaptured as a percentage for each Funding Source where funds were recaptured in order to score this question.

To determine the percentage that was unspent, the reviewer should use the following formula:

$(\text{Amount recaptured} / \text{total award}) \times 100 = \% \text{ unspent}$

Example: \$10,000 recaptured divided by a total award of \$200,000 = 0.05. Then, 0.05 multiplied by 100 = 5%

- 6 points
- 3 points
- 0 points

Match Commitments and Monitoring History total score:

{{SUM(MCMH1.score)}}/6

Leveraged Partnerships

2. Leveraged Partnerships Upload: Please upload one or more preliminary commitment letters on partner letterhead, signed and dated by an authorized representative.

Letters must describe resources or commitments that are in addition to the required 25% CoC Program Match. Resources counted toward match will not be eligible for local leverage/partnership points.

For full points, each letter must include:

- A) The partner organization name;
- B) The proposed project name (used consistently across application materials);
- C) A brief description of the services, resources, coordination, access, or implementation support the partner intends to provide;
- D) How the partnership will support project participants or project implementation;
- E) The dates the benefit will be available (aligned with project dates in e-snaps); and
- F) A statement attesting that the described resources or commitments are in addition to, and not being counted toward, the required 25% CoC Program Match.

3 points if:

- Applicant uploads one or more preliminary commitment letters that clearly demonstrate:
 - Specific, project-relevant partnerships that materially support project implementation or participant access to housing, services, treatment, or other community-based supports, and
 - The documentation clearly reflects that the described commitments are in addition to the required 25% CoC Program Match.

1.5 points if:

- Applicant uploads at least one preliminary commitment letter showing: a relevant partnership or resource commitment, but the documentation is less specific regarding the partner's role, the nature of the support, the anticipated dates of the benefit, or how the partnership supports project participants or project implementation.

0 points if:

- No qualifying preliminary commitment letter is uploaded; or the uploaded documentation is too vague to verify the partner's intended role; or the uploaded documentation reflects resources being counted toward the required 25% CoC Program Match; or the required attestation that the commitment is in addition to, and not being counted toward, the required Match is missing.

- 3 points
- 1.5 points
- 0 points

Leveraged Partnerships Total Score

{{SUM(LP1.score)}}/3

Total Score:

0.0/41